

Registered Charity No: 1153906

BARNSELEY FOOD BANK PARTNERSHIP

REPORT AND ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2022

BARNSELEY FOOD BANK PARTNERSHIP

REPORT AND ACCOUNTS

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BARNSELY FOOD BANK PARTNERSHIP
LEGAL AND ADMINISTRATIVE INFORMATION
YEAR ENDED 30 SEPTEMBER 2022

Full Name: **BARNSELY FOOD BANK PARTNERSHIP**

**Registered Charity
Number:** 1153906

Contact Address: Christopher Joseph Denton
8 Gildhurst Court
Birdwell
Barnsley
South Yorkshire
S70 5ST

Trustees: J Bickley
M J Cameron
R Campbell
M Corney
C J Denton
I Guest
M A Neal
A Toy – appointed 15/7/2022

Chair: M A Neal

Treasurer: I Guest

Bankers: Unity Trust Bank plc
Four Brindleyplace
Birmingham
B1 2JB

Independent Examiner: Angela Hayes
Community Accountant
BCVS Services Limited
23 Queens Road
Barnsley
S71 1AN

BARNSELEY FOOD BANK PARTNERSHIP

TRUSTEES' REPORT

YEAR ENDED 30 SEPTEMBER 2022

The Trustees present their report and accounts for the period 01 October 2021 to 30 September 2022.

Structure, governance and management

Barnsley Food Bank Partnership is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, adopted September 2013.

The members of the CIO are the charity trustees. Membership of the CIO cannot be transferred to anyone else. The members of the CIO have no liability to contribute to assets and no personal responsibility for settling debts and liabilities in the event of winding up.

The charity trustees may create associate or other classes of non-voting membership and may determine the rights and obligations of such members.

The affairs of the charity are managed by the trustees, who may exercise all the powers of the charity.

The trustees who served during the year are listed on page 3 of this report.

Appointment of Trustees

In accordance with the terms of the constitution, there must be at least three charity trustees. If the number falls below this minimum, the remaining trustees can act only to call a meeting of the trustees or appoint a new trustee. There is no maximum number of charity trustees that may be appointed to the CIO. Trustees can only be appointed by a resolution passed at a properly convened meeting of the charity trustees.

Each new trustee is given a copy of the constitution and the latest trustee's annual report and accounts, on or before appointment.

Charitable aims and objectives

The objects of the charity are:

To relieve persons in Barnsley, United Kingdom and elsewhere in the world who are in conditions of need, hardship or distress (beneficiaries) In such a way as the Trustees from time to time think fit.

Related parties

The trustees consider that there are no related parties to the charity.

BARNSELY FOOD BANK PARTNERSHIP

TRUSTEES' REPORT continued

YEAR ENDED 30 SEPTEMBER 2022

Activities undertaken for the public benefit & Achievements during the period

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission.

The Barnsley Foodbank Partnership was established to provide parcels of food to people in the Borough of Barnsley who are in crisis. This was to be achieved by establishing intentional partnerships with community organisations to both collect donations and distribute food. Food has been donated through supermarket collections and also by many community and faith organisations wanting to support the project. The food collected is gathered, sorted, stored and packed for re-distribution in a central hub and then delivered to a number of community hubs where it can be collected by those who are referred to us.

The main hub for the Foodbank is still located with FareShare Yorkshire in Aldham House Industrial Estate. The facilities have enabled the project to maintain its volunteer sessions and to accommodate the staff employed in the project. Stock is sorted into type and date to ensure that the items with the shortest date are used first. Our aim is to maintain a stock level of between 3 and 6 months at any one time. We are grateful to FareShare Yorkshire for the continued support they give to the project and their willingness to share these excellent facilities.

The Foodbank has employed a Foodbank Manager for a number of years and following the increase of activity during the Covid pandemic funding has been secured to employ a fulltime warehouse worker and also part time administration support. Both of these appointments have ensured we are able to meet the increased demand while continuing to promote the work of the Foodbank. Funding for these additional posts is largely through local donations and small grants.

The first (distribution) spokes were opened in October 2013 at Wombwell Salvation Army and Hope House Church. A spoke is a place where support can be offered through informal conversation and signposting and many people referred have returned not because they need another food parcel but because they value that level of support in their community. At the beginning of October 2021 spokes were located at:

- **Barnsley Hope House Church**
- **Barnsley St George's Church**
- **Goldthorpe Salvation Army**
- **Darfield Wesley Methodist Church**
- **Elim Church Worsbrough**
- **Penistone St Andrews Church**
- **Royston Salvation Army**
- **Wombwell Foodbank Hub**
- **Grimethorpe Community Farm**
- **Great Houghton Welfare Hall**
- **The Methodist Church in Hoyland and Birdwell**
- **St Mary's Church Wombwell**
- **Staincross Methodist Church**
- **Roundhouse Lifelong Learning Centre**

BARNSLEY FOOD BANK PARTNERSHIP

TRUSTEES' REPORT continued

YEAR ENDED 30 SEPTEMBER 2022

With the Foodbank Manager, the Trustees continue to review the needs of communities across Barnsley to identify whether there is a need and opportunity for new spokes. Each spoke is staffed each week by volunteers, and we are grateful to them for the continued support especially during this year when we have had to meet the ongoing challenges of the Covid-19 pandemic which still impacts our communities alongside the cost of living and energy crisis.

Summary of Activity in Year 9 (October 2021 to September 2022)

Maintained Spokes, opening 15 sessions per week. (15 in previous year)

Recruited and trained additional Referral Agencies (total at end Sept 2022 =143).

Collected 77,007Kg of food (64,438Kg in 2020/21). – equivalent to approximately £129,371.

Distributed 84,802Kg of food (55,193Kg in 2020/21) – equivalent to approximately £142,468.

Referrals Received – 4,295 (3,127 in 2020/21).

People Fed – 9,119 (6,884 in 2019/20).

Plans for the Future

The Foodbank Partnership has continued to grow through the year providing food and support for people in the community of Barnsley. The project is still benefitting from funding through Barnsley Metropolitan Council, and we continue to explore ways in which we can secure sustainable funding from alternative sources. The Trustees have prepared an Impact Assessment Report which outlines possible options for the future depending on available funding – this is a working document that will continue to inform trustee decisions throughout the year. If funding cannot be secured the Trustees will be unable to guarantee the current level of provision in the borough. However, subject to funding being available the project will continue to establish new partnerships in order to set up spokes in other areas of the Borough. Areas for these spokes will be identified from local statistics of deprivation and also the number of referrals being received. A priority in this coming year will be to foster links with the spoke volunteers that ensure all clients can be signposted to receive the support they need in a time of crisis. As the spokes are reopening we also be exploring ways that they can be supported in offering additional drop in services that will benefit the local community.

The Project will continue to recruit referral partners especially concentrating on local agencies relating to the existing spoke host organisations.

The project relies on the commitment of many volunteers who give regularly of their time to make sure that food is checked and stored correctly and then packed for distribution as well as to our partners in the Spoke organisations. We are grateful for this level of commitment and also to the many people across the borough who, by donating food regularly, alongside our Tesco collections make it possible for us to meet the increasing demand. We are also grateful to the referral agencies with whom we partner to help meet the needs of many people in the borough who come to them in times of crisis. Finally, as we move forward we thank FareShare Yorkshire for their ongoing commitment to the management of the project.

BARNSELEY FOOD BANK PARTNERSHIP

TRUSTEES' REPORT continued

YEAR ENDED 30 SEPTEMBER 2022

The Charity's policy on reserves

The trustees recognise the need to keep reserves at a level which will give the charity stability to enable it to continue to operate in the future. The reserves policy was reviewed in November 2022. It was agreed that the General Reserve should be maintained at a level to cover at least 6 month's running costs (estimate £50,000). This will protect the charity in the event of a shortfall in core funding, to allow time to seek other funds. At the year end the General Reserve stands at £120,837 (2021:£136,866).

In addition to the General Reserve the trustees have established the following designated funds:

- Provision for redundancy, notice payments and other closure costs (£13,000).
- Provision for the replacement of stock in the event of loss of food stocks to vermin (8000 kilo at £2.37 per kilo = £18,960).
- Contingency fund, for unforeseen events/expenditure (£10,000).

Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Financial Position

The financial statements are set out in pages 9 to 12.

The Receipts and Payments Account shows a surplus for the year of £73,716 (2021: £65,730). The financial position has improved from the last financial year and the total funds of the charity at the year end stand at £215,547 (2021: £141,831). The General Reserve of the charity, represented by unrestricted funds, stands at £120,837 at the year end (2021: £136,866).

The trustees declare that they have approved the report above.
Signed on behalf of the charity's trustees:

Signed: I Guest

Date: 27 March 2023

I Guest, Treasurer

BARNSELY FOOD BANK PARTNERSHIP

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 30 SEPTEMBER 2022

I report on the accounts of the charity, which are set out on pages 9 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year, under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts, under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records, in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed Angela Hayes. Date: : 27 March 2023

Angela Hayes
Community Accountant
BCVS Services Limited, 23 Queens Road, Barnsley, S71 1AN

BARNSELY FOOD BANK PARTNERSHIP

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 30 SEPTEMBER 2022

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Receipts						
Donations & fundraising		57,405	-	-	57,405	103,116
Grants		2,990	-	51,750	54,740	16,041
BMBG Service Contract		40,000	-	-	40,000	40,000
Total receipts		100,395	-	51,750	152,145	159,157
Payments						
Staff costs		38,868	-	-	38,868	54,533
Fareshare management fee		7,200	-	-	7,200	5,400
Warehousing costs		18,096	-	-	18,096	14,270
Insurance		252	-	-	252	252
Food purchases		3,856	-	-	3,856	-
Toiletries		428	-	-	428	-
Food vouchers, clothing /activity packs		575	-	3,965	4,540	11,611
Promotional material		330	-	-	330	1,082
Office & admin expenses		271	-	-	271	103
Volunteer expenses		1,476	-	-	1,476	744
Equipment		-	-	-	-	1,115
Vehicle running costs		2,209	-	-	2,209	2,635
Accountancy fee		425	-	-	425	400
Miscellaneous & other expenses		478	-	-	478	1,282
Total payments		74,464	-	3,965	78,429	93,427
Surplus/(Deficit)		25,931	-	47,785	73,716	65,730
Transfers between funds		(41,960)	41,960	-	-	-
Total funds brought forward		136,866	-	4,965	141,831	76,101
Total Funds Carried Forward	3	120,837	41,960	52,750	215,547	141,831

BARNESLEY FOOD BANK PARTNERSHIP
STATEMENT OF ASSETS & LIABILITIES
AS @ 30 SEPTEMBER 2022

	2022 £	2021 £
Monetary Assets:		
Unity Trust Bank	215,547	141,684
Petty Cash	-	147
Total monetary assets	<u>215,547</u>	<u>141,831</u>
 Fixed Assets held for the charity's own use:		
Van (cost price)	10,140	10,140
Pump Truck (cost price)	1,115	1,115
	<u>11,255</u>	<u>11,255</u>
 Other Assets:		
Prepayment of Rent (Warehousing)	4,420	4,815
Debtors - BMBC September payment	3,333	3,333
	<u>7,753</u>	<u>8,148</u>
 Liabilities:		
Accountancy/ Independent Examination fee	500	425
FareShare Staff Costs Recharge	20,011	-
FareShare Management Fee - July to September	1,800	1,800
	<u>22,311</u>	<u>2,225</u>

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

I Guest

Date: : 27 March 2023

I Guest, Treasurer

BARNSELY FOOD BANK PARTNERSHIP
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2022

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, grants of a general nature, fees for service provision and payment for service delivery contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

Designated funds are established as the trustees see fit, to set aside unrestricted funds for future projects or commitments.

2. Trustee payments, benefits and expenses

There were no payments, remuneration or expenses made to trustees during this accounting period, or in the previous accounting period.

BARNSELEY FOOD BANK PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 30 SEPTEMBER 2022

3. Fund Analysis

	Opening Balance £	Receipts £	Payments £	Transfers £	Closing Balance £
Unrestricted funds					
General Fund	136,866	100,395	(74,464)	(41,960)	120,837
	136,866	100,395	(74,464)	(41,960)	120,837
Designated funds					
Provision for Closure Costs	-	-	-	13,000	13,000
Provision for Loss of Stock	-	-	-	18,960	18,960
Contingency Fund	-	-	-	10,000	10,000
	-	-	-	41,960	41,960
Restricted funds					
Greatest Hits Radio	620	-	(620)	-	-
BMBC 2020-21	4,000	-	(3,000)	-	1,000
SY PCC	345	-	(345)	-	-
The Trussell Trust	-	51,750	-	-	51,750
	4,965	51,750	(3,965)	-	52,750
Total Funds	141,831	152,145	(78,429)	-	215,547

4. Designated Funds

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes/needs. The trustees have designated funds to support the charity's operational needs, future commitments and statutory obligations. Designated operational and strategic funds at the year-end include:

- Provision for redundancy and other closure costs (£13,000).
- Provision for the loss of food stocks to vermin (£18,960).
- Contingency fund, for unforeseen events/expenditure (£10,000).

5. Restricted Funds

- Greatest Hits Radio – a grant from the 'Cash for Kids' appeal, to provide food parcels for families.
- BMBC – a grant from Barnsley Metropolitan Borough Council for Aldi food vouchers for families.
- SY PCC – a grant from the South Yorkshire Police and Crime Commissioner to provide family activity packs.
- The Trussell Trust – a Financial Inclusion Grant for a debt advice project, working in partnership with Dial Barnsley and Citizens Advice Barnsley. The project will commence in December 2022.