



**JTL**

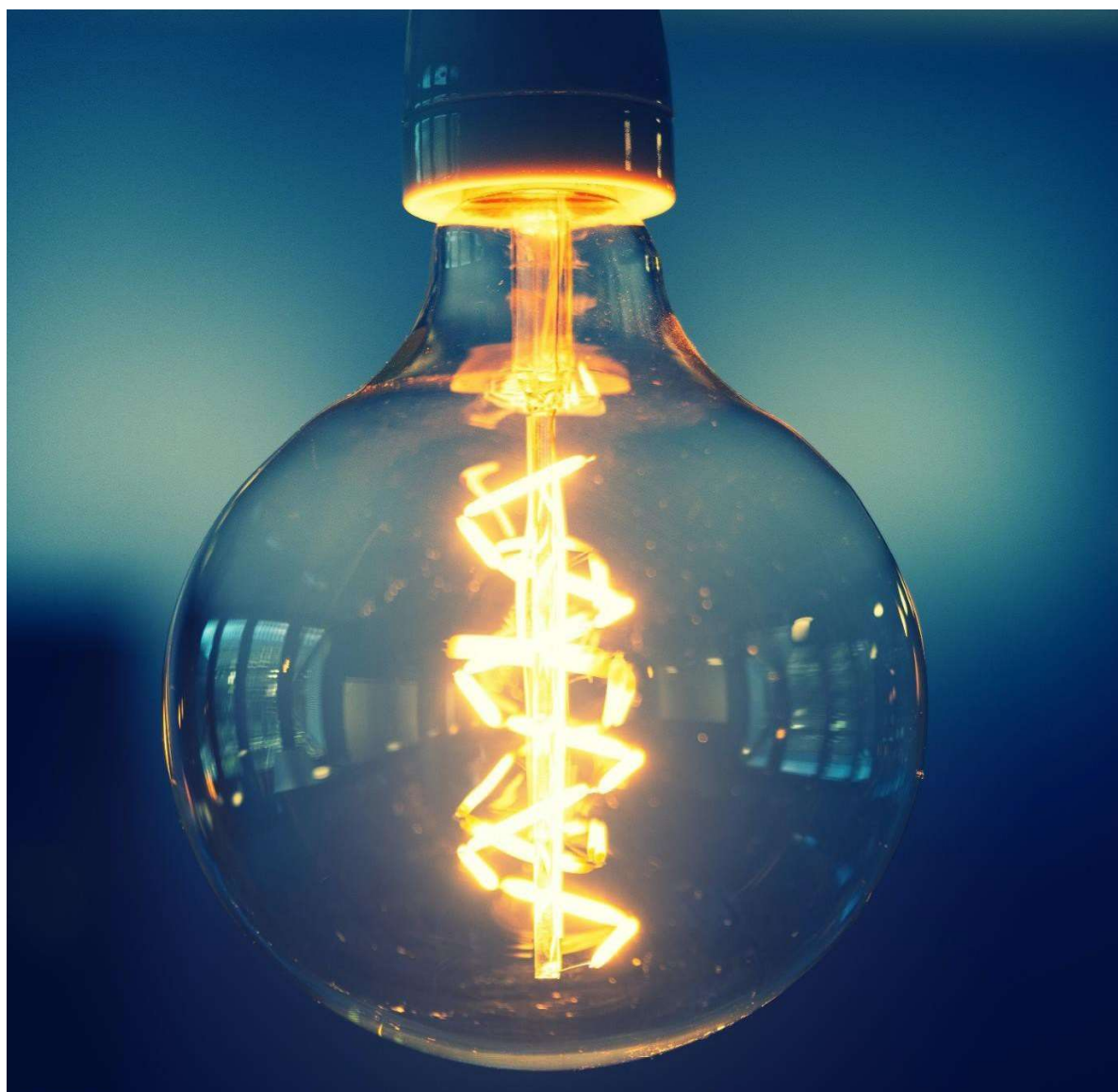
(A company limited by guarantee)

# **Group Consolidated Financial Statements**

**Company Registration No 03958541**

**Charity No 01080254**

**Year ended 31<sup>st</sup> July 2022**



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**Charity registration number** 01080254

**Company registration number** 03958541

**Trustees**

G Russell (Chair) <sup>1, 3, 4</sup> (resigned 05.05.22)  
S Bratt (Interim Chair) (appointed 09.05.22, resigned 01.11.22) <sup>1, 4, 7</sup>  
Sir John Low (Chair) <sup>1, 4</sup> (appointed 01.11.22)  
J Allott  
R Clarke <sup>2, 3</sup>  
A Eldred <sup>2, 3, 8</sup>  
C Fenton <sup>7</sup> (resigned 08.11.22)  
A Green (appointed 21.07.22) <sup>1</sup>  
G Hall (appointed 25.07.22, resigned 13.02.23)  
J Lelliott OBE <sup>1 2</sup>  
P McNaughton (deceased 17.03.22) <sup>1, 4</sup>  
J Poulter (appointed 13.10.22) <sup>1, 4</sup>  
S Rugg (appointed 11.11.21, resigned 17.02.22)  
T Shelley <sup>5</sup>  
E Staley (appointed 18.07.22) <sup>4</sup>  
I Woodland (resigned 19.08.21) <sup>1, 4</sup>

**Chief Executive**

J Graham (resigned 31.05.22)  
P McGuire (Interim) (appointed 01.06.22, resigned 31.12.22)  
C Claydon (appointed 06.02.23)

**Company Secretary**

C Turner

**Registered Office**

Stafford House  
120-122 HighStreet  
Orpington  
Kent  
BR6 0JS

**Auditors**

Menzies LLP  
Centrum House  
36 Station Road  
Egham  
Surrey  
TW20 9LF

**Solicitors**

Stone King LLP  
Boundary House  
91 Charterhouse Street  
London  
EC1M 6HR

Group Consolidated Financial Statements

Year Ended 31<sup>st</sup> July 2022

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**Bankers**

Barclays Bank PLC  
1 Churchill Place  
London  
E14 5HP

**Investment Managers**

Barclays Wealth Management  
1 Churchill Place  
London  
E14 5HP

**Board Sub Committees and Membership**

- 1 Investments
- 2 Finance, Audit & Risk
- 3 Quality and Standards
- 4 Remuneration
- 5 Equality, Diversity & Safeguarding
- 6 Health & Safety
- 7 CompEx Certification Limited (formerly JT Limited)
- 8 Develop Training

## Trustees' Annual Report (Including Strategic Report)

Year Ended 31<sup>st</sup> July 2022

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### Structure, Governance and Management

The Trustees (who are also Directors of the charity for the purposes of the Companies Act) present their report and the audited financial statements of JTL (the charity and the group) for the year ended 31<sup>st</sup> July 2022.

The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document, the Companies Act 2006, the Charities Act 2011 and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland. (FRS 102) (effective 1<sup>st</sup> January 2019).

Within the Trustees' Annual Report is the strategic report, required under S414c(11) of the Companies Act 2006, which contains the following headings:

- Coronavirus Pandemic
- Achievements and Performance
- Financial Review
- Reserves Policy
- Remuneration Policy
- Public Benefit
- Principal Risks and Uncertainties

### Trustees of the Charity

The Directors of the charitable company are its Trustees for the purposes of charity law. The Trustees who have served during the year and to the date of this report are as follows:

<b>Electrical Contractors' Association</b>	<b>Unite the Union</b>	<b>Independent</b>
<ul style="list-style-type: none"><li>• Andrew Eldred</li><li>• Alastair Green (appointed 21.07.22)</li><li>• Greg Hall (appointed 25.07.22, resigned 13.02.23)</li><li>• Paul McNaughton (deceased 17.03.22)</li><li>• Steve Rugg (appointed 11.11.21, resigned 17.02.22)</li><li>• Elizabeth Staley (appointed 18.07.22)</li></ul>	<ul style="list-style-type: none"><li>• John Allott</li><li>• Richard Clarke</li><li>• Jason Poulter (appointed 13.10.22)</li><li>• Ian Woodland (resigned 19.08.21)</li></ul>	<ul style="list-style-type: none"><li>• Steve Bratt (Interim Chair) (appointed 09.05.22, resigned 01.11.22)</li><li>• Chris Fenton (resigned 08.11.22)</li><li>• John Lelliott</li><li>• Sir John Low (Chair) (appointed 01.11.22)</li><li>• Geoff Russell (Chair) (resigned 05.05.22)</li><li>• Tracey Shelley</li></ul>

## Charitable Objects

The charity's objects set out in its Articles of Association are "*to encourage training of persons employed in the electrical installation engineering industry and such other industries as the Trustees may decide*".

The charitable company's principal activities during the year were the delivery of Advanced Apprenticeships in Electrotechnical, Plumbing, Engineering and Heating and Ventilating.

## Vision and Values

JTL's vision is:

To be the training organisation of choice to the building services engineering sector.

The company's values have proved more important than ever during the challenging times encountered in 2021/22 and beyond.



## Structure and Members

JTL is a charitable company limited by guarantee and was set up on 23<sup>rd</sup> March 2000. Formerly, the company operated as JT Limited which was incorporated in 1989. JTL's company registration number is 03958541 and its charity number is 01080254. The charity is governed by its Articles of Association.

The company's members are Unite the Union and the Electrical Contractors' Association. The members have a liability not exceeding £10 per member.

## Recruitment and Training of Trustees

The Articles of Association entitle Unite the Union and the Electrical Contractors' Association to each appoint up to four Trustees and a further independent Trustee to be Chairman. The Trustees may appoint up to a further four independent Trustees. The company is administered by the Board of Trustees, with the Chief Executive (appointed by the Trustees) managing the day-to-day operations of the charity.

Trustee recruitment is undertaken in accordance with the Articles of Association. Induction and

## Trustees' Annual Report (Including Strategic Report)

Year Ended 31<sup>st</sup> July 2022

training are provided by the management and company's professional advisors on a regular basis.

### Related Parties

The principal transactions with related parties are with the Joint Industry Board for the Electrical Contracting Industry (JIBECI) and the Joint Industry Board for Plumbing and Mechanical Engineering Services (JIB PMES). This relates to the registration of all apprentices with the relevant Joint Industry Board for the purpose of receiving apprentice cards and cards recognising their craft competence at the end of the apprenticeship. The registration fees are agreed annually with the relevant JIB and formalised in an annual agreement signed by each organisation.

The arrangement is believed to provide added value to JTL apprentices and is subject to regular review by the JTL Board.

### Compliance with Trustees' Duties under Section 172(1) Companies Act 2006

Trustees must act in the way they consider, in good faith, would be most likely to promote JTL's success to achieve its charitable purposes. The Trustees, in doing so, delegate day to day management and decision-making to the Chief Executive and other members of the Executive Management Team, who are required to act to further JTL's strategy and to ensure that activities are carried out in compliance with agreed plans and policies and external regulations and in accordance with JTL's values. The Trustees receive regular reports on JTL's performance and plans. In carrying out their duties, the Trustees have regard (amongst other matters) to:

- **The likely long-term consequences of any decision**

The Trustees contribute proactively to JTL's strategic vision and three-year plan which was especially important following the Covid pandemic and in the light of on-going uncertainties. They also reviewed, amongst other plans, the IT Strategy and Financial plans. The long-term likely impact of the plans for JTL has been considered as well as the consequences of their decisions.

- **The interests of the charity's employees**

Trustees had oversight of the on-going impact of Covid-19 on ways of working for JTL staff throughout the pandemic and its aftermath. They reviewed the steps in place to promote staff health and wellbeing, including means of keeping in touch with those working from home. We have continued to implement our approach to good people management and career progression to enable our staff to fulfil their potential, with a specific focus on under-represented groups and in line with our safe, feminist and anti-racist principles.



- **The need to foster the charity's business relationships with suppliers, customers and others**

JTL continually strives to make partnerships with suppliers, customers, and others more equitable, collaborative and with a view to gaining better value for money and improving the learner experience.

- **The impact of the charity's operations on the community and the environment**

The organisational structure is designed to enable us to become a safe environment for all stakeholders that come in contact with JTL, especially employees and learners. We have continued to invest and improve our safeguarding to ensure that we better protect all those with whom we work. Risks relating to Safeguarding are considered and debated by the Board, which receives quarterly reports on safeguarding casework and progress, including against agreed key performance indicators.

- **Maintaining a reputation for high standards of business conduct**

JTL strives to achieve its strategic goals; we lead by example by demonstrating in all areas the same values that we wish to see in the people we work with and those we aim to influence. Further, our values and the behaviours we want to see, including our commitment to safeguarding, are embedded in our staff recruitment, induction, and appraisal procedures.

## **Governance and Key Management Personnel**

The governance of JTL takes the form of a non-executive Board of Trustees which meets quarterly. In addition, there are formal Board Sub-Committees including Investment, Remuneration, Finance, Audit & Risk and Quality & Standards. The Board has agreed formal Standing Orders for its own operation and formal Terms of Reference for each of the Sub-Committees.

In addition to the above, there are further two Sub-Committees formed to cover Health and Safety and Equality, Diversity and Safeguarding. Board representatives meet regularly with the executive on these matters and report formally back to the Board of Trustees.

Regular skills audits of Board members are conducted in order to ensure that, across its membership, it has a good understanding of all key areas of business undertaken by and relevant to JTL. The results are reviewed by the Board and the outcomes influence subjects for future training for Board members.

The Board also conducts an annual self-evaluation of its performance. The evaluation is



influenced by the Charity Governance Code and the Code of Good Governance for Independent Training Providers published by the Association of Employment and Learning Providers (AELP). The results of the self-evaluation are considered by the Board and appropriate action taken to address areas for improvement.

The Board delegates the day-to-day operations of JTL to the executive team through a formal Delegated Levels of Authority document which is reviewed periodically by the Board. The executive team is led by the Chief Executive supported by the Executive Management Team (EMT) which consists of the following roles, each with responsibility for defined functions within the business:

- Chief Operating Officer
- Director of Learning & Innovation
- Director of Policy & External Relations
- Human Resources Director
- Interim Director of Finance
- National Delivery Director

The Chair and Chief Executive both left for new positions during the latter part of 2021/22 and, while recruitment for their successors took place, an interim Chair was appointed. The Chief Operating Officer became interim Chief Executive and a temporary Finance Director was appointed. The interim Chair and Board offered regular support and monitoring to ensure sound continuity of operations during the recruitment process.

### **Key Management Personnel Remuneration**

The key management personnel of the charity include the Trustees and the EMT.

The Trustees of the charity give their time freely and are not remunerated.

The Chief Executive's remuneration is set annually by the Remuneration Committee. The Remuneration Committee is made up of the Chairman and three other trustees nominated by the ECA, Unite the Union and the independent directors. It is the responsibility of the Chief Executive to set the pay of the EMT.

The Remuneration Committee also has responsibility to consider the recommendation of the Chief Executive regarding the overall remuneration of the organisation. This recommendation is based on organisational and staff performance, market testing conducted by the HR Director, Consumer Price Index data and feedback from the members on their likely pay awards. The decision of the Remuneration Committee is then applied through a performance related pay process led by the Chief Executive and EMT.

## Employees

The average monthly full-time equivalent number of employees of JTL for the year ended 31<sup>st</sup> July 2022 was 366 (2021: 382).

JTL communicates with its staff through a number of channels including regular executive blogs, webinars, newsletters, EMT and Senior Management Team (SMT) meetings, other manager and staff meetings, a staff forum and the intranet. The annual staff conference, which was cancelled in 2021 due to the Coronavirus pandemic, was successfully reinstated in 2022.

JTL ensures that no discrimination is shown on the grounds of any protected characteristics such as: race, colour, nationality, ethnic or national origin, gender, gender reassignment, religion or belief, sexual orientation, age, marital status including civil partnerships, pregnancy and maternity, caring responsibilities or disability (the latter is subject to the industry's safety requirements).

Rewarding everyone fairly, regardless of gender, is at the heart of the JTL leadership team's agenda. However, women are under-represented in the building services engineering sector and assessors are required to be occupationally competent in their discipline, which currently limits the number of female applicants. Our gender split is currently 70% male and 30% female which reflects JTL's reliance on a nationwide team of occupationally competent assessors, predominantly male, who account for 37% of its total workforce.



	JTL Gender Gap		Proportion of relevant employees with bonus pay	Number with bonuses
	Hourly Pay Differential	Annual Bonus Differential		
Mean	20.3% (17.4%)	44.5% (-82.7%)		
Median	28.5% (17.8%)	-16.1% (-127.8%)		
Male			9.1% (1.4%)	23 (4)
Female			10.2% (0.9%)	14 (1)

This is not a pay but a representation issue. All JTL recruitment is based on competence and not gender, race, creed or orientation. The majority of female employees are in lower paid administrative functions. The move to having JTL centres and tutors will have a positive impact

on the gap as more female tutors are likely to be available.

JTL acknowledges its responsibilities in relation to tackling modern slavery and commits to complying with the provisions of the Modern Slavery Act 2015. The organisation understands that this requires an ongoing review of both its internal practices in relation to its labour force and, additionally, its supply chains. No labour provided to JTL in the pursuance of its services is obtained by means of slavery or human trafficking.

JTL is a Disability Confident Employer and actively seeks to attract and recruit disabled people by providing a fully inclusive and accessible recruitment process. We interview all disabled people who meet the minimum criteria for our vacancies. We are supportive of our employees who may become disabled during their employment and proactively offer and make reasonable adjustments as required. We encourage training, career progression and promotion for all disabled persons employed by the company. We expect all our employees and people working with us to treat all people with respect and ensure that appropriate disability equality awareness briefings take place on a regular basis.



JTL has an obligation to meet the Prevent Duty requirements as defined by the Counter Terrorism and Security Act 2015. In meeting this duty, JTL has developed a training programme for all staff, has a Prevent strategy in place and has amended its policies and key documents to reflect the Prevent Duty. A staff working group is in place to focus on Equality, Safeguarding and Prevent and meets half-yearly to provide updates to all staff as appropriate.

### Aims and Objectives

The JTL Executive Management Team present to the Board, who annually approve, a rolling three-year organisational strategy, and underpinning one-year business plan. The five strategic goals of the organisation are to:

- Increase our learner numbers and market share in our core apprenticeships year on year.
- Improve our financial resilience, sustainability and results.
- Continue to diversify and grow our products and services to better meet the changing needs of the industry and its workforce.
- Enhance and innovate (our processes and systems) to enable us to be a great, high-quality organisation: responsive to our learner and employer needs with a minimum Grade 2 "Good" Ofsted; and
- Recruit and retain great people and be a great place to work.



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Year Ended 31<sup>st</sup> July 2022

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The Trustees believe that, despite the challenges faced during 2021/22, JTL has made good progress against its charitable objects and its strategic and business plan objectives.

### Public Benefit Statement

The Trustees have had regard to their responsibilities in demonstrating public benefit as set out in guidance provided by the Charity Commission. The charity has and continues to demonstrate a number of areas of public benefit within its core charitable objective of the advancement of education, in the form of advanced apprenticeship training, achieving high levels of success through the support and mentoring offered throughout the typically four-year apprenticeship period.

Given the challenges faced during and following the pandemic, JTL has paid particular attention to mental health support for its learners, many of whom were badly affected by the uncertainties of the situation and the impact on their learning, employment and family circumstances. JTL partners with the Electrical Industries Charity to offer targeted support for individuals in particular need.



The impact on beneficiaries is through the training of persons employed in, or wishing to enter, the building services engineering sector to obtain qualifications for life. In doing so this ensures the success and prosperity of the sector by supporting and improving an appropriately trained and skilled workforce. The high achievement rates of JTL apprentices are a good indicator of the effectiveness of its programmes and therefore the value for money obtained for the public purse.

JTL also continues to offer its employer grant schemes including an adoption grant for employers who take on apprentices who have been made redundant during their apprenticeship to help them complete their apprenticeship successfully.

JTL also offers Traineeships which are a Government-funded scheme, which last up to 16 weeks. These prepare young people who are not yet ready for an apprenticeship, with skills which will help them with future employment as well as giving work experience which may lead to employment. Greater emphasis on initial advice and guidance and initial assessment supports JTL's No Wrong Door strategy which ensures all learners are given the appropriate support and guidance to meet their individual needs in making choices about their career in the industry.

JTL provides all its apprentices with free, high-quality textbooks, learning materials and toolkits to support their progress and achievement without the need to incur the costs associated with such purchases.

It is also apparent that charitable status is attractive to colleges of further education who are more willing to work with JTL in innovative partnership arrangements than is otherwise the

## Trustees' Annual Report (Including Strategic Report)

**Year Ended 31<sup>st</sup> July 2022**

case with profit seeking providers. Such arrangements are proving beneficial to learners and employers and are providing improved services to local communities.

All apprenticeship courses are fully accessible and available free of charge to its learners, as the costs are met by the government and employers or are underwritten by JTL's charitable funds.

JTL offers our apprentices a chance to stay in touch and continue their development through JTL Toolbox, a free online support package specifically aimed at employers and those who have completed or are near to completing their apprenticeship. Power Up is a CPD platform within Toolbox which offers free taster training sessions to electricians which will help them in their day-to-day job role and support their continued professional training needs.



### Energy and Carbon Reporting

JTL recognises the climate crisis and the need for everyone to take action to address this global threat. The charity commenced Standard Energy and Carbon Reporting (SECR) disclosures on energy and carbon in 2020/21.

However, JTL has been in scope of the Government's Energy Saving Opportunity Scheme (ESOS) since 2015. Acting on both the four-yearly ESOS audit output and the annual SECR returns, JTL has significantly reduced its total carbon output during the period under review from 772.64 tonnes to 401.2 tonnes.

### SECR Methodology Statement 2021

The analysis below is based on the audit and review activity undertaken by Infinite Utilities Limited. It includes the Total Energy Calculation (including the significant energy consumption), Profiling of Site Energy data, Analysis of Transport, and Energy Audits of JTL's Training Centres and Offices where direct billing is available.

Type of Emissions	Fuel	kWh	Kg CO2e	T CO2e	% of Total
Direct (Scope 1)	Electricity	357,799	75,971	76.0	21%
	Gas	170,230	31,179	31.2	10%
	Company Vehicles (Petrol)	134,724	32,565	32.6	8%
	Company Vehicles (Diesel)	268,454	64,887	64.9	16%
	Sub Total	931,207	204,603	204.6	54%
Indirect (Scope 2)	Company Vehicles (Electric)	N/A	247	0.2	0%

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**Year Ended 31<sup>st</sup> July 2022**

<b>Indirect Other (Scope 3)</b>	<b>Business Travel (Own User Petrol Vehicles)</b>	249,481	62,707	62.7	15%
	<b>Business Travel (Own User Diesel Vehicles)</b>	532,585	133,637	133.6	31%
	<b>Sub Total</b>	<b>782,066</b>	<b>196,344</b>	<b>196.3</b>	<b>46%</b>
<b>Total</b>		<b>1,713,273</b>	<b>401,194</b>	<b>401.2</b>	<b>100%</b>

Due to reporting limitations the above table does not consider energy consumption by Develop Training Limited. Reporting will be updated to include Develop Training Limited from 2022/23.

The significant reductions have been achieved in the following areas:

- **Electricity – 56.43 Tonne Co2e Reduction**

Achieved by leaving existing Mill Wharf property in Birmingham and creating energy efficient centre at Rocky Lane and post Covid-19 alternative working arrangements in offices.

- **Gas – 13.68 Tonne Co2e Reduction**

Achieved by leaving existing Mill Wharf property in Birmingham and creating energy efficient centre at Rocky Lane and post Covid-19 alternative working arrangements in offices.

- **Company Cars – 107.889 Tonne Co2e Reduction**

Achieved through refreshed company car policy to include additional allowances for EVs, PHEVs under 75g Co2, driver self-selection of low emission ICE vehicles.

- **Own User Cars – 193.30 Tonne Co2e Reduction**

Achieved as a result of alternative working methods of field staff with fewer site visits per staff member than in the previous year under review. Own car users are also self-selecting, newer, more efficient petrol vehicles. Own user diesel car total carbon output for company mileage reduced by 180 tonnes CO2e during the year.

The long term impact of Covid-19 on working practices, in particular the mix of home and office working we believe has somewhat stabilised. Changing working practices in the future, as we move to a new normality may result in slight increases as office use returns to near normal. To mitigate this, we will continue to review, heating, cooling and lighting solutions following investment appraisals and the output recommendations from our ESOS audits.

Our positive intervention on transport mix means this element is no longer our greatest carbon contributor. Indeed, from the table above our company carbon split is almost 50/50 across transport and buildings. Whilst the greatest gains (a reduction of 400 Tonnes) have



## **Trustees' Annual Report (Including Strategic Report)**

**Year Ended 31<sup>st</sup> July 2022**

been achieved, further improvements of volume may be difficult to attain without significant investment and especially in a period of growth of our own centres. However, we will continue to:

- Encourage company car users to move away from petrol and diesel cars to hybrid and fully electric cars. For renewals to 2024, we would expect a company car carbon output to be maintained at around 100 tCO<sub>2</sub>e based on the current reordering trend.
- Review potential solutions to encourage own car users to move away from high carbon emitting vehicles. This could include salary sacrifice schemes to provide a car under 75gCo<sub>2</sub> pre-Tax/NI to own users. It is also likely that increases in vehicle excise duty, fuel pricing, and the extension of clean air zones will encourage self-selection of cleaner vehicles at natural replacement.

With regards to property, we have already taken steps towards reducing carbon emissions including moving our Birmingham training centre - from an energy inefficient building (with poor insulation, old plant equipment including 3 gas boilers and a mix of inefficient incandescent and fluorescent lighting, and windows, which accounted for 65% of building fabric, which were single glazed, leaked energy and provided no thermal properties) - to a new building designed with a journey toward Net Zero in mind (including LED lighting, efficient VRF Heat pumps as a main source of heating and cooling, carbon absorbing laurel hedging around the perimeter boundary and photovoltaic roof panels and EV chargers). The estimated saving is a 40% reduction in carbon output on a property which is 20% larger.

All new centres (currently Norwich, Eastbourne and Hull) are being designed and developed with energy efficient measures built to include as a minimum, low energy lighting schemes, combined VRF heating and cooling systems where economically practical, improved insulation and water consumption reduction measures. As our estate evolves based on operational requirements assessments on building fabrics and energy use is reviewed and designed in by our appointed RICS surveyor and internal infrastructure and projects team.

Further potential energy savings will be considered on an on-going basis and as JTL expands and improves its estate.

### **STRATEGIC REPORT**



#### **CORONAVIRUS PANDEMIC**

The world faced unparalleled adversity in the Coronavirus pandemic (Covid-19) which had a devastating global effect on people, businesses, economies and governments commencing in the second half of 2019/20 and continuing throughout 2020/21 and into 2021/22. Despite efforts by the UK government to implement extraordinary business support measures, JTL



experienced the consequences of the pandemic as it impacted the sector. The total loss of the anticipated recruitment of c600 new apprentices between April and July 2020 and reduced recruitment in 2020/21 will impact for the four years that those individuals should have been in learning. Furthermore, and despite our best efforts with remote delivery, the learning and progression of apprentices in learning (furloughed or not) was unavoidably disrupted during the pandemic and continues to require remedial catch-up learning. AM2 centres were shut for a number of months which prevented anticipated completions being achieved resulting in a backlog which still needs clearing in addition to the new planned completions.

Nevertheless, the building services engineering sector bounced back quite healthily in 2021/22 as did apprentice recruitment. It was possible for field staff to resume visits to employers and apprentices and some return to a semblance of normality has been possible during 2021/22.

## **ACHIEVEMENTS AND PERFORMANCE**



### **Management**

The EMT initially set out a three-year strategy - with a view to this being reviewed and updated on a rolling annual basis - framed around the vision to be the training organisation of choice to the building services engineering sector, supporting the organisation's drive to pursue a journey from "good to great".

In 2021/22, and despite on-going uncertainties, the JTL Board and Executive agreed that it was appropriate to return to the three-year Strategic Planning cycle following the rollover arrangements in 2020/21 due to the pandemic. A three-year Strategic Plan and one-year Business Plan were therefore agreed for 2021/22 which focussed on recovery and stability.

We continue to work with our delivery partners but also opened more of our own training centres to support our employers and learners as appropriate.

The EMT is supported by a Senior Management Team (SMT) comprising the next tier of performance management within the company which is made up of Heads of Departments and Heads of Learning and Assessment. The EMT and SMT meet and work together to continuously improve JTL's performance.

**Trustees' Annual Report (Including Strategic Report)**

**Year Ended 31<sup>st</sup> July 2022**

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**Statistics**

During the year JTL:

- recruited 2,453 (2021: 2,106) apprentices.
- delivered 1,425 (2021: 1,143) apprentice achievements.
- market share in the core electrotechnical discipline is 31.6%
- According to ESFA published data, JTL's overall achievement rate was 61.4% (2020/21: 63.6%). This compares with a national average of 57.7%. Due to the Covid- 19 pandemic, the ESFA has not published any timely achievement rates.
- At 31<sup>st</sup> July 2022, JTL had 7,467 apprentices in training.



**College Partners and JTL Centres**

JTL continues to fund all college fees for its apprentices in training to enable them to successfully complete the appropriate off-the- job learning elements of the apprenticeship. JTL employs occupationally qualified and competent field staff who regularly monitor, review and assess the apprentices' progress.

The core business model is for JTL to work with delivery partners where the quality is good, and it meets employer needs. However, where this model has proved unsatisfactory in terms of quality or financial viability of provision, JTL has continued its strategy of developing its own centres. It now operates its own training from the following centres:

- Ashford
- Bedford (college partnership)
- Birmingham
- Bury (college partnership)
- Carlisle
- Maidstone (college partnership)
- Norwich
- Nottingham
- Orpington
- Oxford
- Preston (college partnership)
- Telford
- Tankersley (South Yorkshire)
- York

JTL also operates a training centre in exclusive partnership with P & R Hurt in Yeovil.



## Quality

Quality is a key factor in assessing the effect of our training on both employers and apprentices. The Education Inspection Framework and Self-Assessment Report form a key foundation of JTL's quality activities to help maintain a clear focus on Ofsted priorities. In November 2016, JTL was re-inspected by Ofsted and once again achieved a "Grade 2 - Good" inspection report. JTL's focus on the quality of its provision results in it continuing to have achievement rates well



above the national average in its core disciplines of electrotechnical and plumbing.

In addition, JTL holds BS EN ISO 9001:2008 for quality management systems and it has held the Investors in People (IIP) standard since 1995 (most recently re-assessed in 2021) and the Matrix standard since 2012 (which was also successfully re-assessed in 2021). In 2020, JTL was re-accredited with Committed 2 Equality and maintained its Gold standard for Equality.



Accredited to  
ISO/IEC 17024:2012 to  
provide certification of  
persons

CompEx Certification Limited has also been accredited by UKAS to ISO 17024:2012 in respect of its CompEx operations since 2010 (re-audited in 2021).

JTL employs a rolling internal audit programme which includes delivery partner inspections.

## Equality, Diversity and Safeguarding

JTL is committed to a policy of equality and diversity for everyone. No applicant for a training scheme place with JTL, apprentice, customer or member of staff shall knowingly receive less favourable treatment on the protected characteristics, nor will any other condition or requirement that cannot be justified disadvantage them.

JTL is also committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. This has been of particular importance during the Covid-19 lockdown period where learners have been particularly vulnerable to mental health and wellbeing issues. We have taken additional steps to stay in touch with our learners during this period to monitor their welfare.

The building services engineering industry is generally regarded as a white, male industry and JTL continues to address this stereotyping through its growing apprentice ambassador scheme which sees existing female and Black, Asian, Minority Ethnic (BAME) apprentices working with schools and at careers events to promote the opportunities in the industry as well as to network with each other.



## FINANCIAL REVIEW

The JTL strategy set out by the Executive Management Team includes, as one of its five objectives, a strategic objective of improving financial management and performance. This included specifically delivering a positive overall net movement of funds and, within that, moving JTL from an operating deficit to an operating surplus.

The principal funding source is the Department for Education's Education and Skills Funding Agency. The charity uses this income source to further its aims and objectives including increasing apprentice learner numbers, increasing market share and enhancing and innovating its provision.

No fundraising is carried out and any income from investments is generated via a responsible and ethical approach implemented by the Investment Managers, Barclays, which, amongst other things, excludes investment in Tobacco, Arms, Gambling and Pornography.

The Consolidated Statement of Financial Activities for the year shows an operating loss for the year of £3,006,807 (2021: Loss £4,339,947). Net movement in funds for the year amounted to £3,437,188 (2021: £2,228,670) after investment losses of £472,272 (2021: gain of £7,032,647) and taxation. This resulted in a net asset position, all held as unrestricted funds as at 31<sup>st</sup> July 2022, of £42,564,824 (2021: £46,002,012). The Trustees are satisfied with the net asset position at the year end and are confident that sufficient funds are available to meet future needs.

For the charity alone, total income for the year amounted to £32,817,824 (2021: £28,203,803), with a net reduction in funds of £3,276,802 (2021: gain of £2,737,971). Total donations to JTL from CompEx Certification Limited and Develop Training Group Limited under the Gift Aid scheme in the year to 31<sup>st</sup> July 2022 was £183,482 (2021: £0). The 2021 profit amount was not accrued at the end of the year following clarification of Financial Reporting Standard 102. The subsidiaries had total income for the year of £8,431,432 (2021: £7,737,596) and costs of £8,452,791 (2021: £7,780,301) which is in line with strategy and expectation.



## Finance, Audit and Risk Committee (FARC)

The Finance, Audit and Risk Committee was active throughout 2021/22. In addition to standard agenda items covering company and financial performance, internal and external audit activity and preparation of the financial statements, the Committee also considered a number of items in focus at its meetings. These included:

## Trustees' Annual Report (Including Strategic Report)

Year Ended 31<sup>st</sup> July 2022

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- Audit findings 2020/21
- Group Audit Plans
- Complaints Policy
- GDPR Policy
- Hull business case
- New finance system
- Reserves Policy
- Risk Management Policy
- Safeguarding



### Investments

Under the Articles of Association, the charity has the power to make any investments which the Trustees see fit.

In terms of investment funds, JTL's objective is to achieve capital growth, whilst maintaining a balanced risk profile over the medium term and to deliver annual net gains to support the consolidated financial position, as set out in the three-year strategy. JTL's funds are managed solely by Barclay's Wealth with funds invested on a medium risk profile.

In terms of socially responsible investing, regular discussions are held at the JTL Board, JTL Investment Committee and with the investment managers regarding the approach taken on behalf of JTL. The Investment Committee is aware that the investments are managed by the charity department of Barclays who have an established ethical investing offering. This is made up of a 3-stage process that includes:

- A negative screen which is applied using MSCI ESG Business Involvement Screening Research to remove companies whose primary businesses are focused around tobacco, alcohol, armaments, gambling, adult entertainment or fossil fuels.
- Independently calculated MSCI ESG results are then used to remove companies that do not meet a minimum threshold around environmental, social and corporate governance characteristics.
- Positive Analysis - Companies are identified that help to address at least one of the UN's Sustainable Development goals.

During the year, the overall return of the portfolio was -0.93%. The JTL portfolio has performed comparatively better than the ARC (Asset Risk Consultants) Sterling Steady Growth Charity Index which delivered a return of -2.46% during the same period.

## Subsidiaries

In addition to the investment funds, JTL has two wholly owned subsidiaries, CompEx Certification Limited and Develop Training Limited.

### **CompEx Certification Limited** (formerly JT Limited)



The principal business of CompEx Certification Limited is the operation of the CompEx Certification Scheme. The CompEx Scheme is the global solution for validating core competency of employees and contract staff of major users in the gas, oil and chemical sectors

for both offshore and onshore activities.

CompEx Certification Limited has, under contract to the Engineering Equipment and Materials Users Association (EEMUA), managed and operated the CompEx Scheme since it was developed in 1994 and, in April 2014, acquired the Scheme from EEMUA.

### **Develop Training**



When JTL acquired Develop in September 2019, it comprised a group of four companies:

- Develop Training Group Limited (DTGL)
- Develop Training Limited (DTL)
- Develop Solutions Limited (DSL)
- Develop Training Employee Benefit Limited (DTEBL)

The intention is to close all but Develop Training Limited. Develop Solutions Limited was dissolved on 7th April 2020. Develop Training Employee Benefit Limited was dissolved on 7<sup>th</sup> December 2021 and Develop Training Group Limited was dissolved in December 2022.

Develop is an accredited provider of compliance, technical, and safety training for the utilities and construction, defence, healthcare, facilities management, and telecommunication sectors.

Develop Training Limited, a predominantly commercial course provider was acquired to compliment and provide a source of funds to the JTL group to further its charitable aims. A plan to turn around Develop Training Limited from the current loss-making position to making profits is currently in progress and will be achieved through review, management and efficiencies through the use of shared resources with JTL.

## Reserves Policy

The general reserves of the group at 31 July 2022 were £42,564,824 of which £9,375,992 is represented by tangible and intangible fixed assets. Free reserves, defined as excluding such funds attributed to these assets, were £33,188,832.

The current reserves policy requires that unrestricted funds held by the charity should be more than six months (£21,809,224) and less than twelve months (£43,618,448) of the resources expended. After allowing for factors detailed in Charity Commission guidance for best practice, the charity's reserves are in line with this policy. At this level the charity would be able to continue its activities until arrangements could be found to transfer and fund the transfer of the training of apprentices under its managing agency to another organisation.

In addition, the Reserves Policy was reviewed and amended by the Finance, Audit and Risk Committee during the year to reflect the need for digital and technological improvements, capital investments in new JTL training centres and potential acquisitions. It was also agreed that the Finance, Audit and Risk Committee would have an annual review, to support the next strategic and business planning cycle to update and restate JTL's Reserves Policy to ensure that the level of reserves is reasonable to cover all operational and other commitments.

The Trustees consider that in light of the above and the current economic climate, the amount in reserves is appropriate.



## Principal Risks and Uncertainties

The Board ensures, through the specific delegation of responsibilities, that the Executive Management Team will manage significant business risks through a combination of risk identification, analysis, evaluation, control and action planning so as to contain risk within limits acceptable to the Board.

In line with JTL's risk management policy and framework, risks are logged on JTL's risk register and reviewed regularly. The most significant risks are then reviewed and discussed monthly by the Executive Management Team and quarterly by the Finance, Audit & Risk Committee and reported to the Board.

The most significant risks currently identified are:

- Covid -19 and related operational and financial implications
- Poor Ofsted inspection outcome.
- Loss of learner, staff and/or employer personal identifiable data.



The Trustees have assessed these major risks and are satisfied that adequate steps are being taken to mitigate exposure and reduce the risks.



### **Plans for future periods**

JTL's core business is delivering high quality apprenticeships to the building services engineering sector. The strategy is to continue to concentrate on this sector but to expand the range of training offered including to some of the smaller, more specialist areas of the industry. In addition to our apprenticeship provision, we are strengthening our pre-apprenticeship/traineeship programme.

The JTL three-year strategy and annual business plan set out specific targets to grow our learner numbers and our market share. Our preferred option continues to be a mixed delivery model strategy with our partners, but it is also likely that we will increase the levels of our

direct delivery at our own current and new centres.

While the building services engineering sector is predominantly made up of SME/micro businesses, we are also continuing to improve our engagement with national accounts in order to support our employers in utilising the apprenticeship levy.

JTL remains committed to the implementation of a technology strategy and have set out a digital journey. This includes increased automation of systems and processes plus e-documentation, e-portfolios and a new customer relationship management system.

Underpinning everything we do is our focus on the quality of our provision and ensuring that we not only meet but exceed the expectations of our customers, learners, funding bodies and the industry. In doing this we also want to be an enjoyable, fulfilling and exciting place to work, an organisation which people are proud to be part of and one which rewards excellence and achievement. Simply put, we want to be a great place to work and a great organisation to work with.

JTL continues to monitor external opportunities for partnership and acquisition as long as these support the JTL objectives, ethos and the overall business strategy.

The JTL strategic objective of improving financial management and performance continues to support all our development plans and continued improvement.

## **Going Concern**

The Trustees have assessed the financial impact of Covid-19 on the charity to date, along with latest financial results and future forecasts and, as a result, have a reasonable expectation that the financial impact of Covid-19 on the charity has now peaked and will reduce year on year going forward, and therefore the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

## **Trustees' Responsibilities Statement**

Trustees (who are also directors of JTL for the purposes of company law) are responsible for preparing the Trustees' Annual Report (including the Strategic Report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of their incoming resources and application of resources, including the income and expenditure of the charitable company and the group for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities Statement of Recommended Practice (SORP) 2019(FRS102).
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company and the group will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and the group and enable them to ensure that the financial statements comply with the Companies Act 2006 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation

Trustees' Annual Report (Including Strategic Report)

Year Ended 31<sup>st</sup> July 2022

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in other jurisdictions.

**Disclosure of information to the auditors**

We, the Directors of the company who held office at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that:

- there is no relevant audit information of which the company's auditors are unaware; and
- we have taken all the steps that we ought to have taken as Directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

In approving the Trustees' Annual Report, we also approve the Strategic Report included therein, in our capacity as company Directors.

**Auditors**

Under section 487(2) of the Companies Act 2006, Menzies LLP will be deemed to have been reappointed as auditors 28 days after these financial statements were sent to members or 28 days after the latest date prescribed for filing the accounts with the registrar, whichever is earlier.

Signed on behalf of the Board of Trustees

A handwritten signature in dark ink, appearing to read 'John Low'.

Sir John Low, Chair of the Trustees

Date: 24 April 2023

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## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF JTL**

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### **Opinion**

We have audited the financial statements of JTL (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 July 2022 which comprise the Consolidated statement of financial activities, the Consolidated balance sheet, the Company balance sheet, the Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charitable company's affairs as at 31 July 2022 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF JTL(CONTINUED)**

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**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report including the Strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report and the Strategic report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report including the Strategic report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF JTL(CONTINUED)

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### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The charitable company is subject to laws and regulations that directly affect the financial statements including financial reporting legislation. We determined that the following laws and regulations were most significant including the Companies Act 2006, Charities Act 2011, Employment and Health and Safety legislation, GDPR and the UK Code of Fundraising Practice. We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

We understood how the charitable company is complying with those legal and regulatory frameworks by, making inquiries to management, those responsible for legal and compliance procedures and the company secretary. We corroborated our inquiries through our review of board minutes.

The engagement partner assessed whether the engagement team collectively had the appropriate competence and capabilities to identify or recognise non-compliance with laws and regulations. The assessment did not identify any issues in this area.

We assessed the susceptibility of the Company's financial statements to material misstatement, including how fraud might occur. We considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the following areas: fictitious employees, apprentices that don't exist, fictitious suppliers, the posting of unusual journals and complex transactions and the use of management override of controls to manipulate results, or to cause the Company to enter into transactions not in its best interests.

Audit procedures performed by the engagement team included:

- identifying and assessing the design and effectiveness of controls management has in place to prevent and detect fraud;
- understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process;
- challenging assumptions and judgements made by management in its significant accounts estimates;
- identifying and testing journal entries, in particular any journal entries posted with unusual account combinations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

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**JTL**  
**(A company limited by guarantee)**

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**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF JTL(CONTINUED)**

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**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



**Janice Matthews FCA (Senior statutory auditor)**

for and on behalf of

**Menzies LLP**

Chartered Accountants

Statutory Auditor

Centrum House

36 Station Road

Egham

Surrey

TW20 9LF

Date: 24 April 2023



**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 JULY 2022**

	Note	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>				
Donations and legacies	4	2,787	2,787	110,203
Charitable activities	5	31,822,449	31,822,449	27,785,956
Other trading activities	6	8,427,152	8,427,152	7,647,157
Investments	7	359,253	359,253	417,846
<b>Total income</b>		<b>40,611,641</b>	<b>40,611,641</b>	<b>35,961,162</b>
<b>Expenditure on:</b>				
Raising funds	8,9	7,945,163	7,945,163	7,774,974
Charitable activities	11	35,673,285	35,673,285	32,526,135
<b>Total expenditure</b>		<b>43,618,448</b>	<b>43,618,448</b>	<b>40,301,109</b>
<b>Net expenditure before net (losses)/gains on investments</b>		<b>(3,006,807)</b>	<b>(3,006,807)</b>	<b>(4,339,947)</b>
Net (losses)/gains on investments		(472,272)	(472,272)	7,032,647
<b>Net (expenditure)/income before taxation</b>		<b>(3,479,079)</b>	<b>(3,479,079)</b>	<b>2,692,700</b>
Taxation		41,891	41,891	(464,030)
<b>Net movement in funds</b>		<b>(3,437,188)</b>	<b>(3,437,188)</b>	<b>2,228,670</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		46,002,012	46,002,012	43,773,342
Net movement in funds		(3,437,188)	(3,437,188)	2,228,670
<b>Total funds carried forward</b>		<b>42,564,824</b>	<b>42,564,824</b>	<b>46,002,012</b>

The Consolidated statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 34 to 54 form part of these financial statements.

**CONSOLIDATED BALANCE SHEET  
AS AT 31 JULY 2022**

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Intangible assets	16	44,807	37,146
Tangible assets	17	9,331,185	7,077,821
Investments	18	33,768,807	37,008,395
		<u>43,144,799</u>	<u>44,123,362</u>
<b>Current assets</b>			
Debtors	19	5,197,694	6,910,267
Cash at bank and in hand		3,754,488	3,775,731
		<u>8,952,182</u>	<u>10,685,998</u>
Creditors: amounts falling due within one year	20	(9,287,991)	(8,578,737)
<b>Net current liabilities / assets</b>		<u>(335,809)</u>	<u>2,107,261</u>
<b>Total assets less current liabilities</b>		<u>42,808,990</u>	<u>46,230,623</u>
Provisions for liabilities	21	(244,166)	(228,611)
<b>Total net assets</b>		<u><u>42,564,824</u></u>	<u><u>46,002,012</u></u>
<b>Charity funds</b>			
Unrestricted funds	22	42,564,824	46,002,012
<b>Total funds</b>		<u><u>42,564,824</u></u>	<u><u>46,002,012</u></u>

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



**Sir John Low**  
Chair of the Trustees

Date: 24 April 2023

The notes on pages 34 to 54 form part of these financial statements.

**COMPANY BALANCE SHEET  
AS AT 31 JULY 2022**

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	17	9,069,649	6,909,152
Investments	18	33,900,810	37,140,398
		<u>42,970,459</u>	<u>44,049,550</u>
<b>Current assets</b>			
Debtors	19	7,532,260	8,244,021
Cash at bank and in hand		3,173,898	3,397,469
		<u>10,706,158</u>	<u>11,641,490</u>
Creditors: amounts falling due within one year	20	(8,109,691)	(6,862,867)
<b>Net current assets</b>		<u>2,596,467</u>	<u>4,778,623</u>
<b>Total assets less current liabilities</b>		<u>45,566,926</u>	<u>48,828,173</u>
Provisions for liabilities		(244,166)	(228,611)
<b>Total net assets</b>		<u><u>45,322,760</u></u>	<u><u>48,599,562</u></u>
<b>Charity funds</b>			
Unrestricted funds	22	45,322,760	48,599,562
<b>Total funds</b>		<u><u>45,322,760</u></u>	<u><u>48,599,562</u></u>

The Company's net movement in funds for the year was £(3,276,802) (2021 - £2,737,971).

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



**Sir John Low**  
Chair of the Trustees

Date: 24 April 2023

The notes on pages 34 to 54 form part of these financial statements.

**CONSOLIDATED STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 JULY 2022**

	Note	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Net cash used in operating activities	25	289,017	(3,056,960)
<b>Cash flows from investing activities</b>			
Dividends, interests and rents from investments		359,253	417,846
Purchase of intangible assets		(20,000)	(38,315)
Purchase of tangible fixed assets		(3,414,490)	(3,120,788)
Payments to acquire investments		(6,203,840)	(2,377,795)
Receipts from sales of investments		9,182,001	6,818,131
Movement in cash held by investment managers		(213,184)	1,272,488
<b>Net cash (used in)/provided by investing activities</b>		<b>(310,260)</b>	<b>2,971,567</b>
<b>Cash flows from financing activities</b>			
<b>Net cash provided by financing activities</b>		<b>-</b>	<b>-</b>
<b>Change in cash and cash equivalents in the year</b>		<b>(21,243)</b>	<b>(85,393)</b>
Cash and cash equivalents at the beginning of the year		3,775,731	3,861,124
<b>Cash and cash equivalents at the end of the year</b>	26	<b>3,754,488</b>	<b>3,775,731</b>

The notes on pages 34 to 54 form part of these financial statements

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

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**1. General information**

JTL is a charitable company limited by guarantee and is incorporated in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

The address of the registered office is given in the charity information on page 3 of these financial statements.

The nature of the charity's operations and principal activities are delivering Advanced Apprenticeships in Electrotechnical, Plumbing, Engineering and Heating and Ventilating.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

JTL meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**2.2 Basis of consolidation**

The financial statements consolidate the accounts of JTL and its wholly owned subsidiaries undertakings, CompEx Certification Limited, Develop Training Group Limited and Develop Training Limited.

The charity has taken advantage of the exemption contained within Section 408 of the Companies Act 2006 not to present its own income and expenditure account.

The net movement in funds dealt with in the income and expenditure account of the charity was deficit £3,276,802 (2021: £2,737,971).

**2.3 Going concern**

The Trustees have assessed the use of going concern and have considered possible events or conditions that might cast significant doubt on the ability of the Charity to continue as a going concern including the ongoing and reducing negative financial impact of Covid-19. The Trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements. The Trustees have concluded that there is a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Charity therefore continues to adopt the going concern basis in preparing these financial statements.

**2.4 Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity. All funds received during the year were unrestricted.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

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**2. Accounting policies (continued)**

**2.5 Income**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met, then these amounts are deferred.

Investment income is earned through holding assets for investment purposes such as shares. It includes dividends and interest. Interest income is recognised using the effective interest method and dividend income is recognised as the charity's right to receive payment is established.

Other income includes gains on disposals of tangible fixed assets, recognised upon completion of the sale.

**2.6 Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities comprises costs which directly relate to education and training activities as well as an allocation of support costs, see note (2.7).
- Costs of raising funds, which includes:
  - o Trading expenditure consists of expenditure relating to the operation of the trading subsidiaries CompEx Certification Limited and Develop Training Limited.
  - o Investment management expenses which consist of amounts charged by Investment Managers for managing the charity's investments.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

**2.7 Support costs allocation**

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at headquarters. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

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**2. Accounting policies (continued)**

**2.8 Intangible assets and amortisation**

Intangible fixed assets are stated at cost (or deemed cost) less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Assets costing less than £1,000 individually are not capitalised and are expended within the year.

Amortisation is provided on all intangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life. During the year the amortisation rate applied was:

Software	- 25 % straight line
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**2.9 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost (or deemed cost) less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

Assets costing less than £1,000 individually are not capitalised and are expended within the year.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life. During the year the depreciation rates were:

Freehold property	- 4% straight line
Short-term leasehold property	- 25% straight line
Motor vehicles	- 33% straight line
Fixtures and fittings	- 25% straight line
Computer equipment	- 25% straight line
Software / IT consultancy	- 25% straight line

No depreciation is provided for on Freehold Land

**2.10 Investments**

Investments are recognised initially at fair value, which at year end is normally the transaction price excluding transaction costs. Subsequently, they are continuously measured at a mark to market at fair value with changes recognised in 'net gains or losses on investments' in the consolidated statement of financial activities if the shares are publicly traded or their fair value can otherwise be measured reliably. Other investments are measured at cost less impairment.

Investments in subsidiaries are measured at cost less impairment.

**2.11 Impairment**

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in the SoFA unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

**2.12 Provisions**

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.



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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

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**2. Accounting policies (continued)**

**2.13 Leases**

Rentals payable under operating leases are charged to the Consolidated statement of financial activities on a straight-line basis over the period of the lease.

**2.14 Employee benefits**

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service. The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

**2.15 Tax**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. As such, surpluses and gains are exempt from Corporation Tax providing they are applied for charitable purposes. The trading subsidiary is subject to Corporation Tax, however, has committed to donate its profit to the parent company in the form of Gift Aid within 9 months of the year end such that no tax charge arose in the year. This donation is not accrued at the year end as it does not represent a legal or constructive obligation.

**2.16 Financial instruments**

The charity holds basic Financial Instruments. The financial assets and financial liabilities of the Charity are as follows:

- Financial assets: Trade and other debtors and accrued income are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 19. Prepayments are not financial instruments.
- Cash at bank – is classified as a basic financial instrument and is measured at face value.

All other investments are classified as basic financial instruments and held at their fair value.

Financial Liabilities: Trade creditors, accruals and other creditors will be classified as financial instruments and are measured at amortised cost as detailed in note 20. Basic taxation and social security are not included in the financial instrument's disclosure. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver charitable services rather than cash or another financial instrument.

**2.17 Comparative reallocation**

For the year ended 2021 some of the expenditure costs have been reclassified between cost of sales and administrative expenses to better reflect the nature of these costs. There was no effect on the loss for the year.

**3. Critical accounting estimates and areas of judgement**

Judgements (apart from those involving estimates) have been made in the process of applying the following accounting policies that have had a significant effect on amounts recognised in the financial statements;

- Depreciation rates for tangible fixed assets
- Provision for bad and doubtful debts

Critical accounting estimates and assumptions:

The Company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

4. Income from donations and legacies

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Furlough grant income	2,787	2,787	110,203
<i>Total 2021</i>	110,203	110,203	

5. Income from charitable activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
ESFA and Welsh Assembly income receivable	29,748,183	29,748,183	25,046,226
Other income receivable	2,074,266	2,074,266	2,739,730
	31,822,449	31,822,449	27,785,956
<i>Total 2021</i>	27,785,956	27,785,956	

Other income receivable of £2,074,266 (2021 £2,739,730) comprises of income from various sources including employer contributions, commercial courses, room hire, rental income, miscellaneous income and royalties.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

**6. Income from other trading activities**

**Income from non charitable trading activities**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Trading income in subsidiaries	8,427,152	<b>8,427,152</b>	7,647,157
<i>Total 2021</i>	7,647,157	7,647,157	

**7. Investment income**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Dividends and interest from listed investments	359,253	<b>359,253</b>	417,846
<i>Total 2021</i>	417,846	417,846	

**8. Expenditure on raising funds**

**Fundraising trading expenses**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Direct trading expenses	2,852,163	<b>2,852,163</b>	1,517,234
Direct trading expenses - wages and salaries	600,858	<b>600,858</b>	1,034,492
Support costs of trading	4,367,066	<b>4,367,066</b>	5,092,579
	7,820,087	<b>7,820,087</b>	7,644,305
<i>Total 2021</i>	7,644,305	7,644,305	

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

9. Investment management costs

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Investment management fees	125,076	125,076	130,669
<i>Total 2021</i>	130,669	130,669	

10. Analysis of grants

	Grants to Individuals 2022 £	Total funds 2022 £	Total funds 2021 £
Grants, Education and training	1,826,600	1,826,600	1,733,400
<i>Total 2021</i>	1,733,400	1,733,400	

11. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2022 £	Total 2022 £	Total 2021 £
Education and training	35,673,285	35,673,285	32,526,135
<i>Total 2021</i>	32,526,135	32,526,135	

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

**12. Analysis of expenditure by activities**

	Activities undertaken directly 2022 £	Grant funding of activities 2022 £	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
Education and training	27,066,301	1,826,600	6,780,384	<b>35,673,285</b>	32,526,135
<i>Total 2021</i>	<i>25,428,524</i>	<i>1,733,400</i>	<i>5,364,211</i>	<i>32,526,135</i>	

**13. Auditors' remuneration**

	2022 £	2021 £
Fees payable to the Charity's auditor for the audit of the Company's annual accounts	<b>29,750</b>	25,000
Fees payable to the Company's auditor in respect of: The auditing of accounts of subsidiaries of the Charity	<b>14,375</b>	12,500
Accountancy and tax services	<b>6,050</b>	5,500

**14. Staff costs**

	Group 2022 £	Group 2021 £	Company 2022 £	Company 2021 £
Wages and salaries	<b>16,005,959</b>	16,431,359	<b>13,043,722</b>	12,407,111
Social security costs	<b>1,825,067</b>	1,628,692	<b>1,498,417</b>	1,334,710
Contribution to defined contribution pension schemes	<b>1,847,430</b>	1,886,831	<b>1,621,933</b>	1,629,926
	<b>19,678,456</b>	19,946,882	<b>16,164,072</b>	15,371,747

During the year termination payments of £Nil (2021:£192,503) were paid.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

**14. Staff costs (continued)**

The average number of persons employed by the Company during the year was as follows:

	<b>Group 2022 No.</b>	<i>Group 2021 No.</i>	<b>Company 2022 No.</b>	<i>Company 2021 No.</i>
Directors	9	8	6	6
Operations	300	309	270	273
Support	146	163	90	116
	<b>455</b>	<i>480</i>	<b>366</b>	<i>395</i>

The average headcount expressed as full-time equivalents was:

	<b>Group 2022 No.</b>	<i>Group 2021 No.</i>	<b>Company 2022 No.</b>	<i>Company 2021 No.</i>
Directors	9	8	6	6
Operations	296	299	266	264
Support	144	155	88	112
	<b>449</b>	<i>462</i>	<b>360</b>	<i>382</i>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	<b>Group 2022 No.</b>	<i>Group 2021 No.</i>
In the band £60,001 - £70,000	9	7
In the band £70,001 - £80,000	2	2
In the band £80,001 - £90,000	3	2
In the band £90,001 - £100,000	1	-
In the band £100,001 - £110,000	-	2
In the band £120,001 - £130,000	2	1
In the band £200,001 - £210,000	-	1
In the band £250,001 - £260,000	1	-

**15. Trustees' and Key Management Personnel Remuneration and Expenses**

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022

### 15. Trustees' and Key Management Personnel Remuneration and Expenses (continued)

During the period, four trustees were reimbursed £537 (2021: £678) for expenses relating to travel costs.

The Charity considers its key management personnel comprise of:

- The Trustees
- Chief Executive Officer
- Chief Operating Officer
- Director of Learning & Innovation
- Director of Policy & External Relations
- Human Resources Director
- Interim Director of Finance and Resources
- National Delivery Director

As noted above no trustees were remunerated during the year. The total amount of employee benefits received by key management personnel (Salary, Employer NI, Employers Pension, Benefit in Kind etc.) was £1,097,294 (2021: £929,520).

### 16. Intangible assets

#### Group

	Computer software £	Goodwill £	Total £
At 1 August 2021	38,315	24,001	62,316
Additions	20,000	-	20,000
At 31 July 2022	58,315	24,001	82,316
<b>Amortisation</b>			
At 1 August 2021	1,169	24,001	25,170
Charge for the year	12,339	-	12,339
At 31 July 2022	13,508	24,001	37,509
<b>Net book value</b>			
At 31 July 2022	44,807	-	44,807
At 31 July 2021	37,146	-	37,146



NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

16. Intangible assets (continued)

Company

	Goodwill £
<b>Cost</b>	
At 1 August 2021	24,001
At 31 July 2022	24,001
<b>Amortisation</b>	
At 1 August 2021	24,001
At 31 July 2022	24,001
<b>Net book value</b>	
At 31 July 2022	-
At 31 July 2021	-

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022

## 17. Tangible fixed assets

### Group

	Freehold property £	Short-term leasehold property £	Motor vehicles £	Fixtures and fittings £	Computer equipment £	Software / IT consultancy £	Total £
<b>Cost or valuation</b>							
At 1 August 2021	6,221,793	235,832	48,600	5,063,686	975,802	581,717	13,127,430
Additions	2,959,266	79,344	-	265,792	63,282	46,806	3,414,490
Disposals	-	-	(48,600)	-	-	-	(48,600)
At 31 July 2022	9,181,059	315,176	-	5,329,478	1,039,084	628,523	16,493,320
<b>Depreciation</b>							
At 1 August 2021	1,264,345	173,015	48,600	3,555,632	750,859	257,158	6,049,609
Charge for the year	276,197	14,796	-	685,435	82,898	101,800	1,161,126
On disposals	-	-	(48,600)	-	-	-	(48,600)
At 31 July 2022	1,540,542	187,811	-	4,241,067	833,757	358,958	7,162,135
<b>Net book value</b>							
At 31 July 2022	7,640,517	127,365	-	1,088,411	205,327	269,565	9,331,185
At 31 July 2021	4,957,448	62,817	-	1,508,054	224,943	324,559	7,077,821

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

**17. Tangible fixed assets (continued)**

**Company**

<b>Cost or valuation</b>	<b>Freehold property £</b>	<b>Motor vehicles £</b>	<b>Fixtures and fittings £</b>	<b>Computer equipment £</b>	<b>Software / IT Consultancy £</b>	<b>Total £</b>
At 1 August 2021	6,221,793	48,600	5,145,190	842,708	570,402	12,828,693
Additions	2,959,266	-	225,416	26,450	46,806	3,257,938
Disposals	-	(48,600)	-	-	-	(48,600)
At 31 July 2022	9,181,059	-	5,370,606	869,158	617,208	16,038,031
<b>Depreciation</b>						
At 1 August 2021	1,264,345	48,600	3,666,057	691,082	249,457	5,919,541
Charge for the year	276,197	-	658,081	61,363	101,800	1,097,441
On disposals	-	(48,600)	-	-	-	(48,600)
At 31 July 2022	1,540,542	-	4,324,138	752,445	351,257	6,968,382
<b>Net book value</b>						
At 31 July 2022	7,640,517	-	1,046,468	116,713	265,951	9,069,649
At 31 July 2021	4,957,448	-	1,479,133	151,626	320,945	6,909,152

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

**17. Tangible fixed assets (continued)**

Included in the net book value of property displayed above are the following amounts ascribable to land:

	<b>Group 2022 £</b>	<i>Group 2021 £</i>
Freehold land	2,412,696	631,875
Freehold buildings	6,768,363	4,957,447
	<u>9,181,059</u>	<u>5,589,322</u>

Note: A leasehold of building was acquired in Carlisle with a life of 53 years which is being depreciated over 25 years.

**18. Fixed asset investments**

<b>Group</b>	<b>Listed investments £</b>
<b>Cost or valuation</b>	
At 1 August 2021	37,008,395
Additions	6,203,840
Disposals	(9,182,001)
Revaluations	(474,611)
Foreign exchange movement	213,184
At 31 July 2022	<u>33,768,807</u>
<b>Net book value</b>	
At 31 July 2022	<u>33,768,807</u>
At 31 July 2021	<u>37,008,395</u>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

**18. Fixed asset investments (continued)**

Company	Investments in subsidiary companies £	Listed investments £	Total £
<b>Cost or valuation</b>			
At 1 August 2021	132,003	37,008,395	37,140,398
Additions	-	6,203,840	6,203,840
Disposals	-	(9,182,001)	(9,182,001)
Revaluations	-	(474,611)	(474,611)
Foreign exchange movement	-	213,184	213,184
At 31 July 2022	132,003	33,768,807	33,900,810
<b>Net book value</b>			
At 31 July 2022	132,003	33,768,807	33,900,810
At 31 July 2021	132,003	37,008,395	37,140,398

**Principal subsidiaries**

The following were subsidiary undertakings of the Company:

Names	Company number	Registered office or principal place of business	Class of shares	Holding
Develop Training Group Limited	06299573	Derby Training Centre, Ascot Drive, Derby, DE24 8GW	Ordinary	100%
Develop Training Limited	06115331	Derby Training Centre, Ascot Drive, Derby, DE24 8GW	Ordinary	100%
CompEx Certification Limited	02336110	Stafford House, 120-122 High Street, Orpington, Kent, BR6 0JS	Ordinary	100%

The financial results of the subsidiaries for the year were:

Names	Income £	Expenditure £	Profit/(Loss) for the year £	Net assets £
Develop Training Limited	6,857,262	(7,269,510)	(370,357)	(2,988,502)
CompEx Certification Limited	1,574,170	(1,183,281)	390,889	362,569

Subsequent to the year end, Develop Training Group Limited was dissolved on 13 December 2022.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

**18. Fixed asset investments (continued)**

**Group and Company**

	<b>2022</b> £	<b>2021</b> £
<b>Investments at fair value comprise:</b>		
Equities	<b>26,975,356</b>	30,330,801
Securities	<b>5,392,399</b>	6,066,122
Cash within investment portfolio	<b>1,401,052</b>	611,473
	<b><u>33,768,807</u></b>	<b><u>37,008,396</u></b>

The fair value of listed investments is determined by reference to the bid (sale) price at close of business on the date of the valuation or fair value if the market value is unavailable.

**19. Debtors**

	<b>Group</b> <b>2022</b> £	<i>Group</i> <i>2021</i> £	<b>Company</b> <b>2022</b> £	<i>Company</i> <i>2021</i> £
<b>Due within one year</b>				
Trade debtors	<b>3,987,985</b>	5,683,967	<b>3,052,558</b>	4,588,568
Amounts owed by group undertakings	<b>-</b>	-	<b>3,818,230</b>	2,744,927
Other debtors	<b>143,448</b>	207,071	<b>112,799</b>	191,319
Prepayments and accrued income	<b>1,066,261</b>	1,019,229	<b>548,673</b>	719,207
	<b><u>5,197,694</u></b>	<b><u>6,910,267</u></b>	<b><u>7,532,260</u></b>	<b><u>8,244,021</u></b>

As at the year end, JTL was owed £222,039 (2021: £136,503) from CompEx Certification Limited and £3,596,191 (2021: £2,608,424) from Develop Training Limited. £53,889 interest was charged for the year.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

**20. Creditors: Amounts falling due within one year**

	<b>Group 2022 £</b>	<b>Group 2021 £</b>	<b>Company 2022 £</b>	<b>Company 2021 £</b>
Trade creditors	3,095,833	2,832,514	2,921,004	2,306,034
Other taxation and social security	717,136	792,639	400,045	469,043
Other creditors	757,540	1,213,566	487,899	554,488
Accruals and deferred income	4,717,482	3,740,018	4,300,743	3,533,302
	<b>9,287,991</b>	<b>8,578,737</b>	<b>8,109,691</b>	<b>6,862,867</b>

Deferred income relates to the license and apprenticeship fees being recognised over the period that they relate to.

	<b>Group 2022 £</b>
<b>Deferred income</b>	
Deferred income at 1 August 2021	248,495
Resources deferred during the year	342,538
Amounts released from previous periods	(264,437)
	<b>326,596</b>

**21. Provisions**

**Group and Company**

	<b>Dilapidations £</b>
At 1 August 2021	228,611
Additions	15,555
	<b>244,166</b>
At 31 July 2022	



**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

**22. Statement of funds**

**Statement of funds - current year**

	Balance at 1 August 2021 £	Income £	Expenditure £	Taxation £	Gains/ (Losses) £	Balance at 31 July 2022 £
<b>Unrestricted funds</b>						
General Funds	46,002,012	40,611,641	(43,618,448)	41,891	(472,272)	42,564,824

**Statement of funds - prior year**

	Balance at 1 August 2020 £	Income £	Expenditure £	Taxation £	Gains/ (Losses) £	Balance at 31 July 2021 £
<b>Unrestricted funds</b>						
General Funds	43,773,342	35,961,162	(40,301,109)	(464,030)	7,032,647	46,002,012

**23. Summary of funds**

**Summary of funds - current year**

	Balance at 1 August 2021 £	Income £	Expenditure £	Taxation £	Gains/ (Losses) £	Balance at 31 July 2022 £
General funds	46,002,012	40,611,641	(43,618,448)	41,891	(472,272)	42,564,824

**Summary of funds - prior year**

	Balance at 1 August 2020 £	Income £	Expenditure £	Taxation £	Gains/ (Losses) £	Balance at 31 July 2021 £
General funds	43,773,342	35,961,162	(40,301,109)	(464,030)	7,032,647	46,002,012

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

**24. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>
Tangible fixed assets	9,331,185	<b>9,331,185</b>
Intangible fixed assets	44,807	<b>44,807</b>
Fixed asset investments	33,768,807	<b>33,768,807</b>
Current assets	8,952,182	<b>8,952,182</b>
Creditors due within one year	(9,287,991)	<b>(9,287,991)</b>
Provisions for liabilities and charges	(244,166)	<b>(244,166)</b>
<b>Total</b>	<b>42,564,824</b>	<b>42,564,824</b>

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Tangible fixed assets	7,077,821	7,077,821
Intangible fixed assets	37,146	37,146
Fixed asset investments	37,008,395	37,008,395
Current assets	10,685,998	10,685,998
Creditors due within one year	(8,578,737)	(8,578,737)
Provisions for liabilities and charges	(228,611)	(228,611)
<b>Total</b>	<b>46,002,012</b>	<b>46,002,012</b>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

**25. Reconciliation of net movement in funds to net cash flow from operating activities**

	Group 2022 £	Group 2021 £
Net income/expenditure for the year (as per Statement of Financial Activities)	(3,437,188)	2,228,670
<b>Adjustments for:</b>		
Depreciation charges	1,161,125	1,187,831
Amortisation charges	12,339	1,169
Gains on investments	474,610	(7,032,647)
Dividends, interests and rents from investments	(359,253)	(417,846)
(Increase)/decrease in debtors	1,712,573	(726,913)
Increase in creditors	709,256	1,179,218
Tax charge	(41,891)	464,030
Increase in provisions	15,555	59,528
Tax received	41,891	-
<b>Net cash provided by/(used in) operating activities</b>	<b>289,017</b>	<b>(3,056,960)</b>

**26. Analysis of cash and cash equivalents**

	Group 2022 £	Group 2021 £
Cash in hand	3,754,488	3,775,731
<b>Total cash and cash equivalents</b>	<b>3,754,488</b>	<b>3,775,731</b>

**27. Analysis of changes in net debt**

	At 1 August 2021 £	Cash flows £	At 31 July 2022 £
Cash at bank and in hand	3,775,731	(21,243)	3,754,488
	<b>3,775,731</b>	<b>(21,243)</b>	<b>3,754,488</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022

### 28. Operating lease commitments

At 31 July 2022 the Group and the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	<b>Group 2022 £</b>	<b>Group 2021 £</b>	<b>Company 2022 £</b>	<b>Company 2021 £</b>
Not later than 1 year	<b>1,173,148</b>	931,166	<b>547,636</b>	388,683
Later than 1 year and not later than 5 years	<b>2,451,596</b>	1,579,620	<b>1,171,833</b>	664,306
Later than 5 years	<b>230,786</b>	353,762	<b>230,786</b>	229,518
	<b><u>3,855,530</u></b>	<u>2,864,548</u>	<b><u>1,950,255</u></b>	<u>1,282,507</u>

### 29. Related party transactions

JTL had the following transactions and year end balances with The Electrical Contractors' Association Limited ("ECA") and Unite the Union, both of which are members of the charitable company. JTL also had the following transactions and year end balances with the Joint Industry Board for the Electrical Contracting Industry ("JIB") which has as its constituent parties the ECA and Unite the Union.

Information about related party transactions and outstanding balances is set out below:

	<b>Expenditure £</b>	<b>Outstanding Balances £</b>
Electrical Contractors' Association is a member of the charitable company	-	-
At year ending 31 July 2022	<b>24,918</b>	-
At year ending 31 July 2021	<b>17,117</b>	-
Joint Industry Board has its constituent parties with ECA and Unite	-	-
At year ending 31 July 2022	<b>466,352</b>	(6,594)
At year ending 31 July 2021	<b>251,510</b>	30,000

Amounts payable to Unite relate to the provision of room hire. Amounts payable to ECA includes the BUPA annual membership, plus additional services. Amounts payable to JIB relate to Electrotechnical and Plumbing Apprentice registration fees and Health & Safety Assessment fees.