

CHURCH OF THE HOLY SPIRIT SOUTHSEA
PAPERS FOR THE ANNUAL PAROCHIAL MEETING
SUNDAY 23rd APRIL 2023.
FOLLOWING THE 10 A.M. MASS



Please read the reports carefully before the meeting. The reports will be taken as read at the meeting when there will be an opportunity to simply ask any questions of the author.

ANNUAL PAROCHIAL MEETING SUNDAY 23rd April 2023.

Agenda for vestry meeting

1. PRAYER
2. APOLOGIES
3. MINUTES OF 2022 APM VESTRY MEETING
4. ELECTION OF CHURCH WARDENS

Agenda for full APM meeting

1. MINUTES OF 2022 APCM
2. MATTERS ARISING
3. ELECTION OF PCC MEMBERS
4. ELECTION OF DEANERY SYNOD REPRESENTATIVES (elected Oct.2020)
5. ELECTION OF SIDESPERSONS (printed list attached)
6. FINANCIAL REPORT (Printed accounts attached)
7. THE PLANNED GIVING SCHEME (printed report attached)
8. APPOINTMENT OF EXTERNAL FINANCIAL AUDITOR
9. PRESENTATION OF PRINTED REPORTS
 - Buildings, fabric and maintenance report
 - Holy Spirit Church – Worship/witness/work & fellowship
 - PCC report
 - Electoral Roll
 - Parish Web site report
 - Deanery Synod report
 - Charities report
 - Flower report
 - Food Bank Report
 - Church centre Bookings report
 - Choir and Organ report
 - 300 club report
 - Safeguarding report
9. FATHER RUSSELL LAWSON
10. ONE MINUTE FROM THE FLOOR

CHURCH OF THE HOLY SPIRIT SOUTHSEA

ANNUAL PAROCIAL MEETING SUNDAY 24th April 2022

Minutes of the vestry Meeting held on 24th April 2022

1. The meeting opened at 11.15am. There were 32 people in attendance.
2. **Apologies:-** Sean Kanavan, Tina Kanavan, Jean Hasker, Paula Wright, Philip Drew, Eileen Martin, Robert Godsell, Victoria Nichols, Maggi Bridgman.

3. Minutes of 2021 Vestry Meeting held on 11th April 2021

These were agreed and signed as a correct record.

Proposed: Judith Condley Seconded: Sue Chatband All In Favour

4. Election of Church Wardens

Two nominations had been received.

Mrs Ruth Pearson: Proposed : Jean Hasker Seconded : Douglas Fenton

Mr Douglas Fenton: Proposed : Philip Drew Seconded : Robert Godsell

Everyone being in favour Ruth and Doug were duly elected to the office of church wardens for the year 2022/2023.

The Vestry Meeting closed at 11.20 am.

Minutes of the APM following the Vestry Meeting

1. The minutes of the APCM held on Sunday 11th April 2021.

These were agreed as a correct record.

Proposed : Michael Rendle Seconded : Joe Lovick

All in Favour.

The minutes were signed as a correct record.

2. Matters arising from the minutes.

There were no matters arising.

3. Election of PCC members

Five Nominations for election to the PCC, all duly completed and signed by proposers, seconders and the nominees had been received. The nominees were Sean Kanavan, Susan Chatband, Philip Drew, Angela Etherington and Susan Kanavan.

These nominees were therefore put to the meeting for election onto the PCC for the forthcoming three years. All present were in favour and therefore these people were duly elected to stand as PCC members for the 2022 to 2025 term of office.

4. Election of Deanery Synod Representatives

Ruth Pearson and Maggi Bridgman continue to serve as our elected Deanery Synod representatives until 2023.

5. Sidespersons.

The list as it appears in the report booklet was referred to the meeting.

Sidespersons list as at Sunday 24th April 2022 :-

Joseph Lovick, Jean Gudgeon, Hazel Fuller, Maureen Silk, Anne Chitty, Ann Ginn, Tina Kanavan, Susan Chatband, Jeannette Griffiths, Phillip Kanavan, Christopher Condley, Patricia Barker, Avril Waters.

Also available for the offertory :- **Diane Simms, Rachel Fassoms, June Thompson and Nick Waters.**

These names were therefore put forward to the meeting on block.

Proposed : Jeannette Griffiths Seconded : Joe Lovick

All being in favour they were duly elected for the coming year.

6. Financial Report.

The treasurer's report for the year ending December 31st 2021 was submitted as it appears in the APCM booklet. This report has now been examined and signed as correct by Mrs Helena Coles our independent examiner.

The report was then agreed by the meeting

Proposed: Mo Silk Seconded: Jean Gudgeon

All being in favour it will now be, as legally required, submitted to the Diocesan Treasurer and to The Charities commission and a letter of thanks will be sent to Mrs Helena Cole.

Sean was commended for his report and thanked for all his hard work as treasurer.

7. Planned giving Report and Gift Aid

These reports had been prepared for the APCM report booklet by Mrs **Sue Chatband** who spoke briefly to the meeting being able to add the final quarter return for 2021 from HMRC which she had very recently received after the report had been prepared. A revised and full copy of her report will be included in the booklets sent to the Diocese and to the Charity Commission.

The report was accepted and there with no questions. Sue was thanked for her work as our planned giving and gift aid officer.

8. Appointment of Independent Examiner

The meeting agreed that **Mrs Helena Cole** be appointed for the forth coming year.

Proposed: Jacquie Holloway Seconded : Mo Silk All in Favour.

A letter of thanks will now be sent to Helena thanking her for her work and for being prepared to take on this role for a further year.

9. Presentation of Written Reports

- Buildings, Fabric and Maintenance
- Worship, witness, work and fellowship.
- PCC
- Electoral Roll (this now stands after the 2022 revision at 105)
- Parish Website
- Deanery Synod
- Charities
- Flower
- Food bank
- Church Centre Bookings
- Choir and Organ
- 300 Club report
- Safeguarding

All these reports were included in the previously circulated APCM booklets for 2022 and further copies were available at the meeting.

An invitation was given for questions and/or comments from the floor. There being no questions or comments the authors of each report was given a vote of thanks for their hard work in their individual area of expertise.

10. Father Russell's Report

A copy of Father Russell's report is attached to these minutes.

11. One Minute from the Floor

- a) Brian Porter voiced his concern re the sound system which despite a lot of money being spent on it is still somewhat unreliable. Father Russell and Doug Fenton assured us that they were indeed aware of the problem and that it was already considered to be a matter for attention in the very near future.
- b) Doug proposed a vote of our sincere thanks to Father Russell for all does for us throughout the year.

There being no further business the meeting closed at 11.40 am.

The Archbishop of Canterbury has come in for some criticism this week for giving a 'State of the Union' address rather than a proper Sermon on Easter Sunday. This report, hopefully will be neither. Rather, a few reflections on the year that has passed and a few pointers for the future.

As I probably said in 2021 when referring to 2020, last year was a year few of us will look back on with any kind of fondness. The pandemic that we thought was on the way out wasn't and 2021 was consequently another difficult and disrupted year. We did our best however, kept the church open, the worshipping life of the parish alive, the church centre open, adapting as best we could to the frequent changes in what we could and what we couldn't do. Thank you to all those who persevered, didn't give up, rose to the challenges we faced, kept the faith, as well as kept the show on the road (if that doesn't sound too 'unchurchy'.) Of course, we also faced the challenges associated with the loss of some of our number in 2021, not least Keith Day and Elaine Bullock. Both have left legacies to the church. Their most precious legacy – the fond memories, conversations, fun and common life we shared with each of them.

While I have recorded my thanks to those who kept faith with the church in 2021 particular thanks are due to our churchwardens Michael and Doug who often in trying circumstances ensured the building was kept in good order, maintained and kept fit for purpose. Philip and the choir faced particular challenges due to the ever-changing restrictions on singing, but accepted them as well as rose to them admirably. Mass was never cancelled or offered in any less worthy a way and my particular thanks are due to Anthony and Jean in the sacristy as well as to the servers and my brother priests for ensuring this was the case. Every day more or less. The church centre under Ruth's conscientious oversight continued to be used and is now patronised by a greater variety of groups and very much more often. From a purely financial perspective alone this was vital which along with your regular and sacrificial Giving has contributed to a pretty healthy balance sheet. Needless to say, when we could social events and trips were organised, put on and enjoyed, concerts given, as well as silver polished, altar linen washed, the church cleaned, flowers arranged, fairs, coffee mornings and raffles held, people welcomed and hymn books given out, the bulletin printed off, lessons read and prayers led, and much else besides.

We meet, of course, today without the often larger than life presence of a person who until recently would never have missed an occasion such as this. Michael served this church faithfully and in various capacities from choir boy to churchwarden for his entire life. A wonderful confection of a churchman who was both as eminently practical as he was faithful and devout. A friend to all, a mentor to some and an example to us all. To be frank I wouldn't be here myself it wasn't for the, for want of a better word, 'machinations' of Michael. Making sure I was suitable, gently encouraging me to come which I probably wouldn't have if he hadn't been so persuasive, and then with the help of a few of his friends in high places, ensuring I was appointed. Vicars come and go but Michael stayed, utterly committed to this place until his dying day. Holy Spirit Southsea wouldn't be what it is without him. We will honour that legacy at his funeral on 10 May.

A few weeks ago, Michael asked my permission for him to step down as churchwarden. Reluctantly. With his enthusiastic agreement, Ruth was mentioned as a very suitable successor and which I am pleased to see has come to pass today. Along with Doug they will mark out their own way, just as Michael, Sue, Jean, Bob and others did in their day, as our churchwardens. All they expect of us - our encouragement, our help and our support and which I trust will be gladly and enthusiastically given.

The diocese is now in a happier place than it was last year. Bishop Jonathan is making his mark and is just the sort of personable, parish-focussed and inspiring bishop Portsmouth needs. His three priorities as much as I can fathom are for every parish to focus on work with children and young people, on finding practical ways to care both for our local and global environment and to be servants not of ourselves but of the poor. I don't usually agree with episcopal/diocesan initiatives. I agree with this one. Who wouldn't? In the coming year, therefore, these priorities will be our priorities too.

Fr. Russell Lawson SSC
Vicar - Holy Spirit Southsea
24 April 2022

Sidespersons/ Offertory

| | |
|---------------------|-----------------|
| Pat Barker | Rachael Fassoms |
| Sue Chatband | Debbie Hewitt |
| Ann Chitty | Mark Hewitt |
| Christopher Condley | D. Sims |
| Hazel Fuller | Janet Thompson |
| Anne Ginn | |
| Jeannette Griffiths | |
| Jean Gudgeon | |
| Phillip Kanavan | |
| Tina Kanavan | |
| Joe Lovick | |
| Mo Silk | |
| Avril Waters | |

Parish of the Holy Spirit, Southsea
Registered Charity No. 1185260
Financial Statements for the year ended 31 December 2022

| | 2021 | | 2022 | |
|--|------------------|------------------|------------------|------------------|
| | £ | £ | £ | £ |
| General (Unrestricted) Fund Receipts and Payments Account | | | | |
| Receipts | | | | |
| <i>Voluntary Receipts</i> | | | | |
| <i>Regular Giving</i> | | | | |
| Standing Orders | 29,144.00 | | 28,805.00 | |
| Envelopes | 4,529.25 | | 2,898.22 | |
| Collections and other giving | 1,363.03 | | 1,512.08 | |
| Income tax recovered | <u>8,678.13</u> | 43,714.41 | <u>7,643.46</u> | 40,858.76 |
| <i>Other voluntary receipts</i> | | | | |
| Donations | <u>2,098.74</u> | 2,098.74 | <u>13,258.71</u> | 13,258.71 |
| <i>Receipts from activities for generating funds</i> | | | | |
| Rents | 10,800.00 | | 10,940.00 | |
| Fundraising | <u>2,478.55</u> | 13,358.55 | <u>178.57</u> | 11,118.57 |
| <i>Receipts from church activities</i> | | | | |
| Fees | 435.00 | 435.00 | <u>560.00</u> | 560.00 |
| Total Receipts | | <u>59,602.70</u> | | <u>65,796.04</u> |
| Payments | | | | |
| <i>Church activities</i> | | | | |
| Parish share (quota) | 33,750.00 | | 34,646.04 | |
| Insurance | 3,622.77 | | 3,454.80 | |
| Utilities | 7,603.45 | | 14,023.44 | |
| Buildings maintenance | 15,233.71 | | 6,728.35 | |
| Printing and stationery | 1,355.69 | | 1,762.48 | |
| Sacristy | 1,290.41 | | 2,633.70 | |
| Church societies/subscriptions | 144.38 | | 293.00 | |
| Church running expenses | 2,091.84 | | 3,871.41 | |
| Social activities | 00.00 | | 559.09 | |
| Advertising | 00.00 | | 85.38 | |
| Donations | 260.00 | | 00.00 | |
| Bank Charges | 10.10 | | 112.81 | |
| Total Payments | <u>65,363.31</u> | | <u>68,170.50</u> | |
| Excess of receipts over payments | | (5,760.61) | | (2,374.46) |
| Bank current and deposit accounts at 1 January | | 29,742.71 | | 23,982.10 |
| Bank current and deposit accounts at 31 December | | <u>23,982.10</u> | | <u>21,607.64</u> |

Organ (Restricted) Receipts and Payments Account

| | 2021 £ | 2022 £ |
|-------------------------------------|-----------------|-----------------|
| <i>Receipts</i> | | |
| Interest | 2,503.59 | 2,393.21 |
| Donations | 00.00 | 00.00 |
| Income tax recovered | 00.00 | 00.00 |
| | <hr/> | <hr/> |
| Total Receipts | 2,503.59 | 2,393.21 |
| | <hr/> | <hr/> |
| <i>Payments</i> | | |
| Remunerations | 3,000.00 | 3,180.00 |
| Repairs and tuning | 00.00 | 00.00 |
| Running Expenses | 110.00 | 179.21 |
| Bank Charges | 5.00 | 60.00 |
| | <hr/> | <hr/> |
| Total Payments | 3,115.00 | 3,419.21 |
| | <hr/> | <hr/> |
| Excess of payments over receipts | (611.41) | (1,026.00) |
| Bank current account at 1 January | 11,108.71 | 10,497.30 |
| Bank current account at 31 December | 10,497.30 | 9,471.30 |

Appeal (Unrestricted) Receipts and Payments Account

| | 2021 £ | 2022 £ |
|-------------------------------------|------------------|------------------|
| <i>Receipts</i> | | |
| Legacies | 7,000.00 | 25,125.61 |
| Donations | 723.57 | 00.00 |
| Income Tax Recovered | 00.00 | 00.00 |
| Fundraising | 3,022.87 | 4,130.53 |
| Hall Rent | 16,838.76 | 28,347.64 |
| Bank Refund | 4,012.68 | 00.00 |
| | <hr/> | <hr/> |
| Total Receipts | 31,597.88 | 57,603.78 |
| | <hr/> | <hr/> |
| <i>Payments</i> | | |
| Maintenance | 49,736.76 | 2,771.74 |
| Bank Fees | 00.00 | 65.31 |
| | <hr/> | <hr/> |
| Total Payments | 49,736.76 | 2,837.05 |
| | <hr/> | <hr/> |
| Excess of payments over receipts | (18,138.88) | 54,766.73 |
| Bank current account at 1 January | 85,547.17 | 67,408.29 |
| Bank current account at 31 December | 67,408.29 | 122,175.02 |

Statement of Assets and Liabilities

| | 2021 £ | 2022 £ |
|----------------------|-------------------|-------------------|
| <i>Cash funds</i> | | |
| Bank Current Account | 23,982.10 | 21,607.64 |
| Organ Account | 10,497.30 | 9,471.30 |
| Appeal Account | 67,408.29 | 122,175.02 |
| | <hr/> | <hr/> |
| | <u>101,887.69</u> | <u>153,253.96</u> |

£21,607.64 unrestricted Current Account,
£122,175.02 unrestricted Appeal Account,
£9,471.30 restricted Organ Account.

| | | |
|-------------------------|------------------|------------------|
| <i>Investment funds</i> | | |
| CBF fixed interest | 46,814.59 | 40,532.24 |
| CBF investment units | 46,812.78 | 41,302.14 |
| CBF deposit fund | 986.32 | 999.30 |
| | <hr/> | <hr/> |
| | <u>94,613.69</u> | <u>82,833.68</u> |

A Special Note

Post pandemic 2022 showed a return to a more normal financial year with the letting cycle in the Community Rooms off-setting increased running costs.

From August 2022 our gas and electricity providers stopped claiming Direct Debits and despite our Church Warden chasing they have not yet been claimed at year end. The matter is however being addressed. We therefore expect a sizable increase to be reflected in our 2023 financial statement.

The Donations income shown in the General Account includes £1,500 grant from the Diocese to support increased utility costs and £9,215.29 Department for Digital, Culture, Media and Sport grant that supported the investment we made last year in repairing the North Wall.

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the R & P basis.
2. Through Charities of the Month and sponsored events the sum of £1,038.12 was raised for other charities.
3. Although none were paid this year, the expenses paid to Clergy may include a small immaterial proportion, which relates to their function as PCC members. No other payments were made to PCC members.

TREASURER'S REPORT FOR ANNUAL PAROCHIAL CHURCH MEETING 2023

As you will have noted from this year's financial statement of accounts, our main account again records an excess of outgoings above our regular income and that, without a significant set of utilities bills that we still await.

Our hall income and fund raising – such as the Christmas Market and May Fairs – help us keep up with things and several generous legacies have, in recent years been hugely important. However, these are far from guaranteed income and with large capital expenditure on things such as the heating system on the horizon, it would be great if we could manage our day to day costs using our day to day income. This means relying on our regular givers. We are all very aware of the cost of living challenges and we are not expecting anyone to give beyond their means. Whatever each individual might give us is between God and them. We pray that we all might consider our response to the needs of our Parish Church.

I would like to finish with a note of sincere thanks to all who do support Holy Spirit financially. Your historic and on-going giving enables us to continue our work for the Lord in Southsea.

Sean Kanavan (Treasurer)

Holy Spirit Southsea - Planned Giving Report 2022 to APCCM

This is the Holy Spirit, Southsea, planned giving report for the year 2022.

Thank you to all the clergy, congregation and visitors to Holy Spirit, Southsea who have contributed financially to the work and upkeep of this church.

As regards the administration of the envelopes, I am unable to order future envelopes through our current supplier as the minimum order is 25 boxes. However, at the present time there are plenty of spare boxes which can be used for future years if necessary.

The number of parishioners wishing to give by standing order is now thirty-nine, this means that even if you cannot physically attend church you are still able to give to the church on a regular basis.

Gift aid via HMRC has been claimed on all those donations eligible.

The tables below I hope are self-explanatory, but should you have any questions please contact me.

If anyone would like to set up a standing order, please contact either myself or Sean Kananvan and we will be able to give you the information.

Sue Chatband – Planned Giving Officer

Total Numbers in the Planned Giving Scheme

| | 2020 | 2021 | 2022 |
|-------------------------------|-----------|-----------|-----------|
| Number of envelopes | 7* | 6* | 3* |
| Number of standing orders | 37* | 37* | 39* |
| Total Number in scheme | 44 | 43 | 42 |

*End of year total

Total £ received through Standing Orders and envelopes.

| Year | 2020 | 2021 | 2022 |
|--------------------------------|----------------|-------------------|----------------|
| Total received envelopes | £6,894 | £3,461.99 | £1,866 |
| Total received standing orders | £25,105.00 | £29,294 | £28,805 |
| Total | £31,999 | £32,755.99 | £30,671 |

Average weekly giving by envelopes.

| Year | 2020 | 2021 | 2022 |
|-----------------------------|---------|--------|--------|
| Number | 7* | 6* | 3* |
| Total weekly average | £132.57 | £66.58 | £35.88 |
| Average per person per week | £18.93 | £11.09 | £11.96 |

*End of year total

Average Weekly Giving Standing Orders

| Year | 2020 | 2021 | 2022 |
|--|---------------|---------------|---------------|
| Number of standing orders | 37* | 37* | 39* |
| Total weekly average | £482.79 | £563.35 | £553.94 |
| Total average per person per week | £13.05 | £15.22 | £14.20 |

*End of year total

Amount given in 2022 by White envelopes = £1,012

Amount given in 2022 as one-off donations = £1,162.88

Amount given in 2022 as cash donation = £43,22

HMRC Gift Aid Returns during 2020-2022

| Year | 2020 | 2021 | 2022 |
|--------------|------------------|-----------------|-----------------|
| Jan - Mar | £2,266.35 | £1894.75 | £1782.63 |
| Apr - Jun | £1,888.08 | £1966.59 | £1721.05 |
| Jul - Sept | £1,860.00 | £1843.75 | £1901.20 |
| Oct - Dec | £2,973.04 | £2238.58 | £1926.68 |
| Total | £8,987.47 | £7943.67 | £7331.56 |

Total Income via Planned Giving 2020-2022

| Source | 2020 | 2021 | 2022 |
|--------------------------|-------------------|-------------------|-------------------|
| Planned Giving Envelopes | £6,894 | £3,461.99 | £1,866 |
| Standing Orders | £25,105.00 | £29,294.00 | £28,805 |
| White Envelopes | £705 | £1,273.25 | £1,012 |
| One off donation | £4,283.00 | £1,963.55 | £1,162.88 |
| Cash donation | £872.32 | £6.10 | £43.22 |
| HMRC | £18,480.85* | £7,943.67 | £7,331.56 |
| TOTAL | £56,340.17 | £43,942.56 | £40,220.66 |

*Includes 2019 payments

Churchwardens buildings report January 2022 to December 2022

The air conditioning /heating in the church centre has been repaired early in the year and has been maintained

Replacement batteries and light bulbs to emergence lighting has been completed

The defective lights in the kitchen have been replaced with LED lights

Building insurance has been renewed with Trinitas

A new smart gas metre has been fitted

A meeting was held with Portsmouth Water and they now agree that the old water meter is no longer used and they will cap and remove

A plethora of minor works have taken place e.g.

- Car park signs displayed
- Kitchen water heater repaired
- All lighting checked and repaired where necessary
- Outside lighting upgraded
- Toilet facility repairs actioned

Future works

Monitor damp north elevation at junction of down spout and gutter

Monitor west end down spout to certain where leak is occurring. When this is done carry out repairs together with repairing entrance split down spout and clean and examine canopies.

Draft excluders to be obtained to main glass doors

Chase the council to complete drainage repairs north side of church promised to be completed during the school holidays

Roof repairs tiles lost through weather and a full examination of the condition of the roof structure.

Investigate the use of solar energy to provide both our energy needs and generate income and linked with this the future heating of the church.

Doug Fenton
Ruth Pearson

28th February 2023

This has been the year when we have , as a community, regained a sense of normality, following the unsettled time of the pandemic.

Normal service has resumed! We are so grateful for the spiritual leadership we receive from Fr Russell, assisted by Fr Ian, Fr David and Fr Joshua, at the church services we are privileged to experience here. The rich liturgical tradition that we appreciate so much at Holy Spirit continues to uplift us all.

Last year we experienced the pain of losing a much-loved member of our church community, Michael Bourner, and for many of us, it was through this loss that we actually realised how very much he had contributed to our church community. He is greatly missed and is a very hard act to follow.

We are sure he would want, even expect, the traditions to continue, and they are, thanks in no small way, to the work that Anthony , ably assisted by Jean , do for all matters related to the Sacristy. We are so blessed to have that level of attention to detail that makes our services so special. All the church members that serve , read, do intercessions deserve our heartfelt thanks for the contribution they also make to our worship. And not forgetting Philip, who leads and steers the music tradition here that we love so much, and who encourages the choir to sing at our services. It is worth reflecting on how much people contribute in their own ways, to the spiritual life we appreciate and adhere to at Holy Spirit.

We are also so appreciative of all the social events that are organised here, and our thanks should be directed at Sue and Philip Kanavan who are central to the events we all enjoy. To name but a few – the skittles evenings, the quiz nights, the beetle drives. These bring into our church family and friends who may not attend services but appreciate the welcome they receive.

The '300 club' continues apace , thanks to Brian Porter, and besides providing a bit of excitement on draw days, contributes and enhances our church life.

Under the guidance of Fr Russell, we have opened out more to the local community with the start of Messy Church, and , along with the monthly book sales, we are trying to reach more people who would not necessarily come into church. Numbers to these events are slowly increasing , and these events could not happen without the help of volunteers who cook pizzas and hot dogs, bake

cakes , chat to our visitors and set up and clear up afterwards. Our support of the local food bank is facilitated by Sue Chatband , and our thanks go to her for the regular updates we receive. We thank all of you.

The church centre is being used more and more, we have repeat bookings and families of different faiths living in our parish are using our building, so we are opening up more into the local community, whilst retaining the Holy Spirit liturgical tradition.

Finally, from us , your church wardens, one with many years of experience, and one very new to the role, we would like to say thank you for what you contribute to our community, for the support feedback and advice you give. Each and everyone of us make this church community what it is, and what we would like it to be . Together we can face any challenges.

Ruth Pearson
Doug Fenton
Church Wardens
28th February 2023

PAROCHIAL CHURCH COUNCIL Jan. 1st to Dec. 31st 2022

REPORT FOR THE ANNUAL PAROCHIAL MEETING 2023.

During the year January 1st 2022 to December 31st 2022 the PCC met on five occasions plus the Annual Parochial meeting.

At each meeting, apart from the short extraordinary meeting, these agenda items were always included:-

- Prayers at the beginning and end of each PCC meeting.
- The minutes and matters arising from the previous meeting.
- The Churchwardens' building report and any faculty applications and/or updates (report contained in this booklet)
- The treasurer's finance report. (report contained in this booklet)
- Correspondence received.
- Update on Church Centre. (report contained in this booklet)
- Safeguarding update (report contained in this booklet)
- Report following Deanery Synod meetings (report contained in this booklet)
- A report from Fr Russell.
- Any ongoing matters or other items put forward on the agenda as necessary.
- Any Other previously notified matters.

In addition to the information contained in other specific reports the PCC dealt with the following matters at their PCC meetings:-

January 2022

The PCC formally approved the list of church fees as required from the diocese and copies displayed on the church notice board and in the sacristy.

Father Russell informed the PCC of the Lent quiet afternoon which was to be directed by Father Andrew Walker. The Easter Sunday morning Mass which was to include a Confirmation - Bishop John Hind. The Eve of Pentecost Evensong and Benediction – Very Revd. John Hall and the Corpus Christi Mass – Bishop Roger Jupp

Arrangements were outlined and put in place for the APCM on Sunday 24th April 2022.

March 2022.

Sunday 13th March a short extraordinary meeting of the PCC received and approved the accounts ready for them to go to the external examiner.

April 2022

The APCM was held (minutes included in this report booklet)

May 2022

The new PCC members were welcomed and the following annual appointments were proposed and agreed.

- Doug Fenton and Ruth Pearson.

Representatives: - (elected for 3 years in 2020)

Maggi Bridgman

Kanavan.

Churchwardens:

Deanery Synod

Ruth Pearson and

Treasurer: - Mr Sean

Secretary: - Mrs Sue Kanavan.

Standing committee: -

Vicar Father Russell Lawson, Churchwardens Doug Fenton and Ruth Pearson, Treasurer Sean Kanavan and Secretary Sue Kanavan. The standing committee would have the power to co-opt other PCC members as relevant to matter to be considered.

Election of other officers took place and the following people were formally accepted having been duly elected: -

Vice Chair: - Doug Fenton.

Electoral Role Officer previously elected: - Mo Silk

Safeguarding Officers previously elected: - Angela Etherington and Ruth Dash.

The updated Safeguarding Policy Document was formally proposed and accepted by the PCC.

Father Russell asked the meeting to agree to Maggi Bridgman fulfilling the Eucharistic ministry of administering the chalice at the weekday Masses at which she now serves. This was unanimously agreed.

September 2022.

Father Russell asked the PCC to consider our being affiliated to the Prayer Book Society at the small cost of £60 per year. The PCC agreed unanimously to do this.

It was formally agreed that Victoria Nicholls be appointed to administer the chalice.

The establishment of an outreach sub-committee was discussed this was to involve informal meetings -- open to the community and young families. Regular meeting would report back to the PCC.

Messy Church is one such activity and it was suggested that a monthly activity of some sort be arranged for the community. Father Russell to speak to various people about this suggested initiative.

It was agreed that some necessary repairs to several pieces of sacristy silver be carried out at the total cost of £230

It was agreed by the PCC that a small boundary dispute which has been going on for many years with 195 Fawcett Road would be very expensive and that it was not significant enough to pursue the claim.

November 2022

Father Russell reported that 'Messy Church' held on the 3rd Thursday of each month was now well established and going well with an average of 50 people (20 adults and 30 children) attending each event.

Father Russell distributed and spoke about the suggested Deanery Plan.

Father Russell then spoke to the PCC explaining the Anna Chaplaincy initiative for work with older people and said that Bishop Jonathan was keen for each parish to have a person trained as an Anna Chaplain. Janet Day was already training and was willing to fulfil the role at Holy Spirit. Father Russell explained that she would initially be working mainly at the Home of Comfort. The PCC passed a resolution that Janet be appointed as our Anna Chaplain.

Finally Father Russell reported that 1000 Christmas cards had been ordered for distribution through the schools and by members of the congregation. These cards to contain a list of all the services to be held over the Christmas period. In addition to the cards, 200 'Follow the Star' bookmarks had been ordered for distribution at the Carol Service and other pre-Christmas services.

Susan Kanavan – Parochial Church Council Secretary

Electoral Roll Report – year ending 31st December 2022

The total number on the electoral roll as at 31st December 2022 was 105.

The Electoral Roll has now been revised and the number for this year as at 9th April 2023 stands at *111 One hundred and eleven persons*

Thank you

Sue Kanavan (Secretary)

WEBSITE REPORT – year ending 31st December 2022

I am happy to report that at the close of 2022 our website had 304,029 pages viewed, an average of over 833 a day.

The website continues to feature details of News, Services, Feasts, Music and Prayers of our common Church life, week on week, throughout the year.

I would like to thank Father Russell for his artwork choices reflected on the website Newsletter each week.

If you would like to add any item, story, or your photos to our website, please send them to me at: holyspiritwebmaster@hotmail.com

Mike Bridgman (Webmaster)

Deanery Synod Report January to December 2022

During 2022 Maggi Bridgman & Ruth Pearson represented Holy Spirit at the three Deanery Synod meetings held on February 11th , June 14th and October 4th .

At the February meeting the main points were :

- Agreeing the move to online banking
- Ways to improve Diocesan communication
- Issues around the Ghanaian Bishops stance on LGBTQ+ legislation
- The forthcoming Licensing of Adam Tam and Annie McCabe as Associate Area Deans
- Various updates on projects in the deanery including Cosham Larder and the Bridgeway Project,

At the June meeting the main points were:

- The Finance report covering the balance in the deanery account and offering thanks to the parishes that had already paid their full parish share.
- Updates from three churches in the Deanery and the activities that they were working on.

Harbour Church – their Haven and Vista projects, their regular Alpha courses, Tots and toddlers groups , and their weekly family service in Copnor

Eco Church (St Marys)- how they are embracing more environmentally friendly and healthy ways of travelling – with 16 bike spaces at church, and encouraging parishioners to cycle to church and engaging with other projects across Portsmouth , including the Sea Oceans Plastic display seen at St Marys. St Marys now use a cargo bike to reduce the carbon emissions.

Advance notice that on 14th August they were holding a ‘ Celebration of Cycling’ and picnic at St Marys

St Jude – the launch of their Discipleship Year with young adults and students serving in local churches, then meeting together each week to learn and study together. It is open to other churches if they are interested, with some grants available to help them support the young adults with food and accommodation.

- A motion to approve a payment of £1000 to Diocese of Ho was carried.
- A discussion and Q&A session on the proposed amendments to the Deanery plan, focusing on Anna Chaplaincy and work with children and young people. All present were in agreement

At the November meeting the main points were:

- An introduction to ‘Pompey Sundays’ held at the Cathedral by taking part in a worship song with tambourines and maracas

- Overviews of projects including the Youth Project at St Judes and St Simons, and the funding for a youth worker who hopes to work with children from all 26 local churches, bringing them together on a weekly basis.
- A talk on the Garifuna Ministry , linked to St Andrews, Farlington and a talk on Black History month

Ruth Pearson

Maggi Bridgman

February 2023

CHARITIES REPORT FOR YEAR JANUARY 1ST TO DECEMBER 31ST 2022

| | |
|----------------------------|--------------------------------|
| JAN. Sightsavers £125.30 | JULY Hope into Action £97 |
| FEB. Railway Children £129 | AUG. Diocese of Ho £69.20 |
| MAR. Bishops Appeal | SEP. Hants. & IoW |
| APR. St Barnabas £71 | OCT. Nat. Youth Orch. £92 |
| MAY. Christian Aid £72 | NOV. Vouchers |
| JUNE. Naomi House £104 | DEC. Children's Society £80.42 |

As usual twelve charities were chosen for us to support over the year. Eight of them raised nearly £800 and a new one, Railway Children, reached a total of £129.

Envelopes for the current month's charity are in the bowl at the back of the church or you can get them from me. By using the envelopes the charities are able to claim the Gift Aid.

Thank you to Sue Kanavan who runs a raffle at the charity coffee morning held after Mass on the last Friday of the month and thank you also to the regular supporters. Do try to support this. Where else do you get a piece of home made cake and a coffee for £1?

Jean Gudgeon

FLOWER REPORT FOR YEAR JANUARY 1ST TO DECEMBER 31ST 2022

Thank you to all who donated towards the flowers at Easter and Christmas. The flowers cost £200 for each festival and enough money was donated.

Thank you to the small group of people, Anthony, Dacia, Eilene, Jean, Jeannette and Hazel who take it in turns to arrange the flowers in church for ten months of the year. (We do not have flowers during Lent and Advent) The flower arrangers not only give of their time but also supply the flowers.

I expect you have noticed that the flowers have been in vases for the past few months. This is because we have been trying not to use oasis which is not biodegradable. However, this makes arranging the blooms very difficult so at the big festivals we are using the oasis we still have.

Sometimes flowers are requested at odd times ie: the death of one of our loved ones, the poppy wreath, the Assumption or other festivals, so donations are always welcome. They can be given to me or placed in the wall flower safe behind the card stand in the M & G area.

I do enjoy the arrangements at Easter and Christmas as we all start with the same flowers but all end up differently. I wonder if you can tell who does which!

Jean Gudgeon

Report on Holy Spirit Donations to the Food Bank 2022

The Portsmouth Foodbank works in association with the Trussell Trust which runs the largest network of food banks in the UK, giving emergency food and support to people in crisis.

Fourteen million people live below the poverty line in this country. The rise in heating and lighting costs and reductions in benefits means that the donations to the Portsmouth Foodbank are even more essential during these difficult times.

Portsmouth Foodbank operates to give local people access to emergency food when they need it most. Working in partnership with churches across the city the food bank provides sessions 5 days a week, with over 100 connected referral agencies, such as Citizens Advice, children's centres and health visitors.

The referral agency will take some basic details from the person to complete the voucher. This will help them to identify the cause of the crisis and to offer practical guidance. It also means the food bank can prepare suitable emergency food for the right number of people. Once issued with a voucher, a person can exchange this for a minimum of three days of emergency food.

A typical food parcel contains a minimum of three days of nutritionally balanced, non-perishable, tinned and dried foods that have been donated by the local community. The parcel includes breakfast cereal, soup, pasta, rice, pasta sauce, baked beans, tinned meat, tinned vegetables, instant mash, UHT milk, tea, coffee, sugar, tinned dessert and biscuits with some fresh produce if possible.

The food bank provides specific parcels for a range of needs including people with diabetes, gluten intolerance, vegetarians and halal. They will also endeavour to adapt parcels to accommodate any food allergies.

Holy Spirit donates on average eight carrier bags of food and other essentials such as nappies and toiletries per fortnight to the Portsmouth Foodbank, which is based at The Kings Church Centre, Somers Rd, Portsmouth. During Harvest Festival this year Holy Spirit donated all the food collected to the Portsmouth Foodbank.

I usually pick-up donations every other Wednesday morning after the 9.30am Mass.

I post a message on the Holy Spirit Facebook page and a notice by the donation boxes in church to let everyone know items the food bank is requesting.

If you have any questions regarding the Portsmouth Foodbank, please contact me.

Thank you very much for your donations during 2022. They are much appreciated.

Sue Chatband

Throughout 2022 we saw bookings for the Church Centre increase. We continue to have several long term regular hirers, with a wide range of activities including ballet, martial arts, yoga, several toddler groups, scouts, cubs and beavers, Catch 22, AA and NA. We did lose one regular group in 2022 as the leader gave up the franchise. All these groups are timed to work around church services.

New groups in 2022 have included Little City which is a play centre for young children, seasonal flower arranging workshops and Swing4All, a Lindyhop dance group, although these are not weekly bookings, but done on an adhoc basis.

The centre was regularly used every weekday morning except Tuesdays, and every weekday evening. The Community room was used on Monday evenings and Catch 22 used both the Community room and the Reading room on Thursdays .

Over the year we had an increase in party bookings, mainly through word of mouth referrals. The introduction of Messy Church helped as parents saw the space available. At the end of the year we hosted a couple of family celebrations for people living in the parish, including a pre wedding celebration for a Muslim family and a baby shower.

By the end of the year we already had future party bookings for 2023, Portsmouth City Election day bookings for the next 3 years, 2 concerts already scheduled for 2023 and a repeat booking from Portsmouth South Conservatives for their AGM.

Concerts included Wyncliffe Voices, Renaissance Choir, Portsmouth Festival Lunchtime clarinet recital, and Portsmouth Baroque Choir.

A new development was the use of the church for musical recordings and photography sessions for the covers of CDs etc. We didn't charge a fee but asked for a donation to church funds. Filming also took place in the church occasionally, with requests being checked to make sure any scripts were suitable for a church environment.

Looking ahead into 2023 , although we raised our fees in April 2022, we do not appear to have lost bookings for private parties due to cost – the feedback I have received suggests that hiring out the whole centre for a flat fee of £100 works well, giving people enough space for bouncy castles, discos and such like. The booking enquiry form on the website has worked well, ensuring that bookings can be entered on to the calendar as they are received, avoiding any double or overlapping bookings.

Ruth Pearson

February 2023

CHOIR AND MUSIC REPORT for Annual Parochial Meeting 2023.

Covering January 1st to December 31st 2022.

2022 has been a more normal year with the Covid restrictions having been lifted. The choir has sung at Sunday Masses and continues to rehearse on Wednesday evenings. As well as the Sunday masses, the choir also sang for weekday Masses on Candlemass, Ash Wednesday, the Triduum, Corpus Christi, All Souls, St Stephen, St John and Holy Innocents. The choir sang Solemn Evensong and Benediction on 6th February (HM Queen Elizabeth II's Accession Day), Easter Day (17th April), The Eve of Pentecost (Saturday 4th June), 3rd July, 2nd October and 6th November, and the Advent Procession (27th November) and Carols by Candle-light (18th December).

I am very glad to report that the choir's numbers have increased as we were joined in September by Bev (alto) and in November by Howard (bass). We would welcome yet more singers. There is safety in numbers.

For Choral evensongs and other special services, we are frequently joined by members of other choirs, Boxgrove Priory, The Cathedral Consort, St Botolph's Worthing and particularly St Mark's North End. I am glad to keep up that connection as that is where I was a chorister in my youth, where I was confirmed and where I first learnt to play the organ.

Our organ has had a number of minor faults during the year, all ably repaired by our tuner Mark Gatrell. However, on the evening of November 6th, Doug heroically climbed up to the organ chamber on a dark and foul night to reset a circuit breaker so that the organ could be used for Solemn Evensong; enormous thanks for that.

During winter time, the organ sometimes sounds rather wavery. This is caused by the heating which heats up the air in the organ chamber quickly, thus pipes standing in the open sound slightly higher in pitch in the hotter air whilst those that are enclosed in large boxes called swell boxes remain colder and so sound lower. The resulting differences in pitch then make it all sound significantly out of tune.

I wish to thank Fr. Russell for his support, and to thank Anthony Groves for his deputising at the organ on occasions when I was away and for his singing at Evensongs and to Philip Bailey, Matt Dixon and David Oldfield who have played the organ for Solemn Evensongs.



Organist and Choirmaster.

30th January 2023.

300 CLUB REPORT FOR THE ANNUAL PAROCHIAL CHURCH MEETING 2023

We have now entered our 8th year which due to the reorganisation of timing has been moved from as previously, October to September to now being January to December. As was expected owing to the general rise in the cost of living/inflation coupled with the loss of a number of members by reason of death, plus a modicum of members who for various reasons have not wished to renew the number of members has slightly decreased. However we did recoup some of our losses by the recruitment of a few new members but the downside is that our share numbers have reduced from 312 to the present 282. In order to balance this deficit it was decided to make just one adjustment and that is to alter the top prize (paid quarterly) from £150 to £100 which will release £200 for the pot, but still represents a fine first prize quarterly.

With regard to overall spending on church requirements during the year this has been negligible but plans are afoot to spend on some lined up projects in 2023. Finally with great optimism it is not intended at this stage to change the name from 300 club back to 200 club..... We live in hope!

Yet again I wish to thank you all for your continued unstinted support which has managed to keep this fund raiser going for so long. It may be of interest for you to know that in these 8 years you have raised £21,395

BRIAN PORTER (300 Club Organiser)

SAFEGUARDING REPORT FOR YEAR JAN.1ST TO DEC. 31ST 2022

The parish safeguarding officer Angela and assistant Ruth have been working with Father Russell and the PCC on various safeguarding issues. DBS checks have been completed and renewed including for new volunteers at Messy Church, our children's initiative. All volunteers at Messy Church were checked and appropriate safeguards were put in place to ensure the groups could be run safely.

Angela and Ruth attended the first Diocesan Safeguarding Conference at the Cathedral in Sept. which was a good opportunity to meet others working in the field and network.

Angela has been entering parish data into the new safeguarding dashboard and has completed training and induction to use this. She now attends the parish Safeguarding Officers networking meetings.

There have been changes in the team at the Diocese including the retirement of the previous safeguarding adviser. New staff have been appointed. The new generic contact details for the team are safeguarding@portsmouth.anglican.org 02392 899665

ANGELA ETHERINGTON (SAFEGUARDING OFFICER)

Although this is now my 25th year in Holy Orders, it is only my 5th in this parish and as such this my fifth annual report as Chairman of the Parochial Church Council and Vicar of the parish. And, as usual, it is but a brief review of the year 2022 with a few other matters that I deem worth noting thrown in. I will inevitably say much the same as I say every year. People need to hear that I am grateful for their contribution. But I am also pleased to be able to highlight some new and different things too.

First of all, I am pleased that after the disruption of the years immediately previous to 2022, Church Life rather settled down in 2022. The usual round of services was able to be kept, festivals celebrated and social events enjoyed. I/We have also been able to focus on one or two things that have been much needed in this parish but which we were unable to embark upon until things settled down. Initiatives also enabled by a few new willing and gifted volunteers.

Last year I mentioned that the new Bishop of Portsmouth had a number of priorities for the Diocese and its parishes. I got them a bit wrong, mainly because he hadn't quite worked them out this time last year and what I took them to be weren't what they turned out to be. Anyway, in the end, it happened that our priorities coincided. Other than a renewed focus on parishes, those priorities being that parishes explore how they might better reach and engage young families and children as well as how they might better affirm, include and engage with older people. Not least those in their local nursing homes as well as with those in the community. Working to these priorities in 2022, I think therefore that we can be quite proud with regard to what we have achieved. Our monthly Messy Church initiative which launched properly in September last year now attracts more than 60 people. 40 children and 20 or so accompanying adults. An initiative that not only does what it set out to do but which has also incidentally doubled the size of the congregation here. Without you even noticing. And no, it doesn't affect the annual payment for the parish to the diocese. Needless to say, I am most grateful to those, and I regret it is too small a group of people, who enable it to happen and have contributed to its success. Patterns of church-going and church-association have changed and are changing. We have sought to adapt to this. The challenge for this year and next will be how to engage this parallel 'congregation' and incorporate it more fully into the life of the church. I think we all have a part to play in this.

Engaging better and seeking to be of service to the needs of older people is Bishop Jonathan's other priority for parishes in Portsmouth. The means to do this: an Anna Chaplain for every parish! In seeking to engage with this priority, in November 2022 the PCC agreed to appoint an Anna Chaplain to serve at the Home of Comfort. Our parish nursing home. Janet is doing sterling work on our behalf. At a resident's and relative's meeting recently which I attended as Chair of trustees I was delighted to hear how grateful they all are for her weekly pastoral visits and for the way in which she is gently but confidently supporting residents, addressing their spiritual and sometimes practical

needs and in so doing enriching their quality of life. She even arranged a visit for some of the residents to church on Easter Sunday this year. Hidden work 'though this is, it is incalculably valuable and for it we have much to be thankful for and to thank Janet for. Not that she would want me to say so.

Many churches after the various lockdowns and other disruptions of recent years abandoned both weekday and Sunday early morning and evening worship. A situation that has contributed, and this has been proved, to church decline in these places. HSS is now probably the only church in the diocese other than the cathedral offering daily services and weekly Sunday evening ones. Even 'though they are not as well supported as they were or should be. It will be a profound disappointment to me if some of these have to be discontinued for lack of support and not least those on Mondays, Saturdays and on Sunday evenings. They provide a variety of worshipping experience. A more intimate setting, an opportunity for more focussed engagement and require very little in the way of involvement or commitment. For many, me included, they can and do provide some godly structure to the day. They are a gift this church, despite everything, has managed to maintain. I can do no more than commend them to you.

Last but not least my thanks are due to those who have supported and contributed to Church Life here in 2022. To my brothers in the Sacred Ministry. Fr. Ian, Fr. David and Fr. Joshua. We hope to welcome another soon. To those who have made and continue to make generous financial contributions to our work and witness as a consequence of which our finances are reasonably healthy. Are they ever what you want them to be? Doug and Ruth have done a sterling job as churchwardens and I am pleased that they will continue to do so for another year. The challenge for them, and all of us this year because this will have to be a team effort, the beginning of the project to replace the church's heating system. A fund will be launched at the May Fair. My thanks are also extended to Sean for the understated and efficient way he manages the church's finances as well to all of those who successfully oversaw the practicalities, legalities and intricacies of church governance through 2022 as trustees and members of the PCC. Some thorny issues have been dealt with, faced head on, and happily resolved. Thank you. Philip and the choir deserve particular thanks for the way in which they have adorned our services with music of the best quality thus, along with our sacristans and servers, giving this church a city-wide reputation for dignified liturgical excellence. A number of visitors in Holy Week this year told me that that's the reason they come. In 2022, Ruth's accommodating yet firm approach to managing the church centre has seen its use and contribution to our finances increase considerably and we should all be most grateful to both Ruth and Dave for ensuring this. As I am. As indeed I am to all those who in different but complimentary ways, from flower arrangers to cake makers, make the witness and flourishing of this church the priority it should be in the living of their Christian lives.

Fr. Russell Lawson SSC
Vicar – Holy Spirit Southsea

Parish of the Holy Spirit, Southsea
Registered Charity No. 1185260
Financial Statements for the year ended 31 December 2022

| | 2021 | | 2022 | |
|--|------------------|------------------|------------------|------------------|
| | £ | £ | £ | £ |
| General (Unrestricted) Fund Receipts and Payments Account | | | | |
| Receipts | | | | |
| <i>Voluntary Receipts</i> | | | | |
| <i>Regular Giving</i> | | | | |
| Standing Orders | 29,144.00 | | 28,805.00 | |
| Envelopes | 4,529.25 | | 2,898.22 | |
| Collections and other giving | 1,363.03 | | 1,512.08 | |
| Income tax recovered | <u>8,678.13</u> | 43,714.41 | <u>7,643.46</u> | 40,858.76 |
| <i>Other voluntary receipts</i> | | | | |
| Donations | <u>2,098.74</u> | 2,098.74 | <u>13,258.71</u> | 13,258.71 |
| <i>Receipts from activities for generating funds</i> | | | | |
| Rents | 10,800.00 | | 10,940.00 | |
| Fundraising | <u>2,478.55</u> | 13,358.55 | <u>178.57</u> | 11,118.57 |
| <i>Receipts from church activities</i> | | | | |
| Fees | 435.00 | 435.00 | <u>560.00</u> | 560.00 |
| Total Receipts | | <u>59,602.70</u> | | <u>65,796.04</u> |
| Payments | | | | |
| <i>Church activities</i> | | | | |
| Parish share (quota) | 33,750.00 | | 34,646.04 | |
| Insurance | 3,622.77 | | 3,454.80 | |
| Utilities | 7,603.45 | | 14,023.44 | |
| Buildings maintenance | 15,233.71 | | 6,728.35 | |
| Printing and stationery | 1,355.69 | | 1,762.48 | |
| Sacristy | 1,290.41 | | 2,633.70 | |
| Church societies/subscriptions | 144.38 | | 293.00 | |
| Church running expenses | 2,091.84 | | 3,871.41 | |
| Social activities | 00.00 | | 559.09 | |
| Advertising | 00.00 | | 85.38 | |
| Donations | 260.00 | | 00.00 | |
| Bank Charges | 10.10 | | 112.81 | |
| Total Payments | <u>65,363.31</u> | | <u>68,170.50</u> | |
| Excess of receipts over payments | | (5,760.61) | | (2,374.46) |
| Bank current and deposit accounts at 1 January | | 29,742.71 | | 23,982.10 |
| Bank current and deposit accounts at 31 December | | <u>23,982.10</u> | | <u>21,607.64</u> |

Organ (Restricted) Receipts and Payments Account

| | 2021 £ | 2022 £ |
|-------------------------------------|------------------|------------------|
| <i>Receipts</i> | | |
| Interest | 2,503.59 | 2,393.21 |
| Donations | 00.00 | 00.00 |
| Income tax recovered | 00.00 | 00.00 |
| | <hr/> | <hr/> |
| Total Receipts | 2,503.59 | 2,393.21 |
| | <hr/> | <hr/> |
| <i>Payments</i> | | |
| Remunerations | 3,000.00 | 3,180.00 |
| Repairs and tuning | 00.00 | 00.00 |
| Running Expenses | 110.00 | 179.21 |
| Bank Charges | 5.00 | 60.00 |
| | <hr/> | <hr/> |
| Total Payments | 3,115.00 | 3,419.21 |
| | <hr/> | <hr/> |
| Excess of payments over receipts | (611.41) | (1,026.00) |
| Bank current account at 1 January | 11,108.71 | 10,497.30 |
| Bank current account at 31 December | 10,497.30 | 9,471.30 |

Appeal (Unrestricted) Receipts and Payments Account

| | 2021 £ | 2022 £ |
|-------------------------------------|-------------------------|-------------------------|
| <i>Receipts</i> | | |
| Legacies | 7,000.00 | 25,125.61 |
| Donations | 723.57 | 00.00 |
| Income Tax Recovered | 00.00 | 00.00 |
| Fundraising | 3,022.87 | 4,130.53 |
| Hall Rent | 16,838.76 | 28,347.64 |
| Bank Refund | <u>4,012.68</u> | <u>00.00</u> |
| Total Receipts | <u>31,597.88</u> | <u>57,603.78</u> |
| <i>Payments</i> | | |
| Maintenance | 49,736.76 | 2,771.74 |
| Bank Fees | 00.00 | 65.31 |
| Total Payments | <u>49,736.76</u> | <u>2,837.05</u> |
| Excess of payments over receipts | (18,138.88) | 54,766.73 |
| Bank current account at 1 January | 85,547.17 | 67,408.29 |
| Bank current account at 31 December | 67,408.29 | 122,175.02 |

Statement of Assets and Liabilities

| | 2021 £ | 2022 £ |
|---|-------------------|-------------------|
| <i>Cash funds</i> | | |
| Bank Current Account | 23,982.10 | 21,607.64 |
| Organ Account | 10,497.30 | 9,471.30 |
| Appeal Account | 67,408.29 | 122,175.02 |
| | <hr/> | <hr/> |
| | <u>101,887.69</u> | <u>153,253.96</u> |
| £21,607.64 unrestricted Current Account, £122,175.02 unrestricted Appeal Account, £9,471.30 restricted Organ Account. | | |
| <i>Investment funds</i> | | |
| CBF fixed interest | 46,814.59 | 40,532.24 |
| CBF investment units | 46,812.78 | 41,302.14 |
| CBF deposit fund | 986.32 | 999.30 |
| | <hr/> | <hr/> |
| | <u>94,613.69</u> | <u>82,833.68</u> |

A Special Note

Post pandemic 2022 showed a return to a more normal financial year with the letting cycle in the Community Rooms off-setting increased running costs.

From August 2022 our gas and electricity providers stopped claiming Direct Debits and despite our Church Warden chasing they have not yet been claimed at year end. The matter is however being addressed. We therefore expect a sizable increase to be reflected in our 2023 financial statement.

The Donations income shown in the General Account includes £1,500 grant from the Diocese to support increased utility costs and £9,215.29 Department for Digital, Culture, Media and Sport grant that supported the investment we made last year in repairing the North Wall.

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the R & P basis.
2. Through Charities of the Month and sponsored events the sum of £1,038.12 was raised for other charities.
3. Although none were paid this year, the expenses paid to Clergy may include a small immaterial proportion, which relates to their function as PCC members. No other payments were made to PCC members.

Independent Examiners Report to the PCC, Holy Spirit, Southsea

This report on the account of the PCC for the year ended 31st December 2022, which are set out on pages 1 to 3, is in respect of an examination carried out under Regulation 3 (3) of the Church Accounting Regulation 1997 and Section 43 of the Charities Act 1993.

Respective Responsibilities of Trustees and Examiner

As the members of the PCC, you are responsible for the preparation of the account, you consider that the audit requirement of Regulation 3 (30) of the Church Account Regulations 1997 and Section 43 (2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Account Regulations 1997 and Regulations 1995.

Basis of Independent Examiners Report

My examination was carried out in accordance with the general directions given by the Charity Commission under Section 43 (7)(b) of the Act and to be found in the guidance from CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with my examination no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with Section 41 of the 1993 Charities Act, to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met, or to which in my opinion attention should be drawn in order to enable proper understanding of the accounts to be reached.

(Signed)



Helena Cole

Parish of the Holy Spirit, Southsea
Registered Charity No. 1185260
Financial Statements for the year ended 31 December 2022

| | 2021 | | 2022 | |
|--|------------------|------------------|------------------|------------------|
| | £ | £ | £ | £ |
| General (Unrestricted) Fund Receipts and Payments Account | | | | |
| Receipts | | | | |
| <i>Voluntary Receipts</i> | | | | |
| <i>Regular Giving</i> | | | | |
| Standing Orders | 29,144.00 | | 28,805.00 | |
| Envelopes | 4,529.25 | | 2,898.22 | |
| Collections and other giving | 1,363.03 | | 1,512.08 | |
| Income tax recovered | <u>8,678.13</u> | 43,714.41 | <u>7,643.46</u> | 40,858.76 |
| <i>Other voluntary receipts</i> | | | | |
| Donations | <u>2,098.74</u> | 2,098.74 | <u>13,258.71</u> | 13,258.71 |
| <i>Receipts from activities for generating funds</i> | | | | |
| Rents | 10,800.00 | | 10,940.00 | |
| Fundraising | <u>2,478.55</u> | 13,358.55 | <u>178.57</u> | 11,118.57 |
| <i>Receipts from church activities</i> | | | | |
| Fees | 435.00 | 435.00 | <u>560.00</u> | 560.00 |
| Total Receipts | | <u>59,602.70</u> | | <u>65,796.04</u> |
| Payments | | | | |
| <i>Church activities</i> | | | | |
| Parish share (quota) | 33,750.00 | | 34,646.04 | |
| Insurance | 3,622.77 | | 3,454.80 | |
| Utilities | 7,603.45 | | 14,023.44 | |
| Buildings maintenance | 15,233.71 | | 6,728.35 | |
| Printing and stationery | 1,355.69 | | 1,762.48 | |
| Sacristy | 1,290.41 | | 2,633.70 | |
| Church societies/subscriptions | 144.38 | | 293.00 | |
| Church running expenses | 2,091.84 | | 3,871.41 | |
| Social activities | 00.00 | | 559.09 | |
| Advertising | 00.00 | | 85.38 | |
| Donations | 260.00 | | 00.00 | |
| Bank Charges | 10.10 | | 112.81 | |
| Total Payments | <u>65,363.31</u> | | <u>68,170.50</u> | |
| Excess of receipts over payments | | (5,760.61) | | (2,374.46) |
| Bank current and deposit accounts at 1 January | | 29,742.71 | | 23,982.10 |
| Bank current and deposit accounts at 31 December | | <u>23,982.10</u> | | <u>21,607.64</u> |

Organ (Restricted) Receipts and Payments Account

| | 2021 £ | 2022 £ |
|-------------------------------------|------------------|------------------|
| <i>Receipts</i> | | |
| Interest | 2,503.59 | 2,393.21 |
| Donations | 00.00 | 00.00 |
| Income tax recovered | 00.00 | 00.00 |
| | <hr/> | <hr/> |
| Total Receipts | 2,503.59 | 2,393.21 |
| | <hr/> | <hr/> |
| <i>Payments</i> | | |
| Remunerations | 3,000.00 | 3,180.00 |
| Repairs and tuning | 00.00 | 00.00 |
| Running Expenses | 110.00 | 179.21 |
| Bank Charges | 5.00 | 60.00 |
| | <hr/> | <hr/> |
| Total Payments | 3,115.00 | 3,419.21 |
| | <hr/> | <hr/> |
| Excess of payments over receipts | (611.41) | (1,026.00) |
| Bank current account at 1 January | 11,108.71 | 10,497.30 |
| Bank current account at 31 December | 10,497.30 | 9,471.30 |

Appeal (Unrestricted) Receipts and Payments Account

| | 2021 £ | 2022 £ |
|-------------------------------------|-------------------------|-------------------------|
| <i>Receipts</i> | | |
| Legacies | 7,000.00 | 25,125.61 |
| Donations | 723.57 | 00.00 |
| Income Tax Recovered | 00.00 | 00.00 |
| Fundraising | 3,022.87 | 4,130.53 |
| Hall Rent | 16,838.76 | 28,347.64 |
| Bank Refund | <u>4,012.68</u> | <u>00.00</u> |
| Total Receipts | <u>31,597.88</u> | <u>57,603.78</u> |
| <i>Payments</i> | | |
| Maintenance | 49,736.76 | 2,771.74 |
| Bank Fees | 00.00 | 65.31 |
| Total Payments | <u>49,736.76</u> | <u>2,837.05</u> |
| Excess of payments over receipts | (18,138.88) | 54,766.73 |
| Bank current account at 1 January | 85,547.17 | 67,408.29 |
| Bank current account at 31 December | 67,408.29 | 122,175.02 |

Statement of Assets and Liabilities

| | 2021 £ | 2022 £ |
|---|-------------------|-------------------|
| <i>Cash funds</i> | | |
| Bank Current Account | 23,982.10 | 21,607.64 |
| Organ Account | 10,497.30 | 9,471.30 |
| Appeal Account | 67,408.29 | 122,175.02 |
| | <hr/> | <hr/> |
| | <u>101,887.69</u> | <u>153,253.96</u> |
| £21,607.64 unrestricted Current Account, £122,175.02 unrestricted Appeal Account, £9,471.30 restricted Organ Account. | | |
| <i>Investment funds</i> | | |
| CBF fixed interest | 46,814.59 | 40,532.24 |
| CBF investment units | 46,812.78 | 41,302.14 |
| CBF deposit fund | 986.32 | 999.30 |
| | <hr/> | <hr/> |
| | <u>94,613.69</u> | <u>82,833.68</u> |

A Special Note

Post pandemic 2022 showed a return to a more normal financial year with the letting cycle in the Community Rooms off-setting increased running costs.

From August 2022 our gas and electricity providers stopped claiming Direct Debits and despite our Church Warden chasing they have not yet been claimed at year end. The matter is however being addressed. We therefore expect a sizable increase to be reflected in our 2023 financial statement.

The Donations income shown in the General Account includes £1,500 grant from the Diocese to support increased utility costs and £9,215.29 Department for Digital, Culture, Media and Sport grant that supported the investment we made last year in repairing the North Wall.

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the R & P basis.
2. Through Charities of the Month and sponsored events the sum of £1,038.12 was raised for other charities.
3. Although none were paid this year, the expenses paid to Clergy may include a small immaterial proportion, which relates to their function as PCC members. No other payments were made to PCC members.

Independent Examiners Report to the PCC, Holy Spirit, Southsea

This report on the account of the PCC for the year ended 31st December 2022, which are set out on pages 1 to 3, is in respect of an examination carried out under Regulation 3 (3) of the Church Accounting Regulation 1997 and Section 43 of the Charities Act 1993.

Respective Responsibilities of Trustees and Examiner

As the members of the PCC, you are responsible for the preparation of the account, you consider that the audit requirement of Regulation 3 (30) of the Church Account Regulations 1997 and Section 43 (2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Account Regulations 1997 and Regulations 1995.

Basis of Independent Examiners Report

My examination was carried out in accordance with the general directions given by the Charity Commission under Section 43 (7)(b) of the Act and to be found in the guidance from CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with my examination no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with Section 41 of the 1993 Charities Act, to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met, or to which in my opinion attention should be drawn in order to enable proper understanding of the accounts to be reached.

(Signed)



Helena Cole