K9 Focus Ltd Company Limited by Guarantee Unaudited Financial Statements 31 August 2022

WESTCOTTS

Chartered Accountants 47 Boutport Street Barnstaple Devon EX31 1SQ

Company Limited by Guarantee

Financial Statements

Year ended 31 August 2022

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Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 August 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 August 2022.

Reference and administrative details

Registered charity name	K9 Focus Ltd	
Charity registration number	1142968	
Company registration number	07345762	
Principal office and registered office	Shepherds View St Giles Torrington Devon EX38 7JU England	
The trustees	Mrs L Hall Mr N Hall Mrs S Barnes Mr I Barnes Mr P Holmes Ms C Sampson	(Appointed 1 May 2022) (Appointed 1 May 2022)
Company secretary	Mrs L Hall	
Independent examiner	Catherine Williams FCA DChA Westcotts (SW) LLP 47 Boutport Street Barnstaple Devon EX31 1SQ	

Structure, governance and management

K9 Focus Limited is a charitable company limited by guarantee, incorporated on 13 August 2010 and registered with the Charity Commission on 19 July 2011. The charity was established under a memorandum of association dated 13 August 2010 which establishes the objectives and powers of the charitable company and is governed by its articles of association.

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Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 August 2022

Structure, governance and management (continued)

Appointment of Trustees

During the year Clare Sampson and Peter Holmes were invited to join the Board of Trustees which they both accepted.

Both Clare and Peter have been volunteers with the charity for over 9 years and been actively involved in the running of the rescue albeit in a volunteer capacity and therefore it was felt that their knowledge and expertise would greatly benefit the charity.

Objectives and activities

(1) The provision of care and shelter for stray, neglected and unwanted Dogs together with companion animals of all kinds and the protection of animals from ill-usage, cruelty and suffering

- (2) to provide medical treatment and endeavour to find suitable homes for such animals
- (3) to advance the education of the public in matters pertaining to animal welfare in general

Public Benefit

The Trustees consider that the objectives of the charity, as stated above, comply with the Charity Commission Public Benefit requirements, The Trustees agree that the requirement for due regard to the public benefit guidance have been satisfied.

Achievements and performance

Each year it is reported that the year has been the most difficult to date and this financial year has been no different. Fundraising events were still limited although it was possible to put on several dog shows including the Family Valentine Show which was held indoors and proved to be extremely popular. The charity was also chosen by the Bideford Bike Club to be one of their charities for 2022 which again raised much needed funds; in addition to which they also organised an indoor Christmas Show.

Following on from the various covid lock downs it was anticipated within the rescue world that organisations would be inundated with requests to take in dogs as owners returned to work. The initial demand did not materialise however as the year progressed it became apparent that demand for help far exceeded availability. As previously reported many of the dogs that the charity were being asked to help had behavioural and/or medical issues meaning that the dogs were staying longer in kennels resulting in lack of rehoming fees coupled with higher welfare costs. The total number of dogs rehomed during the year was 54 which is well down on the number of dogs that the charity had previously been able to help which was frustrating.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 August 2022

Achievements and performance (continued)

Another frustration was that the rescue received a Breach of Planning Notice on the stable kennels in December 2021 following a complaint from new neighbours. This referred to the original planning permission which was given for day care and had a time constraint limiting the hours of operation to 8am - 6pm, Monday to Friday only. Subsequent to the original planning permission, Torridge District Council had granted a 5-star boarding licence which the Trustees assumed superseded the time constraint condition as obviously boarding takes place 24/7 and especially as the rescue takes in strays from the council. Unfortunately, this assumption was incorrect and as a result the charity had to apply for retrospective planning permission to remove the condition which not only proved to be expensive but was also objected to by the original complainant due to noise. As a result, the original reaction of the Planners was to reject our request to remove the time constraint resulting in the stable kennels having to close leaving the rescue with only 2 available kennels. Following discussions, it was agreed that in order to further consider the removal of the condition that an acoustic report be obtained and any recommendations regarding sound proofing be undertaken. The report was commissioned and work to install soundproofing commenced at the end of August 2022 at an estimated cost of over £20,000. Unfortunately, it has not been possible to apply for grants for these works as the work has to be undertaken within a 6 week period commencing 18th August 2022 and virtually all grant making bodies will not finance work that has already started. At an emergency meeting of the Trustees it was agreed that the work had to be undertaken to secure the future of the rescue and that the cost must be funded from reserves.

As this report is being written the stable kennels remain closed and the rescue continues to operate with only 2 available kennels. Having only 2 kennels has obviously been a key factor in the low number of dogs we have been able to help this year. While the rescue has been operating a 'home to home' procedure this has been on a very limited basis due to the various behavioural issues as mention earlier making it impossible to rehome direct without any initial training. The second impact the closure of the stable kennels had was that without the income from the boarding arm we had to take the decision to terminate the contract of Pat Knill who has acted as our full time kennel manager. This has meant that the rescue is once again run totally on a volunteer basis.

Future Plans

While the rescue cannot be certain that permission will be granted to remove the time constraint from the stable kennels it has been indicated that if the sound proofing work is carried out then there should be a favourable outcome. In any event the rescue has decided that it will no longer undertake external boarding and daycare and the kennels will be used purely for rescue. This does of course mean that there will be a substantial drop in income for 2022/23 and so there will need to be a great than ever emphasis on fund raising. To this end plans are already in place to hold 7 dog shows

together with various other events during 2023. There will also be a need for a time while reserves once again build up to be very cautious about the number of dogs we take into rescue.

Conclusion

2021/22 was certainly the most challenging and frustrating year but as we move into our 14th year of operation we do so with optimism and certainty that the rescue will survive and will be there to help many more needy dogs. The last word as always goes to our volunteers and local supporters who have helped us through these very challenging months. Your support is invaluable - thank you.

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Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 August 2022

Financial review

During the year, the charity received income totalling £88,117 (2021: £98,732). Income from donations and grants has decreased from £75,326 to £50,785. Expenditure totalled £92,267 (2021: £71,265) including repairs of £18k (2021: £2.5k)

As at 31st August 2022, the total reserves held by the charity were £56,967 compared with £60,767 as at 31st August 2021. As at 31st August 2022, restricted funds totalling £500 were held, all other funds were unrestricted (2021: all funds unrestricted)

Reserves Policy

The charity aims to hold at least 3 months of their average monthly expenditure. As at 31st August 2022, the charity was holding free reserves totalling £22,172, this represents 3 months of expenditure.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on $\frac{10}{05}$, $\frac{10}{2023}$, and signed on behalf of the board of trustees by:

Mrs L Hall Trustee

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of K9 Focus Ltd

Year ended 31 August 2022

I report to the trustees on my examination of the financial statements of K9 Focus Ltd ('the charity') for the year ended 31 August 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2. the financial statements do not accord with those records; or
- 3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Catherine Williams FCA DChA Westcotts (SW) LLP Independent Examiner 47 Boutport Street Barnstaple Devon EX31 1SQ

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 August 2022

		Unrestricted	2022 Restricted		2021
	Note	funds £	funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	50,285	500	50,785	75,326
Charitable activities	6	3,816	_	3,816	2,695
Other trading activities	7	33,510	-	33,510	20,426
Investment income	8	6	_	6	285
Total income		87,617	500	88,117	98,732
Expenditure					
Expenditure on charitable activities	9,10	92,267	_	92,267	71,265
Total expenditure		92,267	-	92,267	71,265
Net (expenditure)/income and net movement in funds		(4,650)	500	(4,150)	27,467
Reconciliation of funds					
Total funds brought forward		60,767	_	60,767	33,300
Total funds carried forward		56,117	500	56,617	60,767

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Company Limited by Guarantee

Statement of Financial Position

31 August 2022

Fixed assets	Note	2022 £	2021 £
Tangible fixed assets	16	33,945	44,349
Current assets Debtors Cash at bank and in hand	17	1,003 36,778 37,781	1,003 33,912
Creditors: amounts falling due within one year	18	15,109	18,497
Net current assets		22,672	16,418
Total assets less current liabilities		56,617	60,767
Net assets		56,617	60,767
Funds of the charity			
Restricted funds Unrestricted funds		500 56,117	60,767
Total charity funds	20	56,617	60,767

For the year ending 31 August 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on .1.0./.05./.20.2.3 and are signed on behalf of the board by:

Mrs L Hall Trustee

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 August 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Shepherds View, St Giles, Torrington, Devon, EX38 7JU, England.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historic cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a small charity as defined in FRS 102. As such, advantage it has taken advantage of the disclosure exemption under FRS102 Charity SORP from preparing a cash flow statement.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2022

3. Accounting policies (continued)

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, noncharitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2022

3. Accounting policies (continued)

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Plant and machinery	-	15% straight line
Motor vehicles	-	25% reducing balance
Equipment	-	20% straight line

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or parable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

4. Limited by guarantee

K9 Focus Ltd is a company limited by guarantee and accordingly does not have share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £10 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2022

5. Donations and legacies

Unrestricted Funds £ 37,480	Restricted Funds £	Total Funds 2022 £ 37,480
07,400		07,400
12,805 50,285	500 500	13,305 50,785
Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
30,580	-	30,580
40,155	4,591	44,746
70,735	4,591	75,326
	Funds £ 37,480 $\frac{12,805}{50,285}$ Unrestricted Funds £ 30,580 40,155	Funds Funds \pounds \pounds 37,480 - $\frac{12,805}{50,285}$ $\frac{500}{500}$ Unrestricted Restricted Funds \pounds 30,580 - $\frac{40,155}{2}$ $\frac{4,591}{2}$

6. Charitable activities

	Unrestricted	Total Funds	Unrestricted	Total Funds
	Funds	2022	Funds	2021
	£	£	£	£
Adoption fees	3,816	3,816	2,695	2,695

7. Other trading activities

	Unrestricted	Total Funds	Unrestricted	Total Funds
	Funds	2022	Funds	2021
	£	£	£	£
Sponsorships	4,398	4,398	2,956	2,956
Boarding and daycare facilities	29,112	29,112	17,470	17,470
	33,510	33,510	20,426	20,426

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2022

8. Investment income

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
Bank interest receivable	£	£	£ 11	£ 11
Other interest receivable	-	-	274	274
	6	6	285	285
			205	205

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Charitable activities	73,534	_	73,534
Support costs	18,733	-	18,733
	92,267		92,267

Charitable activities Support costs	Unrestricted Funds £ 47,364 19,310	Restricted Funds £ 4,591	Total Funds 2021 £ 51,955 19,310
	66,674	4,591	71,265

10. Expenditure on charitable activities by activity type

	Activities			
	undertaken		Total funds	Total fund
	directly Su	oport costs	2022	2021
	£	£	£	£
Charitable activities	73,534	18,733	92,267	71,265

11. Analysis of support costs

	Charitable activities	Total 2022	Total 2021
	£	£	£
General office	4,691	4,691	4,307
Finance costs	373	373	286
Legal and professional costs	863	863	970
Depreciation	12,182	12,182	13,476
Subscription	624	624	271
	18,733	18,733	19,310
	18,733	18,733	19,310

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2022

12. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	Depreciation of tangible fixed assets	2022 £ 12,182	2021 £ 13,476
13.	Independent examination fees		
	Fees payable to the independent examiner for:	2022 £	2021 £
	Independent examination of the financial statements	824	970

14. Staff costs

During the year, the charity did not employ any staff (2021: None)

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

15. Trustee remuneration and expenses

No Trustee received remuneration during the year or the previous year. No Trustee or other person related to the Charity had any personal interest in any contract entered into by the Charity during the year.

During the year 1 (2021: 1) Trustees claimed out of pocket expenses relating to purchases made on behalf of the charity.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2022

16. Tangible fixed assets

	Cost	Plant and machinery £	Motor vehicles £	Equipment £	Total £
	At 1 September 2021 Additions	36,911 1,778	33,219 –	8,551 —	78,681 1,778
	At 31 August 2022	38,689	33,219	8,551	80,459
	Depreciation At 1 September 2021 Charge for the year	14,714 5,802	14,534 4,671	5,084 1,709	34,332 12,182
	At 31 August 2022	20,516	19,205	6,793	46,514
	Carrying amount At 31 August 2022	18,173	14,014	1,758	33,945
	At 31 August 2021	22,197	18,685	3,467	44,349
17.	Debtors				
	Prepayments and accrued income			2022 £ 1,003	2021 £ 1,003

18. Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals and deferred income	900	900
Social security and other taxes	3,264	2,320
Other creditors	10,945	15,277
	15,109	18,497

19. Deferred income

	2022	2021
	£	£
At 1 September 2021	_	25,000
Amount released to income	_	(25,000)
At 01 August 0000		
At 31 August 2022		

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2022

20. Analysis of charitable funds

Unrestricted funds				
	At 1 September 2021 £	Income £	Expenditure £	At 31 August 2022 £
General funds	60,767	87,617	(92,267)	56,117
	At 1 September 2020 £	Income £	ہ Expenditure £	At 31 August 2021 £
General funds	33,300	94,141	(66,674)	60,767
Restricted funds	At			
	1 September		Δ	t 31 August
Groundworks	2021 £ 	Income £ 500 500	Expenditure £ 	2022 £ 500 500

The Groundworks donation was received towards the repainting of the kitchen. Pets at Home Foundation grants were received towards vet bills and salaries.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2022

21. Analysis of net assets between funds

Tangible fixed assets Current assets Creditors less than 1 year	Unrestricted Funds £ 33,945 37,281 (15,109)	Restricted Funds £ 500	Total Funds 2022 £ 33,945 37,781 (15,109)
Net assets	56,117	500	56,617
Tangible fixed assets Current assets	Unrestricted Funds £ 44,349 34,915	Restricted Funds £ –	Total Funds 2021 £ 44,349 34,915
Creditors less than 1 year Net assets	(18,497) 60,767		(18,497)

22. Related parties

During the year, the charity received a loan from the Trustees. As at 31 August 2022 the balance owed to the Trustees was \pounds 10,945 (2021: \pounds 15,277).