



**THE PUTTENHAM TRUST**

Registered Charity No. 1050953

"Astrope Folly" Astrope, Puttenham,  
Nr. Tring, Herts. HP23 4PN  
Tel: 07514 548289  
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CHARITY COMMISSION – Charity No. 1050953

**TRUSTEES' REPORT FOR YEAR END 31<sup>st</sup> DECEMBER, 2021**

All our tenants who were on reduced rent during the Covid period, are now back paying their regular rent. It may be necessary to reduce the rent for a musician in one of our residential properties during the summer college break period as he finds it difficult to obtain many of his previous bookings since Covid.

We have still been able to award £1500 as an annual grant to each of our local university students. We paid for the funeral of a local resident where finances were limited, and we also continued to support each of our chosen local Hospices and Charities. All amounting to a total of £16847.

Work is still progressing with the upgrade of one of our shops which we hope to be able to relet during 2022.

St. Mary's churchyard maintenance and grass cutting has continued to be funded by the Trust, and plans are being formulated for the upgrade of the church hall (Cecilia Hall), starting with the installation of double glazing which should provide a warmer atmosphere and better security.

On behalf of the Trustee

Christine Rutter (Trustee & Admin)  
PUTTENHAM TRUST

Trustees: Dr. E.M.C. Ernst, Mrs. L. Elliott, Mrs. C. Rutter, Mr. E. G. Rutter, Mr. T. Watson  
Mr. O. C. Matthews



The Puttenham Trust	No 1050953
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## Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Rent	53,432	-	-	53,432	51,846
Donations	-	-	-	-	4,000
St Marys VAT Refund	-	-	-	-	-
Interest	105	-	-	105	1,632
	-	-	-	-	-
	-	-	-	-	-
Other Income / Fund Raising Events	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>53,537</b>	<b>-</b>	<b>-</b>	<b>53,537</b>	<b>57,478</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>53,537</b>	<b>-</b>	<b>-</b>	<b>53,537</b>	<b>57,478</b>
<b>A3 Payments</b>					
Property Maintenance	19,945.65	-	-	19,946	23,952.00
Property Insurance	6,530.63	-	-	6,531	4,039.00
Property EPC fees	-	-	-	-	60.00
St Mary's Church Garden Services	4,130.19	-	-	4,130	3,609.00
Public Liability Insurance	641.72	-	-	642	549.00
Legal and Professional Fees	2,118.00	-	-	2,118	360.00
Bank Charges	125.80	-	-	126	137.00
Miscellaneous	-	-	-	-	-
Grants and Donations	24,347.00	-	-	24,347	16,300.00
St Mary Church	-	-	-	-	-
Accounts Fees	600	-	-	600	600
Cecilia Hall in Puttenham	-	-	-	-	1,740
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>58,439</b>	<b>-</b>	<b>-</b>	<b>58,439</b>	<b>51,346</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>58,439</b>	<b>-</b>	<b>-</b>	<b>58,439</b>	<b>51,346</b>
<b>Net of receipts/(payments)</b>	<b>- 4,902</b>	<b>-</b>	<b>-</b>	<b>- 4,902</b>	<b>6,132</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>438,066</b>	<b>-</b>	<b>-</b>	<b>438,066</b>	<b>431,934</b>
<b>Cash funds this year end</b>	<b>433,164</b>	<b>-</b>	<b>-</b>	<b>433,164</b>	<b>438,066</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balances	433,164	-	-
			-	-
		-	-	-
	<b>Total cash funds</b>	433,164	-	-

(agree balances with receipts and payments account(s))

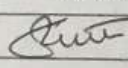
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Freehold Property	Unrestricted funds	-	1,843,000
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C. Rutter	10/01/23



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
The Puttenham Trust

**On accounts for the year  
ended**

31<sup>st</sup> December 2021

**Charity no  
(if any)**

1050953

**Set out on pages**

1 to 2

1 to (remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

*A L Courts*

**Date:**

05/12/2022

**Name:**

ANDREW LLEWELLYN COURTS

**Relevant professional  
qualification(s) or body  
(if any):**

Association of Chartered Certified Accountants

<b>Address:</b>	49 HIGH STREET
	BURNHAM ON CROUCH
	ESSEX CM0 8AG

<b>Section B</b>	<b>Disclosure</b>
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Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**

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