



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2021		Day 31	Month 08	Year 2022

Section A Reference and administration details

Charity name	Kirk Ella St Andrews PTA
Other names charity is known by	
Registered charity number (if any)	1045104
Charity's principal address	Kirk Ella St Andrew's CP School
	West Ella Road
	Kirk Ella
Postcode	HU10 7QL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tom Cockshutt	Treasurer		AGM
2	Clare Stokoe	Chair		AGM
3	Samantha Lamplough	Committee Member		AGM
4	Sarah Walton	Committee Member		AGM
5	Jane O'Malley	Secretary		AGM
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Mr Sam Skinner	8 Orchard Close, Anlaby, Hull, HU10 6RF
Head Teacher of School	Mr Jamie Church	Kirk Ella St Andrew's CP School, West Ella Road, Kirk Ella, HU10 7QL

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Nominated, Seconded & Voted for at AGM and between AGM co-opted by the committee at committee meetings.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

PTA works closely with the school including Chair of PTA is a staff member. Which makes the communication between PTA and staff smooth and successful.

The charity is a member of Parentkind UK

The charity holds regular committee meetings, mostly half termly, and as a minimum once a term. Subcommittees may be formed by the committee to work on specific events / activities & will report back to the committee.

At the AGM (2022/23) all official positions on committee were filled and an new updated constitution was adopted.

We would like to thank all the support from school staff and parents who have made it possible to raise so much money to support the children at Kirk Ella St Andrews School.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Association is to advance the education of pupils in the school. In furtherance of this object the Association may:

- Develop more extended relationships between the staff, parents and other associated with the school.
- Engage in activities which support the school and advance the education of pupils attending it.
- Provide and assist in the provision of such facilities or items for educations at the school (not provided from statutory funds) as the Committee in consultation with the Headteacher or their representative from the governing body shall time to determine.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees confirm that they have referred to the guidance contained in the Charity Commission’s general guidance on public benefit when reviewing the Association’s aims and objectives and in planning future activities.

Kirk Ella Parent Teacher Association is a group of parents and staff volunteers. This group raises money for the school by running an extremely active and varied programme of events throughout the school year.

The Kirk Ella Parent Teacher Association holds regular committee meeting where staff, parents and others associated with the School are always welcome to participate.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Kirk Ella Parent Teacher Association had a busy year providing more enjoyable events for the children and raising much needed funds for the school.

A lot of funds have been spent on replacing reading books across the school.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Association may set aside funds for special purposes or as reserves against future expenditure

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



Kirk Ella St Andrews Parent Teachers Association

Management Accounts

As of 31/08/2022

Updated 01/02/2023

Profit & Loss

	2022	2022	2022
	£	£	£
Description	Income	Expense	Net

PTA Activities

AMAZON SMILE	35.96	0.00	35.96
BAGS2SCHOOL	115.60	0.00	115.60
DONATIONS	91.13	0.00	91.13
EASTER DISCO	2,269.05	-295.75	1,973.30
EASTER EGG TOMBOLA	445.00	0.00	445.00
CHEQUES RETURNED	0.00	-45.00	-45.00
FATHERS DAY	918.80	-462.17	456.63
HALLOWEEN DISCO	1,142.15	-33.96	1,108.19
ICE CREAM FRIDAYS	1,322.76	-721.73	601.03
ICE POPS HEATWAVE	0.00	-265.50	-265.50
LITTLE MONKEYS	215.58	0.00	215.58
MOTHERS DAY	1,137.85	0.00	1,137.85
NATIVITY USB & COSTUMES	307.25	-671.48	-364.23
OCTOBER FILM NIGHT	592.80	0.00	592.80
PARENTKIND PTA INSURANCE	0.00	-128.00	-128.00
PTA EXPENSES (SUMUP)	0.00	-158.43	-158.43
REFUNDS	28.75	0.00	28.75
SPONSORED WALK (inc GIFT AID)	9,339.20	0.00	9,339.20
SPORT DAY	276.42	-354.34	-77.92
SUMMER DISCO	2,196.09	-235.11	1,960.98
SUMMER FAIR	5,740.24	-1,355.11	4,385.13
SWEETS	0.00	-2,081.52	-2,081.52
XMAS CARDS	2,667.85	-2,075.42	592.43
XMAS FAIR	1,124.05	-192.26	931.79
XMAS RAFFLE	1,397.26	0.00	1,397.26
XMAS FILM NIGHT	1,097.95	-211.78	886.17

Total	32461.74	-9287.56	23174.18
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PTA Donations

CURRICULUM SPENDS	0.00	-4,038.97	-4,038.97
XMAS PANTO	0.00	-1,799.00	-1,799.00
JUBILEE CELEBRATIONS	0.00	-433.35	-433.35
YEAR GROUP SPENDS	0.00	-2,963.87	-2,963.87

Total	0.00	-9235.19	-9235.19
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	32461.74	-18522.75	13938.99
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Balance Sheet

	2022	2021	Variance
	£	£	£
Assets			
Petty cash	125.00	125.00	0.00
Current Account	18,663.91	4,679.92	13,983.99
Business Reserve Account	1.78	1.78	0.00
Total Assets	18,790.69	4,806.70	13,983.99
Liabilities			
Creditors	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00
Balance	18,790.69	4,806.70	13,983.99



Section A

Independent Examiner's Report

**Report to the
trustees/ members
of**

Charity Name
Kirk Ella St Andrews PTA

**On accounts for the
year ended**

31/08/2022

**Charity
no (if
any)**

1045104

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2022**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

19/06/2023

Name:

Sam Skinner

**Relevant
professional**

**qualification(s) or
body (if any):**

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Address:

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The accounts are kept to a high standard for a small organisation. Each transaction is accounted for and recorded against specific events or spends.
Records of invoices and deposits are filled monthly.