

## COYTRAHEN COMMUNITY ASSOCIATION

### PHILIP SQUIRE COMMUNITY CENTRE

CHAIR:	...	MR. C. MELEAN	....	TEL.720979
VICE-CHAIR:	...	MRS. J. ROBERTS	....	TEL.724485
SECRETARY:	...	MRS. I. HILL	....	TEL.720840
TREASURER:	...	MRS. J. FAULKNER	....	TEL.720086
P.R. & EVENTS OFFICER:	...	MR. M. JAMES	....	TEL.720579

### MINUTES OF THE AGM MEETING HELD ON 10<sup>TH</sup> NOVEMBER 2022

**PRESENT:** Mr. Melean, Mrs. Roberts, Mrs. Hill, Mr. & Mrs. Faulkner, Mr. James, Mrs. Bowen, Mr. & Mrs. Windsor, Mr. & Mrs. Davies, Mrs. Pocock, Mr. Phillips, Mrs. Gronow

**FRIENDS OF THE ASSOCIATION:** Mr. Davies, Mr. Gronow, Mrs. Everitt, Mr. & Mrs. Redwood

1. **OPENING AND WELCOME:** Mr. Melean opened and welcomed members to the meeting.
2. **APOLOGIES:** None
3. **READING OF THE MINUTES DATED 8TH NOVEMBER 2021** – Taken as a true record.
4. **MATTERS ARISING:** None

5. **CHAIRMAN'S REPORT:**

Mr. Melean thanked members for all of their support over the last year and was pleased to see new faces on our committee. We have made steady progress after our reopening and hope it will continue. Thank you all.

6. **STATEMENT OF ACCOUNTS:** £18,843.24p. End of September 2022

We hold £1,029.35p. For the History, Gardening, Art and Book Club that attend the Centre. The accounts are correct to the end of September.

It is lovely to be here and to say we are back to full capacity with hall hire, events like the Voice Tones and Beatles night and many more. The Jubilee day was a great success and the memorial day I thought was exceptional and very moving.

I must mention a few names, Mrs. Roberts in particular, apart from keeping the Centre in such good condition, has raised over £700 this year with her shop sales.

Also Mr. James for his hard work with events and everybody also helping with the Centre events. Selling raffle tickets also certainly brings in a good amount.

Two more I would like to thank is Mr. Faulkner for his patience with the grant forms which is now concluded and last but not least is Mr. Wyn Davies our auditor who has been exceptionally patient with me and my accounts.

7. **ELECTION OF UP TO 6 REPRESENTATIVES OF THE FULL MEMBERS OF THE ASSOCIATION TO BE ELECTED BY THE FULL MEMBERS PRESENT TO SERVE ON THE GENERAL COMMITTEE.**

Mrs. Hill will continue as correspondence Secretary until a replacement is found and Mr. Faulkner acting as Minute Secretary.

Mr. Windsor offered his resignation from the General Committee.

All other members present agreed to serve and were re-elected.

## **8. ELECTION OF AUDITOR:**

Mr. Wyn Davies has agreed to audit the Association's Accounts.

## **9. ANY OTHER BUSINESS BY PRIOR AGREEMENT AND CHAIRMAN'S DISCRETION:**

After seeking advice from BAVO it was agreed to adopt the Constitution for the Association dated 2018 which needs to be signed, minuted and a copy kept for our records.

Mr. Melean was given the constitution to read before signing.

Meeting closed at 6.30pm

Registered Charity No.1177965



Bank reconciliation as at 30th September 2022					
	£				£
Balance b/f	21,538.42		Bank current account		13,548.33
Add income	22,259.27		Deposit account		6,022.20
	43,797.69				19,570.53
Less expenditure	-24,954.45		Unpresented cheques		-727.29
	18,843.24				18,843.24
		£			
Unpresented cheques	100329	526.65			
	100330	43.1			
	100331	157.54			
		727.29			