PARISH OF ARMLEY AND NEW WORTLEY ST. BARTHOLOMEW WITH ST. MARY OF BETHANY ANNUAL REPORT OF THE PCC for the year 2022/23

The Parochial Church Council of St. Bartholomew with St. Mary of Bethany has responsibility of cooperating with the Churchwardens, during an interregnum, in promoting the ecclesiastical parish of Armley and New Wortley, the whole mission of the church, pastoral, evangelical, social; and ecumenical. It also has responsibility for the maintenance of the Church plant, including the organ and Church Hall, Wesley Road, Armley, Leeds LS12 1SR

Mission Statement for St. Bartholomew with St. Mary of Bethany, Parish of Armley and New Wortley:

To extend the Kingdom of Christ, by showing His love to all those with whom we come into contact.

Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting (AGM) in accordance with the Church Representative Rules, but members can be co-opted during the year. During 2022/23 the following served as members of the PCC.

Vicar Churchwardens	Vacancy Mrs. T. Collins Mrs. E. Handley	Lay Chair
Elected Members	Mr. J. Kaye Prof. G. Barber Mr. G. Whitehead Mr. B. Gaunt Mrs. H. Robinson Mrs. B. Slater	PCC Treasurer & ACS Representative PCC Secretary

Committees

The PCC operates through number of committees which meet at different times to the PCC, these committees report back to the PCC.

Standing Committee This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any direction given by the full Council. The members of the Standing Committee 2022-2023 were: Mrs. T. Collins, Mr. J. Kaye, Mrs. E. Handley and Prof. G. Barber

Church Hall Management Committee: The PCC took on this role

Organ/Music Committee: The PCC took on this role

Stewardship recorder/Planned giving	Mrs. T. Collins
Electoral Roll Officer	Mr. G. Whitehead
Sunday School/Youth co-ordinator	Mrs. S. Hearn
Safe Guarding Officer	Mrs. H. Robinson
Fundraising	The PCC

Church Attendance:

Church & Zoom: Average Adult Attendance: 33 Average Communicants: 28 Average under 16 Attendances: 5 Average under 3 Attendances: 1

Review of the Year.

The PCC met on 8 occasions: 14 June, 19th July, 20th September, 18th October, 15th November 2022; 17th January, 14th February and 21st March 2023.

The year showed a continued recovery from the restrictions imposed by Covid and a gradual return to traditional forms of liturgical practice and observance. Zoom participation in the Sunday Mass has been retained.

In the absence of a vicar, we continued to be well-served by our loyal and dedicated team of Fr. Ian Cook, Fr. Ian White and Fr. Roger Quick. They were joined in October by Fr. Tim Carroll, who spent a mutually fruitful three-month placement with us as trainee Curate. Following the departure of Fr. Michael Wood in January 2022, the Archdeacon authorised a search for a new priest-in-charge (the Benefice having been suspended) on a 0.5 FTE basis. A Parish Profile detailing all relevant factual information as well as strategic plans and statements of needs was drawn up by the PCC, as well as an attractive Parish Brochure advertising the post. On Sunday 22nd May, questionnaires were completed at Mass by the congregation to provide feedback on what we offer at St. Bart's to feed into the recruitment of a new Vicar. Unfortunately, after three attempts to attract applicants, none have been forthcoming. A fourth attempt is imminent with an application closing date of 15th May, 2023.

Beside the normal Festivals (Advent, Christmas, Easter, Whitsun etc.) there were well-attended seasonal and special services involving the uniformed groups, including Remembrance Sunday, Christingle and Mothering Sunday. Thursday Said Mass at 10.00 a.m. followed by Coffee has continued throughout the year.

Apart from the normal church services, there was a full calendar of weddings and funerals, as well as Baptism services held separately after Sunday Mass. Organ Recitals were held as usual on Bank Holiday Mondays, including one celebrating the late Queen's Platinum Jubilee, a memory now tinged with sadness. We also played a full part in the September Heritage Weeks. On 2nd November (All Soul's Day) there was a liturgical performance of Fauré's Requiem Mass, sung by Leeds Festival Chorus, conducted by Simon Wright, the service led by Fr.Ian Cook. On Sunday 20th November there was a Sung Evensong with the Clothworkers Consort of Leeds conducted by Bryan White at which Fr. Tim Carroll officiated.

In line with C. of E. Safeguarding Policy, all members of the PCC have received training in Safeguarding via a programme of online courses during the year. They have also applied for and been granted Enhanced DBS (Disclosure and Barring) clearance as required by their Trustee status.

During the year the sale of the Church Hall and the winding up of the Charitable Trust to which it is subject have progressed slowly. Agreement is in place for the sale of the PCC land (the Church Hall site) together with large tract of land (the 'glebe' land) which is in the gift of the Diocese. The purchaser is the Leeds and Yorkshire Housing Association which plans to demolish the Church Hall and former Vicarage, and develop the site as 28 housing units. The Scout Hut will remain within the glebe land and the PCC-owned Car Park will be retained. The price for the whole parcel of land is agreed at £650,000 of which the PCC will receive £60,000, less fees and expenses. This is a much lower figure than we would have wished, but it was decided to accept the offer, not least because of the expense of maintaining the closed building.

In June, the Secretary began research into a 'Strategy for the Future', looking at potential sources of funding for the development of facilities on the main church building side of Wesley Road, including, potentially, a new Church Hall/ Community Facility. This led to the submission of a Statement of Needs to the Archdeacon on 16th November. To date, there has been no response.

Financial Review

Unfortunately, in 2022 we were only able to pay £8,000 of the Parish Share requested of £21,155. This situation was exacerbated by the exponential rise in fuel prices experienced towards the end of the year. Over half of a special fuel grant from the Diocese of £2,500, received in December 2022, was spent within one month; the rest used in January 2023.

Voluntary receipts were boosted by restricted grants from S. Bartholomew's Social Club Special Projects Fund of nearly £12,000, which were used to install new audio-visual cameras and operating console in church and to upgrade the intruder alarm control panel.

Fundraising through One Lottery continued to flourish and there was a successful Christmas Market in November, boosted by a grant of £500 from our local councillors' discretionary fund. We also benefitted from a Leeds Inspired grant of £1,080 given towards the costs of staging lunchtime music concerts. However, there was a 33% reduction in receipts from activities for generating funds and decreases of about one-fifth in those from charitable and church activities, which both contributed to total receipts being down nearly 10% when restricted grants were disregarded.

Total payments were slightly down on last year, mainly attributable to the reduced amount of diocesan parish share paid. As always, conscious efforts to reduce spending wherever possible helped to minimise overall payments.

Total receipts of unrestricted income were £33,452, of which £25,547 was unrestricted voluntary donations, including the tax recovered on Gift Aid donations and on donations received under the Gift Aid Small Donations Scheme. Restricted income of £23,579 was also received and is detailed in the financial statements.

£35,344 was spent from unrestricted funds to provide the Christian ministry from St. Bartholomew's with St. Mary of Bethany Church, including the contribution to the diocesan parish share, which largely provides the stipends and housing for the clergy.

The net result for the year was a decrease of \pounds 1,508 on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st. December on unrestricted funds totalled \pounds 1,213.

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds that equates to at least three months' unrestricted payments. This is equivalent to £8,800. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £1,213 held on unrestricted funds at the year-end clearly does not meet this target.

The cash balance of £19,407 in restricted funds is retained towards meeting the cost of repairs, maintenance and upkeep of the Schulze organ, sanctuary floor mosaics, external west wall crucifix and general church fabric; church flowers and the award of discretionary grants, as well as unspent restricted grant income.

It is our policy to invest investment fund balances with the CCLA C. of E. Investment Fund.

Grahan Barber

Graham Barber, PCC Hon. Secretary

Jon.R.Kaye, PCC Hon. Treasurer

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CHARITY COMMISSION FOR ENGLAND AND WALES	The Parochial Ch Parish of St. Bart	urch Council of th holomew, Armley	e Ecclesiastical with St. Mary	No. 1131632	
	New Wortley				0040
	Recei	pts and pay	ments acc	ounts	CC16a
	For the period from	01.01.2022	То	31.12.2022	
	nom				
Section A Receipts and	d payments				
	Unrestricted	Restricted	Endowment	To tal famila	
	funds	funds	funds	Total funds	Last year
	to the nearest	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts	£				
Voluntary receipts	25,547	22,984		48,531	33,843
Activities for generating funds	2,455	569	-	3,024	6,499
Investment dividends/interest	0	2	-	2	1
Charitable and church activities	5,270	-	-	5,270	4,995
Other receipts	180	24	-	204	49
Sub total (Gross income for	22.450	00.570		57.004	45 007
AR)	33,452	23,579	-	57,031	45,387
A2 Asset and investment sales,					
(see table).					
Receipts from sale of fixed assets					-
Receipts from sale of investments	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	33,452	23,579	-	57,031	45,387
•	00,102	20,010		01,001	10,001
A3 Payments					
Costs of generating voluntary receipts					
	-	-	-	-	-
Fundraising costs (trading activities)	6,403	2,087	-	8,490	4,316
Investment management costs	-	-	-	-	-
Costs of charitable activites	28,571	5,247	-	33,818	40,585
Governance costs Other payments	100 270			100 270	100
	35,344	7,334	-	42,678	45.001
Sub total	55,544	7,334	-	42,070	45,001
A4 Accet and investment	1				
A4 Asset and investment					
purchases. (see table) Purchase of fixed assets	-	10,385		10,385	-
Purchase of investments	-	-	-	-	-
Sub total	-	10,385	-	10,385	-
Total payments	35,344	17,719	-	53,062	45,001
i otal paymonto		,		,	
Net of receipts/(payments)					
Not of recorpts/(payments)					
	- 1,891	5,860	-	3,969	386
A5 Transfers between funds	384	- 384	-	-	-
A6 Cash funds last year end	2,721	13,930	-	16,651	16,265
Cash funds this year end	1,213	19,407	-	20,620	16,651

Section B Statement	of assets and liabilities at	the end of th	e period	
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in hand	1	- 5	-
	Cash at bank	1,212	19,411	-
	Cash in deposit accounts			-
	Total cash funds	1,213	19,407	-
	(agree balances with receipts and payments account(s))	OK Unrestricted	OK Restricted	OK Endowment
		funds	funds	funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	CBF C of E Investment Fund - Acc. Shares	Fabric	-	17,948
	CBF C of E Investment Fund - Acc. Shares	Organ		190,209
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	S. Bartholomew statue	General fund	3,848	1,090
	Silver high altar candlesticks	General fund	945	374
	Portable wooden font	General fund	623	473
	Audio/visual cameras/computer	General fund	10,385	9,409
	Scaffolding and lawnmower	General fund	-	1
	St. Bart's sales stock (DVDs, CDs & gifts)	Organ Maintenance	-	8,402
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print N	Name	Date of approval
	ilans	Mrs Thelm	na Collins	14/02/2023
	L D Barrer	Prof. Graha	am Barber	14/02/2023

Notes

- 1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis
- Non-monetary assets retained for church use are the statue of S. Bartholomew, a set of four high altar silver candlesticks, a wooden portable font, S. Bart's sales stock, audio/visual cameras and computer and scaffold and a lawnmower (the latter two at nominal value)
- 3. Investment assets are CCLA CBF Church of England Investment Fund Accumulation Shares

	Bal b/fwd	Receipts	Payments	Transfers	Bal c/fwd
Designated					
Silver candlesticks fund	1,841	0	100	0	1,742
	1,841	0	100	0	1,742
Restricted					
Flower fund	609	145	122	0	632
Discretionary fund	596	55	13	0	638
Special projects fund	0	11,931	11,931	0	0
Christmas market costs	0	500	253	0	247
LCC Leeds Inspired Grant	0	1,080	0	0	1,080
LDBF Energy costs grant	0	2,500	1,258	0	1,242
Organ maintenance fund	11,868	6,342	4,142	-160	13,908
Fabric fund	857	1,002	0	-200	1,659
	13,930	23,555	17,719	-359	19,407

4. The movements in designated and restricted funds during the year were:

The Silver candlesticks fund represents donations for altar and sanctuary requisites and payments for the same.

The Flower fund represents donations to be spent on flowers for church

The Discretionary fund exists to provide monetary assistance for those most in need

The Special Projects fund exists to provide funding for major repairs, renovations and improvements to the church.

Christmas Market costs represents a grant from Leeds City Council towards expenses of the Christmas Market.

LCC Leeds Inspired grant represents a grant towards the costs of providing lunchtime music concerts in Spring 2023.

LDBF energy costs grant represents a grant towards energy costs.

The Organ maintenance fund exists to provide funding for the protection of and maintenance and repairs to the church organ

The Fabric fund represents accumulated donations for fabric maintenance, and renovation which can only be spent for that purpose

Further Analysis of Receipts and Payments

A1 Receipts Voluntary receipts:	Unrestricted funds £	Restricted funds £	TOTAL 2022 £	TOTAL 2021 £
Donations Tax recovered Parish Giving Scheme Grants Pilling Trust donation Legacies	13,266 4,721 6,061 0 0 1,500 25,547	826 147 0 16,011 5,000 1,000 22,984	14,092 4,867 6,061 16,011 5,000 2,500 48,531	17,268 5,216 3,558 1,800 5,000 1,000 33,843
Activities for generating funds: One Lottery Bingo Fundraising Organ concerts Paypal revenue St.Bart's sales	1,983 0 472 0 0 0 2,455	0 0 499 0 70 569	1,983 0 472 499 0 70 3,024	2,015 1,764 321 223 184 57 4,564
Investment dividends/interest HMRC interest	0	2	2	<u> </u>
Charitable and church activities PCC fees MWAH contribution to office/phone Catering/Refreshments/Canteen Bookstall and sales Magazine sales Church lets Reprography and office Sale of equipment Magazine advertising	1,637 2,000 344 6 76 795 2 100 310 5,270	0 0 0 0 0 0 0 0 0 0	1,637 2,000 344 6 76 795 2 100 310 5,270	2,640 2,000 140 63 88 1,365 9 0 570 6,875
Other receipts TOTAL RECEIPTS	<u>180</u> 33,452	24	<u>204</u> 57,031	<u> 104</u> <u> 45,387</u>

Notes: In 2022, Church lets and Magazine advertising are included in Charitable and church activities. In 2021, they were included in Activities for generating funds. Retirement gifts were included in Charitable and church activities in 2021, They are now included in Other receipts in 2022.

A2 Asset and investment sales	0	0	0	0

Further Analysis of Receipts and Payments

	Unrestricted funds £	Restricted funds £	TOTAL 2022 £	TOTAL 2021 £
A3 Payments				
Costs of generating voluntary rece	ipts			
Stew.envelopes and campaign	0	0	0	134
	0	0	0	134
Fundraising costs (trading activitie	s)			
Fundraising costs	111	34	145	0
Organ concerts	0	1,575	1,575	2,125
Bingo	0	<u>0</u>	0	1,769
Hall operating costs	0	<u>0</u> 0	0	57
Hall gas/electricity/insurance	4,105		4,105	3,218
Photocopier costs	1,799	0	1,799	1,232
Canteen and catering	389	63	451	60
S. Bart's sales expenses	0 6,403	415	415 8,490	0 8,461
	0,403	2,007	0,490	0,401
Costs of charitable activities				
Parish Share	8,000	0	8,000	10,000
Church gas, electricity & insurance	15,392	1,458	16,850	15,890
Clergy expenses	0	0	0	1,280
Church running expenses	4,857	2,265	7,122	7,130
Office/Subs/Bank charges	321	65	386	0
Organ expenses	0	1,368	1,368	1,751
Mission giving and donations Music licences/fees/sundries	0 0	13	13	25
Music licences/rees/sundries	28,571	79 5,247	79 33,818	231 36,075
	20,071	5,247	33,010	30,075
Governance costs				
Independent examiner's fee	100	0	100	100
Other payments	270	0	270	0
TOTAL PAYMENTS	35,344	7,334	42,678	44,770

Notes: In 2022, Stewardship envelopes and campaign is under Costs of generating voluntary receipts. In 2021, it was listed under Fundraising costs. Hall utilities, photocopier costs, canteen and catering and magazine costs are now (2022) listed under Fundraising costs. In 2021, they were all included under Costs of charitable activities.

A4 Asset and investment purchases

Purchase of fixed assets	0	<u>10,385</u>	<u> 10,385</u>	<u> 0</u>
A/V cameras and computer	0	10,385	<u> 10,385</u>	<u> 0</u>
Purchase of investments CCLA CBF C of E shares	0	0	0	0

Further Analysis of Receipts and Payments Accounts A5 Transfers between funds

From	То	Details	Unrestricted funds (£)	Restricted funds (£)	Total funds (£)
General fun	d				
General func	d Organ fund	Organist's salary, organ tuning and repairs	-840.00		
Fabric fund	General fund	Contribution towards fire alarm maintenance and monitoring	199.50		
Organ fund	General fund	S. Bart's sales & reprography	21.66		
Organ fund	General fund	Contribution towards church electricity	80.00		
Organ fund	General fund	Contribution towards fire alarm maintenance/monitoring	598.50		
Organ fund		Contribution towards intruder alarm maintenance/monitoring	294.00		
Organ fund	General fund	Contribution towards fire protection	30.00		
General fun	d totals		383.66	0.00	383.66
Organ main	tononoo fund				
-	tenance fund Organ fund	Organist's salary, organ tuning			
		and repairs		840.00	
Organ fund	General fund	Contribution towards church electricity		-80.00	
Organ fund		S. Bart's sales & reprography		-21.66	
Organ fund		Contribution towards fire alarm maintenance/monitoring		-598.50	
Organ fund	General fund	Contribution towards intruder		-294.00	
Organ fund	General fund	alarm maintenance/monitoring Contribution towards fire protection		-30.00	
Organ main	tenance fund	totals	0.00	-184.16	-184.16
Fabric fund					
Fabric fund	General fund	Contribution towards fire alarm maintenance and monitoring		-199.50	
Fabric fund	totals		0.00	-199.50	-199.50
.					
Grand totals	5		383.66	-383.66	0.00

Further Analysis of Receipts and Payments Accounts

A6 Cash funds last year end

	Unrestricted funds (£)	Restricted funds (£)	Total funds (£)
General fund			
Cash in hand	0.00	0.00	0.00
Cash at bank	2,720.91	1,205.23	3,926.14
Fabric fund			
Cash in hand		0.00	0.00
Cash at bank		856.82	856.82
Organ maintenance fund			
Cash in hand		0.00	0.00
Cash at bank		11,867.91	11,867.91
St. Bart's Bingo fund			
Cash in hand and at bank	0.00		0.00
Church Hall fund			
Cash in hand and at bank	0.00		0.00
Grand totals	2,720.91	13,929.96	16,650.87

Further Analysis of Receipts and Payments Accounts

B1 Cash Funds

		Unrestricted funds (£)	Restricted funds (£)	Total funds (£)			
	General fund						
Cash in hand Cash at bank		1.00 1,212.22	0.00 3,839.05	1.00 5,051.27			
	Fabric fund						
Cash in hand Cash at bank		0.00 0.00	0.00 1,659.22	0.00 1,659.22			
	Organ maintenance fund						
Cash in hand Cash at bank		0.00 0.00	-4.56 13,912.95	-4.56 13,912.95			
Totals		1,213.22	19,406.66	20,619.88			
B2 Other	monetary assets						
	•	0.00	0.00	0.00			
-	PayPal account (Organ Maintenance Fund) Totals		0.00	0.00 0.00			
Totals		0.00	0.00	0.00			
B3 Investment assets							
CBF C of E Ir	vestment Fund accumulation shares						
	Fabric Fund Organ Maintenance Fund	0.00	17,947.52 190,208.79				
Totals	ergan maintenance i ana	0.00	208,156.31	208,156.31			
			·	,			
B4 Assets retained for the charity's own use							
General Fund							
	S. Bartholomew statue Silver high altar candlesticks	1,090.30 374.18					
	Portable wood font	473.12					
	Audio/visual cameras and computer	9,408.91					
	Scaffolding and lawnmower (nominal value)	1.00					
Organ Maintenance Fund St. Bart's sales stock (DVDs, CDs, gifts)		8,402.30					
Totals		19,749.82					
		13,143.02					
B5 Liabil	ities						

Totals

0.00



Independent examiner's report on the accounts

Report to the trustees/ members of	The Parochial Church Council of the Ecclesiastical Parish of St. Bartholomew, Armley with St. Mary, New Wortley				
On accounts for the year ended	31 ^{st.} December 2022	Charity no (if any)			
Set out on pages	3-17				
Responsibilities and	I report to the trustees on my examination charity ("the Trust") for the year ended 31 As the charity's trustees, you are response	/12/2022.			
basis of report	As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").				
	l report in respect of my examination of t under section 145 of the 2011 Act and in have followed all the applicable Direction under section 145(5)(b) of the Act.	carrying out i	my examination. I		
Independent examiner's statement	 come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect: the accounting records were not kept in accordance with section 130 				
	 of the Charities Act; or the accounts did not accord with the accounting records; or the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. 				
	I have no concerns and have come acr with the examination to which attention order to enable a proper understanding	ross no other	matters in connection		
r	* Please delete the words in the brackets if they do not apply.				
Signed:	Slaver.	Date:	28/04/23		
Name:	Glyn Lawson				
Relevant professional qualification(s) or body (if any):	Association of Chartered Certified Accountants				
Γ					

Address:

19 Prestbury Avenue, Blackpool. Lancashire. Fy4 1PT

Section B Disclosure					
	Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).				
Give here brief details of any items that the examiner wishes to disclose.					