



**Trustees' Annual Report for the period**

From *01/03/2022* Period start date To *31/08/2022* Period end date

Charity name: *Friends of St Stephens (FOSS)*

Charity registration number: *1099789*

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<i>Raising funds to support and further the education of pupils at St Stephens CofE</i>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<i>Organising fundraising events for parents and children of the school and the wider local community</i>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<i>The trustees have had regard to guidance issued by the CC and further the benefit by ensuring that all children benefit to funds raised.</i>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other	A	

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Foss raised money this year, thanks to the generosity of donors.</p> <p>After 2 years of restriction in organising events due to Covid-19, Foss activities resumed this year and the charity was able to organise successful fundraising events such as auction night, summer and winter fairs, as well as culture night. This extra funding has allowed the school to provide extra-curriculum teaching, additional support for SEN and access to sports, artistic or musical projects.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	volunteering

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Friends of St Stephens (FOSS)
Other name the charity uses	FOSS
Registered charity number	1099789
Charity's principal address	Usbridge Road - LONDON W12 8LH

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<i>N/a</i>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	<i>N/a</i>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<i>N/a</i>

### Additional Information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)**

**Names and addresses of advisers (Optional Information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted If not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Schumm R			
2	Mrs de Barca S			
3	Mrs Ukasi R			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
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19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
/		

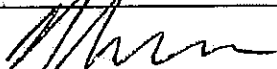
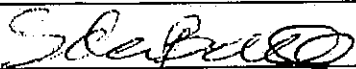
**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
/		

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr Michael Schuman	Mrs Sylvia de Souza
Position (eg Secretary, Chair, etc)	Headteacher	Chair
Date	20/05/2023	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Friends of St Stephens

**On accounts for the year  
ended**

31 August 2022

**Charity no  
(if any)**

1099789

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:** 20/6/2023

**Name:** Andrew Wells



**Relevant professional qualification(s) or body (if any):**

FMAAT

**Address:**

99 Western Road

Lewes

East Sussex BN7 1RS

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Empty box for disclosure details]



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of St Stephen's School

No (if any)  
1099789

**Receipts and payments accounts**

CC16a

<b>For the period from</b>	Period start date 01/09/2021	<b>To</b>	Period end date 31/08/2022
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events	90,802	-	-	90,802	57,152
Sponsorship	7,000	-	-	7,000	4,850
Donations	59,325	-	-	59,325	76,501
Other donations	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>157,127</b>	<b>-</b>	<b>-</b>	<b>157,127</b>	<b>138,503</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>157,127</b>	<b>-</b>	<b>-</b>	<b>157,127</b>	<b>138,503</b>
<b>A3 Payments</b>					
Costs of fundraising events	36,484	-	-	36,484	21,207
Donations paid	124,064	-	-	124,064	69,791
Independent examination fees	420	-	-	420	-
Just giving administration costs	562	-	-	562	562
Sundry	515	-	-	515	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>162,045</b>	<b>-</b>	<b>-</b>	<b>162,045</b>	<b>91,560</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>162,045</b>	<b>-</b>	<b>-</b>	<b>162,045</b>	<b>91,560</b>
<b>Net of receipts/(payments)</b>	<b>- 4,918</b>	<b>-</b>	<b>-</b>	<b>- 4,918</b>	<b>46,943</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>110,364</b>	<b>-</b>	<b>-</b>	<b>110,364</b>	<b>63,421</b>
<b>Cash funds this year end</b>	<b>105,446</b>	<b>-</b>	<b>-</b>	<b>105,446</b>	<b>110,364</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	105,448	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>105,448</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK OK OK

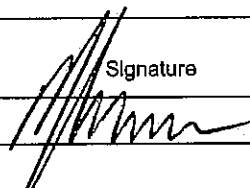
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
		Michael Schumm	23/6/23