Charity Registration No. 220487

## CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR

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### THE CLIFFE FEOFFEES

# ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

## CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR THE CLIFFE FEOFFEES LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	Mr J Clark Mr J Edwards Mr M Jenner Mr M Johnstone Mr M Milner Mrs S Hammond Mr T Butler (resigned 1/8/21) Mr J Marshall Reverend Canon J A Egar (appointed 26/4/22)
Charity number	220487
Principle address	5 Waterloo Place Lewes East Sussex BN7 2PP
Independent examiner	Maxwell Gumbleton & Co 1 West Street Lewes East Sussex BN7 2NZ
Bankers	Lloyds Bank Plc 82 High Street Lewes East Sussex BN7 1XW Barclays Bank Plc The Old Bank High Street Lewes East Sussey
	East Sussex BN7 2JP
Solicitors	Mayo Wynne Baxter 3 Bell Lane Lewes East Sussex BN7 1JU

# CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR THE CLIFFE FEOFFEES LEGAL AND ADMINISTRATIVE INFORMATION

Investment advisors

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Dowgate Capital Limited 5, Gleneagles Court Brighton Road Crawley West Sussex RH10 6AD

# CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR THE CLIFFE FEOFFEES CONTENTS

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## CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR THE CLIFFE FEOFFEES **TRUSTEES' REPORT**

### FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their report and accounts for the year ended 31 December 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's deed of feoffment, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **Objectives and activities**

The Charity's objects are the reparation of St Thomas-a-Becket Church, Cliffe, Lewes and sustention of the poor within the town parishes of Lewes, East Sussex.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The Church Hall in Cliffe High Street is one of several property assets owned by the Charity and is used as a meeting place and event venue throughout the year. It generates revenues by charging out to various clubs, societies, individuals and small charities with the purpose of generating a small financial surplus after covering running costs. The Charity relies on the good work of a Hall Manager who oversees all matters related to the Hall finance, reservations and maintenance including health and safety.

#### Achievements and performance

Cliffe Feoffees is an ancient charity founded in 1603. It exists to support the fabric of St Thomas a Becket Church, Cliffe in Lewes and provide grants in the parishes of Lewes to qualifying causes to support areas of deprivation, help with debt relief and assist local individuals who struggle to meet a basic standard of living.

The Church Hall in Cliffe High Street is one of several property assets owned by the charity and is used as a meeting place and event venue throughout the year. It generates revenues by charging out to various clubs, societies, individuals and small charities with the purpose of generating a small financial surplus after covering running costs.

A residential property owned by the Charity in the town of Lewes is let to Lewes District Council on a formal tenancy agreement which provides the council with short term housing for local residents seeking longer term settlement.

The Charity made a grant of £11,252 to the Parochial Church Council of St Thomas at Cliffe with All Saints Lewes in which the charity is based to cover the church repairs and maintenance work.

The following grants were made during 2022,

£5,000 through Lewes Citizens Advice Bureau

£300 HomeLink

£1,790 Lewes Schools

£3,200 CLIC Lewes

£2,500 Southover, Lewes Counselling

£2,300 Landport Food Bank

£140 Lewes Cooperation Learning

The Charity made the Cliffe Hall available a Lewes Ukraine group to hold meetings at no charge.

## CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR THE CLIFFE FEOFFEES **TRUSTEES' REPORT (Continued)**

### FOR THE YEAR ENDED 31 DECEMBER 2022

It is the policy of the Charity to maintain unrestricted funds, which have not been designated for a specific use, to provide sufficient funds to cover the running costs of the Charity and to respond to emergency applications for grants which arise from time to time. The trustees consider that unrestricted funds should be in the region of £100,000.

The Charity received property and shares to be kept in perpetuity. The trustee's policy is to maintain income whilst preserving the real value of the embowed assets.

The trustees have delegated the management of their investment portfolio to Dowgate Capital Limited with the stated objective of achieving a reasonable long-term overall return subject to a medium approach to risk.

The major risks to which the Charity is exposed, as identified by the trustees, continue to be reviewed and systems have been established to mitigate those risks.

The trustees do not enter into commitments in excess of their available cash resources and as a result they operate in a low risk environment. Any drop in income received will be matched by an appropriate reduction in expenditure.

The trustees' stock market portfolio is inevitably subject to a degree of risk and the performance of Dowgate Capital Limited is scrutinised no less than quarterly in respect of both income levels and capital values of the trustees will take action if they consider it to be appropriate.

### Structure, governance and management

The Charity was established by a deed of feoffment dated 28 February 1603 and was registered with the Charities Commission on 27 April 1964.

The trustees who served during the year were: Mr J G Clark Mr J Edwards Mr M Jenner Mr M Johnstone Mr M Milner Mrs S Hammond (resigned 1/8/21) Mr T Butler Mr J Marshall Reverend Canon J A Egar (appointed 26/4/22)

Trustees are appointed by the board of trustees and meet regularly.

The trustees' report was approved by the Board of Trustees.

17WA128 Trustee Dated:.....

## CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR THE CLIFFE FEOFFEES INDEPENDENT EXAMINER'S REPORT

## TO THE TRUSTEES OF CHARITY FOR THE REPARATION OF THE CHRUCH AND SUSTENTATION OF THE POOR

We report on the accounts of the Charity for the year ended 31 December 2022, which are set out on pages 4 to 14.

### Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

### It is our responsibility to:

examine the accounts under section 145 of the 2011 Act; (i)

- to follow the procedures laid down in the general Directions given by the Charity Commission under section (ii) 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention. (iii)

### Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared accounts in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard application in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2018.

In connection with our examination, no matter has come to our attention:

- which gives us reasonable cause to believe that in any material respect the requirements: (a)
  - to keep accounting records in accordance with section 130 of the 2011 Act; and (i)
  - to prepare accounts which accord with the accounting record and comply with the accounting (ii) requirements of the 2011 Act;
  - have not been met or
- to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be (b) reached.

Gumblete

Chartered Accountants 1 West Street Lewes East Sussex BN7 2NZ

Dated: 3 May 2023

# CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR THE CLIFFE FEOFFEES STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds £	Restricted funds	Endowment funds £	Total 2022 £	Total 2021 £
Income and endowments from:						0
Voluntary Income	3			-		0
Charitable activities	4	42,319		-	42,319	25,207 21,960
Investments	5	16,245		-	16,245	
Other income	6				0	312
Total income		58,564	0		58,564	47,479
Expenditure on:	7	_	-	8,007	8,007	7,912
Raising funds	,					
Charitable activities	8	65,524		-	65,524	58,559
Total resources expended		65,524	0	8,007	73,531	66,471
Net incoming/(outgoing) resources before transfers		(6,960)	0	(8,007)	(14,967)	(18,992)
Gross transfers between funds						
Net incoming/(outgoing) resources before other recognised gains/(losses)	)	(6,960)	C	(8,007)	(14,967)	(18,992)
Net gains (losses) on investments	12	(197)		(114,950)	(115,147)	71,054
Net movement in funds		(7,157)	) (	) (122,957)	(130,114)	52,062
Funds balances at 1 January 2022		306,782	2 (	907,549	1,214,331	1,162,269
Fund balances at 31 December 2022		299,625	5	0 784,592	1,084,217	1,214,331

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR THE CLIFFE FEOFFEES BALANCE SHEET AS AT 31 DECEMBER 2022

		2022	20	21
	Notes	££	£	£
Fixed assets				215,740
Tangible assets	13		1,369	956,592
Investments	14	83	1,781	930,392
		1.05	3,150	1,172,332
		1,00	3,150	.,
Current assets				
Debtors	16	-	669	
Cash at bank and in hand		34,366	55,822	
		24.256	56,491	-
		34,366	50,171	
Creditors: amounts falling due within	17			
one year		(3,299)	(14,492)	)
•		······	<u></u>	-
			31,067	41,999
Net current assets				
		1,0	84,217	1,214,331
Capital funds		7	84,592	907,549
Endowment funds - general	18	1	04,592	<i>v v v v</i>
Income funds		2	99,625	306,782
Unrestricted funds			-	-
Restricted funds				
		1,(	84,217	1,214,331

The accounts were approved by the Trustees on 30523.

HY WAY I Trustee

## CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR THE CLIFFE FEOFFEES NOTES TO THE FINANCIAL STATEMENT

# FOR THE YEAR ENDED 31 DECEMEBER 2022

#### Accounting policies 1.

#### Charity information

Charity for the Reparation of the Church and Sustentation of the Poor is a Charity established by a deed of feoffment dated 28 February 1603 and was registered with the Charities Commission on 27 April 1964.

#### Accounting convention 1.1

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their account in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS102) and, The Charities Act 2011. The Charity is a Public Benefit Entity as defined by FRS 102.

The accounts departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the Charity, Monetary amounts in these financial statements are rounded to the nearest £.

#### Going concern 1.2

At the time of approving the accounts, the trustees have a reasonable expectation that the Charity has adequate resources to contribute in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

#### Charitable funds 1.3

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purpose and uses of the restricted funds are set out in the notes of the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

#### Incoming resources 1.4

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount, income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of donation.

## CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR THE CLIFFE FEOFFEES NOTES TO THE FINANCIAL STATEMENT (CONTINUED)

# FOR THE YEAR ENDED 31 DECEMEBER 2022

#### Accounting policies 1.

(Continued)

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### 1.5

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category.

Grants and donations payable - These are payments made to third parties in the furtherance of the Charity's objectives.

Governance costs - These comprise all costs involving the public accountability of the Charity and its compliance with regulation and good practice.

#### 1.6

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

Land and buildings Fixture and Fittings 100 years straight line basis Reducing basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income (expenditure) for the year.

### 1.7

Investment property is measured initially at cost which includes purchase price and any directly attributable expenditure. Investment property is revalued to its fair value at each reporting date and any changes in fair value are recognised in profit or loss.

If a reliable measure of fair value is not available without undue cost or effort it shall be transferred to tangible assets and accounted for under the cost model until it is expected that fair value will be reliably measurable on an on-going basis.

#### Fixed asset investments 1.8

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income (expenditure) for the year. Transaction costs are expensed as incurred.

#### Impairment of fixed assets 1.9

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### Cash and cash equivalents 1.10

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

## CHARITY FOR THE REPARATION OF THE CHURCH AND SUSTENTATION OF THE POOR THE CLIFFE FEOFFEES NOTES TO THE FINANCIAL STATEMENT (CONTINUED)

# FOR THE YEAR ENDED 31 DECEMEBER 2022

#### 1. Accounting policies

(Continued)

#### Financial instruments 1.11

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is legally enforceable right to set off the recognised amounts and when there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest method.

#### 1.12 Debtors

Debtors are recognised at the settlement amount after any discount offered. Prepayments are valued at the amount repaid net of any discounts due.

#### Creditors and provisions 1.13

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provision are normally recognised at their settlement amount after allowing for any discounts due.

#### Critical accounting estimates and judgements 2.

In the application of the Charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Voluntary Income Donations	Unrestricted - - -	Restricted 0 0	2022 £ 0 0	2021 £ 0
4 Charitable activities	Hall hire £	Property rent £	Total 2022 £	Total 2021 £
Charitable rental income 5 Investments	26,994	15,325	<u>42,319</u> 2022	<u>25,207</u> 2021
Income from listed investments	S		£ 16,065 <u>180</u> 16,245	£ 18,246 3,714 21,960
6 Other income			2022 £	2021 £
Other income				<u>312</u> <u>312</u>
7 Raising funds			2022 £	2021 £
Endowment Fund Investment management			8,007 8,007	7,912 7,912
For the year ended 31 Dece Endowment Fund	ember 2021			7,912

### 8 Charitable activities

2022	2021 £
£	T.
410	221
467	333
2,638	2,369
	738
	14,966
	3,110
463	-
722	1,500
1,500	1,500
	2,934
	102
38,593	27,773
26,931	30,786
	58,559
2022	2021
£	£
5,000	6,000
-	1,000
300	2,000
2,300	2,500
-	1,500
1,790	5,168
<u> </u>	1,000
11,251	10,868
3,200	-
2,500	-
140	
26,481	30,036
450	750
26,931	30,786
	f 410 467 2,638 1,596 22,025 2,015 463 722 1,500 6,582 175 38,593 26,931 65,524 2022 f 5,000 - 300 2,300 - 1,790 - 11,251 3,200 2,500 - 140 26,481 450

The charity awards grants to residents of all the parishes of Lewes, East Sussex, to alleviate hardship and has continued to support St Thomas-a-Becket Church in Cliffe, Lewes and other needy cases within Lewes

### **10 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or expenses from the Charity during the year.

### 11 Employees

There were no employees during the year.

## 12 Net Gains/ (losses) on investments

	Unrestricted Funds £	Endowment Funds general £	Total 2022 £	Total 2021 £
Revaluation of investments	0	(122,775)	(122,775)	61,466
Gains/(loss) on sale of investments	(197)	7,825	7,628	9,588
	(197)	(114,950)	(115,147)	71,054
For the year ended 31	603	70,451		71,054
December 2021				
13 Tangible fixed assets	Fixure & Fitting	s Land and <b>£</b>	buildings	Total
Cost				
At 1 January 2022		217,066		217,066
Additions	6039			6,039
At 31 December 2022	6039	217,066		223,105
Depreciation and impairment				
At 1 January 2022	0	1,326		1,326
Depreciation charged in the year	189	221		410
At 31 December 2022	189	1,547		1,736
Carrying amount				
At 31 December 2022	5850	215,519		221,369
At 31 December 2021	0	215,740		215,740

### 13 Tangible fixed assets

(Continued)

The Charity owns property and land originally gifted to the Charity to be held in perpetuity in accordance with the governing document and these assets form part of the permanent endowment funds. These include the old fire station, the church precinct and the church hall.

The value of these assets and the cost of improvements to them has not been included in the balance sheet because, in the opinion of the trustees, the cost of professionally valuing these assets outweighs the benefits to the users of the financial statements. They are insured for £410,000 which is an estimate of their replacement cost.

### 14 Fixed asset investments

	Listed Investments	Cash in portfolio	Total
	£	-	£
Cost or valuation At 31 December 2021 Additions Valuation changes Disposals	920,045 86,973 (122,775) (95,409)	36,547 6,400	956,592 93,373 (122,775) (95,409)
At 31 December 2022	788,834	42,947	831,781
<b>Carrying amount</b> At 31 December 2022	788,834	42,947	831,781
At 31 December 2021	920,045	36,547	956,592

### Fixed asset investments revalued

The listed investments have been included at their market value at the balance sheet date as provided by the investment managers, Dowgate Capital. The historical cost value of the listed investments is  $\pounds725,941$  (2021 -  $\pounds733,846$ ).

15 Financial instruments	2022 £	2021 £
<b>Carrying amount of financial assets</b> Debt instruments measured at amortised cost Equity instruments measured at cost less impairment	831,781	669 956,592
<b>Carrying amount of financial liabilities</b> Measured at amortised cost	3,299	14,492

16 Debtors	2022	2021
Amounts falling due within one year:	£	£
Trade debtors	-	594
Other debtors	-	75
Prepayments and accrued income	بر 	669
17 Creditors: amounts falling due within one year	2022	2021 £
	£	L
Other creditors	1,609	12,767
Accruals and deferred income	1,690	1,725
	3,299	14,492

### 18 Endowment funds

The endowment funds represent those assets which must be held permanently by the Charity. Income arising on the endowment funds can be used in accordance with the objects of the Charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund

		Movement in funds				
	Balance at 1 January 2022	Incoming resources	Resources expended	Investments gains/losses	Balance at 31 December 2022	
	2021 £	£	£	£	£	
Permanent endowment					784 602	
Endowment funds	907,549		(8,007)	(114,950)	784,592	
	907,549	<u> </u>	(8,007)	(114,950)	784,592	
19 Analysis of net assets b	etween funds	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £	
Fund balances at 31 Dec	ember 2022 are	represented by:				
Tangible assets		221,369		-	221,369	
Investments		47,189		784,592	831,781	
Current assets/(liabilitie	s)	31,067	0	-	31,067	
Current assoca (naonnio	~,	299,625	0	784,592	1,084,217	

### 20. Capital commitments

The Charity has no capital commitments at the balance sheet date (2021- none)

### 21. Related party transactions

There were no disclosable related party transactions during the year (2021 - none).