### **Formby Little Theatre**

Income & Expenditure Account Year Ended 30 April 2022

rear Enged 30 April 2022		
	2022	2021
Income		
Income from Productions	£8,701.41	-£652.32
Subscriptions	£2,277.00	£2,251.00
Youth Section	£0.00	£160.00
Fundraising	£0.00	£0.00
Bank Interest	£10.74	£11.57
100 Club	£300.00	£950.00
Donations/Friends	£1,250.58	£1,234.00
Hire Charges	£250.00	£0.00
Advertisements	£0.00	£0.00
Wardrobe Sales	£108.73	£0.00
Grants and Gift Aid	£8,000.00	£12,918.00
Miscellaneous	£621.69	£34.12
Legacies	£50,009.41	£50,000.00
Total Receipts	£71,529.56	£66,906.37
Expenditure		
Production Expenditure	£6,668.35	£161.63
Production Miscellaneous	£0.00	£17.90
Building Maintainance	£6,255.19	£4,749.00
Clubroom Expenses	£621.69	£314.73
Electricity	£848.45	£403.73
Gas	£418.52	£251.77
Water	£493.28	£802.55
Telephone	£612.50	£531.17
Stationery & Postage	£510.09	£233.42
Insurance	£2,836.08	£2,740.75
Community Charge	£89.27	£0.00
Donations/Subscriptions/Licences	£1,236.18	£105.00
Wardrobe Miscellaneous	£0.00	£0.00
Improvements Project	£0.00	-£3,302.72
Building Extension	£0.00	£0.00
Miscellaneous	£638.69	£1,007.67
Health & Safety	£0.00	£900.80
Imprest Acct movement	£0.00	£0.00
This does not the verifience	10.00	10.00
Total Expenditure	£21,228.29	£8,917.40
Surplus/(Deficit)of receipts over payments	£50,301.27	£57,988.97
	130,001.27	137,300.37
Cash Fund last year end	£85,388.38	£27,399.41
This years balance	£50,301.27	£57,988.97
Cash Funds this year	£135,689.65	£85,388.38
Made up of:		
Bank Current Account	£14,133.80	£13,852.68
Bank Deposit Account	£121,496.20	£71,476.05
Imprest Balances	£40.00	£40.00
Total	£135,670.00	£85,368.73
	£19.65	£19.65

ABrighel. STEWART BRIGNUM. TRUSTER

# Independent Examiner's Report to the trustees of Formby Little Theatre

I report to the trustees on my examination of the accounts of Formby Little Theatre (the charity) for the year ended  $30^{\text{th}}$  April 2022.

## Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act)

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section145(5)(b) of the Act

### Independent examiner's statement

I am a member of the AAT and I am bound by the code of ethics issued by FRC's Revised Ethical Standard 2016.

Accounts preparation services were provided by Sefton CVS, my employer, and I as examiner have applied the ethical standard to my work.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anthony Deegan, MAAT, MICB, Pm.dip Community Accountant

Sefton Council for Voluntary Service

3rd Floor, Suite 3b,

Burlington House, Crosby Road North.

Waterloo, Liverpool. L22 0LG

# REPORT OF THE TRUSTEES OF FORMBY LITTLE THEATRE FOR THE YEAR 2021/2022

**REGISTERED CHARITY 258881** 

123 LONSDALE ROAD

**FORMBY** 

LIVERPOOL

L37 3HF

TRUSTEES. STEWART BRIGNULL, PETER DUNNE AND RAY WHEATLEY.

Details of how the charity is structured and governed is contained in Article 2 of the constitution.

### Article 2 Membership & Governance

- a) The Club will consist of a President, Vice-President, Trustees, Honorary Life Members (maximum ten), Senior Members and Youth Members.
- b) The name of the President and Vice-President will be recommended by the Management Committee to the Annual General Meeting and approved by those members attending each year. These officers will be entitled to attend all Management and Sub-Committee Meetings ex officio (as observers).
- c) There will be not more than four Property Trustees or four Charity Commission Trustees who will not be required to retire.

Trustees may serve as both Property and Charity Commission Trustees if requested by the Management Committee and if they are happy to do so. If a Trustee ceases to be able to carry out their duties or resigns their position the Management Committee may co-opt a new Trustee from the Life or Senior Members of The Club.

d) The Club will be governed by a Management Committee, all members of which will be elected annually, and will comprise: -

Chairman

Vice Chairman

Hon. Secretary

Hon. Treasurer

In addition there will be not more than nine Committee members who will be elected from the Senior Membership and will serve for a period of two years.

Committee members will serve a minimum of two years but can be eligible for reelection if they are duly proposed and seconded.

Constitution and Rules

The Chairman and Vice Chairman will serve a minimum of three years. This term of Office may be extended with the approval of a majority of members attending the Annual General Meeting.

Article 3 of the constitution details the responsibility of the trustees.

### **Article 3 Property & Management**

- a) The PropertyTrustees will be responsible for:
- i) Joint ownership of the Land and Buildings on behalf of the members of The Club.
- ii) Ensuring that The Management Committee maintain the Land and Buildings to an appropriate standard of repair and security, and ensure compliance with the constraints of the Deeds.
- b) The Charity Commission Trustees will be responsible for:
- i) Ensuring that The Club is directed and managed in accordance with requirements of the Charity Commission, and for reporting annually to them.

Trustees are recruited from the senior membership based on their length of service, experience and participation in the club's affairs. The present incumbents have all filled senior posts in the management of the charity including chairman and vice chairman.

The last year has seen the theatre gradually and tentatively emerging from the hiatus of the covid lockdown. Clearly the resumption of 'service as normal' is some way off. Previous years would have seen the theatre stage 4/5 major productions. This last year only two were produced with significantly reduced audience numbers, again a consequence of the impact of covid and indeed the planned Christmas production had to be cancelled due to the incidence of covid amongst the cast and health concerns for both the remaining cast members and patrons.

We note that initially, the restrictions on gatherings, imposed by covid, have necessitated the committee to use electronic communications to hold virtual meetings.

We note the proposal to move from telephone booking to an online booking system but ask the committee to monitor this carefully so as not to exclude those patrons who are not comfortable with this method.

#### **Finance**

The Trustees confirm that they have received the annual accounts for the year ending 30<sup>th</sup> April 2022 which are again detailed and comprehensive.

Income

2021 £66,906

2022 £71,529

We are especially grateful to the late Brenda Nicholl, former vice president for the second donation of £50000 from her estate, which has lessened the negative impact of reduced income from productions.

We note the intention of the committee to utilise this legacy to improve the fabric and structure of the premises, but ask them to consider carefully the impact that such projects may have if they necessitate further closure of the theatre.

Expenditure

2021 £8,927

2022 £21,228

Reserve

30th April 2021 £85,368

30<sup>th</sup> April 2022 £135,670

The trustees are satisfied with the prudent management of the theatres finances in difficult circumstances.

Finally we would like to thank the management committee, in what has been another extremely challenging year, for their successful management and achievement of objectives.

Trustees.

Stewart Brignull,

Peter Dunne

Ray Wheatley