

Trustees report for Clopton Community Action Group Ma 2022 to June 2023

We have had a good year, and improvement in groups and regular users to the Ken Kennett Community Centre which the Trustees manage.

We ran a very successful fun day for the Community to which a 1,000 people, attended, we offered Face painting, Bungee run, Bouncy Castles and other attractions. We also invited local voluntary groups to come and meet the people of Clopton and let them know what is available in their local area.

We also had some improvements to the hall which were needed. We had a new fire Alarm and the hall was completely re-decorated to keep it looking fresh.

We also saw the introduction of a Community Builder/worker post, working with the Clopton and Bishopton halls to improve usage, to offer opportunities to the local community to get great community involvement.

Set up so far with the help of the community worker.

Net Zero Community Kitchen
Clopton Connect meet every Friday
Small Table Tennis group
Leaflet drop to encourage more volunteers to help at the Ken Kennett Community Centre

Some new volunteers have joined the existing committee to help keep the hall running smoothly

All accounts are now up to date.

Jason Fojtik
Chair for Clopton Community Action group

REGISTERED COMPANY NUMBER: CE010911 (England and Wales)
REGISTERED CHARITY NUMBER: 1173179

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
5TH MAY 2022
FOR
Clopton Community Action Group**

Patrick Jones FCA
C Wiltshire & Co
Chartered Accountants
17 Greenhill Street
Stratford upon Avon
Warwickshire
CV37 6LF

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5TH MAY 2022

	Page
Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4 to 5
Notes to the Financial Statements	6 to 11
Detailed Statement of Financial Activities	12 to 13

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5TH MAY 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 5th May 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE010911 (England and Wales)

Registered Charity number

1173179

Registered office

12 Elm Road
Stratford upon Avon
Warwickshire
CV37 0DQ

Trustees

J Fojtik
L Mansfield
C George

Independent examiner

Patrick Jones FCA
C Wiltshire & Co
Chartered Accountants
17 Greenhill Street
Stratford upon Avon
Warwickshire
CV37 6LF

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 3rd May 2023 and signed on its behalf by:

J Fojtik - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CLOPTON COMMUNITY ACTION GROUP

I report on the accounts of the company for the year ended 5th May 2022, which are set out on pages three to eleven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Patrick Jones
Chartered accountant
Patrick Jones FCA
C Wiltshire & Co
Chartered Accountants
17 Greenhill Street
Stratford upon Avon
Warwickshire
CV37 6LF

3rd May 2023

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH MAY 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		-	-	-	12,000
Investment income	2	6,656	-	6,656	9,094
Incoming resources from charitable activities					
Covid Support		2,667	-	2,667	10,000
Arts Fund		-	-	-	31,626
Total incoming resources		<u>9,323</u>	<u>-</u>	<u>9,323</u>	<u>62,720</u>
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income		9,596	-	9,596	3,756
Activities for generating funds	3	14	-	14	-
Charitable activities					
Arts Fund		(50)	7,119	7,069	15,178
Governance costs		1,345	-	1,345	300
Other resources expended		<u>(865)</u>	<u>-</u>	<u>(865)</u>	<u>-</u>
Total resources expended		<u>10,040</u>	<u>7,119</u>	<u>17,159</u>	<u>19,234</u>
NET INCOMING/(OUTGOING) RESOURCES		<u>(717)</u>	<u>(7,119)</u>	<u>(7,836)</u>	<u>43,486</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>22,200</u>	<u>22,188</u>	<u>44,388</u>	<u>902</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>21,483</u></u>	<u><u>15,069</u></u>	<u><u>36,552</u></u>	<u><u>44,388</u></u>

The notes form part of these financial statements

**BALANCE SHEET
AT 5TH MAY 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	6	1,600	-	1,600	1,263
CURRENT ASSETS					
Debtors	7	949	-	949	196
Cash at bank		29,953	15,069	45,022	53,236
		<u>30,902</u>	<u>15,069</u>	<u>45,971</u>	<u>53,432</u>
CREDITORS					
Amounts falling due within one year	8	(11,019)	-	(11,019)	(10,307)
NET CURRENT ASSETS		<u>19,883</u>	<u>15,069</u>	<u>34,952</u>	<u>43,125</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>21,483</u>	<u>15,069</u>	<u>36,552</u>	<u>44,388</u>
NET ASSETS		<u>21,483</u>	<u>15,069</u>	<u>36,552</u>	<u>44,388</u>
FUNDS	9				
Unrestricted funds				21,483	22,200
Restricted funds				15,069	22,188
TOTAL FUNDS				<u>36,552</u>	<u>44,388</u>

The notes form part of these financial statements

BALANCE SHEET - CONTINUED
AT 5TH MAY 2022

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 5th May 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 5th May 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 3rd May 2023 and were signed on its behalf by:

J Fojtik -Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5TH MAY 2022**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	2022	2021
	£	£
Rents received	6,656	9,094
	<u> </u>	<u> </u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5TH MAY 2022**

3. ACTIVITIES FOR GENERATING FUNDS

	2022	2021
	£	£
Support costs	14	-
	<u>14</u>	<u>-</u>

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	199	181
	<u>199</u>	<u>181</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 5th May 2022 nor for the year ended 5th May 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 5th May 2022 nor for the year ended 5th May 2021.

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5TH MAY 2022**

6. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 6th May 2021	1,650
Additions	536
	<hr/>
At 5th May 2022	2,186
	<hr/>
DEPRECIATION	
At 6th May 2021	387
Charge for year	199
	<hr/>
At 5th May 2022	586
	<hr/>
NET BOOK VALUE	
At 5th May 2022	1,600
	<hr/>
At 5th May 2021	1,263
	<hr/>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	445	165
Other debtors	504	31
	<hr/>	<hr/>
	949	196
	<hr/>	<hr/>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	148	8
Other creditors	10,871	10,299
	<hr/>	<hr/>
	11,019	10,307
	<hr/>	<hr/>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5TH MAY 2022

9. MOVEMENT IN FUNDS

	At 6.5.21 £	Net movement in funds £	At 5.5.22 £
Unrestricted funds			
General fund	22,200	(717)	21,483
Restricted funds			
ChangeX Project	1,271	-	1,271
Digital Inclusion Project	2,160	-	2,160
Stratford Town Trust	1,300	-	1,300
Orbit Group	1,009	-	1,009
Arts Fund	16,448	(7,119)	9,329
	<u>22,188</u>	<u>(7,119)</u>	<u>15,069</u>
TOTAL FUNDS	<u><u>44,388</u></u>	<u><u>(7,836)</u></u>	<u><u>36,552</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	9,323	(10,040)	(717)
Restricted funds			
Arts Fund	-	(7,119)	(7,119)
TOTAL FUNDS	<u><u>9,323</u></u>	<u><u>(17,159)</u></u>	<u><u>(7,836)</u></u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5TH MAY 2022**

9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 6.5.20 £	Net movement in funds £	At 5.5.21 £
Unrestricted Funds			
General fund	(4,838)	27,038	22,200
Restricted Funds			
ChangeX Project	1,271	-	1,271
Digital Inclusion Project	2,160	-	2,160
Stratford Town Trust	1,300	-	1,300
Orbit Group	1,009	-	1,009
Arts Fund	-	16,448	16,448
	<u>5,740</u>	<u>16,448</u>	<u>22,188</u>
TOTAL FUNDS	<u>902</u>	<u>43,486</u>	<u>44,388</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	31,094	(4,056)	27,038
Restricted funds			
Arts Fund	31,626	(15,178)	16,448
TOTAL FUNDS	<u>62,720</u>	<u>(19,234)</u>	<u>43,486</u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5TH MAY 2022**

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 6.5.20 £	Net movement in funds £	At 5.5.22 £
Unrestricted funds			
General fund	(4,838)	26,321	21,483
Restricted funds			
ChangeX Project	1,271	-	1,271
Digital Inclusion Project	2,160	-	2,160
Stratford Town Trust	1,300	-	1,300
Orbit Group	1,009	-	1,009
Arts Fund	-	9,329	9,329
	<u>5,740</u>	<u>9,329</u>	<u>15,069</u>
TOTAL FUNDS	<u>902</u>	<u>35,650</u>	<u>36,552</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	40,417	(14,096)	26,321
Restricted funds			
Arts Fund	31,626	(22,297)	9,329
TOTAL FUNDS	<u>72,043</u>	<u>(36,393)</u>	<u>35,650</u>

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH MAY 2022**

	2022 £	2021 £
INCOMING RESOURCES		
Voluntary income		
Grants	-	12,000
Investment income		
Rents received	6,656	9,094
Incoming resources from charitable activities		
Grants	2,667	-
Covid grant SDC	-	41,626
	<u>2,667</u>	<u>41,626</u>
Total incoming resources	9,323	62,720
RESOURCES EXPENDED		
Costs of generating voluntary income		
Rates and water	1,372	282
Insurance	335	645
Telephone and internet	460	381
Postage and stationery	61	117
Sundries	38	10
Property costs	4,942	2,140
Advertising	2,189	-
Depreciation of tangible fixed assets	199	181
	<u>9,596</u>	<u>3,756</u>
Charitable activities		
Other project costs	7,069	15,178
Governance costs		
Accountancy	480	300
Legal fees	865	-
	<u>1,345</u>	<u>300</u>

This page does not form part of the statutory financial statements

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH MAY 2022**

	2022 £	2021 £
Other resources expended		
No description	(865)	-
Support costs		
Other		
Paypal fees	14	-
	<hr/>	<hr/>
Total resources expended	17,159	19,234
	<hr/>	<hr/>
Net (expenditure)/income	(7,836)	43,486
	<hr/> <hr/>	<hr/> <hr/>

This page does not form part of the statutory financial statements