

# Trustees' Annual Report for the period

Period start date

01

Period end date

From

2022 01

To 31

12

2022

| Section A Reference and administration details |                                    |                                       |   |   |         |   |    |  |
|--|------------------------------------|---------------------------------------|---|---|---------|---|----|--|
| Charity name                                   |                                    | Vivekananda Human Centre              |   |   |         |   |    |  |
| C  | Other names charity is known by    |                                       | Vivekananda Centre<br>Vivekananda Centre for Human Excellence |   |         |   |    |  |
| Re   | Registered charity number (if any) |                                       |   |   |         |   |    |  |
| Charity's principal address                    |                                    |                                       | 2A Elmhurst Drive   |   |         |   |    |  |
|  |                                    |                                       | London  |   |         |   |    |  |
|  |                                    |                                       |   |   |         |   |    |  |
|  |                                    |                                       | Postc   | ode E18 1BT   |         |   |    |  |
| Name   | s of the charity trustees          | who mar                               | nage th   | ne charity  |         |   |    |  |
|  | Trustee name                       | Office (if                            | any)  | Dates acted if not for whole year   |         | Name of person (or body) entitle<br>to appoint trustee (if any) | ∍d |  |
| 1  | Ram Chandra Saha                   |                                       |   |   |         |   |    |  |
| 2  | David Russell                      |                                       |   |   |         |   |    |  |
| 3  | Narahari Chinthakuntla             |                                       |   |   |         |   |    |  |
| 4  |                                    |                                       |   |   |         |   |    |  |
| 5  |                                    |                                       |   |   |         |   |    |  |
| 6  |                                    |                                       |   |   |         |   |    |  |
| 7  |                                    |                                       |   |   |         |   |    |  |
| 8  |                                    |                                       |   |   |         |   |    |  |
| 9  |                                    |                                       |   |   |         |   |    |  |
| 11   |                                    |                                       |   |   |         |   |    |  |
| 12   |                                    |                                       |   |   |         |   |    |  |
| 13   |                                    |                                       |   |   |         |   |    |  |
| 14   |                                    |                                       |   |   |         |   |    |  |
| 15   |                                    |                                       |   |   |         |   |    |  |
| 16   |                                    |                                       |   |   |         |   |    |  |
| 17   |                                    |                                       |   |   |         |   |    |  |
| 18   |                                    |                                       |   |   |         |   |    |  |
| 19   |                                    |                                       |   |   |         |   |    |  |
| 20   | N 641 4 4                          | · · · · · · · · · · · · · · · · · · · |   | :   | 4       |   |    |  |
|  |                                    |                                       |   | arity, if any, (for example, any custodian trustees)  Dates acted if not for whole year |         |   |    |  |
|  | Name                               |                                       |   | Dates acted it not for t  | MITOILE | yeai  |    |  |
|  |                                    |                                       |   |   |         |   |    |  |
|  |                                    |                                       |   |   |         |   |    |  |

### Names and addresses of advisers (Optional information)

| Name | Address |              |
|------|---------|--------------|
|      |         |              |
|      |         |              |
|      |         |              |
|      |         |              |
|      |         |              |
|      |         |              |
|      | Name    | Name Address |

Name of chief executive or names of senior staff members (Optional information)

Ram Chandra Saha

# Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document

CIO - FOUNDATION REGISTERED

How the charity is constituted

CHARITABLE INCORPORATED ORGANISATION ('FOUNDATION')

Trustee selection methods

**ELECTED BY BOARD OF TRUSTEES** 

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All new trustees will receive copies of the constitution as well as any relevant guidance from the Charity Commission. In addition, new trustees will receive copies of all Vivekananda Human Centre policies and procedures for their perusal and are encouraged to review them at least annually in line with Vivekananda Human Centre policy.

### **Section C**

# Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds and the prevention or relief of poverty in the UK and overseas by providing: grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

Trustees have had regard to the public benefit guides PB1, PB2 and PB3 when making decisions they are relevant to. New trustees must read these documents, which are must be taken into consideration when planning the charity's activities for the ahead.

The following statement summarises the way in which the Vivekananda Human Centre have contributed to the public benefit:

The Vivekananda Human Centre promotes the philosophy of Ramakrishna-Vivekananda of Human Excellence, Unity in Diversity, Universal Tolerance, Harmony and Peace. It stages events through the course of the year to foster understanding between people from diverse backgrounds - regardless of age, belief, gender or sexuality. Events include an annual "Festival of Unity and Diversity" which brings together people of different religions to celebrate equality and diversity

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Vivekananda Human Centre benefits the general public by fostering a greater understanding and respect of diversity in British society. This is considered more important now than ever due to the rise of intolerance, and as such there is a need for an organisation to counter that through promotion of equality and diversity, and religious harmony, in particular that philosophy as developed by Swami Vivekananda.

In addition, the charity has responded to the identified need – and request from the trustees, volunteers, members and supporters of the charity – to address hardship and nutritional support for people living in poverty as well as provide educational support for vulnerable and marginalised young people in both the local communities where the charity conducts activities in the UK, as well as overseas, particularly India, Bangladesh and Nepal.

# You may choose to include further statements, where relevant, about: policy on grantmaking; policy programme related investment; contribution made by volunteers.

Additional details of objectives and activities (Optional information)

## Achievements and performance

Summary of the main achievements of the charity during the year

We continued to distribute food in the UK through the Vivekananda Food Bank in 2022, and distributed food and winter clothes in Bangladesh and Nepal, as we did last year, to mark the occasion of Durga Puja and Diwali in October and November and the Holy Mother's Birthday in December.

In August 2022, we participated in the cultural programme, and distributed one thousand of Swamiji's books, to mark the occasion of the Independence Day of India at a national event at the Navnat Centre in Hayes. In appreciation of our active support, we were awarded a Certificate of Appreciation from the High Commission of India, London.

We maintain a website at <a href="https://www.vivekanandacentre.com">https://www.vivekanandacentre.com</a> on which we feature all events and information about the work of the charity.

# Section E Financial review Vivekananda Human Centre will work towards achieving reserves equal to 3 months of ordinary running costs through fundraising activities. Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding for Vivekananda Human Centre in 2022 came from individual donors. Unfortunately, as we did not hold our annual Vivekananda Festival in July again, we did not generate any ticket sales or advertising this financial year. But, also, because we did not hold that event, our expenditure was proportionately less than in 2019, when we last held the Festival.

All funding secured has been channelled to support the project activities.

### Section F

# Other optional information

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. The acounts have been prepared on a going concern basis.

# Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| Signature(s)                        |                  | Dail Rull     |
|-------------------------------------|------------------|---------------|
| Full name(s)                        | Ram Chandra Saha | David Russell |
| Position (eg Secretary, Chair, etc) | Trustee          | Trustee       |
| Date                                | 11 July 2023     |               |



Cash funds this year end

### Vivekananda Human Centre

01/01/2022

For the period

from

Registered No: 1170716

31/12/2022

Receipts and payments accounts

То

cC16a

5,756

3,311

Section A Receipts and payments Unrestricted Restricted Endowment **Total funds** Last year funds funds funds to the nearest £ A1 Receipts 7,484 7,161 Donations 7,484 Delegate tickets Advertising Raffle tickets Sub total (Gross income for 7,484 7,484 7,161 A2 Asset and investment sales, (see table). Sub total Total receipts 7,484 7,484 7,161 A3 Payments Welfare support 5,000 Hall hire Souvenir and other printing cost Guest speakers & artists Food distributions & educational support 5,039 5,039 4,968 Sound system, musicians Security and other cost Advertisement Bank Charge 5,039 Sub total 5,039 9,968 A4 Asset and investment purchases, (see table) Sub total Total payments 5,039 5,039 9,968 Net of receipts/(payments) 2,445 2,445 2,807 A5 Transfers between funds A6 Cash funds last year end 3,311 3,311 6,118

5,756

|  | of assets and liabilities at               | Unrestricted      | Restricted      | Endowment                |
|--|--|-------------------|-----------------|--------------------------|
| Categories   | Details                                    | funds             | funds           | Endowment funds          |
| B1 Cash funds  | Cash at Bank and in Hand                   | to nearest £      | to nearest £    | to nearest £             |
| Di Casil lulius  | Sash at Barn and in Hand                   | 5,756             | -               | -                        |
|  |  | -                 |                 | -                        |
|  |  | -                 | -               | -                        |
|  | Total cash funds                           | 5,756             | -               | -                        |
|  | (agree balances with receipts and payments |                   |                 |                          |
|  | account(s))                                | Unrestricted      | Restricted      | Endowment                |
|  |  | funds             | funds           | funds                    |
|  | Details                                    | to nearest £      | to nearest £    | to nearest £             |
| B2 Other monetary assets                                       |  | -                 | -               | -                        |
|  |  | -                 | -               | -                        |
|  |  | -                 | -               | _                        |
|  |  | -                 | -               |                          |
|  |  | _                 | -               |                          |
|  |  |                   |                 | -                        |
|  |  | -                 | -               | •                        |
|  | Maria 3a                                   | Fund to which     | Cost (optional) | Current value            |
| B3 Investment assets   | Details                                    | asset belongs     |                 | (optional)               |
|  |  |                   |                 | -                        |
|  |  |                   | -               | -                        |
|  |  |                   | *               | -                        |
|  |  |                   | -               | -                        |
|  |  |                   | -               | -                        |
|  |  | Fund to which     |                 | Comment                  |
| DA Accede autological Control                                  | Details                                    | asset belongs     | Cost (optional) | Current value (optional) |
| B4 Assets retained for the charity's own use                   |  |                   | -               | -                        |
| charity 5 own use  |  |                   | -               | -                        |
|  |  |                   | -               | -                        |
|  |  |                   | -               | -                        |
|  |  |                   | -               |                          |
|  |  |                   | -               | -                        |
|  |  |                   |                 |                          |
|  |  |                   |                 |                          |
|  |  |                   | -               | -                        |
|  |  |                   | -               | -                        |
|  | Ph   | Fund to which     | Amount due      | When due                 |
| B5 Liabilities   | Details                                    | liability relates | (optional)      | (optional)               |
| Do Liabilities   |  |                   | -               |                          |
|  |  |                   | -               |                          |
|  |  |                   | -               |                          |
|  |  |                   | 16              |                          |
|  |  |                   | -               |                          |
| Signed by one or two trusts                                    |  |                   |                 |                          |
| Signed by one or two trustees on<br>behalf of all the trustees | Signature                                  | Print Na          | ame             | Date of                  |
|  |  |                   |                 | approval                 |
|  |  | Ram C S           | Saha            | 11/03/23                 |
|  | Dail 7 M                                   | David Ru          | ssell           | 11/07/23                 |
|  |  |                   |                 | 101103                   |