



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **Period start date** **To**
Period end date

Charity name: BRIGHTON AND HOVE HERITAGE COMMISSION

Charity registration number: 1193686

Objectives and Activities To promote and preserve heritage.

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To raise awareness of the rarity and scarcity of our local heritage and cultural identity and seek to save it where possible.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Blue plaque unveilings Historic visits and trips Stalls Tree plantings Fundraisers in historic setting Press releases to local media on heritage issues and maintaining BHHC facebook group Collaborating with council on historic assets register.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
	Para 1.38	

Contribution made by volunteers		
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Highlighting the importance of heritage and its safeguarding in the built environment. CAG working with council

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	NIL
Reasons for holding zero reserves	Para 1.22	We would leaving nothing in the pot.
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have lost three committee member trustees to death and our President has resigned as he was in his 90s in the past 12 months. Our chairman is currently unwell, though hopefully this is a temporary situation.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Yearly memberships Summer party Christmas party raffles
Investment policy and objectives including any social investment policy adopted	Para 1.46	Nil
A description of the principal risks facing the charity	Para 1.46	Recruiting active new committee members as some of existing are getting sick or too old to continue.
Other		

Structure, Governance and Management

Description of charity's trusts:		Singular - Brighton and Hove Heritage Commission
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	C.I.O
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Members who express an interest in getting more involved. Personal recommendations from those involved in the field of heritage

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Start prospective candidates off with small volunteering activities such as manning heritage stall or selling raffle tickets and find out what strengths they have to offer.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Brighton and Hove Heritage Commission
Other name the charity uses	NIL
Registered charity number	1193686

Charity's principal address	Montpelier Hall Montpelier Terrace, Brighton & Hove East Sussex, BN1 3DF.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Roger Amerena	Chairman		AGM
2	Laura King	Hon Sec		AGM
3	Mike Davies	Trustee	11/09/22	AGM
4	Anna Mason	Membership Sec	11/09/22	AGM
5	William Mills	Treasurer		AGM
6	James Forbes	Trustee	11/09/22	AGM
7	Norah Fitch	Trustee	11/09/22	AGM
8	To be elected at AGM	President		Next AGM
9				
10				
11				
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17				
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19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Roger Amerena		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

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Full name(s)

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**Position (eg
Secretary, Chair, etc)**

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Date

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Current Assets

Debtors	-	
Stock	420	
Cash at bank and in hand	<u>9,460</u>	9,880

Less: Creditors

Amounts falling due in one year		100
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Total Assets Less Current Liabilities

9,920

Representing

Unrestricted Funds

General funds		9,920
Designated funds		-

Restricted Funds

-
9,920

Brighton and Hove Heritage Commission

Reg Charity 1193686

Accounts for the seventeen months period between 1 March 2021 and 31 July 2022

Statement of Financial Activities

	Unrestricted Funds	Restricted Funds	Total Fund
INCOME	£	£	£
Donations and subscriptions	3,863	-	3,863
Charitable activities	6,033	-	6,033
Total Income	<u>9,896</u>	<u>-</u>	<u>9,896</u>
EXPENDITURE			
Charitable activities	4,645	-	4,645
Administrative costs	3,395	-	3,395
Total expenditure	<u>8,040</u>	<u>-</u>	<u>8,040</u>
NET INCOME FOR PERIOD	1,856	-	1,856
Funds brought forward	8,064	-	8,064
Funds carried forward	<u>9,920</u>	<u>-</u>	<u>9,920</u>

Brighton and Hove Heritage Commission

Balance Sheet as at 31 July 2022

	£	£
Fixed Assets		
Office equipment		140

Brighton and Hove Heritage Commission

Notes to the accounts for the seven months period between 1 August 2020 and 28 February 2021

1. Fixed Assets

A Hewlett Packard printer was purchased during 2015/16 for £290
depreciation is provided at 25% on a reducing balance basis.
Any item costing under £50 is treated as a revenue expense.
No charge has been made in these accounts due to the short period and
Covid-19 restricted our activities.

	£
Cost b/fwd	140
Additions	-
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No depreciation for period	-
As per accounts	<hr/> 140 <hr/>

2. Creditor

This refers to the East Brunswick Residents Association
who paid £100 towards Waterloo Street sign.

Brighton and Hove Heritage Commission

Balance Sheet as at 28 February 2021

Assets

	£	£
Fixed (note 1)		140
Current		
Cash at bank	8,023	
Less: creditor (note 2)	<u>100</u>	7,923
Net assets		<u><u>8,063</u></u>

Represented by

Capital Account

Opening balance at 1 August 2020	6,502
Surplus/(deficit) for period	1,561
Closing balance at 28 February 2021	<u><u>8,063</u></u>

Brighton and Hove Heritage Commission

**Income & Expenditure Account for the seven months period between
1 August 2020 and 28 February 2021**

Income

	£
Total receipts	2,120
Less: total expenditure	<u>559</u>
Surplus/(deficit) for period	<u><u>1,561</u></u>

Brighton and Hove Heritage Commission

Reg Charity 1193686

Accounts for the seven months period between

1 August 2020 and 28 February 2021