

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2022
(Registered Charity Number: 1153456)**

Priest-in-Charge Rev'd Liz Hassall

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2022**

CONTENTS

	Page(s)
Annual Report of the Parochial Church Council	1 to 4
Independent Examiner's Report	5
Receipts and Payments Account	6
Statement of Assets and Liabilities	7
Notes to the Financial Statements	8 to 11

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2022**

The parish is St Helen with St Martin, York. The Parish has been held in plurality for a number of years with the parishes of All Saints Pavement, St Denys, and St Olave.

Administrative information

Addresses: St Helen Stonegate
St Helen's Square
York YO1 8QN

St Martin Coney Street
Coney Street
York YO1 9QL

PCC Members:

Priest-in-Charge: The Rev'd Liz Hassall

Assistant Curates: The Rev'd Nicky Gladstone
The Rev'd Kingsley Boulton (Deacon) (retired 14 March 2022)
The Rev'd Dave Hobman (Deacon)

Churchwardens: Anthony Hammersley (also PCC Vice-Chair)
Margaret Hammersley (also Diocesan & Deanery Synod ex-officio)

Secretary: Phillip Sangwine (resigned 8 May 2022)
Anthony Hammersley as Acting Secretary thereafter

Acting Treasurer: Margaret Hammersley

Elected members Christine Hardaker
Stephen Lonsdale
Ehren Mierau
Phillip Sangwine (resigned 8 May 2022)
Jonathan Marshall

Principal Bankers: CAF Bank
25 Kings Hill Avenue
Kings Hill
WEST MALLING
Kent
ME19 4JG

Independent Examiner: Sarah Wearing FCA, DChA
HPH, Chartered Accountants
54 Bootham
YORK
Y030 7XZ

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2022 – continued**

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) and was registered with the Charity Commission on 19 August 2013, number 1153456.

The PCC meets on a regular basis to review activities and make plans to achieve its objectives of mission. In addition, there are informal meetings of officers to ensure progress is made.

The PCC is responsible for two churches located a few hundred yards apart in the city centre. St Helen is the parish church where the principal services are held. St Martin is a chapel of ease dedicated to Peace and Reconciliation and continues to be a partner in the Community of the Cross of Nails.

Mission Statement

- We exist to reveal Christ through worship and loving service.
- Our churches offer Christian hospitality, care and hope.
- St Helen's and St Martin's are, for everyone, sacred places where worship to God is offered.
- St Helen's is committed to contributing to the life of the city.
- St Martin's promotes peace and reconciliation

Our vision is that we are led forward and motivated spiritually, prayerfully, joyfully and enthusiastically to show that we are a living church portraying and offering Christian love and values to the community around us and to those who suffer in the wider world.

Delivery in 2022

The pattern of services was a main parish Eucharist at noon on Saturday at St Helen, plus a mid-week Eucharist at 12.15pm at St Martin. Showing continued recovery from the impact of Covid the attendances at the Saturday services at St Helen showed an increase of 23% from 729 to 897, an annual total greater than pre-Covid. The increase at St Martin is greater still at 39% but the annual total is significantly below pre-Covid attendances. In particular 4 very regular worshippers no longer attend. This is partly due to the change in disabled access to the City Centre.

The impact of the Covid-19 pandemic continued to be seen in how we worshipped this year. Care with safety and hygiene meant that eucharistic services were conducted following detailed risk assessments. Sharing the common cup was reintroduced in the middle of the year and mask-wearing was gradually relaxed, although still used while preparing the elements.

The Wednesday morning Bible study continues online using the Zoom platform and is diligently led by the Revd Kingsley Boulton, with a small number of regular attendees. The timing has been altered to enable those who wish to join the lunchtime service as well to do so.

A key part of our community life is the chance to eat together. Monthly lunches at a local restaurant were reintroduced. Later in the year this changed to soup, bread and cheese after some services. This arrangement has the advantage of being open to all, without excluding those on low budgets. It has been lovely to welcome passers-by to join us.

In April we marked the 80th anniversary of the bombing of St Martin's with a service attended by the civic party and representatives from partners in the Community of the Cross of Nails, including a new link with a group representing the Flightpath of Friendship Reconciliation.

A highlight of the year was the ordination to the priesthood of our assistant curate, the Revd Nicky Gladstone. This took place at St Olave in a joint service with the other City Centre Churches, followed

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2022 – continued**

by a garden party. Other joint events included a Lent course using the "Living in Love and Faith" materials and the daily Holy Week eucharists.

Music in services during the year has continued to develop. Following the resignation of the interim director of music in the spring, a recruitment process (supported by a member of staff from York Minster) resulted in the appointment of William Campbell, previously organ scholar, as director of music. We said farewell to one group of choral scholars in the summer. The appointment of new scholars was delayed but we ended the year with four choral scholars and a probationary organ scholar.

During the summer, a programme of concerts was hosted at St Helen. These were a combination of bookings postponed from pre-2020 and returning artists. The timing of the concerts meant that most were able to be linked with the York Festival of Ideas, resulting in free publicity and larger audiences. In October, we took part in the inaugural York Unlocked weekend. Thanks to volunteers from York Unlocked, we were able to open up St Martin's, including the upper room and courtyard, and welcomed an estimated 900 people over the weekend, telling the story of the bombing and rebuilding and the establishment of St Martin's as a place of prayer for peace.

In September, following news of the death of Her late Majesty Queen Elizabeth, the church buildings were kept open as places of prayer during the time of national mourning. When it was possible to staff the buildings, candle lighting was offered.

The partnership with Changing Lives and York in Recovery continued. Once again an excellent Christmas Carol Service was held with moving testimony given by previous members of the various programmes. There was no summer service due to YIR reorganisation but we will hold one in 2023. Other Christmas services at St Helen were held as normal with increased numbers compared with the previous year except for the Saturday afternoon "Shoppers Carols" services. Both were badly affected by reduced footfall in York due to train strikes but the numbers were still worthwhile.

Currently, the churches are opened for visitors on Wednesdays and Saturdays. A lack of volunteers to open and lock the churches means that we are currently unable to reach our aspiration of having the churches open daily as places of prayer and sanctuary.

Policies

The PCC re-adopted the Safeguarding Policy of York Diocese and has a named Parish Safeguarding Representative. In 2022 there were no regulated activities for children and vulnerable adults organised by the PCC. The PCC has complied with section 5 Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance relating to the safeguarding of children and vulnerable adults).

The Churchwardens monitor the issue of advice by the Charity Commission and report to the PCC as necessary to ensure compliance with requirements. In 2022 there have been no related party transactions nor any matters that needed to be reported to the Commission.

The PCC has a long-standing reserves policy which is to ensure that there is enough funding in place for at least 12 months anticipated expenditure and there is a contingency for the organs. This policy was reaffirmed by the PCC on 16 January 2023.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2022 – continued**

Other matters

At 31 December 2022 there were 46 on the Church Electoral Roll.

A freewill contribution of £3,000 (£4,000 in 2021) was paid to the Diocesan Common Fund.

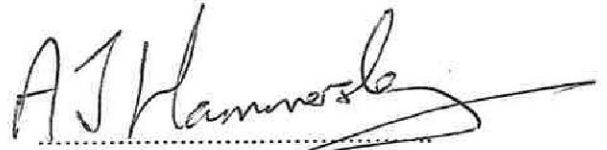
The PCC has not paid or rewarded any trustee for services.

The repairs to the fabric of our historic churches are in the main paid for by the Feoffees for St Helen with St Martin. We are grateful for their generous and ongoing support which assists with outgoings and in particular repairs and maintenance. Two other York city centre trusts have made generous grants to fund the music scholars and to renovate the St Martin courtyard.

Approved by the Parochial Church Council on 23 March 2023 and signed on its behalf by



Rev'd Liz Hassall (Chair)



Anthony Hammersley (Vice (Lay) Chair)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Helen with St Martin, York ("the PCC") for the year ended 31 December 2022.

This report is made solely to the PCC's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examination work has been undertaken so that I might state to the PCC's trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC and the PCC's trustees as a body, for my independent examination work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the regulations').

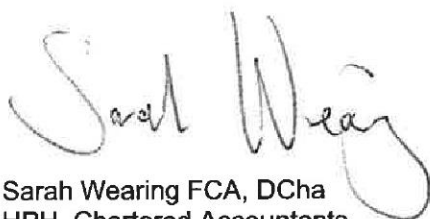
I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. My examination was also carried out in accordance with the terms found in the current Church Guidance issued by the Finance Division of the Archbishops' Council.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sarah Wearing FCA, DCha
HPH, Chartered Accountants
54 Bootham
YORK
YO30 7XZ

23 March 2023

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2022 £	2021 £
RECEIPTS						
Voluntary income	2(a)	8,818	-	-	8,818	6,866
Income from investments	2(b)	300	-	-	300	15
Church activities	2(c)	6,433	-	-	6,433	2,544
Other incoming resources	2(d)	-	-	28,139	28,139	16,683
Total Receipts		15,551	-	28,139	43,690	26,108
PAYMENTS						
Church activities	3(a)	12,979	-	24,886	37,865	46,277
Governance costs	3(b)	720	-	-	720	690
Total Payments		13,699	-	24,886	38,585	46,967
Excess of Receipts over Payments/ (Payments over Receipts)		1,852	-	3,253	5,105	(20,859)
Transfers between funds		-	-	-	-	-
Balances brought forward at 1 January 2022		62,069	1,000	(8,237)	54,832	75,691
Balances carried forward at 31 December 2022		£ 63,921	£ 1,000	£ (4,984)	£ 59,937	£ 54,832

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2022

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	2022 £	2021 £
Cash Funds					
CAF current account	39,328	-	(4,984)	34,344	29,567
CAF deposit account	6,540	1,000	-	7,540	7,512
CBF deposit account - St Martin's fund	12,894	-	-	12,894	12,727
CBF deposit account - The Clark Bequest	5,078	-	-	5,078	5,012
Petty cash	81	-	-	81	14
	<u>£ 63,921</u>	<u>£ 1,000</u>	<u>£ (4,984)</u>	<u>£ 59,937</u>	<u>£ 54,832</u>
Other Monetary Assets					
Debtors:					
Amounts due from Feoffees re fabric and utilities	<u>£ -</u>	<u>£ -</u>	<u>£ 11,251</u>	<u>£ 11,251</u>	<u>£ 8,237</u>
Liabilities					
Independent Examiner's fee	<u>£ 720</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 720</u>	<u>£ 690</u>
Funds					
Restricted funds 6(a)				(4,984)	(8,237)
Unrestricted - designated funds 6(b)				1,000	1,000
Unrestricted funds - general				63,921	62,069
Total				<u>£ 59,937</u>	<u>£ 54,832</u>

Approved by the Parochial Church Council on 23 March 2023
and signed on its behalf by



Rev'd Liz Hassall

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1. Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, using the receipts and payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Restricted funds represent income which is to be expended on the restricted purposes intended by the donor or for a specific PCC activity intended by the donor.

Fixed Assets

Consecrated land and buildings and movable church furnishings.

Consecrated and beneficed property is excluded from accounts by s.10 (2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure.

The churches are covered for insurance as follows:-

St Helen's church	£8,400,000	} buildings and contents
St Martin's church	£8,400,000	

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022 - continued

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2022 £	2021 £
2. Receipts - Incoming Resources					
2(a) Voluntary income					
Church and sundry collections	3,749	-	-	3,749	1,498
Donations, including Gift Aid	4,090	-	-	4,090	5,107
Donations and Grants for bell project	-	-	-	-	-
Charitable Giving collections at services	-	-	-	-	-
Wall box – St Helen	673	-	-	673	134
Wall box – St Martin	306	-	-	306	127
	<u>£ 8,818</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 8,818</u>	<u>£ 6,866</u>
In 2021, £64 related to restricted funds.					
2(b) Income from investments					
Interest	300	-	-	300	15
	<u>£ 300</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 300</u>	<u>£ 15</u>
In 2021, £Nil related to restricted funds.					
2(c) Income from church activities					
Cards for Good Causes	3,998	-	-	3,998	2,110
Fees	-	-	-	-	228
Music / concerts	2,295	-	-	2,295	186
Bell Ringers	140	-	-	140	20
	<u>£ 6,433</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 6,433</u>	<u>£ 2,544</u>
In 2021, £Nil related to restricted funds.					
2(d) Other incoming resources					
Feoffees of St Helen with St Martin repair grants	-	-	11,610	11,610	8,049
Feoffees grant for electricity, insurance etc	-	-	8,563	8,563	7,991
Feoffees grant for heating	-	-	2,000	2,000	-
Feoffees grant for scholars	-	-	5,000	5,000	-
VAT Refunds place of worship grants	-	-	966	966	643
	<u>£ -</u>	<u>£ -</u>	<u>£ 28,139</u>	<u>£ 28,139</u>	<u>£ 16,683</u>
In 2021, £16,683 related to restricted funds.					
Total Receipts	<u><u>£ 15,551</u></u>	<u><u>£ -</u></u>	<u><u>£ 28,139</u></u>	<u><u>£ 43,690</u></u>	<u><u>£ 26,108</u></u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022 - continued**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	2022 £	2021 £
3. Payments - Outgoing Resources					
3(a) Church activities					
Diocesan Common Fund	3,000	-	-	3,000	4,000
Ministry: clergy and other fees	730	-	-	730	-
Churches – insurance	-	-	7,086	7,086	6,445
Churches – utilities	1,331	-	1,064	2,395	3,520
Churches – fabric maintenance and repairs	599	-	16,003	16,602	25,920
Churches – cleaner	2,277	-	-	2,277	2,184
Upkeep of services	1,273	-	-	1,273	981
Flowers	181	-	-	181	118
Printing / stationery	491	-	-	491	236
Repairs VAT returned to Feoffees	-	-	-	-	643
Administration	-	-	-	-	234
Website	242	-	-	242	215
Performing Rights	308	-	-	308	66
Organ Bursary, choral scholars and musicians	2,460	-	733	3,193	1,651
Charitable Giving from collections at services	87	-	-	87	64
	<u>£ 12,979</u>	<u>£ -</u>	<u>£ 24,886</u>	<u>£ 37,865</u>	<u>£ 46,277</u>

In 2021 £22,212 of church activities payments related to restricted funds.

3(b) Governance costs

Independent examiner's fee	720	-	-	720	690
	<u>£ 720</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 720</u>	<u>£ 690</u>

In 2021 £Nil governance costs related to restricted funds.

Total Payments	<u>£ 13,699</u>	<u>£ -</u>	<u>£ 24,886</u>	<u>£ 38,585</u>	<u>£ 46,967</u>
-----------------------	------------------------	-------------------	------------------------	------------------------	------------------------

4(a) Staff Costs

The PCC does not have any employees

4(b) Payments to PCC members

No member of the PCC received any remuneration.

5 Transactions with related parties

No member or person related to a member had any personal interest in any contract or transaction entered into by the PCC during the year, or received any remuneration or expenses. (2021: £150 paid for professional services)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022 - continued**

6. Analysis of Funds

6(a) Restricted funds

	B/F				C/F
	01.01.22	Receipts	Payments	Transfer	31.12.22
Choral and organ scholarships	-	5,000	(733)	-	4,267
Heating fund	-	2,000	-	-	2,000
Feoffees - general church costs	(2,072)	9,107	(10,906)	-	(3,871)
* Feoffees - St Martins courtyard fund	-	-	(7,380)	-	(7,380)
* Feoffees - church repair projects	(6,165)	12,032	(5,867)	-	-
	<u>£ (8,237)</u>	<u>£28,139</u>	<u>£ (24,886)</u>	<u>-</u>	<u>£ (4,984)</u>

Choral and organ scholarships - The PCC received a grant from the Charity of Leonard Thompson to fund the choral and organ scholars; and associated music costs.

Heating fund - Monies were received from the Diocese during the year to help with the increase in heating costs. This income was received at the end of the year.

Bell project fund - The PCC received donations during the year in respect of the bell restoration.

General church costs - During the year funds were received from Feoffees charity to pay for general church costs; including 50% of gas, electricity and insurance costs. The church submits a claim for these expenses each quarter. The balance on this fund at the year end relates to the claim submitted for the last quarter but not received until January 2023.

* Repair projects - During the year funds were received from Feoffees charity to pay for large repair costs for the church. The balance on the Courtyard fund at the year end relates to the claim submitted for the last quarter but not received until January 2023.

6(b) Designated funds

	B/F				C/F
	01.01.22	Receipts	Payments	Transfer	31.12.22
Sound system fund	<u>£ 1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>£ 1,000</u>

7. Commitments

A quinquennial highlighted possible defects in the St Martin Tower stonework. A drone survey costing £3,300 was carried out in 2021. The PCC did not receive the architect's/quantity surveyor's report and costings as originally intended. The PCC decided at its meeting of 12 September 2022 that this action be delayed until it becomes necessary to start work on the tower. As a consequence, the £8,500 earmarked for this report was reallocated towards funding a new boiler at St Helen.