# **TETBURY CHARITY ESTATE**

(Incorporating the John Phillips Millennium Green Trust)

# FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2022

**Charity Number 202286** 

# **TETBURY CHARITY ESTATE**

# (Incorporating the John Phillips Millennium Green Trust) FOR THE YEAR ENDED 30TH SEPTEMBER 2022

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# (Incorporating the John Phillips Millennium Green Trust) LEGAL & ADMINISTRATIVE INFORMATION

# (Common to both Charities)

### FOR THE YEAR ENDED 30TH SEPTEMBER 2022

#### **Trustees**

The trustees, who held office throughout the year were as follows:

L.R. Vick

Chairman

D.J. Hicks

J.A. Hugginson

W. Cook

M.J. Houghton

R.A. Cooper

D. Norris

H.J. Pearce

#### **Secretary**

A. McKay

#### **Administrative Address**

Cricketers Rest Northfield Road Tetbury

#### **Charity Number**

202286

#### **Treasurer**

K L Hassett

### Independent Examiner

McGills,

Chartered Accountants,

Oakley House,

Tetbury Road,

Cirencester,

Glos.

GL7 1US

#### **Bankers**

Lloyds TSB Bank plc, Cirencester Glos.

#### **Solicitors**

Winterbotham Smith Penley LLP 2nd Floor 65 London Road Gloucester Glos. GL1 3HF

#### **THE ROMNEY CHARITY (TETBURY CHARITY ESTATE)**

#### (Incorporating the John Phillips Millennium Green Trust)

#### TRUSTEES' REPORT

#### FOR THE YEAR ENDED 30TH SEPTEMBER 2022

The trustees have pleasure in presenting this report for the year ended 30 September 2022, which has been prepared in accordance with the charitable deed and the recommendations of the Statement of Recommeded Practice - Accounting and Reporting by Charities and complies with applicable law.

The attached accounts are prepared under the "Linking by Uniting Direction" procedure agreed with the Charity Commissioners incorporating the John Phillips Millennium Green Trust for Part VI (accounting) of the Charities Act 2012, which does not remove the separate legal nature of the Millennium Green Trust, the assets of which are only administered on a special trust basis.

#### **Governing Instrument**

#### The Romney Charity

The charity's objects and regulations are governed by charitable deed and the Charities Act 2012. The objects of the charity are given by deed of 1814 and the now amended scheme of 1830, whereby the trustees (Feoffees) are empowered to use the assets under their control for the general benefit of the people of Tetbury. These objects include, in particular, the advancement of education, the relief of poverty and the provision and maintenance of the open areas, recreational spaces and other properties owned by the charity.

#### The John Phillips Millennium Green Trust

The trust's objects and regulations are governed by the charitable deed and the Charities Act 2012, the main aim being to provide informal leisure amenities for the people of Tetbury.

#### **Principal Policies to Achieve Objectives**

It is the aim of the common trustees of both charities to maximise the use of the assets and income under their control, for the benefit of the residents of Tetbury, in full accordance with the specified objects of the respective charities.

#### **Review of Activities**

#### The Romney Charity

The Trustees and their supporters have continued their efforts to utilise the charity's funds and property assets to provide the maximum benefits for the local communities, whilst increasing their grant aid to help both individuals and organisations, improvements are also carried out on the estate properties to provide amenity areas for use and enjoyment by residents and visitors alike. The Trustees are pleased to report that the lifting of Covid pandemic restrictions has positively impacted the annual income. Thi is particularly noticeable for both car parking revenue and Market house rental income.

Investment income increased slightly year on year, although the investment valuation decreased approximately 6% during the year. The current cash position remains helthy and should allow charitable activities to continue for the short to mid-term. A detailed summary of our annual results is outlined below and more details of the charities activities can be obtained from our website.

Income for the year was £94,237 (2021 £70,242)

Investment income +£658 Market house income +£10,000 Rental income +£13,577 Other (£240)

# FEOFFEES OF TETBURY THE ROMNEY CHARITY (TETBURY CHARITY ESTATE)

#### (Incorporating the John Phillips Millennium Green Trust)

#### TRUSTEES' REPORT (continued)

#### FOR THE YEAR ENDED 30TH SEPTEMBER 2022

Expenditure £72,305 (2021 £44,641)

As

Covid restrictions have eased and income increased, so has expenditure. Grant applications have increased once again and maintenance costs have been required, particularly in the Market House.

#### The John Phillips Millennium Green Trust

The Green is still retained as an informal leisure area for public use and community activities. The charity has no regular income and is maintained by grant aid from The Romney Charity which has agreed to maintain these funding arrangements for the foreseeable future. Operating costs for this current year amounted to £2,790 (2021: £2,809). Costs incurred were met from opening cash reserves and grant funding of £3,000 received from The Romney Charity in the year.

# FEOFFEES OF TETBURY THE ROMNEY CHARITY (TETBURY CHARITY ESTATE) (Incorporating the John Phillips Millennium Green Trust) TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 30TH SEPTEMBER 2022

#### **Investment Policy**

The Trustees have considered the most appropriate policy for investing surplus funds and will continue to use the COIF Charities Investment Fund as the primary source to generate future income and capital growth for the benefit of each charity.

#### **Reserves Policy**

#### The Romney Charity

The unrestricted reserves of the charity are represented by the balance sheet value of the net current assets as follows:-

	2022	2021
	£	£
Total net current assets:-	316,252	297,717
Less: Capital value of Lewis Memorial Fund	(1,000)	(1,000)
Net unrestricted reserves	315,252	296,717

The trustees aim to retain permanent reserves equating to an estimated full years normal expenditure requirement plus a restoration reserve (£50,000) to cover unforeseen and essential renovation expenditure required to maintain the charity's property estate. The trustees continue to monitor this balance and since year end have increased investments both in COIF Charities Investment Fund and in a saving notice accounts to take advantage of the increase in UK interest rates. These investments have not reduced the total unrestricted reserves but the trustees hope that they will improve future income which in turn will be invested in local good causes. The reserve levels continue to be reviewed at least annually.

#### The John Phillips Millennium Green Trust

In accordance with the linking procedure, the total reserves of £16,059 are shown as restricted reserves on the face of the balance sheet and form no part of the unrestricted reserves of The Romney Charity.

#### **Risk Management**

The trustees continue to assess the major risks to which both charities are exposed and aim to mitigate exposure to such risks

#### **Reporting Accountants**

The reporting accountants. McGills have expressed their willingness to remain in office and a resolution for their reappointment will be made at the next general meeting.

#### (Incorporating the John Phillips Millennium Green Trust)

#### INDEPENDENT EXAMINERS REPORT

#### FOR THE YEAR ENDED 30TH SEPTEMBER 2022

We report on the accounts of the Charity for the year ended 30th September 2022, which are set out on pages 7 to 12.

#### Respective responsibilities of trustee and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 2012 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Direction given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

#### Basis of independent examiner's report.

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement.

In connection with our examination, no matter has come to our attention:

- 1. Which give us reasonable cause to believe that in any material respect the requirements
  - a. To keep accounting records in accordance with section 41 of the Act; and
  - b. To prepare account which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met; or

To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Oakley House Tetbury Road Cirencester Glos GL7 1US

McGills
Chartered Accountants

# **TETBURY CHARITY ESTATE**

# (Incorporating the John Phillips Millennium Green Trust)

# STATEMENT OF FINANCIAL ACTIVITIES

## FOR THE YEAR ENDED 30TH SEPTEMBER 2022

		202	<u>2</u>	<u>2021</u>			
		Unrestricted	Restricted	Unrestricted	Restricted		
	Notes	<u>TCE</u>	JPMG Permanent Endowmen <u>t</u>	<u>TCE</u>	JPMG Permanent Endowmen <u>t</u>		
		£	£	£	£		
Incoming resources Incoming resources from gene	rating funda						
Investment Income	1	20,806	_	20,148	_		
Building Society Interest		29	-	,	-		
Incoming resources from chari							
Rents	2	51,520	-	37,943	-		
Wayleaves Market House	3 4	478 20,874	-	478 10,874	-		
Other incoming resources	5	530	3,500	800	3,000		
Total incoming resources	·	94,237	3,500	70,243	3,000		
Resources expended Costs of generating funds							
Lecturers Grant			-	60	-		
Tetbury Town Council - Adv	tion -		-	70 -	-		
Annual G Other Educational Grants	6 <b>6</b>	_	_	_	_		
Sundry Donations/Grants	10	23,118	-	10,440	_		
, a mar a ma		23,118	-	10,570	-		
Charitable activities							
Upkeep of Market House	7	19,552		12,185	- 0.000		
Upkeep of Open Spaces Governance costs	8	9,415	2,790	5,135	2,809		
Administration Costs	9	13,431	-	10,167	-		
Other resources expended							
Chipping Car Park	11	1,690	-	1,485	-		
Depreciation		5,100		5,100			
Total resources expended		72,305	2,790	44,642	2,809		
Net incoming resources before	ore						
transfers		21,931	710	25,601	191		
Other recognised gains/loss Loss on Revaluation of Proper	ty Assets						
	12	-		-			
Gains/losses on investments							
Market value at 1 October 202	1	747,779	-	662,427	-		
Market value at 30 September	2022	702,904		747,779			
Gain/(Loss) on investments		(44,875)		85,352			
Total net movement in funds	<b>;</b>	(22,944)	710	110,953	191		
Reconciliation of Funds  Total funds brought forward	l	2,250,366	15,349	2,139,413	15,158		
Total funds carried forward	£	2,227,422	£ 16,059	£ 2,250,366	£ 15,349		
. S.a. rando varrica for Ward			~ 10,000	~ 2,200,000	~ 10,070		

## **TETBURY CHARITY ESTATE**

#### (Incorporating the John Phillips Millennium Green Trust)

#### **BALANCE SHEET**

#### FOR THE YEAR ENDED 30TH SEPTEMBER 2022

	Notes	<u>20</u>	<u>22</u>	<u>2021</u>		
		Unrestricted	Restricted	Unrestricted	Restricted	
		TCE	JPMG Permanent Endowmen <u>t</u>	TCE	<u>JPMG</u> Permanent Endowmen <u>t</u>	
Fixed Assets		£	£	£	£	
Tangible Assets	12	1,341,368	15,000	1,346,469	15,000	
Investments Restricted 31193.30 shares of the Charities Official Investments Fund - at market value						
(1826.68 per share)	13	569,802		606,179		
		1,911,170	15,000	1,952,649	15,000	
Current Assets Cash at bank and building society COIF Units - Unrestricted reserves Debtors	14 13 15	175,740 133,102 8,985	1,209	147,805 141,599 9,597	499	
		317,827	1,209	299,002	499	
<u>Current Liabilities</u> Creditors Value Added Tax	16	1,575	150 - 150	1,285 - 1,285	150 - 150	
Net Current Assets		316,252	1,059	297,717	349	
Total Assets Less Current Liabilities		£ 2,227,422	£ 16,059	£ 2,250,366	£ 15,349	
Accumulated Fund Brought forward		2,250,366	15,349	2,139,413	15,158	
Surplus/(Deficit) for the year		(22,944)	710	110,953	191	
Total		£ 2,227,422	£ 16,059	£ 2,250,366	£ 15,349	

We approve the financial statements set out on pages 8 to 11 in respect of the year ended 30th September 2022 and confirm that we have made available all relevant records and information for their preparation.

Signed on behalf of the board of trustees

L R Vick Chairman

D J Hicks Vice Chairman

#### (Incorporating the John Phillips Millennium Green Trust)

#### **NOTES TO THE ACCOUNTS**

#### FOR THE YEAR ENDED 30TH SEPTEMBER 2022

#### **Accounting policies**

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005). Under the "linking by uniting direction" procedure, the transactions, assets and liabilities of the Millennium Green Trust are now separately identified, with the relevant comparatives shown.

#### **Fund account**

The fund account is prepared on a receipts and payments basis except where a material accrual or prepayment exists in relation to the year under review.

#### **Taxation**

The charity has been approved tax exempt status by HM Revenue & Customs.

#### **Depreciation**

Depreciation has been provided so as to write off the cost of tangible fixed assets less residual value over the estimated useful economic life as follows:

Fixtures & Fittings 15% straight line Fixed Plant & Machinery 5% straight line

Land and property are carried at valuation and any revaluation changes are stated in the notes on fixed assets with movements shown as adjustments to the accumulated fund in the year in which they occur. No depreciation is provided as the trustees are of the opinion that the normal residual value is such that the depreciation charge is considered immaterial.

	_	022	2020	_
	TCE	JPMG	TCE	JPMG
	£	£	£	£
1. Investment Income				
The Charities Official Investment Fund				
18990.97 shares - dividends	10,268	-	9,944	-
12202.33 shares - dividends	6,598	-	6,389	-
7286.56 shares - unrestricted funds	3,940		3,815	-
	£ 20,806	£ -	£ 20,148 £	<u>-</u>
	2	022	<b>202</b> 1	I
	TCE	JPMG	TCE	JPMG
2. Rent	£	£	£	£
Herd Lane Allotments	1,260	-	1,058	-
M. & R. Bellhouse - The Chipping	4,740	-	4,740	-
Royal Oak Lease	20	-	20	-
C.Ď.C. Chipping Car Park	42,197	-	29,425	-
G Bristow, Herd Lane	300	-	300	-
Cattle Market Parking	3,003	-	2,400	
-				
	£ 51,520	£	£ 37,943 £	: <u>-</u>

## **TETBURY CHARITY ESTATE**

# (Incorporating the John Phillips Millennium Green Trust)

# NOTES TO THE ACCOUNTS (continued)

## FOR THE YEAR ENDED 30TH SEPTEMBER 2022

		2022			2	<u>2021</u>			
		TCE	<u>ULL</u>	JPMG	TCE	JPMG			
3.	Wayleaves	£		£	£	£			
	Southern Electricity PLC	173		-	125	-			
	British Telecom	75		-	75	-			
	Residential receipts	230	_	-	278				
		£ 478	£		£ 478	£			
4.	Market House								
	Hiring/Sales income	£ 20,874	£	-	£ 10,874	£			
5.	Other income								
	Annual Funding Donation - TCE	-		3,500	-	3,000			
	Other	530	_		800				
		£ 530	£	3,500	£ 800	£ 3,000			
c	Other Educational Create								
ъ.	Other Educational Grants St Mary's Primary School	_			_	_			
	Sir Williams Ronmey School	_		-	-	_			
	Cir Williams Rolling Consor	£ -	£		£ -	£ -			
		~	~=		~	~			
7.	Upkeep of Market House	0.40							
	Cotswold District Council rates	240		-	-	-			
	Gas Heating costs Electricity	765 902		-	389 1,147	-			
	Wi-Fi charges	342		-	259	-			
	Water rates & services	206		_	249	-			
	Caretaking costs	1,250		_	950	_			
	Cleaning costs	883		-	300	-			
	Zurich Municipal - general insurance	5,691		-	5,611	-			
	Winding and maintaining clocks	1,098		-	848	-			
	Fire service appliances/alarms	211		-	1,005	-			
	Hanging baskets/planters	656		-	589	-			
	Emergency lighting and lighting repairs	3,607		-	-	-			
	Performing rights licence	261		-	280	-			
	Other costs Snow boards	1,355		-	88	-			
	Water damage repairs	2,085			468	_			
	Water damage repairs	£ 19,552	£	<del></del>	£ 12,185	£ -			
		19,552	~=		2 12,103				
8.	Upkeep of Open Spaces								
	Grass cutting	2,817		1,330	2,783	1,485			
	Bristol Water	110		25	84	43			
	Lighting maintenance	050		487	-	965			
	General maintenance & planting	359		541 406	-	105 211			
	Auctioneers Huts - Electricity Tree works	3,870		400	-	211			
	Allotment maintenance	157			54	_			
	Herd Lane wall	107			1,010	_			
	Benches				815	-			
	Stakes				35	-			
	Weed killer	20			20	-			
	Signs	190			190				
	CCTV at Herd Lane				143	-			
	Painting auction pens	438							
	Brushcutters	279							
	Bollards Timber	156							
	riniber	1,019	_	0.700					
		£ 9,415	£	2,790	£ 5,135	£ 2,809			

# (Incorporating the John Phillips Millennium Green Trust) NOTES TO THE ACCOUNTS (continued)

# FOR THE YEAR ENDED 30TH SEPTEMBER 2022

		<u>)22</u>		<u>21</u>
	TCE	JPMG	TCE	JPMG
9. Administration Expenses	£	£	£	£
Clerk/Treasurer office expenses	6,778		6,860	-
Accountancy fees	2,772		1,380	-
Insurances	1,897		990	-
Legal fees	1,464		515	
Sundries	519		422	
	£ 13,431	£	£ 10,167	£
10. Sundry Grants & Donations				
Sundry grant	30	-	400	-
Sundry Donations	150	-		
TRLRT	600	-	-	-
Tetbury Cricket Club	500	-	-	-
Millennium Green	3,500	-	3,000	-
Tetbury Youth Club project	-	-	3,000	-
Tetbury in Bloom	3,000	-	1,500	-
St Marys Primary School	9,538	-	-	-
Telfest	500	-	-	-
St Marys Monday club		-	-	-
Tetbury Hospital		-	-	-
Tetbury Rugby Club	500	-	-	-
St Marys Playgroup	400	-	-	-
Cirencester Food Bank	1,200	-	1,200	-
Christchurch Tetbury	1,500	-	· -	-
Tetbury Library	. 0	-	800	-
Day Care Centre	200	-	-	-
Tetbury Bowls Club		-	540	-
Tetbury Football Club	1,500	-	-	_
. 3.55., 1. 33.55 3.65		£	£ 10,440	£
44 Chinning Car Bark/Chinning Chara				
11. Chipping Car Park/Chipping Steps Rates	1,485		1,485	
	•		1,465	-
Tarmac Repairs	£ 1,690	£ -	£ 1,485	£ -
	1,090		1,485	L

## 12. Land and Property

## 1) Tetbury Charity Estate

,,	Freehold Property £	Freehold Land £	Plant & Machinery £	Fixtures & Fittings £	<u>Total</u> £
At Valuation					
1st October 2021	400,000	911,000	49,546	59,204	1,419,750
Revaluation adjustment					-
Additions					-
Disposals					<u>-</u> _
30th September 2022	400,000	911,000	49,546	59,204	1,419,750
Depreciation					
1st October 2021	-	-	23,389	49,892	73,281
Charge for year	-	-	2,514	2,587	5,101
Depreciation on disosals					
30th September 2022	£	- £	25,903	£ 52,479 £	78,382
Net book value					
1st October 2021	£ 400,000	£ 911,000 £	26,157	£ 9,312	£ <u>1,346,469</u>
30th September 2022	£ 400,000	£ 911,000 £	23,643	£ 6,725	£ 1,341,368

## 2) John Phillips Millennium Green Trust

#### At Valuation

15,000 1st October 2021 30th September 2022 15,000

£

# (Incorporating the John Phillips Millennium Green Trust)

# NOTES TO THE ACCOUNTS (Continued) FOR THE YEAR ENDED 30TH SEPTEMBER 2022

#### 13. <u>Investments</u> Restricted

	Fund Balance b/fwd			Transfer	Gains & Losses	Fund Balance c/fwd
Charities Official Investments Fund	_	606,179		-	(36,377)	569,802
Total Funds	£	606,179	£	-	(36,377)	569,802

At the year end the Charity held 31193.3 shares at 1826.68p per share (2021: 31193.3 shares at 1943.30p per share).

#### Unrestricted

		Fund Balance b/fwd	Purchase	Transfer	Gains & Losses	Fund Balance c/fwd
Charities Official Investment Fund		141,599	-	-	(8,497)	133,102
Total Funds	£	141,599	-	-	(8,497)	133,102

At the year end the Charity held 7286.56 shares at 1826.68p per share (2021:1943.30p).

14. Cash at Bank & Building Society  Bank - Lloyds TSB Lewis Memorial Fund- Building Society	TCE £ 174,442 1,299 £ 175,740	JPMG £ 1,209 £ 1,209	2021 TCE £ 146,536 1,270 £ 147,806	JPMG £ 499 - £ 499
15. <u>Debtors</u> Car park receipts -July/Sept Wayleaves	£ 8,985	JPMG £ - £	2021 TCE £ 9,447 150 £ 9,597	JPMG £ - - -
Accountancy fees Market House costs Open Spaces - Maintenance costs Refundable allotment deposits Trade creditors	760 - - 450 365 £ 1,575	JPMG £ 150	2021 TCE £ 790 120 200 450 (275) £ 1,285	JPMG £ 150 - - - - \$