REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

FOR

CANTERBURY AND DISTRICT BRANCH OF THE RSPCA

Spain Brothers & Co Chartered Accountants Westgate House 87 St Dunstans Street Canterbury Kent CT2 8AE

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

]	Page	e
Report of the Trustees	1	to	8
Independent Examiner's Report		9	
Statement of Financial Activities		10	
Balance Sheet		11	
Cash Flow Statement		12	
Notes to the Cash Flow Statement		13	
Notes to the Financial Statements	14	to	24
Detailed Statement of Financial Activities	25	to	26

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees of the Royal Society for the Protection of Animals (RSPCA) Canterbury & District Branch (the Branch) present their Annual Report and the financial statements of the charity for the year ending 31st December 2022.

The financial statements have been prepared in accordance with accounting policies set out in notes to the financial statements and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) FRS 102 as the Financial Reporting Standard applicable to the UK and Republic of Ireland (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The overall mission of the Branch is to promote the work and objectives of the National Society of the RSPCA - by lawful means to seek to prevent cruelty, promote kindness and alleviate suffering of animals - in accordance with the policies of the Society. The Branch aims to fulfil this mission within its District through education, encouragement, communication and other activities.

The Branch's key aims are to provide suitable homes for as many animals as it receives, from all sources, to provide proper care and rehabilitation for abandoned or mistreated animals and to promote animal welfare across its District. Animals in the care of the Branch receive veterinary health checks, treatment, vaccination, neutering and microchipping and are assessed for suitable homing.

Public Benefit Statement

The Trustees have reviewed the outcomes and achievements of the Branch in relation to their objectives and activities for the year to ensure they remain focused on the charitable aims of both the trust and the Society and to continue to deliver benefits to the public, as prescribed by the Charity Commission's general guidance on public benefit. This is illustrated by the following activities:-

- - Support to local Inspectors by taking in, free of charge, mistreated or abandoned animals, including pets whose owners have suffered ill health, financial difficulties, or have passed away.
- Raising awareness of and providing free education, information and advice on animal care, benefiting
 the public by promoting compassionate human sentiments towards animals via social media, telephone,
 information leaflets and face-to-face at regular events and workshops both at CADAC branch and externally.
- Providing subsidised veterinary treatment for animals which are sick or injured and belong to local
 people on low incomes. Provision is met through an assessment procedure using a clearly defined
 policy for owners who are eligible.
- - Offering subsidised neutering and microchipping services to animal carers. This helps to control pet populations and promotes responsible pet ownership.
- Inviting tenders for veterinary services every 2-3 years to seek the best value for money for the
 Branch and its users. The selected Veterinary Practice provides the main support for the Branch at the
 animal centre with weekly visits, while other veterinary practices are used in other areas, such as
 Dover and Sittingbourne, if more convenient.
- Offering volunteering opportunities and work experience through alliances with schools, colleges and
 employment organisations as part of a development programme and stepping stones towards
 employment and vocational development. Volunteering experiences have provided the background
 for several people who have gained employment elsewhere from this route.
- - Supporting and encouraging ongoing training programmes for all staff, volunteers and Trustees to improve knowledge, experience and confidence in their work.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2022

• - Fostering links with other local animal welfare organisations committed to the same objectives to share information and make the most efficient use of resources.

The Branch generates revenue from its retail shops, from donations, fundraising projects and other activities. This revenue is used to support various activities to achieve its objectives, including the operation of its main animal welfare and operational centre, known as the Canterbury & District Animal Centre (CADAC) which also provides other welfare services to external bodies, including other branches of the RSPCA.

Merger with RSPCA Kent Isle of Sheppey Branch

In 2022, the Branch merged with RSPCA Kent Isle of Sheppey (charity number 241712) in order to be able to offer an enhanced animal welfare service across the combined branch areas.

An Animal Welfare Officer (AWO) was employed from April 2022 to October 2022 to provide an increased frontline presence in the Sheppey area. This role has been re-recruited for and should be filled in 2023.

The AWO role was a new service offered by the Branch after the merger and had a focus on delivering animal welfare support in the communities on the Isle of Sheppey, including:

- Outreach events for education and engagement, for example attending an event held at the Sheerness Tesco store, where members of the public came to talk to the AWO about animal welfare
- Wildlife rescue, for example freeing trapped birds from netting
- Dealing with outdoor colonies of cats, humanely trapping before neutering and then returning or rehoming, according to the best option for each particular animal
- Working with the local veterinary practices to set up and maintain subsidised neutering, microchipping and treatment schemes for people on low incomes
- Being a visible presence in the communities, building relationships and trust with members of the public and local organisations

Although there has been a small delay in recruiting a replacement following the departure of the AWO, we have continued to offer financial support to people on the Isle of Sheppey to ensure they can look after their animals.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2022

ACHIEVEMENT AND PERFORMANCE

CADAC is licensed to care for up to 80 cats in specially designed units and it is estimated that around 300 cats will be cared for and successfully re-homed each year. During 2022, 266 cats were re-homed via the Centre (compared to 219 in 2021).

The following statistics are taken from the annual return to RSPCA's Head Office in Horsham.

SUMMARY OF ANIMAL WELFARE ACTIVITIES for RSPCA Canterbury & District Branch:-

IN Entry Route

Animals in need - Inspectorate	Dog	Cat	Rabbit	Misc	Total
Inspectorate case animals	0	4	0	0	4
Inspectorate welfare concern	0	94	0	0	94
Inspectorate - networked from PBE/society hospital	0	29	0	0	29
Animals in need - Other Branch welfare concern	6	156	0	0	162
Unowned sick & injured via NCC	0	1	0	0	1
Pet Retreat, Home for Life & born on site	0	4	0	0	4
Transfers from RSPCA centres	0	42	0	0	42
Returns	0	6	0	0	6
Total in - Animals in need	6	336	0	0	342
OUT					
	Dog	Cat	Rabbit	Misc	Total
Rehomed	6	266	0	0	272
Died	0	6	0	0	6
Transferred out - other RSPCA	0	0	0	0	0
Transferred out - non RSPCA	0	3	0	0	3
Other	0	11	0	0	11
PTS	0	32	0	0	32
Total out	6	318	0	0	324
Home visiting					
	Dog	Cat	Rabbit	Misc	Total
Pre-home visits	0	173	0	0	173
Post-home visits	0	67	0	0	67
Micro-Chipping					
	Dog	Cat	Rabbit	Misc	Total
Branch animals	0	207	0	0	207
Other RSPCA animals	0	0	0	0	0
Public/other owned - clinic	0	0	0	0	0
Public/other owned - other	0	0	3	0	3
Total	0	207	3	0	210
Neutering					
	Dog	Cat	Rabbit	Misc	Total
Branch animals	0	190	0	0	190
Other RSPCA animals	0	0	0	0	0
Public/other owned - clinic	0	0	0	0	0
Public/other owned - other	1	64	4	0	69
Total	1	254	4	0	259

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2022

Welfare Assistance (veterinary care)

	Dog	Cat	Rabbit	Misc	Total
Other RSPCA animals (non - Branch)	0	0	0	0	0
Public/other owned - clinic	0	0	0	0	0
Public/other owned - other	2	7	6	0	15
Sub-Total	2	7	6	0	15
PTS at owner's insistence	0	0	0	0	0

Feral Cats

Feral Cats Neutered and Released

0

Length	of	Stav	in	Care

No. of non-Case animals	Dog	Cat	Rabbit	Misc	Total
0-3 months	0	33	0	0	33
4-6 months	0	8	0	0	8
Over 6 months	0	5	0	0	5
Total	0	46	0	0	46

Fundraising initiatives

During 2022, fundraising events, especially in-person events, became more viable due to updated Covid-19 guidance and £1,586 was raised from a 'Kitten Yoga' event at the animal centre, plus a quiz night and Christmas raffle. It is expected that 2023 and 2024 will see increased fundraising events taking place as more confidence returns for people to gather in greater numbers.

FINANCIAL REVIEW

Reserves policy

It is Branch policy to maintain free reserves (unrestricted funds not held as tangible assets) of the Branch at a level of between six to nine months' unrestricted expenditure. As the Branch relies heavily on donations and legacies, both of which can fluctuate enormously from year to year, it is felt prudent to maintain reserves at this level in order to fund the running of the animal centre and other animal welfare work across the District.

Trustees are of the opinion that the existing level of reserves is sufficient to meet any reduction in incoming resources during the next six to nine months.

Restricted Funds

The Branch had restricted funds of £132,512 at the end of 2022, the bulk of which is the balance of the funds transferred from the Sheppey Branch at point of merger; plus a small balance still to be spent from the RSPCA South East Regional Board (SERB) grant and the remainder of the neutering grant from the RSPCA Sussex Brighton and East Grinstead Branch.

Investment Policy

Due to the low returns available in recent economic conditions, it was decided by the Trustees to focus on liquidity and the availability of operating cash; therefore no investments are currently held. Once opportunities become more attractive, the Trustees will review the cash position and may elect to deposit any surplus in a new investment.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2022

FINANCIAL REVIEW

The Branch generated income of £489,190 in 2022 (£492,400 in 2021) and incurred expenses of £618,026 (£470,748 in 2021), giving a deficit before recognised gains and losses on investments of £128,837 (surplus of £21,652 in 2021). The income for the year included legacies of £1,000 (£21,698 in 2021).

Expenditure in 2022 was higher than in 2021 due to significant works at the animal centre to repair a retaining wall on the site; to build an additional cattery destined for use as a private boarding establishment; and to install new gates at the entrance and on the premises necessary for enhanced security and safety. We were fortunate enough to receive several generous donations from other RSPCA branches and the RSPCA South East Regional Board towards these costs, and we would like to extend our thanks to our fellow RSPCA organisations.

The Branch received a number of grants and donations during 2022 from several sources, totalling £88,540 (£202,255 in 2021) some of which is restricted:

Local Authorities (Rates relief Covid) £963

Kickstart Apprentice Scheme £5,717 (restricted)

RSPCA Purley Branch £10,000

RSPCA Guildford Branch £20,000 (restricted)

RSPCA Bromley Branch £5,000 (restricted)

RSPCA Chiltern Branch £5,000 (restricted)

RSPCA Plymouth Branch £3,000 (restricted)

RSPCA Sussex Brighton & East Grinstead Branch £16,500 (restricted)

RSPCA South East Regional Board £22,360 (restricted)

The RSPCA grants are recognised as Related Party Transactions.

Overall shop income increased year on year due to the reduced Covid restrictions in place, and the addition of the Sheerness (Sheppey) shop into our portfolio, rising from £124,921 in 2021 to £232,398 in 2022.

CADAC: overall operating costs of £283,665 (£174,919 in 2021), with wages costs for CADAC being £120,316 (£89,834 in 2020). Increased wages costs result from higher activity levels in intake and rehoming, plus the effect of wage inflation. Other increased costs include some of the maintenance work mentioned above.

All Trustees are unpaid and provide their time on a regular basis helping the Branch in its strategic direction and implementation of operational activities.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2022

FUTURE PLANS

Our strategic plan for 2023 and beyond is currently being developed by the Trustees in consultation with staff and volunteers.

Mission & Guiding Principles

As per the mission statement of the national RSPCA, the Branch will by lawful means seek to prevent cruelty, promote kindness and alleviate undue suffering of animals. Further, as guiding principles the Branch aims to fulfil this mission within our district through education, encouragement and communication.

Vision

Our vision is of a caring world where all animals are respected and treated with compassion.

Values

We shall deliver our business and operation with compassion, integrity, vision, leadership and commitment.

Core Strategies

Our core strategies are......

- 1. We will actively work across the communities in our district to educate and promote responsible pet ownership and compassion and kindness towards all animals as sentient beings
- 2. We will seek to rehabilitate and rehome as many animals as possible on an ongoing basis, prioritising those most in need to assist the national Inspectorate
- 3. We will maintain a robust but nimble governance model to ensure the current and future legality, safety and financial stability of the Branch
- 4. We will consider and manage risk and seek to improve the quality of our business processes and procedures
- 5. We will always operate our activities with a commitment to legal, health & safety and environmental requirements. We are committed to the safety of people and animals.
- 6. We will constantly seek opportunities to improve and add to the facilities we operate within our Branch, always mindful of financial and human resources
- 7. We will recruit and retain a group of committed trustees, who will possess a diversity of skills to facilitate the delivery of the Branch objectives
- 8. We will recruit and retain a group of trained and well equipped full/part-time/zero hours' staff to reflect the needs and demands of the Branch. We will always treat our staff with respect and ensure that their working conditions are safe and conform with at least minimum regulatory requirements
- 9. We will recruit and retain a committed group of volunteers, recognizing that they are the lifeblood of the Branch
- 10. We will manage and maintain our assets to ensure value is retained to the benefit of the Branch
- 11. We will have a robust and transparent procurement process to ensure we extract maximum value from our vendors
- 12. We will maximize our revenue generation through efficient operation of our chain of shops.
- 13. We will actively explore and develop all other viable sources of revenue generation.
- 14. Our aim will be to become self-financing for our animal welfare activities through our own commercial activities.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational Structure

The Society for the Prevention of Cruelty to Animals (SCPA) was founded on 16 June 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932 and its work is governed by this Act and, more recently, by the Animal Welfare Act 2006, as well as by the Rules of the Society. Membership of the RSPCA is by subscription and may be on life, annual, ex-officio or junior basis.

The RSPCA is managed by an elected Council who, subject to the rules, control the affairs, funds, property and proceedings of the Society. They are assisted in the administration and operation of their charitable activities by a central organisation, headquarters, regional networks and local branches, of which this Branch is one.

Representatives of the branches, regional and national organisations meet on an annual basis to consider all issues affecting animal welfare and to develop policies for the future pursuit of common aims.

Governance & Management

The RSPCA Canterbury and District Branch is a separately registered and autonomous branch of the RSPCA. The Branch is constituted as an unincorporated charity governed by the deed of trust and its governing document known as the `RSPCA Branch Rules', which was issued by the RSPCA on 18 February 2002 and amended on 2 May 2012.

The Branch is governed by a Committee who are appointed Trustees of the Branch. This committee is essentially the Trust Board. Members of the Committee are appointed by vote each year at the Annual General Meeting (AGM). The Trustees can co-opt up to three additional places during the year, and the co-opted Trustees can be elected by the Branch membership at the following year's AGM. All trustees are briefed on their responsibilities as trustees prior to their acceptance of the role and are invited to attend any relevant induction and training in relation to their specific roles. The Committee is kept up to date on RSPCA general developments by the RSPCA Branch Partnership Managers, as well as via other advice communicated to us by the RSPCA on a regular basis.

Subject to the overall support of the RSPCA network, the Trustees control and monitor all fundraising and animal welfare initiatives of the Branch. The Trustees of the Branch have an individual and collective responsibility for the overall management of the Branch and its funds. The Trustees hold monthly meetings at which strategic decisions as to the performance and operation of the Branch are made.

The trustees are selected with their specialist knowledge in mind to support the branch in its affairs. Trustee selection processes over recent years have benefited the branch with their finance, retail, HR, legal and construction expertise from their primary roles.

The day-to-day running of the Canterbury and District Branch including the animal centre (CADAC) is delegated to the Senior Management Team consisting of the full-time Animal Welfare Manager, full-time Funding And Special Projects Manager and the part-time Finance Manager. This management team is supported in the day to day operation by directly employed staff some of whom are part-time, and c. 100 volunteers.

The Senior Management team has appointed leads for each of the Branch functions, with appropriate delegated authority from the Board of Trustees.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2022

REFERENCE AND ADMINISTRATIVE DETAILS	
Registered Charity number:	210743
Principal Address:	Canterbury and District Animal Centre Haseden Farm Hersden, Canterbury Island Road Kent CT3 4JD
Trustees:	Paul Neal (Chair) Natalie Schena (Treasurer) Gemma Coleman (Secretary) Kate Flaherty (Resigned 6th April 2022) Steve Jones (Resigned 24th June 2022) Keith Aldis Alex Lawson Paul Bragan Turner Nicola Gibson (Resigned 3rd May 2022) Angela Weaving (Resigned 24th June 2022) Jon Yates Amanda Wetz (Joined 7th December 2022)
Senior Staff:	Tara Luxford (Animal Welfare Manager) Natalie Archer (Funding & Special Projects Manager) Phil Browning (part-time Finance Manager)
Independent Examiner:	Paul A Flood BFP. FCA. Spain Brothers & Co. Chartered Accountants Westgate House 87 St. Dunstans Street Canterbury Kent CT2 8AE
Approved by order of the board of trustees on	and signed on its behalf by:
P Neal - Trustee	

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CANTERBURY AND DISTRICT BRANCH OF THE RSPCA

Independent examiner's report to the trustees of CANTERBURY AND DISTRICT BRANCH OF THE RSPCA

I report to the charity trustees on my examination of the accounts of CANTERBURY AND DISTRICT BRANCH OF THE RSPCA (the Trust) for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul A Flood BFP.FCA.
The Institute of Chartered Accountants in England and Wales

Spain Brothers & Co Chartered Accountants Westgate House 87 St Dunstans Street Canterbury Kent CT2 8AE

Date:	 	 	••

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2022

	Notes	Unrestricted funds £	Restricted funds	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies	2	149,471	55,360	204,831	336,408
Charitable activities General	5	55,285	-	55,285	27,943
Other trading activities Investment income Other income	3 4	220,700 246	8,128	228,828 246	124,923 3 3,123
Total		425,702	63,488	489,190	492,400
EXPENDITURE ON Raising funds		170,701	3,864	174,565	138,255
Charitable activities General	6	323,709	86,757	410,466	311,526
Other		26,177	6,818	32,995	20,967
Total		520,587	97,439	618,026	470,748
Net gains on investments			149,206	149,206	
NET INCOME/(EXPENDITURE) Transfers between funds	17	(94,885) 10,895	115,255 (10,895)	20,370	21,652
Net movement in funds		(83,990)	104,360	20,370	21,652
RECONCILIATION OF FUNDS Total funds brought forward		1,407,832	28,152	1,435,984	1,414,332
TOTAL FUNDS CARRIED FORWARD		1,323,842	132,512	1,456,354	1,435,984

BALANCE SHEET 31ST DECEMBER 2022

	Natas		2022	2021
FIXED ASSETS	Notes		£	£
Tangible assets	11		974,278	991,121
CURRENT ASSETS				
Stocks	12		5,915	6,117
Debtors	13		23,444	17,483
Prepayments and accrued income			12,110	12,688
Cash at bank			467,364	430,341
			508,833	466,629
CREDITORS				
Amounts falling due within one year	14		(26,757)	(21,766)
NET CURRENT ASSETS			482,076	444,863
TOTAL ASSETS LESS CURRENT LIABILITIES			1,456,354	1,435,984
NET ASSETS			1,456,354	1,435,984
FUNDS	17			
Unrestricted funds			1,323,842	1,407,832
Restricted funds			132,512	28,152
TOTAL FUNDS			1,456,354	1,435,984
The financial statements were appro		of Trustees and	d authorised	for issue or
P Neal - Trustee				
N Schena - Trustee				

<u>CASH FLOW STATEMENT</u> FOR THE YEAR ENDED 31ST DECEMBER 2022

Notes	2022 £	2021 £
Cash flows from operating activities		
Cash generated from operations 1	(100,589)	41,718
Net cash (used in)/provided by operating activities	(100,589)	41,718
Cash flows from investing activities		
Purchase of tangible fixed assets	(11,840)	-
Sale of tangible fixed assets	-	6,000
Sale of investment property	149,206	-
Interest received	246	3
Net cash provided by investing activities	137,612	6,003
Change in cash and cash equivalents in the reporting period Cash and cash equivalents at the	37,023	47,721
beginning of the reporting period	430,341	382,620
Cash and cash equivalents at the end of		
the reporting period	467,364	430,341

NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST DECEMBER 2022

		2022	2021
		£	£
	Net income for the reporting period (as per the Statement of Financial		
	Activities)	20,370	21,652
	Adjustments for:	,	,
	Depreciation charges	28,683	26,744
	Losses on investments	(149,206)	-
	Profit on disposal of fixed assets	-	(3,123)
	Interest received	(246)	(3)
	Decrease in stocks	202	1,381
	Increase in debtors	(5,383)	(9,107)
	Increase in creditors	4,991	4,174
	Net cash (used in)/provided by operations	(100,589)	41,718
2.	ANALYSIS OF CHANGES IN NET FUNDS		
	At 1/1/22	Cash flow	At 31/12/22
	${\mathfrak L}$	£	£
	Net cash		
	Cash at bank 430,341	37,023	467,364
	430,341	37,023	467,364
	Total 430,341	37,023	467,364

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

1. ACCOUNTING POLICIES

General information and basis of preparing the financial statements

Canterbury and District Branch of the RSPCA is an unincorporated charity, registered at the Charity Commission in England and Wales. The principal address is shown on page 9 of these financial statements. The nature of the charity's operations and principal activities are to promote the work of the RSPCA in the branch area, namely to use all lawful means to prevent cruelty, promote kindness to and alleviate suffering for animals.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has evolved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Gifts donated for resale are included as income when they are sold.

Donated services and facilities are only included in incoming resources where the benefit to the Branch is reasonably quantifiable, measurable and material.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2022

1. ACCOUNTING POLICIES - continued

Income

Income from grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Government grants

Government grants have been received by the charity in the year. Grant income is not recognised until there is reasonable assurance that the entity will adhere to the conditions which are attached to the grant. There must also be reasonable assurance that the grant will be received by the entity in order to recognise the grant in the financial statements,

The accounting policy for recognising grant income adopted by the charity is the accrual model:-

Revenue-based grant:

Grant monies receivable as compensation for expenses or losses already incurred, or for the purpose of giving immediate financial support to the charity with no future related costs have been recognised in the period in which they are received or become receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property - 2% on cost

Fixtures and fittings - 15% on reducing balance Motor vehicles - 25% on reducing balance

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing stock to its present location and condition. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2022

1. ACCOUNTING POLICIES - continued

Fund accounting

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Pensions

The charity makes contributions into a defined contribution pension for employees. The annual contributions payable are charged to the statement of financial activities.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Contributions from RSPCA Inspector	92,872	72,402
Donations, collections and other voluntary income	61,203	35,224
Gift aid	4,217	4,829
Legacies and bequests	1,000	21,698
Grants	45,539	202,255
	204,831	336,408

The legacies received in the year are attributed to unrestricted funds.

The grants received were as follows:

	2022	2021
	£	£
Brighton Grant	16,500	49,500
Kickstart Grant	5,716	39,799
Dover and Canterbury Council Covid Grants	963	9,431
(RSPCA) South East Regional Board	22,360	40,585
Support Adoption for Pets	-	2,500
Canterbury City Council	-	33,004
RSPCA Neutering Grant	-	6000
Dover District Council	-	6,763
Corona Virus Job Retention Scheme	-	14,673
Dover and Canterbury Council Closure Grants	-	-
	£45,539	£202,255
		

2022

2021

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2022

3.	OTHER TRADING A	CTIVITIES				
					2022 £	2021 £
	Fundraising events Shop income				1,586 227,242	2 124,921
					228,828	124,923
4.	INVESTMENT INCO	ME			2022	2021
					2022 £	2021 £
	Deposit account interest				<u>246</u>	3
5.	INCOME FROM CHA	ARITABLE ACTIV	ITIES			
		Activity			2022 £	2021 £
	Subscriptions	General			309	289
	Re-homing and treatmer income	nt General			54,976	27,654
					55,285	27,943
6.	CHARITABLE ACTIVI	TIES COSTS				
	Charitable expenditure				2022	2021
	Animal home costs Establishment costs				£ 301,716 25,898	£ 284,786 25,926
	Support costs				20,760	12,315
	Governance costs				15,022	9,466
					363,396	332,493
	Analysis of total resourc	es expended				
		Staff costs	Other costs	Depreciation	2022	2021
	Cost of generating funds	£	£	£	£	£
	- Shop costs	79,534	90,643	-	170,177	135,869
	Fundraising costsPurchases of goods	-	1,718 2,670	-	1,718 2,670	365 2,021
		79,534	95,031		174,565	138,255
		.,,554				
	Charitable activities					
	Charitable activities -see above	200.382	214.394	28.685	443.461	332.493
	Charitable activities -see above	200,382	214,394	28,685	443,461 618,026	332,493

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2022

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2022 nor for the year ended 31st December 2021.

Trustees' expenses

One trustee (2021 : Nil) received payments of £123 (2021 - £Nil) during the year ended 31st December 2022, for reimbursements of administrative expenses paid.

8. STAFF COSTS

Staff costs

Wages and salaries Social security costs Pension costs Redundancy costs	2022 £ 261,076 14,170 4,672	2021 £ 236,597 11,162 3,664 8,417
	279,918	259,840
Employee information The average no. of	2022 No	2021 No
persons employed during the year was:	<u>15</u>	13

No employee earned remuneration above £60,000 per annum (2021 :Nil).

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

COMPARATIVES FOR THE STATEMENT OF FINANC	IALACIIVIILS		
	Unrestricted	Restricted	Total
	funds	funds	funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	289,823	46,585	336,408
Charitable activities			
General	27,943	-	27,943
Other trading activities	124,923	-	124,923
Investment income	3	-	3
Other income	3,123		3,123
Total	445,815	46,585	492,400
EXPENDITURE ON	120.255		120.255
Raising funds	138,255	-	138,255

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2022

).	COMPARATIVES FOR THE STATEMENT OF FINANCIA	AL ACTIVITIES - Unrestricted funds £	continued Restricted funds £	Total funds £
	Charitable activities			
	General	290,993	20,533	311,526
	Other	20,642	325	20,967
	Total	449,890	20,858	470,748
	NET INCOME/(EXPENDITURE)	(4,075)	25,727	21,652
	RECONCILIATION OF FUNDS Total funds brought forward	1,411,907	2,425	1,414,332
	TOTAL FUNDS CARRIED FORWARD	1,407,832	28,152	1,435,984

10. INDEPENDENT EXAMINERS REMUNERATION

The independent examiners remuneration amounts to an independent examination fee of £636 (2021 £606) and other services of £3,228 (2021 £2,743).

11. TANGIBLE FIXED ASSETS

		Fixtures		
	Freehold	and	Motor	
	property	fittings	vehicles	Totals
	£	£	£	£
COST				
At 1st January 2022	1,218,915	27,498	4,200	1,250,613
Additions	<u> </u>	945	10,895	11,840
At 31st December 2022	1,218,915	28,443	15,095	1,262,453
DEPRECIATION				
At 1st January 2022	237,918	19,441	2,133	259,492
Charge for year	24,378	1,519	2,786	28,683
At 31st December 2022	262,296	20,960	4,919	288,175
NET BOOK VALUE				
At 31st December 2022	956,619	7,483	10,176	974,278
At 31st December 2021	980,997	8,057	2,067	991,121

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2022

12.	STOCKS	2022	2021
	Stocks	£ 5,915	£ 6,117
13.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2022	2021
	Trade debtors	€ 7,435	£ 2,324
	Other debtors	11,611	8,008
	VAT	4,398	7,151
		23,444	17,483
		===	====
14.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2021
		2022	2021
	Toyotion and social sociality	£ 4,526	£ 4,524
	Taxation and social security Other creditors	4,520 22,231	4,324 17,242
	Office electrons		17,242
		26,757	21,766
15.	LEASING AGREEMENTS		
15.	LEASING AGREEMENTS		
	Minimum lease payments under non-cancellable operating leases fall due as follows:		
		2022	2021
		£	£
	Within one year	53,801	15,678
	Between one and five years	176,519	21,162
	In more than five years	18,688	21,000
		249,008	57,840

The total amount of operating lease payments recognised as an expense in the year was £52,427 (2021 £59,795).

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2022

	ANALYSIS OF NET ASSETS BETWEEN	FUNDS		2022	2021
		Unrestricted	Restricted	2022 Total	2021 Total
		funds	funds	funds	funds
		£	£	£	£
	Fixed assets	974,278	~ •	974,278	991,121
	Current assets	376,321	132,512	508,833	466,629
	Current liabilities	(26,757)	132,312	(26,757)	(21,766
	Current naomues				(21,700)
		1,323,842	132,512	1,456,354	1,435,984
•	MOVEMENT IN FUNDS				
			Net	Transfers	
			movement	between	At
		At 1/1/22	in funds	funds	31/12/22
		£	£	£	£
	Unrestricted funds				
	General fund	-	174,161	190,637	364,798
	Designated Fund - CADAC building fund	1,407,832	(269,046)	(179,742)	959,044
	Restricted funds	1,407,832	(94,885)	10,895	1,323,842
	Brighton Neutering Grant	5,551	(3,474)	-	2,077
	SERB for CADAC works	22,601	(20,162)	_	2,439
	Sheppey Branch Merger	-	138,891	(10,895)	127,996
		28,152	115,255	(10,895)	132,512
	TOTAL FUNDS	1,435,984	20,370	<u>-</u>	1,456,354
	Net movement in funds, included in the above	are as follows:			
		Incoming	Resources	Gains and	Movemen
		resources	expended	losses	in funds
		£	£	£	£
	Unrestricted funds				
	em estricted runds				
	General fund	351,457	(177,296)	-	174,161
		351,457 74,245	(177,296) (343,291)		
	General fund Designated Fund - CADAC building fund			<u>-</u>	(269,046)
	General fund Designated Fund - CADAC building fund Restricted funds	74,245	(343,291) (520,587)		(94,885)
	General fund Designated Fund - CADAC building fund Restricted funds Brighton Neutering Grant	74,245	(343,291) (520,587) (3,474)	<u>-</u>	(269,046 (94,885) (3,474)
	General fund Designated Fund - CADAC building fund Restricted funds Brighton Neutering Grant SERB for CADAC works	74,245 425,702	(343,291) (520,587) (3,474) (20,162)	- : - :	(269,046 (94,885) (3,474)
	General fund Designated Fund - CADAC building fund Restricted funds Brighton Neutering Grant SERB for CADAC works PBE Project	74,245 425,702 - - 33,000	(343,291) (520,587) (3,474) (20,162) (33,000)	- - - - -	(269,046 (94,885 (3,474 (20,162
	General fund Designated Fund - CADAC building fund Restricted funds Brighton Neutering Grant SERB for CADAC works PBE Project Sheppey Branch Merger	74,245 425,702 - 33,000 8,128	(343,291) (520,587) (3,474) (20,162) (33,000) (18,443)	- - - - 149,206	(269,046 (94,885 (3,474 (20,162
	General fund Designated Fund - CADAC building fund Restricted funds Brighton Neutering Grant SERB for CADAC works PBE Project	74,245 425,702 - - 33,000	(343,291) (520,587) (3,474) (20,162) (33,000)	- - - - 149,206	174,161 (269,046) (94,885) (3,474) (20,162) - 138,891
	General fund Designated Fund - CADAC building fund Restricted funds Brighton Neutering Grant SERB for CADAC works PBE Project Sheppey Branch Merger	74,245 425,702 - 33,000 8,128	(343,291) (520,587) (3,474) (20,162) (33,000) (18,443)	- - - 149,206 - 149,206	(269,046 (94,885 (3,474 (20,162

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2022

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/1/21 £	Net movement in funds £	Transfers between funds	At 31/12/21 £
Unrestricted funds				
General fund	-	133,838	290,572	424,410
Designated Fund - CADAC building fund	1,411,907	(137,913)	(290,572)	983,422
	1,411,907	(4,075)	-	1,407,832
Restricted funds				
Grant Support Adoption for Pets	2,425	(2,425)	-	_
Brighton Neutering Grant	-	5,551	-	5,551
SERB for CADAC works		22,601		22,601
	2,425	25,727		28,152
TOTAL FUNDS	1,414,332	21,652		1,435,984
		<u></u>		

Comparative net movement in funds, included in the above are as follows:

Incoming resources £	Resources expended £	Movement in funds £
~	2	
312,095	(178,257)	133,838
133,720	(271,633)	(137,913)
445,815	(449,890)	(4,075)
-	(2,425)	(2,425)
6,000	(449)	5,551
40,585	(17,984)	22,601
46,585	(20,858)	25,727
492,400	(470,748)	21,652
	resources £ 312,095 133,720 445,815 6,000 40,585 46,585	resources £ expended £ 312,095 (178,257) 133,720 (271,633) 445,815 (449,890) - (2,425) 6,000 (449) 40,585 (17,984) 46,585 (20,858)

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2022

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

		Net	Transfers	
		movement	between	At
	At 1/1/21	in funds	funds	31/12/22
	£	£	£	£
Unrestricted funds				
General fund	-	307,999	481,209	789,208
Designated Fund - CADAC building fund	1,411,907	(406,959)	(470,314)	534,634
	1,411,907	(98,960)	10,895	1,323,842
Restricted funds				
Grant Support Adoption for Pets	2,425	(2,425)	-	-
Brighton Neutering Grant	-	2,077	_	2,077
SERB for CADAC works	-	2,439	_	2,439
Sheppey Branch Merger	-	138,891	(10,895)	127,996
	2,425	140,982	(10,895)	132,512
TOTAL FUNDS	1,414,332	42,022	-	1,456,354

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming	Resources	Gains and	Movement
	resources	expended	losses	in funds
	£	£	£	£
Unrestricted funds				
General fund	663,552	(355,553)	-	307,999
Designated Fund - CADAC building fund	207,965	(614,924)	-	(406,959)
	871,517	(970,477)	-	(98,960)
Restricted funds				
Grant Support Adoption for Pets	-	(2,425)	-	(2,425)
Brighton Neutering Grant	6,000	(3,923)	-	2,077
SERB for CADAC works	40,585	(38,146)	-	2,439
PBE Project	33,000	(33,000)	-	-
Sheppey Branch Merger	8,128	(18,443)	149,206	138,891
SERB grant re Retaining Wall	22,360	(22,360)	_	_
				
	110,073	(118,297)	149,206	140,982
				
TOTAL FUNDS	981,590	(1,088,774)	149,206	42,022

The Designated Fund - CADAC building fund is the income received in grant funding from the national RSPCA as well as donations to help run the animal centre at Haseden Farm and the relating costs to run the centre including veterinary fees and drugs as well as wages and other related operating costs.

There are various restricted funds as detailed in the table above.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2022

18. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £4,672 (2021 - £3,664).

The amount payable at the year end was £1,065 (2021 - £926).

19. CAPITAL COMMITMENTS

20. RELATED PARTY DISCLOSURES

The charity received £92,872 (2021 £72,402) from the national RSPCA door to door share.

It did not receive any grants from RSPCA HQ this year (2021: £Nil).

During the year £81,860 (2021: £98,585) was received from other RSPCA Branches of which £71,860 (2021: £49,085) were Restricted Funds.

21. VOLUNTARY HELP

The charity received voluntary help from the public for the raising of funds and also with the direct care of animals.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS	_	-
Donations and legacies		
Contributions from RSPCA Inspector	92,872	72,402
Donations, collections and other voluntary		
income	61,203	35,224
Gift aid	4,217	4,829
Legacies and bequests	1,000	21,698
Grants	45,539	202,255
	204,831	336,408
Other trading activities		
Fundraising events	1,586	2
Shop income	227,242	124,921
	228,828	124,923
Investment income		
Deposit account interest	246	3
Charitable activities		
Subscriptions	309	289
Re-homing and treatment income	54,976	27,654
	55,285	27,943
Other income		
Gain on sale of tangible fixed assets	-	3,123
Total incoming resources	489,190	492,400
EXPENDITURE		
Raising donations and legacies		
Fundraising costs	1,718	365
Other trading activities	2 (70	2.021
Purchases of goods for resale	2,670	2,021
Shop wages	79,534	57,002
Other shop expenses	90,643	78,867
	172,847	137,890

This page does not form part of the statutory financial statements

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2022

	2022	2021
	£	£
Other trading activities Charitable activities		
Veterinary fees and drugs	60,724	33,726
CADAC and coordinator wages	200,382	202,838
Other CADAC operating costs	120,675	48,222
Freehold property	24,378	24,378
Fixtures and fittings	1,520	1,548
Motor vehicles	2,787	814
Wilder Vehicles		
	410,466	311,526
Other		
Postage, printing, stationery and advertising	1,170	831
Motor expenses	12,061	4,372
Sundries	229	3,184
Bank and credit card charges	4,513	3,114
Accountancy	4,465	1,615
Legal fees and subscriptions	10,557	6,406
Consultancy fees	<u>-</u>	1,445
	32,995	20,967
Total resources expended	618,026	470,748
Net (expenditure)/income before gains and	·	
losses	(128,836)	21,652
Realised recognised gains and losses		
Realised gains/losses on assets received from		
RSPCA Sheppey branch	149,206	
Net income	20,370	21,652

This page does not form part of the statutory financial statements