



# **Pendle Community Church**

## **Annual Accounting Statement**

**For the twelve months ending 31 December 2022**

Registered charity number: 1051863  
Charity Name: Pendle Community Church

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## Legal and Administrative Information

Legal Charity Name:	Pendle Community Church
Known as:	Pendle Community Church
Charity Web Site:	<a href="http://www.pendlecommunitychurch.org.uk">www.pendlecommunitychurch.org.uk</a>
Registered charity number:	1051863
For financial year commencing:	1 January 2022
For financial year ending on:	31 December 2022
Charity's Principal Address:	Trinity House, 155 Scotland Road, Nelson, BB9 7YS
Trust bankers:	Barclays - Burnley, St James Street Branch
Independent Examiner	Grace Accounting, Coventry <b>::Grace Accounting</b>

# Trustees' Annual Report

## Report to the trustees of Pendle Community Church

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The Trustees present their annual report together with the financial statements for the twelve months ended 31 December 2022.

The charity carries out its activities under the banner of Pendle Community Church.

### Reference and Administrative Information

**Governing Document:** The objectives, organisation, management and operations of the Pendle Community Church are governed by a deed of trust, the original of which is held at Assemblies of God Property Trust in Mattersey, dated 29th November 1993.

**Fellowship relationship:** Pendle Community Church remains in relationship and fellowship with the churches forming Assemblies of God in Great Britain and Ireland whose office is located at Gf/FI2 No.1-2 The Cottages, Deva Centre, Manchester, England, M3 7BE.

The principal address and other statutory information about the charity is listed on the contents page.

**Holding Trustees:** The management of the trust is by a church council which has the power, by simple majority vote, to appoint holding trustees who stand possessed of all the property of the trust.

Name	Office (if any)	Dates acted, if not for whole year	Name of person entitled to appoint trustees
Anthony Howarth	Church Council / Holding Trustee		Church Council
Paul A Diorio	Church Council / Treasurer / Holding Trustee		Church Council
Gill Chapman	Church Counsel / Holding Trustee	Until 10 January 2022	Church Council
David Street	Holding Trustee	Until 21 August 2022	
Shawn Parker	Holding Trustee	Until 18 March 2022	
Gary John Fuller	Church Counsel / Holding Trustee	Added 28 July 2022	Church Council

New Trustees are made aware of the work of the charity ahead of joining the board. This includes being fully briefed about the vision and purpose of the charity and being given information on the role of a trustee.

**Accounts Preparation:** The accounts are prepared on a Receipts and Payments Basis

# Trustees' Annual Report

## Report to the trustees of Pendle Community Church

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### Risk Management

Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Due to the current size of the charity, the trustees believe the risks to the charity to be small.

Controls used by the charity include:

- Formal agendas for all Board activities
- Strategic planning, budgeting and management accounting
- Formal written policies
- Memorandums of Understanding with partner organisations
- Clear authorisation and appraisal levels

### Charitable Objectives

The main objects of the trust remain those of the proclamation and furtherance of the Christian gospel message.

In detail, the objectives are classified as follows:

- To advance the Christian faith in accordance with the statement in such ways and in such parts of the United Kingdom or the world as the church council from time to time may think fit;
- To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including the provision of counselling and support in such parts of the United Kingdom or the world as the church council from time to time think fit;
- To advance education in such ways and in such parts of the United Kingdom or the world as the church council from time to time may think fit.



# Trustees' Annual Report

## Report to the trustees of Pendle Community Church

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### Activities and achievements of the charity during the year

Activities during the year included weekly Sunday meetings, youth work, home group meetings, children's group and counselling services, pastoral care and social gatherings.

The church:

- Invested in equipment so we were able to continue to livestream our services even after the resumption of in-person services on Sunday.
- Ongoing charitable initiatives in the local community.
- Offering free or low cost counselling through the Life Changing Counselling Centre for clients in Pendle.
- Support offered for individuals through 1 to 1 mentoring and personal development reflecting primarily on spiritual growth.
- Spiritual training day arranged at a local Christian conference centre.
- Youth weekend away arranged at a local retreat centre with guest Christian speakers.

#### Public Benefit 2022

In line with our charitable objectives the primary function of the charity as a church in the local community was met as we endeavoured to continue the regular church services including Sunday services which have also been streamed live. We also were able to continue smaller group meetings including youth and children's meetings and home groups.

Our pastoral care provision was expanded so that all church members, their families and those identified to us as in need of pastoral care in the community were able to be contacted and their needs assessed and where possible met by the church. As a church and charity we made every effort to make sure we stayed in contact with all those in our care primarily by phone or visitation.

We were also able to make a significant gift to Ukraine via our overseeing body AOG UK.

Another service we were able to continue offering was counselling offered to those who are members of the church and those outside the church referred to us by outside organisations. This was a vital service and a lifeline to many.

The public benefit of the charity during this period was to provide regular contact and opportunities for people both members and non-members to join in church services and group meetings. Also the provision of pastoral care, counselling support and practical provision was a great help to many.

#### Charitable Objectives

The Leadership team feels that over the past year we have fulfilled our charitable objectives in that the Church is a healthy community promoting a safe Church culture where the congregation is encouraged to grow in their Christian faith.

### Financial Review

#### Principal Funding Sources

Total restricted and unrestricted gifts and receipts to the charity decreased by 12.8% in the year to £60,112 (2021: £68,923). Unrestricted income increased 15% to £58,052 (2021: £68,508), the reduction primarily a reduction in the amount of other income. Core income from tithes and offering decreased 4% to £47,414 (2021: £49,293). Restricted income increased to £2060 (2021: £415) relating to missions work.

# Trustees' Annual Report

## Report to the trustees of Pendle Community Church

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Total restricted and unrestricted expenditure increased 7% to £65,408 (2021: £61,208). Unrestricted expenditure relating to Charitable Activities increased 5% to £62,234 (2021: £59,508) with restricted expenditure increasing to £3,174 (2021: £1,700) relating to missions and relief work.

The charity ended the financial year with a small net deficit of £4,182 (2021: surplus £9,785). Unrestricted cash reserves decreased to £23,519 (2021: £27,701), and restricted cash reserves decreased to £Nil (2021 -£1,114).

Pendle Community Church owns the freehold property of Trinity House, 155 Scotland Road, Nelson BB9 7YS. This last open market valuation was undertaken on 29 November 2018 by LeaHough Chartered Surveyors. The building was valued at £180,000. There is no mortgage, or any other liabilities secured against the building.

### Investment Policy

Aside from building and retaining a prudent amount in reserves each year, most of the Charity's funds are to be spent in the short term to meet the charities objectives. Where surplus funds are held over, these will be held on deposit within the Charity's main banking facilities. If substantial funds are built up ahead of being deployed to outwork the Charity's objectives, the trustees will give consideration to low risk bank overnight depositary facilities.

### Reserves Policy

The church seeks to be prudent with its finances and is aware of the possibility of fluctuations in its income. It also wishes to have funds in reserve to take advantage of opportunities that arise to expand the work or respond to emergency needs as they arise.

For this reason, the Trustees deem it wise to set aside funds equivalent to at least three months average running costs at this time. In order to ensure that funds are kept at this level the Trustees have agreed to set aside, when appropriate, any surplus income and pay it into deposit or other easily accessible account. At present, the charity has in reserve the equivalent of five months discretionary expenditure. The level of reserves is monitored regularly at the Trustees meetings.

The board of trustees have approved the report above.

Signed: P A Diorio

Full Name: Paul A Diorio

Position: Treasurer

Date: 28 May 2023



# Independent Examiners Report on the Annual Accounts

## Report to the trustees of Pendle Community Church

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Registered Charity number: 1051863

For accounts covering twelve-month period ended: 31 December 2022 prepared on a Receipts and Payments basis.

### Respective responsibilities of trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to: examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached."

In connection with my examination, no other matter, except that referred to in the above paragraphs, have come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

(a) to keep accounting records in accordance with section 130 of the 2011 Act; and

(b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Grace Accounting

Date: 17 April 2023

Address: Grace Accounting, Ryton on Dunsmore, Warwickshire

 **Grace Accounting**



# Accounting Statement

For the 12 month period to 31 December 2022

## Section A

## Unrestricted Funds

### Incoming Resources

		Year Ended		Year Ended	
		2022	2022	2021	2021
Income from Charitable Activities	Gifts Tithes & Offerings	47,414		49,293	
	Income Tax Recovered on Gift Aid	7,255		6,387	
	Undesignated Missions Giving	0		0	
	Income from Fundraising	0		0	
	Other	1,539	56,208	9,300	64,980
Activities for generating funds	Counselling Services - Fees	1,825		3,485	
	Transfer of assets	0	1,825	0	3,485
Other Receipts	Sundry Income	0		42	
	Bank Interest Received	19		1	
	Income from Sale of Assets	0	19	0	43
TOTAL RECEIPTS			58,052		68,508

### Resources Expended

		2022	2022	2021	2021
Charitable Activities					
Ministry & Mission Payments	Ministry Salaries & Pension	32,587		32,445	
	Other Direct Ministry Expenses	2,187		2,098	
	Guest Speakers	775		100	
	Evangelism	500		472	
	Miscellaneous Ministry	2,463		3,686	
	Missions Support & Trips	570		0	
	AoG and EA Subs	845	39,927	813	39,614
Payments for Administration, Property, Publicity and Management	Church Office Expenses	1,334		2,738	
	Telephone	995		906	
	Rent, Rates, Light & Heat	6,463		4,448	
	Equip't Repair & Maintenance	2,262		380	
	Cleaning	437		1,058	
	Catering & kitchen Expenses	1,162		512	
	Legal & Accounting Charges	833		852	
	Insurance	2,466		2,487	
	Bank charges	95		95	
	Miscellaneous Expenses	2,775	18,822	2,620	16,096
Other Payments	Purchases of functional assets		1,551		1,973
Total Payments related to Charitable Activities			60,299		57,683
Activities for generating funds					
Counselling Services	Running costs - LCC	1,935		1,825	
	Other		1,935		1,825
Net Surplus / (Deficit)			(4,182)		9,000
Transfers to Restricted Funds			0		(785)
Cash Funds last year end			27,701		19,486
Cash Funds this year end			23,519		27,701

The notes on page 11 form part of these financial statements



# Accounting Statement

For the 12 month period to 31 December 2022

Section B		Restricted Income Funds			
Receipts		2022	2022	2021	2021
Gifts & Voluntary Receipts	Missions Gifts & Donation	2,060		415	
	Other Designated Receipts				
			2,060		415
Receipts from Charitable Activities	Life Change Counselling Services	0		0	
	Other	0		0	
			0		0
Receipts earned from assets	Proceeds from Sale of Assets	0		0	
			0		0
Other Receipts	Bank Interest Received	0		0	
			0		0
TOTAL RECEIPTS			2,060		415
Payments		2022	2022	2021	2021
Ministry & Mission Payments	Costs of Ministry Support	0		0	
	Gifts to Missions & Relief Work	3,174	3,174	1,700	1,700
Expenses - Charitable Activities	Miscellaneous Expenses	0	0	0	0
TOTAL PAYMENTS			3,174		1,700
Net Surplus / (Deficit)			(1,114)		(1,285)
Transfers from General Funds			0		785
Cash Funds last year end			1,114		1,614
Cash Funds this year end			0		1,114

The notes on page 11 form part of these financial statements

# Accounting Statement

For the 12 month period to 31 December 2022

## Section C

## Endowment Funds

*The Charity does not have any Permanent or Expendable Endowment Funds*

## Section D

## Statement of Assets and Liabilities at 31st December 2022

### Cash Funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash in Hand	0	0	0
Balances held in Bank Account	915	0	0
Balances held in Deposit Accounts	19,653	0	0
Balances held in Life Change Counselling	2,950	0	0
<b>Total Cash Funds</b>	<b>23,519</b>	<b>0</b>	<b>0</b>

### Other Monetary Assets

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Gift Aid Tax Claim Due for Repayment	1,956	0	0
Other Debtors & Prepayments	0	0	0
<b>Total Other Monetary Assets</b>	<b>1,956</b>	<b>0</b>	<b>0</b>

### Investment Assets

	Fund to which it belongs	Cost	Current Value
Term Deposits		0	0
Other Investments		0	0
<b>Total Investment Assets</b>		<b>0</b>	<b>0</b>

### Assets Retained for Charity's own use

	Fund to which it belongs	Cost	Current Value
Land and Buildings	General Fund	180,000	180,000
Plant and Equipment	General Fund	0	0
Fixtures and Fittings	General Fund	14,296	4,332
Computer Equipment	General Fund	4,292	1,129
<b>Total Retained Assets</b>		<b>198,588</b>	<b>185,461</b>

### Liabilities

	Fund to which it belongs	Amount due within one year (Current)	Balance due after one year (Long Term)
Unpaid Income Tax & N.I. due	General Fund	0	0
Suppliers Accounts Due	General Fund	0	0
Independent Examiners Account Due	General Fund	375	0
Outstanding Mortgage on Property	General Fund	0	0
Other Liabilities	General Fund	0	0
<b>Total Liabilities</b>		<b>375</b>	<b>0</b>

# Notes to the Financial Statements

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## **1. Accounting Policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

### **a. Basis of accounting**

The accounts have been prepared on a receipts and payments basis

### **b. Fund accounting**

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

# **Pendle Community Church**

[www.pendlecommunitychurch.org.uk](http://www.pendlecommunitychurch.org.uk)