



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01 October 2021 To 30 September 2022

Charity name: Coleridge Families

Charity registration number: 1001997

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objective of Coleridge Families is to advance the education of the pupils of Coleridge Primary School in the London Borough of Haringey by providing and assisting in the provision of facilities for education at the school (not normally provided by the Education Authority). As an ancillary thereto and in furtherance of this object Coleridge Families may:</p> <p>A) encourage co-operation between the staff, parents and all others associated with the school;</p> <p>B) engage in activities (including fund-raising activities) which support the school and advance the education of the pupils attending it; and</p> <p>C) encourage parents to be interested in the education of their children and the activities of the school.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Several events and projects took place throughout the year, as more in-person events became possible again after the COVID pandemic including:</p> <ul style="list-style-type: none"> • Fireworks Night • Summer Fair • Book Swap Festival • Silent Auction • Christmas Card Project • Christmas Puddings • The Coleridge Storybook • Cake sales to raise money for Red Cross and victims of war in Ukraine <p>Money was spent on particular projects identified in collaboration with the school,</p>

		<p>including reading corners, book bags and an allotment project.</p> <p>Coleridge Families collects donations via the Coleridge Voluntary Fund, which is passed directly to the school with Gift Aid claimed on donations where possible.</p> <p>Coleridge Families sells merchandise, some of which raises money specifically for Year 6 activities (for example Leavers Hoodies), and some of which contributes to general funds raised.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>2021/2022 was another year of significant donations by parent community towards the Coleridge Voluntary Fund (CVF). We received c. £54,500 in donations towards that appeal. The amount, however, was significantly down on previous year (c.£99,300) due to many significant regular donors have left the school, and the uptake among new families was very low, reflecting changing economic climate and demographic of the school community.</p> <p>Coleridge Families embarked on reviving many well-loved community fundraising events, starting with Coleridge Fireworks – first whole school, in person event since the pandemic. The event was very well attended – with tickets being sold out. The event raised c.£8,200.</p> <p>School's Christmas Play production faced significant challenges that year due to Covid outbreaks across many classes. The performances managed to go ahead, however many children ended up missing out on their individual performance. We think this had a significant impact on School Play DVD/Download sales, which were significantly down on previous years.</p> <p>In early spring, as Covid restrictions were easing again and in response to school's request for support, we launched our first ever Reading Festival, culminating with a Book Swap Event in late March and publishing Coleridge Story Book. Although the main purpose of the Reading Festival was to help promote reading for pleasure across the school, we also ran a fundraising campaign alongside, raising close to £7,000 towards new Reading Corners in classrooms.</p>

		<p>2022 saw the beginning of the war in Ukraine, many people within the school community were inclined to help and raise funds towards the victims of war in Ukraine and across other conflicts. Several cake sales took place in the spring of 2022, with CF providing operational support to parents leading those. They resulted in £1,800 being raised towards Red Cross and ICRC (Ukraine appeal).</p> <p>June saw first post-pandemic Summer Fair. The event was very well attended and raised c.£7,000 (excluding silent auction, which raised close to £6,000). It was the first event where CF introduced tokens as payment currency for games, drinks and food at the fair.</p> <p>Throughout the year CF remained committed to working in partnership with the School and the governing body, focusing on involvement and participation. All the events were very well attended. CF remained committed to supporting families that are less well off, by providing free tickets to events and tokens for activities for the children eligible to Free School Meals. Introduction of tokens in particular had a very positive effect on uptake and participation of families who might otherwise choose not to. Book Swap event was accessible to all, offering free workshops and books to all attending while focusing on promoting one of school's key objectives for the year.</p> <p>The accounts presented in this report have been approved by the membership at an AGM held in February.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<p>Coleridge Families does not have any paid employees. All the committee members are volunteers, including the school's Head Teacher who acts in voluntary capacity for Coleridge Families.</p> <p>Events carried out in the year are staffed by parents of children at the school who volunteer their time. A network of class representatives (Reps) also volunteer to serve as a link between school and parents via WhatsApp throughout the year.</p>
Other		<p>Coleridge Families is a very inclusive PSA. Involvement in event organisation is encouraged by an allocation of 1 fundraising event to each year group.</p> <p>The aims and ethos of CF as a parent-staff association and registered charity is to work in partnership with the School and Governors towards a whole school community with the key elements being involvement and participation from all and keeping all events accessible to all families. It has as an equal aim fundraising to provide the extras to advance the education of the children by providing facilities at the school that the Local Authority does not normally provide.</p>

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>What did the charity fund in 2021/2022</p> <p>Coleridge Families ('CF') launched a 'Reading Corners Appeal' that ran throughout the academic year. All the funds raised during all major events that academic year were raising money towards that appeal. It resulted with £28,182 being put aside towards purchasing new display shelving and sitting areas for classrooms alongside new books. The school comprises of 28 classrooms across Reception and Y6, plus Nursery and Rainbow Class. The new books were purchased by the school in June 2022, and new reading corners for Y3 and Y4 were ordered over the summer of 2022. With more orders to follow next year.</p> <p>To further promote reading across the school community, CF ran its first</p>

		<p>community festival – Book Swap in March 2022. The event focused on promoting reading for pleasure, as well as writing stories and poems. The Book Swap event cost c. £900 which was covered by donations on the day. We also launched our first ever Story Book – put together for Story and Poem competition, comprising over 240 entries from Coleridge pupils. The Story Book print costs were c.£4,000. Most of the printing costs were recovered through book sales, however, books were offered at a discount to Families eligible for Free School Meals, and we also provisioned to supply classrooms with free copies of the book.</p> <p>CF purchased 26 fans for the school ahead of the heatwave in the summer of 2022 at a cost of £1,820.</p> <p>CF also funded the creation of an allotment within Y6 playground at a cost of £1,743.</p> <p>As in previous years CF funded book bags for Reception children (£767) and Christmas gifts (for all the Nursery to Y2 children) and parties (supplied food and drink to all the Year groups, cost £631)</p> <p>CF funded outdoor materials for Reception classes at a cost of £941.</p> <p>Looking ahead, the charity has earmarked c. £87,000 for specific grants to Coleridge Primary School:</p> <ul style="list-style-type: none"> - c. £8,600 towards Coleridge Voluntary Fund (incl. Gift Aid) - c. £11,600 towards Learning Enhancement Fund. These funds will be deployed when needed to fund areas of the School Development Plan (SDP). Some money will also be used to cover essential school running costs, for example educational resources and premises costs. The Resources Committee of the school's Governing Body will scrutinise spending and will hold the Senior Leadership Team to account, ensuring that the fund is appropriately spent to provide maximum impact.
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		<ul style="list-style-type: none"> - £17,000 to continue planned redevelopment of the playground areas, making this a safer and more useful area for children - c.£28,000 to be spent on reading corners across the school - There is £10,000 held aside to replace the turf on the multi-use games area (sports pitch) - £1,500 dedicated to projects to improve the air through the students Clean Air Coleridge project. - c. £200 towards sensory items in school's Rainbow classroom
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>See page 12 for the summary of the charity's financial activities over the year and the position at 30 September 2022.</p> <ul style="list-style-type: none"> The total income recorded in the accounts for 2021-22 was £135,338 The total expenditure recorded in the accounts for 2021-22 was £214,519 <p>An Independent Examiner has reviewed the accounts and the resulting report is included on page 13-14.</p> <p>It may be noted that the charity held funds raised for the Coleridge Voluntary Fund, that were to be passed directly to the school.</p> <p>The funds available for the charity to spend once all funds restricted for specific purposes or projects has been set aside is detailed on page 12.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Coleridge Families keeps a minimum of £8,000 in reserve to deal with unexpected costs and cash flow. Large expenditure plans are discussed at the AGM with ongoing expenditure discussed in open committee meetings.
Amount of reserves held	Para 1.22	£8,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Coleridge Families
Other name the charity uses	

Registered charity number	1001997
Charity's principal address	Coleridge Primary School Crouch End Hill LONDON N8 8DN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ayla Us	Co-Chair	01/10/2021-08/04/2022	Coleridge Families AGM
2	Joanna Shakhmin	Co-Chair	01/10/2021-30/09/2022	Coleridge Families AGM
3	Andrew Day	Secretary	01/10/2021-30/09/2022	Coleridge Families AGM
5	James Merryweather	Co-Treasurer	01/10/2021-30/09/2022	Coleridge Families AGM
6	Kai Simmons	Co-Treasurer	01/10/2021-30/09/2022	Coleridge Families AGM
7	Cristina Aldea	Co-Treasurer	01/10/2021-30/09/2022	Coleridge Families AGM
8	Marielle Drier	Co-Treasurer	01/10/2021-30/09/2022	Coleridge Families AGM
9	Enrico De Vita	Co-Treasurer	01/10/2021-04/07/2022	Coleridge Families AGM
10	Cindy Dos Santos		01/10/2021-30/09/2022	Coleridge Families AGM
11	Nora Zeidan		01/10/2021-30/09/2022	Coleridge Families AGM
12	Georgina Norton	Link Governor	01/10/2021-28/04/2022	Coleridge Families AGM
14	Victoria Roberts		01/10/2021-30/09/2022	Coleridge Families AGM
15	Susan Jones		01/10/2021-30/09/2022	Coleridge Families AGM
16	Melanie Solomou		01/10/2021-30/09/2022	Coleridge Families AGM
17	Sarah Wiley		01/10/2021-30/09/2022	Coleridge Families AGM
18	Morinade Akinbobola		01/10/2021-08/03/2022	Coleridge Families AGM
19	Kirika Bhatti		01/10/2021-08/03/2022	Coleridge Families AGM
20	Leon Choueke	Head of Coleridge Primary	01/10/2021-30/09/2022	Coleridge Families AGM

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joanna Shakhmin	Kai Simmons
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	24 th July 2023	

2021-2022 CF Accounts – Income and Expenditure

Receipts	Total	Expenses	Total
Donations CVF	£54,565	2020/21 Prior Year CVF	-£99,343
Gift Aid	£14,421	Sensory Items	-£4,205
SUBTOTAL	£68,986	SUBTOTAL	-£103,548
Coleridge Fireworks Income	£14,514	Donations CVF 2021/22	-£50,923
Year 6 Income	£13,874	Gift Aid	-£17,284
Summer Fair Income	£10,789	SUBTOTAL	-£68,207
Reading Corners Appeal	£6,995		
Silent Auction	£5,920	Year 6 Expenses	-£12,267
Coleridge Storybook Sales	£3,085	Coleridge Fireworks Expenses	-£6,293
General CF Donations	£2,933	Coleridge Storybook printing costs	-£4,179
Coleridge Families Shop Income	£2,620	Summer Fair Expenses	-£3,743
Bookswap Festival Income	£1,444	Coleridge Families Shop Expenses	-£2,962
Cake Sale for Ukraine	£1,268	Fans for School	-£1,820
Christmas Card Project Income	£1,212	Allotment Expenses	-£1,743
Cake Sale for Red Cross	£539	General Expenses	-£2,546
Easy Fundraising	£474	Donation to ICRC	-£1,322
Amazon Smile	£382	Expenses relating to 20/21 academic year	-£1,210
Bank Interest	£35	Coleridge Families Running Subscriptions	-£1,024
Other	£267	Outdoor materials for Reception classes	-£941
SUBTOTAL	£66,351	Coleridge Book Bags	-£767
		Christmas Gifts	-£631
		Bookswap Expenses	-£918
		Curriculum Books	-£292
		Other	-£106
		SUBTOTAL	-£42,764
Grand Total	£135,338	Grand Total	-£214,519

2021-2022 CF Accounts – Cashflow, Balance and Remaining Available to Spend

Item	Amount	Comment
Opening 01-Oct-21	198,732	Total bank balances
CVF Receipts + Gift Aid	68,986	
Fundraising - 2021/22	66,351	
Expenditures - relating to Prior Year	-103,548	
Expenditures - relating to 2021/22 CVF + Gift Aid	-68,207	
Expenditures relating to fundraising / events / other	-42,764	
Closing Balance	119,550	Current Closing Balance
Amounts Held Aside	87,303	See Detailed Section
Remaining Available To Spend	32,247	Bank Balance, less committed expenses & reserve

2021-2022 CF Accounts – Detail of Amounts Held Aside

#	Description	Amount
1	CVF - Coleridge Voluntary Fund	£ 3,643
2	CVF - Coleridge Voluntary Fund Gift Aid	£ 4,960
3	LEF - Learning Enhancement Fund	£ 11,636
4	Playground	£ 17,000
5	MUGA Replacement Fund	£ 10,000
6	Clean Air Coleridge	£ 1,500
7	Sensory Things	£ 236
8	Book Corners	£ 28,182
9	Y6 fundraising	£ 1,607
10	Red Cross Cake Sale	£ 539
11	CF Capital Reserve	£ 8,000
	Grand Total	£ 87,303



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Coleridge Families

On accounts for the year
ended

30 September 2022

Charity no
(if any)

1001997

Set out on pages

12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 09 / 2022**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

6 July 2023

Name:

Wojciech Bartosz Trzcinski MA MRes ACMA FCMA

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Management Accountants Member 1-5TVBYN

Address:

Flat 133 Galleria Court

Pennack Rd

London SE15 6PY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.