

Annual Report and Financial Statements of the Parochial Church Council of St Bartholomew's Church Tong

For the year ended 31st December 2022

Charity registration number 1192842

**The Parochial Church Council of St Bartholomew's, Tong
Trustees' Annual Report for the year ended 31st December 2022
Charity registration number 1192842**

Objectives and Activities

The Parochial Church Council of Tong (the PCC) has the responsibility of co-operating with the minister in charge, the Reverend Thorneycroft, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social, and ecumenical. The PCC is also spiritually responsible for the maintenance of the church.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Tong. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach non church members of the community.

Public Benefit

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Tong, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole

Vicar's Report 2022

It has been a momentous year in some ways nationally which naturally affect the local scene; first there was the **Platinum Jubilee** to mark 70 years of Queen Elizabeth on the throne and we celebrated with a parish lunch; in September **the Queen died** and we mourned with the tolling of the Great Bell; we have also officially ended all the Covid 19 restrictions and re-introduced the chalice at Communion - and we have noted the coming and going of 3 prime ministers! In addition, the economy had taken a nosedive and our Food Bank is in more demand than ever but all sections of society are reacting to the cost of living crisis which has been driven by the hike in energy costs largely due to the war in Ukraine which began with an unprovoked attack by Russia in February. These have all been the subjects of our intercessions.

Funerals, Burials, Cremations: In January I attended the funeral of the oldest member of our congregation, Gwen Myerscough, in Liverpool cathedral where she had worshipped and been a support for seven decades, until she came to be cared for by her son Fred and his wife, Diane. We buried her ashes in Tong on her 108th birthday. There have been 5 church funerals and burials, (3 new graves and 2 re-opened), 3 cremations of people with Tong connections, 4 further cremations 'outside', one church service followed by cremation and one double Memorial service for a wife who died early in the pandemic and her husband who followed her after it was over. With Gwen, four burials of ashes in the churchyard. I also conducted a Memorial service in the Golden Chapel for a lady who had committed suicide from the M 54 bridge for her distressed son.

Weddings and Baptisms: Marriages in church were more numerous this year: 8 couples at Tong and two in Shifnal and the bellringers also rang for Viscount Newport's wedding although the ceremony was in Weston. Ten infants were baptised including the twin grandchildren of one Church Warden and the American granddaughter of our other Church Warden. It must be admitted that 3 of those families came from a nearby parish because of the delay in getting their children baptised while they were still infants. It is always nice to welcome back the offspring of couples who were married in church, and we had two of those.

Being so close to RAF Cosford brought us a bonus in 2022 as the **Revd Jesse Holland** and his wife and three big sons came to worship with us and it was good to hear Jesse preach - without a note and just the Bible in his hand - and he was prepared to stand in for me when I was away. At our Bank Holiday Evensong, The Ven John Hall, a former vicar here and archdeacon of Salop, gave a rousing sermon. That service was further enhanced by St. Andrew's choir.

Bells: During the year the Tower Captain, Rex Edwards, stepped down and we made a presentation of a watch for his long service. Phil Murphy has taken over and

one new rope has been fitted and one spliced. The established ringers are very competent, and some others are coming along to learn.

Organ: We have again had a throughput of organists for whom we are very grateful, but the star prize goes to Ruth Pilsbury who plays month in month out, though we try to give her one Sunday off regularly. It is more difficult to organise a seamless rota with more than one organist and I anticipate there may be a day when no one turns up to accompany the singing.

Zooming: One of the things we have learnt due to Covid 19 is how to meet each other online via Zoom and although not as satisfactory as in person, it does cut down on a lot of travelling, so, for example, the renewal of our Safeguarding training is now done electronically, but I am pleased that our PCC meetings have been able to resume in person.

Architect's Plans: Regarding the building, especially the provision of toilets, Tim Ratcliffe has taken over as our architect, though the glass doors were installed (finally) under the auspices of Donald Insall. After such a long wait it has been a disappointment that they need adjustment to prevent them coming open all the time. This is not yet solved but is in the hands of Insalls and Treasures the contractors. In February we agreed with the architect that he would draw up an extension on the north side with access through the 'Door of excommunication'. We put in a faculty application to that end, but many months later and there seemed to be little progress, though we had had to wait for a detailed pew appraisal which eventually arrived. With the passage of time the north side extension seemed less appealing, and we returned to another option - a lightweight extension through the West doors to be made of oak and glass. This got a unanimous vote a week into the New Year 2023, partly because members of the PCC are so tired of the whole thing, partly because with increased number of visitors, the toilets are such an obvious necessity and partly because if the west end extension is ever not required, it can be removed with no detriment to the 15th century church. It has been agreed that the kitchen part of the arrangement will remain where it has been for the past 30 years viz inside the northwest corner near the font but with the addition of running water, a sink with drain and storage.

Visitors have increased in number because of an advertising campaign in the local "Connect Pages" (60,000 homes) for 3 months. There have been **tours** for over 700 quite apart from casual visitors for which we have to thank Christine Deane who does all the bookings, and all the organising of helpers, buying of food and supplying lunches and teas in the Village Hall. It is a lot of work, and I am immensely grateful to her for boosting our income by over £6,000. I also much appreciate the work of the guides - Sandra Owen is new to the team this year - but Robert Parry does the bulk of them including Heritage Tours in September which are advertised nationally.

Other things to mention: **Airband** was installed thanks to some negotiations on our behalf by Philip Hutchinson, though it is still difficult to receive a signal inside the building.

The clock workings have had to have a makeover at considerable cost, much of which has been borne by the Parish Council, since for historical reasons it is a parish clock sited on the church.

The almshouses are in a parlous condition and the permission awaited to sell them is in the hands of the Charity Commissioners but is a very long time coming.

The Bradford Estate has organised for **the Justice Department** to do work on the fencing at the bottom of the churchyard.

The Website has been kept up to date by David Alcock and is a very good advertisement. He has, with the connivance of Rob Stallard, incorporated the "Discovering Tong" website (based on Robert Jeffery's book). The spin-off of that merger is that we will be responsible for mailing out any book purchases. I am so grateful to David for all the hours he puts in free of charge and I know that it tends to be bottom of my To-Do pile and he has to be very patient with me.

Country Kids Nursery: keep in contact and visit the church with parents and grandparents at Christmas, Easter, and Harvest. This is our only ongoing link with children now and although mayhem, a very good introduction to our sacred building and reassuring to know the under-fives are being taught the rudiments of the Christian faith. One visit had to be cancelled in 2022 due to an outbreak of chickenpox, but I was able to visit the nursery a bit later.

Meashill Farm Wedding Venue: Eliza, the wife of Viscount Newport, has put forward a plan to develop the Grade 2 listed farm with a wonderful view towards Tong (and beyond) as a complete wedding venue with an agreement that if couples should desire a church wedding, St. Bartholomew's will be pleased to offer their services.

Women of Tong I have been asked to do three lectures on my research for the booklet with slides and have given the payment into Tong's coffers. However, I find that it takes up too much time and energy and have declined further such invitations.

Arts Society Lecture by Philip Modiano on Rev. J. L. Petit who painted some exquisite pictures of our church inside and out in the nineteenth century which have only recently been discovered. Some reproductions are now displayed in our display cabinet near the south door.

Parish Extravaganzas Besides the parish lunch for the Jubilee, we held a Classic car day on August Bank Holiday which was nearly disastrous because at the last

minute we had no classic cars, but in the event, we had 25 thanks to word of mouth (+ various stalls) and it was a lovely day.

At Christmas we had 25 sponsored decorated trees and made £1600.

Contactless payment machine. It is time to upgrade our little machine and shortly a more accessible one will be installed.

Some sadness's: Revd Roger Balkwill has died. He was my original training incumbent and although notoriously tricky, kept a lively faith and was still preaching well to the end.

Paul Joseland has been a long-term help and support but in hospital for months. Now one leg has been amputated. There are several others on our sick list. We pray for them & their families.

Pippa Thorneycroft January 2023

Church Wardens Report 2022

Well once again it has been a challenging year for Tong church. The good news is that

(1) with the easing of Covid restrictions our congregation numbers are slowly increasing back to the pre-Covid times.

(2) We have also seen an increase in the number of weddings and christenings this year (some which had been delayed due to the pandemic lockdown).

(3) We have also been able to do several fund-raising events. A Christmas fayre at the Albrighton church hall raised £850.00 organised by Ruth Pilsbury and Ruth Kerrigan doing the catering. Many said it was so nice to sit and have coffee and lunch with friends for the first time in almost two years. The fayre was also attended by members of other local congregations.

A Platinum Jubilee lunch was organised with Ruth Kerrigan preparing a hot meal and other ladies provided puddings. Sally Beard donated an enormous Jubilee cake which we all enjoyed with tea and coffee. This raised £504.00 and again it was so nice to sit and have lunch and refreshments with congregation members and friends. Furthermore, Tong tours have also resumed and with the help of the ten volunteer ladies who cater for the guests, a special thank you to Christine Dean for organising these events, we have raised a total so far from January to date of £2,864. A big thank you to those who give up their spare time to act as guides.

Paul Joseland organized a speaker to attend the church and give a presentation of pictures from many years ago of local churches, painted by the Reverend Petit (of which Tong was his favourite), an afternoon tea was organised and raised the sum of £550.

This August bank holiday (make a note in your diary) we hope to hold a vintage car display with a cream tea afternoon and some other craft stalls organised by Max Owen.

Our three challenges are incorporated in the building works and repairs. The first challenge is to finish off the South porch entrance by the installation of the glass doors.

Our second challenge is to install a toilet. This issue has been ongoing for a long time, and I feel that by having one would only enhance the amenities the church provides and prevent a long walk to the village hall!

The third challenge is to provide a tea point within the church, this project like the toilet issue has been ongoing for many years and needs to be resolved!

Also, we have upgraded our sound system and enhanced our lighting by replacing electrical cables inside and outside the church.

The support from the congregation (of which the numbers have managed to remain at a steady level) during this year has once again been overwhelming. People are coming forward to help in many ways whether it is cleaning/sanitising, playing the organ, opening /closing of the church, readings, serving communion, flowers and prayers or recording and banking the funds.

The Reverend Pippa has managed to get donations from various current parishioners and other donations in memory of family members that have passed away to purchase new frontals and soon hopefully matching lectern covers etc. These were badly needed as the old ones had seen better days. We now need to purchase some pew cushions to make the church services a little more comfortable especially for the elder church members.

In April we had a new church warden join the team. Unfortunately, she is not here tonight as she is in America visiting family for a month. Her name is Sandy Baker. I am sure you will meet her at future events. A big thank you needs to go to David Milner who has been church warden on and off for many years. David is still helping a little on the finance side but would like to wind down. I don't blame him after all the years of service he has given.

The Reverend Pippa keeps in touch with the members of the congregation about their general welfare and well-being. We are always grateful for all the tremendous hard work that Pippa puts in and the rest of the congregation (PCC, the treasurers, vergers) a big thank you to them all. We look forward to a more peaceful and progressive 2023.

Robert Kerrigan
Church Warden

Electoral Roll

Zofia Griffiths reports that the roll stands at 62

Log Book

See Appendix A

Financial Review

See Appendix B

Secretary's Report 2022

2022 saw a reintroduction of face-to-face church services/meetings etc. after a relaxation in rules following the Covid 19 pandemic which started in 2020. The congregation enjoyed meeting up again without restrictions and attendances at church services continued much the same as prior to the pandemic with all familiar faces returning.

There were 5 St. Barts PCC meetings in 2022 – January, March, June, August, and October with 2 joint PCC meetings with Shifnal and Sheriffhales held at St Andrews, Shifnal. All St Barts PCC meetings were well attended by members and each meeting provoked lively debate regarding matters to progress, ranging from a new heating system within the church to the provision of toilets and where best these could be included to protect the artifacts and structure of the church. Finances were a standing agenda item at each meeting and all members were able to track income and expenditure whilst reflecting on all the progress made to further enhance the church for the benefit of the congregation and visitors to the church alike. Both Joint PCC meetings discussed church attendance, particularly in the context of declining attendance at Sheriffhales. At the December joint PCC there was a presentation of charity work being undertaken in Africa “Hands at Work”

Several events were enjoyed during 2022, including an August Bank holiday fete with a classic car display and in December St Barts hosted the Christmas Tree Festival. Both events were very well attended and raised funds to support the ongoing development of the church.

DEANERY SYNOD REPORT 2022

3 Meetings were held during the year.

16 Feb 2022 St Michael's Lilleshall -

The meeting began with an interview with Malcolm Maclean the new Lay Chair. The Rural Dean gave an update on Bishop Michael's 'Shaping for Mission' initiative, in particular how to make the Deaneries more efficient by sharing resources, both people and facilities. The local update for the deanery indicated that this could mean operating in 2 'clusters' based around Newport and Shifnal/Albrighton. The meeting continued with an update from parishes and a report on the Deanery Synod Finances.

12 June 2022 St Andrews Shifnal

The meeting began with an interview with Geoff Lott. Rev Chris Dentsham gave a talk on the church in Telford and Shropshire, describing his work with 'Churches Together'. Numbers attending regular church had declined since the pandemic and the need for outreach was stressed. Rev Zoe Hemmings then gave a talk on 'Enabling All' and the need to be aware of 'concealed disabilities' among worshippers and those using church facilities. The meeting ended with updates from Parishes.

9 November 2022 St Mary's Albrighton Church Centre

The main event was a quiz, including photographs of various churches in the deanery. Questions varied from ecclesiastical to general knowledge, inspiring much discussion between team members. Interviews with Rev Kay Roberts and Kerry Holt followed. The rural dean gave an update on 'Shaping or Mission' and various initiatives to share resources. The meeting ended with news from Parishes.

Robert Parry

Tong Tours

I concluded my last report for 2021 saying I was looking forward to a busy 2022, little did I think it was going to be as busy as it turned out to be.

The advertisement in a local magazine paid off really well, 31 tours plus good attendance at the monthly Saturday morning tours.

We welcomed over 700 visitors during the year, all in all, an excellent year.

I would like to thank all the guides and helpers for all their wonderful support during the year.

Mrs Christine Dean

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to others who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community.

Risk Management

The Church Wardens carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Structure, Governance and Management

The PCC is a Body Corporate established by the Church of England and is a charity registered with the Charity Commission. No. 1192842. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meet 4 times a year.

Related Parties

Donations from Related Parties

Donations from related parties during the year totalled £7,596 (2021: £7,288). All these donations were received without conditions.

Remuneration paid to Trustees

None of the trustees have been paid any remuneration or received any other benefits from employment with the PCC.

Expenses paid to Trustees

1 trustee was reimbursed £429 (2021: £239) for travel and subsistence during the year.

Reference and Administrative details

The Church is situated in Newport Road, TF11 8PW and is part of the Deanery of Edgmond and Shifnal, in the Diocese of Lichfield. The correspondence address is the St Bartholomew's Church, Newport Road, Tong, Shropshire. TF11 8PW. Parish Administrator – Mrs W. Aykroyd email: admin@shifnalbenefice.org.uk. Registered charity number 1192842. Our website address is: www.tong-church.org.uk

PCC members who have served from 1st January 2022 until the date this report was approved were:

Ex Officio Members

The Incumbent	Revd. Preb Chris Thorpe
PTO	Revd. Preb. Pippa Thorneycroft (Chairman)
Churchwardens	Mrs Sandra Baker (from 1/5/22) Mr Robert Kerrigan (Vice Chairman)
Deanery Synod Rep	Mr Robert Parry

Elected Members

Mrs Lisa Apter (Secretary)
Mr Michael Pilsbury (Treasurer)
Mr Maxwell Owen
Mrs Sandra Owen (until 1/5/22)
Mr Malcolm Groom
Mr Paul Grinnell
Mr David Dixon
Mr Peter Tonkinson
Mrs Sally Beard
Mr David Milner
Mr Paul Joseland
Mrs Sandra Baker (from 1/5/22)
Mr Frederick Myerscough (from 1/5/22)

Names and addresses of advisers

Bank

Barclays
CCLA

**Investment
Managers**

CCLA
1 Angel Lane, London EC4R 3AB

**Independent
Examiner**

Mrs Coby Bagot Jewitt (Lichfield Diocese Finance Dept)

Approved by the PCC on 12th June 2023 and signed on its behalf by:

P. Thompson
Reverend Pippa Thompson
(Chairman)

R. Kerrigan
Mr Robert Kerrigan
(Vice Chairman)

APPENDIX A

Log Book 2022

Month	Where	Action
	Tower	<ul style="list-style-type: none">• Clock repaired and serviced
	Nave	<ul style="list-style-type: none">• Sound system serviced and loop repaired.• Bell ropes replaced/repared• New Glass doors fitted
	Roof	<ul style="list-style-type: none">• Maintenance and clearing of roofs and guttering.• Wiring replaced on roof lights and sensors
	Church Yard	<ul style="list-style-type: none">• General repair of Outer Wall• Rebuild of wall by boiler house• Outside lights and sensors repaired

APPENDIX B

Financial Commentary St Bartholomew Church, Tong 31st December 2022

General

This accounts have been produced on a Receipts and Payments basis.

Incoming Resources

0101/01101 /0501	Tax efficient giving through the envelope scheme, Standing Orders and yellow envelopes reduced from £23,307 in 2021 to £20,911.
0301	Open plate collections increased from £3,009 to £3,862 in 2022
0550/08A1	Donations and Grants amounted to a total of £23,558 compared with £37,691 for 2021
0601	Gift Aid recovered from the tax man amounted to £ 6,274, a small increase of £70.
0901	Fund raising was up from £2,010 in 2021 to £12,913 in 2022.
1001/1020	Income and Interest at £1,653 was up by £1,303 on 2021.
2d	Fees received by the PCC was up from £2,660 in 2021 to £ 7,837.
1220	Boxes and Book Stall was slightly down to £2,306, a fall of £282.
Summary	In total Income stood at £79,314 compared with £78,254 in 2021.

Expenditure

1701	Fees paid to the fund raiser decreased by £1,163 to £2,525.
1801 to 1870	Mission giving increased from £638 to £1,177.
1910	Parish share was down by £2,523 to £12,993.
2010	Cost of donation (organist) was up from £444 in 2021 to £667.

2101	Clergy and staff expenses amounted to £429.
2301 to 2370	Church Running expenses fell from £32,841 to £20,773.
2401	Utility bills were down from £3,024 to £1,997. BUT – we have not had a utility bill since the end of August. Supplier problem.
2701/2710	Major Repairs (Projects) amounted to £40,872 (net) compared to £14,977 in 2021. A total of £2,472 was recovered from VAT to leave net amount
Summary	In total our expenditure was £87,873 compared with £73,236 in 2021.

Funds

General Fund	General fund increased from £41,528 to £55,150.
Designated Fund	The Designated Fund has decreased from £12,283 in 2021 to £7,590.
Restricted Fund	The restricted fund now stands at £35,208 compared with £54,149 at the end of 2021.
Overall	At the end of 2021 all funds totals came to a surplus of £107,959(Net). At the end of 2022 the total for all funds now shows a surplus of £97,948.
Comment	During 2022 income was boosted by opportunities for fund raising events, and receipts from weddings following on from the previous two pandemic affected year of 2020 and 2021. Major projects that still need to be started in earnest are The Heating and Toilet projects and cost control needs to be uppermost in our thoughts when they do.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £10,282 (2021: £12,366). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £62,307 (2021: £50,580) which is considerably higher than this target. The PCC is comfortable with this high figure as it gives a cushion in these uncertain economic times.

Independent Examiner's report to the trustees/members of The PCC of Tong

Registered charity number: 1192842

I report on the accounts for the year ended 31st December 2022 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Cosy Bagot Jewitt

Cosy Bagot Jewitt

Date:

27/6/23

For and on behalf of Lichfield Diocesan Board of Finance
St Mary's House, The Close, Lichfield WS13 7LD

The Parochial Church Council of Tong

Financial Statements for the Year Ended 31st December 2022

Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

There may be minor discrepancies in the totals as the pence are not being shown.

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements:

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

The Parochial Church Council of Tong

Financial Statements for the Year Ended 31st December 2022

Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	46,939	—	20,580	—	67,518	72,656
Income from charitable activities	6,956	881	—	—	7,837	2,660
Other trading activities	2,306	—	—	—	2,306	2,588
Investments	—	1,653	—	—	1,653	350
Total receipts	56,200	2,534	20,580	—	79,314	78,254
Payments						
Raising funds	6,441	—	1,261	—	7,702	4,444
Expenditure on charitable activities	34,585	7,226	38,260	—	80,071	68,792
Other expenditure	100	—	—	—	100	—
Total payments	41,126	7,226	39,521	—	87,873	73,236
Excess of receipts over payments before transfer	15,074	(4,693)	(18,941)	—	(8,559)	5,018
Transfers						
Gross transfers between funds - in	—	—	—	—	—	12,012
Gross transfers between funds - out	—	—	—	—	—	(12,012)
Excess of receipts over payments before other gains / losses	15,074	(4,693)	(18,941)	—	(8,559)	5,018
Gains/losses on revaluation	(1,451)	—	—	—	(1,451)	(770)
Net movement in funds	13,623	(4,693)	(18,941)	—	(10,011)	4,248
All assets at 01 January 2022	41,528	12,283	54,149	—	107,959	103,711
All assets at 31 December 2022	55,150	7,590	35,208	—	97,948	107,959
Represented by						
Unrestricted						
General Fund	55,150	—	—	—	55,150	41,528
Designated						
Fabric Fund	—	7,590	—	—	7,590	12,283
Restricted						
Fabric & Bells Fund	—	—	70,138	—	70,138	73,965
Golden Age Fund	—	—	(21,170)	—	(21,170)	(8,115)
Heating Project Fund	—	—	4,843	—	4,843	5,823
Organ Fund	—	—	483	—	483	730
Pulpit Fall	—	—	816	—	816	816
Ramp Fund	—	—	400	—	400	400
Toilet Fund	—	—	(21,426)	—	(21,426)	(19,470)
Tomb Fund	—	—	1,125	—	1,125	—

The Parochial Church Council of Tong

Financial Statements for the Year Ended 31st December 2022

Statement of assets and liabilities - 2022

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Investments						
CCLA - CBF Tong St Bartholomew PCC -	9,366	—	—	—	9,366	10,818
Totals	9,366	—	—	—	9,366	10,818
Current assets - Cash at bank and in hand						
Barclays Current Account No 1 -	4,957	660	1,073	—	6,690	7,394
Barclays Current Account No 2 -	123	—	—	—	123	620
CCLA (CBF) deposit account -	50,638	6,931	35,208	—	92,776	101,934
Cash in hand -	86	—	—	—	86	6
Totals	55,804	7,590	36,281	—	99,675	109,954
Current assets - Stocks and work in progress						
Stock -	—	—	—	—	—	880
Totals	—	—	—	—	—	880
Liabilities - Agency accounts						
Agency collections -	—	—	1,073	—	1,073	897
Totals	—	—	1,073	—	1,073	897
Liabilities - Creditors: Amounts falling due after more than one year						
Diocesan Loan due in 2 - 5 Years -	7,157	—	—	—	7,157	9,933
Totals	7,157	—	—	—	7,157	9,933
Liabilities - Creditors: Amounts falling due in one year						
Diocesan Loan due in 1 Year -	2,863	—	—	—	2,863	2,863
Totals	2,863	—	—	—	2,863	2,863
Grand total	55,150	7,590	35,208	—	97,948	107,959

Fund movement by type - 2022

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Fabric - Fabric Fund						
Designated	12,283	2,534	7,226	—	—	7,590
Sub-total for Fabric	12,283	2,534	7,226	—	—	7,590
Fabric Bell - Fabric & Bells Fund						
Restricted	73,965	—	3,827	—	—	70,138
Sub-total for Fabric Bell	73,965	—	3,827	—	—	70,138
Golden - Golden Age Fund						
Restricted	(8,115)	19,080	32,135	—	—	(21,170)
Sub-total for Golden	(8,115)	19,080	32,135	—	—	(21,170)
Heating - Heating Project Fund						
Restricted	5,823	—	980	—	—	4,843
Sub-total for Heating	5,823	—	980	—	—	4,843
Organ - Organ Fund						
Restricted	730	—	247	—	—	483
Sub-total for Organ	730	—	247	—	—	483
Pulpit - Pulpit Fall						
Restricted	816	—	—	—	—	816
Sub-total for Pulpit	816	—	—	—	—	816
Ramp - Ramp Fund						
Restricted	400	—	—	—	—	400
Sub-total for Ramp	400	—	—	—	—	400

Toilet - Toilet Fund						
Restricted	(19,470)	—	1,956	—	—	(21,426)
Sub-total for Toilet	(19,470)	—	1,956	—	—	(21,426)
Tomb - Tomb Fund						
Restricted	—	1,500	375	—	—	1,125
Sub-total for Tomb	—	1,500	375	—	—	1,125
General - General Fund						
Unrestricted	41,528	56,200	41,126	—	(1,451)	55,150
Sub-total for General	41,528	56,200	41,126	—	(1,451)	55,150
Grand total	107,959	79,314	87,873	—	(1,451)	97,948

It was agreed at the January 2023 PCC meeting to transfer monies from Fabric and Bells Designated Fund to both the Toilet and Golden Age restricted funds to cover the shortfall in these funds and bring the balance to zero. The Golden Age project is now completed.

Fund Description *(Designated by the PCC)*

Designated Funds

- **Fabric** – For the upkeep and maintenance of the fabric of the church.

Restricted *(Restricted by the donor(s))*

- **Fabric and Bells** - For the repair of the church bells and support of other church fabric projects. Restricted by the donors.
- **Golden Age** - Repair and refurbishment of the Golden Chapel, reordering of the Nave (North East storage area) and display cabinets at south entrance.
- **Heating project** – For the installation/upgrade of the heating system.
- **Organ** - For the refurbishment, upkeep and maintenance of the church organ.
- **Pulpit** - Repair, conservation and display of the 16th century Pulpit Fall.
- **Ramp** - Installation of accessibility aids for the disabled.
- **Toilet** – For the installation of toilet facilities.
- **Tomb** - Cleaning and conservation of significant tombs within the Church.

Analysis of receipts and payments

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
INCOME AND ENDOWMENTS						
Donations and legacies						
Gift Aid - Bank	11,261	—	—	—	11,261	11,447
Gift Aid - Envelopes	7,650	—	2,000	—	9,650	11,760
Loose plate collections	3,862	—	—	—	3,862	3,009
One-off Gift Aid gifts	—	—	—	—	—	536
Donations appeals etc	3,978	—	—	—	3,978	17,591
Tax recoverable on Gift Aid	6,274	—	—	—	6,274	6,204
Non-recurring one-off grants	1,000	—	18,580	—	19,580	20,100
Other funds generated - Events/Tong Tour	12,913	—	—	—	12,913	2,010
Total	46,939	—	20,580	—	67,518	72,656
Income from charitable activities						
Fees for weddings and funerals	6,956	881	—	—	7,837	2,660
Total	6,956	881	—	—	7,837	2,660

Other trading activities

Bookstall sales - fund raising	2,306	—	—	—	2,306	2,588
Total	2,306	—	—	—	2,306	2,588

Investments

Dividends	—	359	—	—	359	232
Bank and building society interest	—	1,294	—	—	1,294	118
Total	—	1,653	—	—	1,653	350
INCOME TOTAL	56,200	2,534	20,580	—	79,314	78,254

EXPENDITURE**Raising funds**

Fees paid to fund raisers	1,264	—	1,261	—	2,525	3,688
Costs of applying for grants	42	—	—	—	42	—
Costs of fetes & other events	4,540	—	—	—	4,540	356
Bank Charges	594	—	—	—	594	400
Total	6,441	—	1,261	—	7,702	4,444

Expenditure on charitable activities

Giving to missionary societies	70	—	—	—	70	60
Giving - relief and development agencies	70	—	—	—	70	—
Home mission	400	—	—	—	400	130
Secular charities	637	—	—	—	637	448
Ministry parish share etc	12,993	—	—	—	12,993	15,516
Organist Honorarium	667	—	—	—	667	444
Working expenses of incumbent	429	—	—	—	429	246
Church running - insurance	—	4,002	—	—	4,002	3,832
Church office - telephone & broadband	1,312	—	—	—	1,312	954
Church Security	2,415	1,452	—	—	3,867	15,262
Organ / piano tuning	—	—	247	—	247	—
Church maintenance	2,249	1,773	227	—	4,249	8,039
Upkeep of services	719	—	—	—	719	137
Upkeep of churchyard	2,966	—	—	—	2,966	3,454
Administration	3,411	—	—	—	3,411	1,143
Visiting speakers / locums	—	—	—	—	—	20
Church running - electric	1,997	—	—	—	1,997	3,024
Bookstall costs	1,016	—	—	—	1,016	956
Governance costs examination/audit fee	150	—	—	—	150	150
Church major repairs - structure	202	—	1,956	—	2,158	9,894
Church major repairs - installation	2,885	—	35,829	—	38,714	5,083
Total	34,585	7,226	38,260	—	80,071	68,792

Other expenditure

Award	100	—	—	—	100	—
Total	100	—	—	—	100	—
EXPENDITURE TOTAL	41,126	7,226	39,521	—	87,873	73,236
GRAND TOTAL	15,074	(4,693)	(18,941)	—	(8,559)	5,018

The Parochial Church Council of Tong

Financial Statements for the Year Ended 31st December 2022

Comparative Accounts for 2021

Statement of assets and liabilities - 2021

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
Barclays Current Account No 1 -	5,299	1,198	897	—	7,394	6,644
Barclays Current Account No 2 -	620	—	—	—	620	12,357
CCLA (CBF) deposit account -	36,701	11,085	54,149	—	101,934	87,584
Cash in hand -	6	—	—	—	6	72
Totals	42,625	12,283	55,046	—	109,954	106,657
Fixed assets - Investments						
CCLA - CBF Tong St Bartholomew PCC -	10,818	—	—	—	10,818	11,588
Totals	10,818	—	—	—	10,818	11,588
Current assets - Stocks and work in progress						
Stock -	880	—	—	—	880	971
Totals	880	—	—	—	880	971
Liabilities - Agency accounts						
Agency collections -	—	—	897	—	897	1,278
Totals	—	—	897	—	897	1,278
Liabilities - Creditors: Amounts falling due after more than one year						
Diocesan Loan due in 2 - 5 Years -	9,933	—	—	—	9,933	11,412
Totals	9,933	—	—	—	9,933	11,412
Liabilities - Creditors: Amounts falling due in one year						
Diocesan Loan due in 1 Year -	2,863	—	—	—	2,863	2,815
Totals	2,863	—	—	—	2,863	2,815
Grand total	41,528	12,283	54,149	—	107,959	103,711

Fund movement by type - 2021

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Fabric - Fabric Fund						
Designated	6,467	16,903	10,454	(634)	—	12,283
Sub-total for Fabric	6,467	16,903	10,454	(634)	—	12,286
FabricBell - Fabric & Bells Fund						
Restricted	79,555	—	—	(5,590)	—	73,965
Sub-total for FabricBell	79,555	—	—	(5,590)	—	73,965
Golden - Golden Age Fund						
Restricted	(26,797)	20,300	7,405	5,788	—	(8,115)
Sub-total for Golden	(26,797)	20,300	7,405	5,788	—	(8,115)
Heating - Heating Project Fund						
Restricted	5,865	—	42	—	—	5,823
Sub-total for Heating	5,865	—	42	—	—	5,823
Organ - Organ Fund						
Restricted	—	—	(730)	—	—	730
Sub-total for Organ	—	—	(730)	—	—	730
Other - Other						
Restricted	566	—	1,200	634	—	—

	Sub-total for Other	566	—	1,200	634	—	—
Pulpit - Pulpit Fund Restricted		1,287	—	—	(471)	—	816
	Sub-total for Pulpit	1,287	—	—	(471)	—	816
Ramp - Ramp Fund Restricted		400	—	—	—	—	400
	Sub-total for Ramp	400	—	—	—	—	400
Toilet - Toilet Fund Restricted		(18,970)	—	500	—	—	(19,470)
	Sub-total for Toilet	(18,970)	—	500	—	—	(19,470)
Tomb - Tomb Fund Restricted		—	1,500	375	—	—	1,125
	Sub-total for Tomb	—	1,500	375	—	—	1,125
Tower - Tower Fund Restricted		(690)	—	4,900	5,590	—	—
	Sub-total for Tower	(690)	—	4,900	5,590	—	—
Windows - Windows Fund Restricted		5,317	—	—	(5,317)	—	—
	Sub-total for Windows	5,317	—	—	(5,317)	—	—
General - General Fund Unrestricted		50,713	41,050	49,465	—	(770)	41,528
	Sub-total for General	50,713	41,050	49,465	—	(770)	41,528
	Grand total	103,711	78,254	73,236	—	(770)	107,959

Receipts and Payments Account - 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds
Receipts					
Donations and legacies	35,731	16,625	20,300	—	72,656
Income from charitable activities	2,660	—	—	—	2,660
Other trading activities	2,587	—	—	—	2,587
Investments	71	278	—	—	350
Total receipts	41,050	16,903	20,300	—	78,253
Payments					
Raising funds	1,032	649	2,763	—	4,444
Expenditure on charitable activities	48,433	9,804	10,553	—	68,791
Total payments	49,465	10,453	13,316	—	73,235
Excess of receipts over payments before transfer	(8,415)	6,449	6,983	—	5,017
Transfers					
Gross transfers between funds - in	—	—	12,011	—	12,011
Gross transfers between funds - out	—	(635)	(11,378)	—	(12,011)
Excess of receipts over payments before other gains / losses	(8,415)	5,815	7,617	—	5,017
Gains/losses on revaluation	(770)	—	—	—	(770)
Net movement in funds	(9,185)	5,815	7,617	—	4,248
All assets at 01 January 2022	50,712	6,466	46,531	—	103,711
All assets at 31 December 2022	41,527	12,282	54,148	—	107,959