



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

**Trustees' Annual Report for the period**

**From 01/10/2021 To 30/09/2022**

**Charity name: The Signal Box**

**Charity registration number: 1163454**

### **Objectives and Activities**

To further or benefit the residents of the Newtown district in Cambridge city, without distinction of sex, sexual orientation, race or of political, religious, or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort of improving the conditions of life for the residents. The objectives and activities are all designed for the public benefit as set out in the guidance issued by the charity commission.

### **Achievements and Performance**

The Signal Box hosts a range of community events and activities, all run on a voluntary basis, with emphasis on providing a hub for the whole community, while providing additional support through activities for children, young people and vulnerable or isolated local residents.

Following the centre's closure during the COVID 19 pandemic classes including Sword Fighting and Qi-Gong started up again in the summer of 2021, as well as some 'Hen Do' activity bookings such as Chocolate Making and Salsa Dancing. These ad-hoc bookings remained much lower with revenue between 01/10/2021 and 30/09/2022 at about a quarter of pre-pandemic level. Weekend children's birthday parties continued to be popular and were booked on average three times a month.

During the summer some free events were put on for local young people, such as bushcraft and non-contact boxing outside. This was funded by a local grant provided by the City Council.

The combination of a reduced income and ongoing service charges have meant the charity has performed poorly during this period but is now showing a gradual improvement.

The manager stepped down from her role in September 2021 due to a move away from the area. The Trustees recruit her replacement who started in December 2021 and was in post at the end of this period.

## **Financial Review**

Essentially, all the finances needed to run the Signal Box are generated from room hiring. The Signal Box ran a profit of £1,577 over the financial year to 30 September 2022.

## **Structure, Governance and Management**

The Signal Box is a registered Charity, and its constitution is that of a Charitable Incorporated Organisation.

The Trustees meet several times a year to oversee the governance and management of the charity. One part-time employee deals with the day-to-day operations.



**Receipts and payments accounts**

CC16a

<b>For the period from</b>	Period start date 01/10/2021	<b>To</b>	Period end date 30/09/2022
----------------------------	---------------------------------	-----------	-------------------------------

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	2,800	-	-	2,800	2,056
Donations	-	-	-	-	11
Lettings	10,190	-	-	10,190	2,474
Other	-	-	-	-	100
<b>Sub total (Gross income for AR)</b>	<b>12,990</b>	<b>-</b>	<b>-</b>	<b>12,990</b>	<b>4,641</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,990</b>	<b>-</b>	<b>-</b>	<b>12,990</b>	<b>4,641</b>
<b>A3 Payments</b>					
Rent & Rates	1,011	-	-	1,011	927
Centre Running Cost	3,832	-	-	3,832	5,506
Staff	4,452	-	-	4,452	8,982
Office & Administration	1,118	-	-	1,118	1,466
Community Development	1,000	-	-	1,000	-
Other	-	-	-	-	543
<b>Sub total</b>	<b>11,413</b>	<b>-</b>	<b>-</b>	<b>11,413</b>	<b>17,424</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>11,413</b>	<b>-</b>	<b>-</b>	<b>11,413</b>	<b>17,424</b>
<b>Net of receipts/(payments)</b>	<b>1,577</b>	<b>-</b>	<b>-</b>	<b>1,577</b>	<b>12,783</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	2,658	15,441
<b>Cash funds this year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,235</b>	<b>2,658</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
	<b>Total cash funds</b>	<b>-</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>		10	-	-
		<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>			-	-
		<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the</b>			-	-
		<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>			-	
<b>Statement of Assets and Liabilities</b>	The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that as year end the CIO did not have any outstanding guarantees to third parties on assets of the CIO.			
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	