



Our Ref: B-ASC081/PRE201/JEN021/792554

14 September 2023

Mr S Heathcote  
Ascot District Day Centre Trust  
Chandler Centre  
Bagshot Road  
Sunninghill  
Ascot  
Berkshire  
SL5 9PD

Dear Steven

**Ascot District Day Centre Trust – Year End 31 December 2022**

Please find attached the charity's accounts for the year ended 31 December 2022. I should be grateful if you would review the accounts and if satisfied please provide your approval by e-signing where indicated using our electronic signature system. Once you have signed, the system will automatically return the accounts to me so that we may add our firm's e-signature to the accountant's report.

When all parties have signed, you will receive an e-mail from the software confirming that the document has been executed and containing a link to view the document. **You should download a copy via the link and save on file for future reference – it may be difficult to retrieve a copy at a later date.**

If you have any queries, please do not hesitate to call.

Yours sincerely

*Graham Jennings*

Graham Jennings  
**Partner**

AB



INVESTOR IN PEOPLE

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**ASCOT DISTRICT DAY CENTRE TRUST**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

# ASCOT DISTRICT DAY CENTRE TRUST

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mrs C Bateson Mrs E Fletcher Mr R Oliver Mr S Heathcote Mr R Ellison Ms Y Bruce Ms A Ross
<b>Charity number</b>	269845
<b>Principal address</b>	Chandler Centre Bagshot Road Sunninghill Ascot Berkshire SL5 9PD
<b>Independent examiner</b>	Kirk Rice LLP The Courtyard High Street Ascot Berkshire SL5 7HP

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# ASCOT DISTRICT DAY CENTRE TRUST

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# **ASCOT DISTRICT DAY CENTRE TRUST**

## **TRUSTEES' REPORT**

### **FOR THE YEAR ENDED 31 DECEMBER 2022**

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The trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

##### **Public benefit requirement**

The trustees have discussed the issue of public benefit and are confident that the breadth and scope of the work the Charity undertakes, as disclosed in this report, complies with Section 17 of the Charities Act 2011 and has due regard to the Charity Commissions general guidance on public benefit. The Charity is a public benefit entity.

#### **Achievements and performance**

The operations of the Trust are based at the Chandler Centre and consists of the one category of activity, that of the the Ascot District Day Centre.

The Day Centre uses the facilities of the Chandler Centre, the running costs and maintenance of which are paid by the Trust from Ascot District Day Centre funds. Activities include social activities and events at the Chandler Centre, as described below.

#### **The Ascot District Day Centre**

The Day Centre serves the elderly members of the local community, who pay a small annual membership fee which entitles them to have full use of the Centre and its amenities at a subsidised cost. Since the global Covid-19 pandemic, the Ascot Day Centre has been slowly increasing its activity back towards pre-pandemic levels. During the course of 2022, we have increased the number of days that the Centre is open to our members, from 2 up to 3 days/week and the intention is to open 5 days/week by the end of 2023.

Additionally, 2022 has seen an increase in the daily hours that the Day Centre is open (now 5 hours/day), and an increase in the variety of activities that are available (now including seated dance and hairdressing).

The Day Centre has been staffed by 3 permanent part-time employees during 2022, who are in turn well supported by volunteers. The number of staff will rise throughout 2023 as hours, days as membership numbers increase. Transport is provided for members between home and the Day Centre with the help of volunteer drivers. Lunch is cooked on site and provided each day at the Day Centre, together. A 'Meals on Wheels' service was also provided for those in the community who have a need – though this will cease in 2023.

#### **Benefactors' Club**

Since 2008, a Benefactors' Club has been in existence with a view to fund raising and improving the awareness of the Day Centre within the local community. Annual donations are sought from private and business members of the community and regular events are held to foster friendship and promote awareness. This has been a highly successful initiative with currently 120+ Benefactors who play a significant role in our fund-raising activities. The Benefactors' Club has an active social calendar, which attracts and engages its members.

#### **PROCEDURES AND POLICY FOR GRANT MAKING**

As policy, the Trust does not make grants.

# ASCOT DISTRICT DAY CENTRE TRUST

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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### Financial review

#### Reserves policy:

The recent global COVID-19 pandemic severely restricted income for 2 years and has highlighted the need for significant reserves to be in place. We have therefore updated our policy this year and propose to maintain Reserves in the form of Unrestricted Funds less Fixed Assets, as a percentage of expenditure at the level of between 150% and 200%.

At 31st December 2022, the Trust's Net Current Assets totalled £260,362 (2021 - £295,971). This as a percentage of total expenditure is 299% (2021 - 309%).

#### Investments policy:

All monies raised by and on behalf of the Trust shall be applied to further the objectives of the Trust and for no other purpose.

The outsourced financial management service shall maintain proper accounts, which are independently examined annually by qualified accountants. Management accounts are submitted to the Board of Trustees at least quarterly.

The current investment policy as agreed by the Board of Trustees is for surplus funds to be held in bank deposit accounts and in the COIF Charities Deposit Fund.

### FUTURE PLANS

The trustees intend that the existing manner in which the Day Centre runs and the services it provides will continue, providing a safe environment for our members. Improvements and repairs to the infrastructure, fixtures and fittings have been made to ensure high standards are maintained. Staff are sent on periodic courses, to ensure that they keep up to date with changes and improvements in the welfare of the elderly plus Food Hygiene requirements.

The trustees are also considering a proposal to make structural changes to the Day Centre building, in order to improve office and toilet facilities.

### Structure, governance and management

#### Names of trustees:

From 1 January 2022 to the date of this report, the trustees of the Charity have been as shown.

Mrs C Bateson

Mrs E Fletcher

Mr J Upperton

(Resigned 17 May 2022)

Mrs R Flanders

(Resigned 6 March 2023)

Mr R Oliver

Mr S Heathcote

Mr R Ellison

Ms Y Bruce

(Appointed 20 September 2022)

Ms A Ross

(Appointed 20 September 2022)

#### Trustee selection method:

The Charity's trustees are elected at each annual general meeting of the Trust or are co-opted by the extant trustees during the year.

# ASCOT DISTRICT DAY CENTRE TRUST

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

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#### **Risk management**

The trustees have assessed the major risks to which the charity is exposed, in particular those related to operational and financial matters, and have set up appropriate procedures to reduce exposure to those risks.

#### **Names of the Charity's custodian trustees:**

The trustees for the Charity (during the period from 1 January 2022 to 31 December 2022 were:

- Mrs E Fletcher
- Mr J Upperton - Resigned 17 May 2022

The existing constitution, which was prepared in 1975, has been reviewed by the trustees to ensure it meets current practice.

#### **HISTORY, OBJECTIVES AND ACTIVITIES OF THE CHARITY**

The Ascot District Day Centre was established in 1975 by Dr G Chandler, a local GP and other like-minded members of the community with the objective of promoting the welfare of the aged and the other inhabitants as the Trust shall determine, of the parishes of North Ascot, South Ascot, Sunninghill, Sunningdale and Winkfield. Membership is open to anyone without distinction over the age of 50.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number:**

269845

Registered in England and Wales

##### **Principle Address**

Chandler Centre  
Bagshot Road  
Sunninghill  
Ascot  
Berkshire  
SL5 9PD

The Trust Deed gives the trustees the power to apply all funds raised in such a manner as they think fit providing it is applied to further the objects of the Trust and for no other purpose.

In this manner, the trustees will ensure that proper maintenance of the Trust's assets is undertaken and identify appropriate projects for the improvement of the welfare of its members.

The trust holds a Lease for 60 years from 1977 with the Royal Borough of Windsor & Maidenhead at a peppercorn rent. On 19 December 2019 the Cabinet of the Royal Borough of Windsor & Maidenhead approved the Surrender and Renewal of the Lease for Ascot Day Centre Trust for a term of 117 years at a peppercorn rent. Negotiations over the new Lease are still ongoing.

##### **Professional advisors:**

- The Charity's bank is Barclays Bank plc.
- The Charity's accountants are Kirk Rice LLP, Ascot.
- The Charity's solicitors are Blandy & Blandy Ltd, Reading.

#### **EVENTS SINCE THE END OF THE YEAR**

Information relating to events since the end of the year is given in the notes to the financial statements.

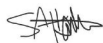
# ASCOT DISTRICT DAY CENTRE TRUST

## TRUSTEES' REPORT (CONTINUED)

***FOR THE YEAR ENDED 31 DECEMBER 2022***

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The trustees' report was approved by the Board of Trustees.



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**Mr S Heathcote**

Trustee

Dated: 18/09/2023 .....

# ASCOT DISTRICT DAY CENTRE TRUST

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF ASCOT DISTRICT DAY CENTRE TRUST

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I report to the trustees on my examination of the financial statements of Ascot District Day Centre Trust (the charity) for the year ended 31 December 2022.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*Graham Jennings*

Mr GMD Jennings FCCA CTA  
Kirk Rice LLP

The Courtyard  
High Street  
Ascot  
Berkshire  
SL5 7HP

Dated: 18/09/2023 .....

# ASCOT DISTRICT DAY CENTRE TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 DECEMBER 2022**

		Unrestricted funds 2022 £	Unrestricted funds 2021 £
	Notes		
<b><u>Income from:</u></b>			
Donations and legacies	2	26,033	229,130
Charitable activities	3	16,237	21,705
Investments	4	395	10
<b>Total income</b>		<b>42,665</b>	<b>250,845</b>
<b><u>Expenditure on:</u></b>			
<b><u>Charitable activities</u></b>			
Running of Day Centre	5	87,051	95,849
<b>Total charitable expenditure</b>		<b>87,051</b>	<b>95,849</b>
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(44,386)</b>	<b>154,996</b>
Fund balances at 1 January 2022		323,121	168,125
<b>Fund balances at 31 December 2022</b>		<b>278,735</b>	<b>323,121</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# ASCOT DISTRICT DAY CENTRE TRUST

## BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	9		18,373		27,150
<b>Current assets</b>					
Debtors	10	39,160		39,273	
Cash at bank and in hand		221,956		259,475	
		<u>261,116</u>		<u>298,748</u>	
<b>Creditors: amounts falling due within one year</b>	11	<u>(754)</u>		<u>(2,777)</u>	
Net current assets			260,362		295,971
<b>Total assets less current liabilities</b>			<u>278,735</u>		<u>323,121</u>
<b>Income funds</b>					
Unrestricted funds - general			278,735		323,121
			<u>278,735</u>		<u>323,121</u>

The financial statements were approved by the Trustees on 18/09/2023 .....



.....  
Mr S Heathcote  
Trustee

# ASCOT DISTRICT DAY CENTRE TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

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### 1 Accounting policies

#### Charity information

Ascot District Day Centre Trust is a charitable trust.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.



# ASCOT DISTRICT DAY CENTRE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

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### 1 Accounting policies

(Continued)

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	5% on cost
Fixtures and fittings	20% on cost
Motor vehicles	25% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### Fixed assets grants

Specific grants for the purchase of fixed assets receivable from local governments are recognised when there is: 1) entitlement to the grant, 2) virtual certainty that it will be received and 3) sufficient measurability of the amount. Unspent grants are shown on the balance sheet as restricted funds.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Taxation

The charity is exempt from tax on its charitable activities.

#### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.10 Retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 1.11 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

# ASCOT DISTRICT DAY CENTRE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

### 1 Accounting policies

(Continued)

#### 1.12 Legacies

Pecuniary legacies are recognised as receivable once probate has been granted and notification has been received.

Residuary legacies are recognised as receivable once probate has been granted, provided that sufficient information has been received to enable valuation of the Charity's entitlement.

Reversionary interests involving a life tenant are not recognised due to the intrinsic uncertainties in valuing them.

### 2 Donations and legacies

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Donations and gifts	25,313	224,939
Government grants	720	-
JRS Grants	-	4,191
	<u>26,033</u>	<u>229,130</u>

### 3 Charitable activities

	2022 £	2021 £
Raised at Day Centre	-	1,750
Contributions towards transport costs	1,172	138
Gift Aid	2,409	2,500
Contributions towards food costs	12,656	17,317
	<u>16,237</u>	<u>21,705</u>

### 4 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	<u>395</u>	<u>10</u>

# ASCOT DISTRICT DAY CENTRE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

### 5 Charitable activities

	Running of Day Centre 2022 £	Running of Day Centre 2021 £
Staff costs	32,202	38,312
Utilities	5,189	5,430
Insurance	2,606	2,190
Telephone	1,110	916
Postage and stationery	210	169
Office and premises expenses	3,742	4,701
Food costs	12,775	15,245
Motor running costs	6,091	5,822
Repairs and maintenance	7,600	2,792
Members' functions and activities	400	-
Computer costs	-	291
Cleaning	1,413	1,205
Depreciation	8,778	9,401
Other charitable expenditure	1,067	571
	<u>83,183</u>	<u>87,045</u>
Share of governance costs (see note 6)	<u>3,868</u>	<u>8,804</u>
	<u>87,051</u>	<u>95,849</u>

### 6 Support costs

	Support costs £	Governance costs £	2022 £	2021 £
Accountancy and legal costs	-	3,868	3,868	8,804
	<u>-</u>	<u>3,868</u>	<u>3,868</u>	<u>8,804</u>
Analysed between Charitable activities	-	3,868	3,868	8,804
	<u>-</u>	<u>3,868</u>	<u>3,868</u>	<u>8,804</u>

### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

# ASCOT DISTRICT DAY CENTRE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

### 8 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Total	2	3

#### Employment costs

	2022 £	2021 £
Wages and salaries	31,825	37,968
Other pension costs	377	344
	32,202	38,312

There were no employees whose annual remuneration was more than £60,000.

### 9 Tangible fixed assets

	Leasehold land and buildings £	Fixtures and fittings £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 January 2022	23,167	85,800	55,118	164,085
At 31 December 2022	23,167	85,800	55,118	164,085
<b>Depreciation and impairment</b>				
At 1 January 2022	19,692	69,599	47,644	136,935
Depreciation charged in the year	1,158	5,751	1,868	8,777
At 31 December 2022	20,850	75,350	49,512	145,712
<b>Carrying amount</b>				
At 31 December 2022	2,317	10,450	5,606	18,373
At 31 December 2021	3,475	16,201	7,474	27,150

# ASCOT DISTRICT DAY CENTRE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

### 10 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Other debtors	2,400	2,513
Prepayments and accrued income	36,760	36,760
	<u>39,160</u>	<u>39,273</u>

### 11 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	-	430
Trade creditors	615	1,025
Other creditors	139	103
Accruals and deferred income	-	1,219
	<u>754</u>	<u>2,777</u>

### 12 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

### 13 ULTIMATE CONTROLLING PARTY

The charity is controlled by the trustees.

### 14 PRESENTATION CURRENCY

The presentation currency of the financial statements is the Pound Sterling (£).

### 15 INDEPENDENT EXAMINER FEE

The trustees agreed a fee of £1,080 including VAT (2021: £1,080) to be remunerated to the independent examiner.



SIGNATURE CERTIFICATE




REFERENCE NUMBER  
71205A8D-0299-472E-A29B-E0D71844BF32

TRANSACTION DETAILS	DOCUMENT DETAILS
<b>Reference Number</b> 71205A8D-0299-472E-A29B-E0D71844BF32	<b>Document Name</b> 2023-09-14 - Ascot District Day Centre Trust 2022 Accounts - B-ASC081
<b>Transaction Type</b> Signature Request	<b>Filename</b> 2023-09-14_-_Ascot_District_Day_Centre_Trust_2022_Accounts_-_B-ASC081.pdf
<b>Sent At</b> 14/09/2023 16:07 +01	<b>Pages</b> 17 pages
<b>Executed At</b> 18/09/2023 16:41 +01	<b>Content Type</b> application/pdf
<b>Identity Method</b> email	<b>File Size</b> 1.03 MB
<b>Distribution Method</b> email	<b>Original Checksum</b> d7998bbfed37a4ce3bb5bde0c67d5941e0e97171fb8a0ed4a66a8625fc08ece0
<b>Signed Checksum</b> a1f577743204a17b236927d199facede651384dbc12b4259c3238af694201262	
<b>Signer Sequencing</b> Enabled	
<b>Document Passcode</b> Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<b>Name</b> Graham Jennings	<b>Status</b> signed	<b>Viewed At</b> 18/09/2023 16:40 +01
<b>Email</b> graham.jennings@kirkrice.co.uk	<b>Multi-factor Digital Fingerprint Checksum</b> b6b31f6f65253801039fea5062023db8a57fa25daf0d7a0d6b6f8991989451f9	<b>Identity Authenticated At</b> 18/09/2023 16:41 +01
<b>Signer Sequence</b> 3	<b>IP Address</b> 167.98.238.90	<b>Signed At</b> 18/09/2023 16:41 +01
<b>Components</b> 2	<b>Device</b> Chrome via Windows	
	<b>Typed Signature</b> 	
	<b>Signature Reference ID</b> 495109A5	
<b>Name</b> Steven Heathcote	<b>Status</b> signed	<b>Viewed At</b> 18/09/2023 16:35 +01
<b>Email</b> sheathcote@ascotdaycentre.org	<b>Multi-factor Digital Fingerprint Checksum</b> 6a4c833844b185f7bbbf13c094ac9e0f1eeb9493e77bda4138a7d65b0bff6c7	<b>Identity Authenticated At</b> 18/09/2023 16:39 +01
<b>Signer Sequence</b> 2	<b>IP Address</b> 146.200.51.38	<b>Signed At</b> 18/09/2023 16:39 +01
<b>Components</b> 4	<b>Device</b> Chrome via Windows	
	<b>Drawn Signature</b> 	
	<b>Signature Reference ID</b> 096906F0	
	<b>Signature Biometric Count</b> 6	

SIGNER	E-SIGNATURE	EVENTS
<b>Name</b> Graham Jennings	<b>Status</b> signed	<b>Viewed At</b> 14/09/2023 16:16 +01
<b>Email</b> graham.jennings@kirkrice.co.uk	<b>Multi-factor Digital Fingerprint Checksum</b> 9d728d269108787468ae444ecd4ffff3afe6689a44d53aeffa823c10ad73f7af	<b>Identity Authenticated At</b> 14/09/2023 16:16 +01
<b>Signer Sequence</b> 1	<b>IP Address</b> 167.98.238.90	<b>Signed At</b> 14/09/2023 16:16 +01
<b>Components</b> 1	<b>Device</b> Chrome via Windows	
	<b>Typed Signature</b> 	
	<b>Signature Reference ID</b> 22339BC8	

<b>Name</b> Adrian Barron	<b>Status</b> signed	<b>Viewed At</b> 14/09/2023 16:13 +01
<b>Email</b> adrian.barron@kirkrice.co.uk	<b>Multi-factor Digital Fingerprint Checksum</b> dfc050c44f89b1af8f2e3610f5638265eb75eb020e5a089dc809e10a3a9656b0	<b>Identity Authenticated At</b> 14/09/2023 16:14 +01
<b>Signer Sequence</b> 0	<b>IP Address</b> 167.98.238.90	<b>Signed At</b> 14/09/2023 16:14 +01
<b>Components</b> 1	<b>Device</b> Chrome via Windows	

AUDITS

TIMESTAMP	AUDIT
14/09/2023 16:07 +01	Kirk Rice - Ascot (ascot-gp@kirkrice.co.uk) created document '2023-09-14 - _Ascot_District_Day_Centre_Trust_2022_Accounts_-_B-ASC081.pdf' on Chrome via Windows from 167.98.238.90.
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