

Fairfield Village Hall

Registered Charity Number: 507422
(Registered as Fairfield Church Hall)

Trustees' Annual Report and Accounts
Year ended 31 December 2022

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Reference and Administrative Details

Trustees

Mr Alan Mabbett
Mr Conrad Palmer
Mr John Woodhall
Ms Mary Gibbs
Mr Geoff Cotterill
Mrs Sharon Shorthouse (resigned 06/07/2022)

Principal address: Stourbridge Road
Fairfield
Bromsgrove. B61 OLZ

Independent examiner: Mr Paul Tivey FCA FCCA
Pinfields Limited
Meryll House
57 Worcester Road
Bromsgrove
861 7DN

Trustees' Report

The Trustees present their Annual Report together with the financial statements and Independent Examiner's Report of the charity for the year ended 31 December 2022

The charity's principal activity is the provision of Village Hall facilities for the benefit of the entire community in or around Fairfield. Activities include specific groups for the young and the old, the Parish Church, Women's Institute, and various local events.

Structure, Governance and Management

The Charity was created by a Trust Deed dated 30 December 1922.

Details of the Trustees who served throughout the year except as noted are included in the Reference and Administrative Details on page 2.

Objectives and Activities

Objects and Aims

The principal objects and aims of the charity are the operation of a successful, thriving village hall, for the public benefit, for the residents of Fairfield and surrounding areas.

Objectives and Activities

The Trustees oversee the management and activities held at the village hall and seek to ensure that the village hall provides a real benefit to the inhabitants of Fairfield and surrounding areas. The village hall is used by a broad cross section of residents ranging from the young attending Pre School to older residents attending regular social events such as various forms of dancing, martial arts classes, various club and society events and the local Women's Institute meetings. The hall also provides cinema facilities screening a broad range of films and live stream on a regular basis and live music of various tastes, to suit the whole community.

Public Benefit

The Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission in defining the operational activities of the village hall. The activities by the charity to achieve public benefit are set out above.

Achievements and Performance

The further national lockdown measures imposed in response to the Covid-19 pandemic brought activities at the Hall either to a stop or to limited activity under the various restricted measures, in the early part of the year. The Trustees continued to maintain all necessary measures required by Government guidance on signage, sanitation, social distancing, and all appropriate protocols to allow for the continued use of the facilities where appropriate under strict Covid-Secure Guidelines.

Following the downturn of the pandemic, income has gradually returned with rising use of the Hall across all income streams. Expenditure which was reduced to essential matters only has been increased to continue with a Programme of maintenance and upgrades. Hall finances have been managed to maintain an acceptable position to face the challenges of 2023.

Financial Position

The charity held bank balances 31 December 2022 of £37,587 compared with £29,179 the previous year.

Reserves Policy

The Trustees review the reserve levels of the charity annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves.

The Trustees have determined that the appropriate level of free reserves should be approximately £10,000. This is based on sufficient working capital to cover delays between spending and receipts.

Approved by order of the Trustees on 5 July 2023 and signed on its behalf by:

Mr Geoff Cotterill
Chair



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
FAIRFIELD VILLAGE HALL

**On accounts for the year
ended**

31 DECEMBER 2022

**Charity no
(if any)**

507422

Set out on pages

6 and 7

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

~~* Please delete the words in the brackets if they do not apply.~~

Signed:

Date:

30/06/2023

Name:

PAUL TIVEY FCA FCCA

**Relevant professional
qualification(s) or body
(if any):**

INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES
ACCA (THE ASSOCIATION OF CHARTERED CERTIFIED
ACCOUNTANTS)

Address:

PINFIELDS LTD, MERYLL HOUSE, 57 WORCESTER ROAD,
BROMSGROVE, WORCESTERSHIRE, B61 7DN.

Fairfield Village Hall
Receipts and Payments Account
Year Ending 31st December 2022

Receipts	2022	2021	Payments	2022	2021
<u>Balances brought forward at 1 January 2022</u>					
Community Account - 20363995	14,018.53	8,727.57	Wages	4,124.96	2,833.26
High Interest Account	-	-	Cleaning & Cleaning Materials	2,189.50	1,304.80
Business Premium Account	10,241.38	10,240.36	Heat and Light	5,859.57	2,277.87
Base Rate Reward - 40010154	4,799.49	4,799.01	Rates & Water	574.48	439.82
Active Saver	100.60	100.60	Repairs, Maintenance and Equipment	4,631.10	3,990.84
Community Account - 63862275	-	-	Salvage	-	906.88
Cash in Hand	19.44	19.44	Window Cleaning	640.00	620.00
			Miscellaneous Expenses	875.46	1,246.32
			Rent	1,270.00	5.00
			Licences - PRS	974.96	790.46
			Telephone	594.51	686.68
			200 Club	875.00	975.00
			Insurance	1,319.00	2,299.53
			Live and Local expenses	-	-
			Hall refurbishments	2,828.45	4,650.00
				26,756.99	23,026.46
<u>Income</u>					
Hall Rents	23,150.05	15,418.64			
200 Club	1,401.00	698.00			
Live and Local	-	-			
Grant - Maintenance	-	-			
Grant Support	10,568.00	12,098.00			
Capital Grant	-	-			
Donations/Bequests	-	102.78			
Other	42.08	-			
Bank Interest					
High Interest A/c					
Base Rate Reward Acc- 40010154	2.86	1.02	Closing Balances at 31 December 2022		
Active Saver 70691550	1.30	0.48	Community Account - 20363995	22,422.67	14,018.53
Business Premium Acc 60364010	0.10	-	High Interest Account	-	-
Community Account - 20363995	-	-	Base Rate Reward-40010154	10,244.24	10,241.38
			Active Saver 70691550	4,800.79	4,799.49
			Business Premium Account 60364010	100.70	100.60
			Community Account - 63862275	-	-
			Cash in Hand	19.44	19.44
				37,587.84	29,179.44
				64,344.83	52,205.90
				64,344.83	52,205.90

Signed on behalf of the Trustees

Mr Conrad Palmer

Date : 5th July 2023

Fairfield Village Hall
Statement of Assets and Liabilities
Year Ending 31st December 2022

	2022	2021
Cash in Hand	19.44	19.44
Community Account - 20363995	22,422.67	14,018.53
High Interest Account - 30247642	-	-
Base Rate Reward-40010154	10,244.24	10,241.38
Active Saver 70691550	4,800.79	4,799.49
Business Premium Account 60364010	100.70	100.60
Community Account - 63862275	-	-
	<u>37,587.84</u>	<u>23,886.98</u>
ASSETS		
Prepayments	132.50	132.50
LIABILITIES		
Accruals	1,213.70	371.93