



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From start date 05/04/2022 To 05/04/2023

Charity name: Honour Our Armed Forces

Charity registration number: 1193155

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	THE RELIEF OF THOSE IN NEED BY REASON OF YOUTH, AGE, ILL-HEALTH, DISABILITY, FINANCIAL OR OTHER DISADVANTAGE (INCLUDING IN PARTICULAR BUT NOT LIMITED TO) ANY PERSONS WHO ARE SERVING OR WHO HAVE SERVED IN THE ARMED FORCES OF THE CROWN INCLUDING MILITARY CADET FORCES, OR DEPENDENTS (OR IMMEDIATE FAMILY OF SUCH PERSONS).
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>A grant making charity that supports individuals and organisations, as well as supplying equipment to them to aid their welfare or organisation.</p> <p>We also support in days out or breaks with a minibus supplied by Arnold clark. Now acquired an airsoft range instead of paintball for use on events to bring in more donations and interest in recruiting volunteers and be of interest to our cadet forces of whom we support.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have confirmed that they have had regard to the guidance on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment	Para 1.38	

including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We are now actively looking for different funding sources in order to continue our work.</b></p> <p><b>We have supported cadet groups with equipment and presentation TV screens in order for them to learn from in a more interactive way.</b></p> <p><b>Looking to supply more in the future as funding allows, while on events we feel this benefits the charity to be in the public eye and inform them of the work we do.</b></p> <p><b>Actively looking for a van to further support the charity at events as we grow bigger.</b></p> <p><b>We have improved lives of veterans in taking part in day events through supporting on the airsoft range and trips out organised by ourselves.</b></p> <p><b>We still pride ourselves and not getting paid through the charity as trustees.</b></p> <p><b>We look forward to continue and grow this support in the future.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have a continued steady stream of funding through a sportswear company and event fundraising work. This still includes the use of our contactless donation boxes. And the expansion of our collection tins in shops and public places of interest.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	£0.00
Reasons for holding zero reserves	Para 1.22	This is now something we intend to do but might have to fund our own van in the future, this is so we can continue with event work.
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Risk with relaying on one funding source, this is been reviewed and have another funding source soon.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Through a company regular donation, face to face fundraising including our contactless machines and collection tins.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a Charitable Incorporated Organisation whose only voting members are its Charity Trustees
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	a Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Eligibility for Trusteeship</p> <p>(a) Every Charity Trustee must be a natural person.  (b) No individual may be appointed as a Charity Trustee of the CIO:</p> <ul style="list-style-type: none"> <li>• If he or she is under the age of 16 years; or</li> <li>• If he or she would automatically cease to hold office under the provisions of Clause 12(1)(e).</li> </ul> <p>(c) No one is entitled to act as a Charity Trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the Charity Trustees decide, his or her acceptance of the office of Charity Trustee.  (d) At least one of the Trustees of the CIO must be 18 years of age or over. If there is no Trustee aged at least 18 years, the remaining Trustees may only act to call a meeting of the Charity Trustees, or appoint a new Charity Trustee.</p> <p>(3) Number of Charity Trustees</p> <p>(a) There must be at least three Charity Trustees. If the number falls below this minimum, the remaining Trustee or Trustees may act only to call a meeting of the Charity Trustees, or appoint a new Charity Trustee.  (b) There is no maximum number of Charity Trustees that may be appointed to the CIO.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	

Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Honour Our Armed Forces
Other name the charity uses	
Registered charity number	1193155
Charity's principal address	4 Whingrove Avenue Holmfirth HD9 5LP

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Brook	Office / Chair		
2	Barbara Anne Crossland			
3	Delia Webster			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Richard Brook	
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Position (eg Secretary,  
Chair, etc)

Chair	
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Date

05/04/2023
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**Honour Our Armed Forces**

**Unaudited Financial Statements**

**For the year ended  
5 April 2023**

# Honour Our Armed Forces

## Financial Statements

Year ended 5 April 2023

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## Honour Our Armed Forces

### Trustees' Annual Report

Year ended 5 April 2023

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The trustees present their report and the unaudited financial statements of the charity for the year ended 5 April 2023.

#### Reference and administrative details

<b>Registered charity name</b>	Honour Our Armed Forces
<b>Charity registration number</b>	1193155
<b>Principal office</b>	4 Whingrove Avenue Meltham Holmfirth HD9 5LP
<b>The trustees</b>	Mr R Brook Miss B Crossland Ms D Webster Mr J Tracey (Passed away 1 December 2022)
<b>Accountants</b>	Gibson Booth Chartered accountants New Court Abbey Road North Shepley Huddersfield HD8 8BJ

#### Structure, governance and management

The constitution of Honour Our Armed Forces is a Charitable Incorporated Organisation whose only voting members are its trustees.

The trustee selection methods are as follows:

- (a) Every charity trustee must be a natural person.
- (b) No individual may be appointed as a trustee of the CIO if:
- He or she is under the age of 16 years; or
  - He or she would automatically cease to hold office under provisions of Clause 12(1)(e) as per the charities governing charter.
- (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.
- (d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity, or appoint a new charity trustee.

The rules on the number of charity trustees is as follows:

- (a) There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act to only call a meeting of the charity trustees, or appoint a new charity trustee.
- (b) There is no maximum number of charity trustees that may be appointed to the CIO.

## Honour Our Armed Forces

### Trustees' Annual Report (*continued*)

#### Year ended 5 April 2023

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##### Objectives and activities

The purposes of Honour Our Armed Forces, as set out in its governing document are the relief of:

(a) Those in need by reason of youth, age, ill-health, disability, financial or other disadvantages.

(b) Any persons who are serving or who have served in the armed forces of the crown, including military cadet forces, or dependents.

Honour Our Armed Forces is a grant making charity that supports individuals and organisations, as well as supplying equipment to them to aid their welfare or organisation.

We also provide support with days out or breaks with a minibus supplied by Arnold Clark. We have now acquired an airsoft range instead of paintball for use at events to bring in more donations and interest in recruiting volunteers and be of interest to our cadet forces whom we support.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives.

##### Achievements and performance

We are now actively looking for different funding sources in order to continue our work.

We have supported cadet groups with equipment and presentation TV screens in order for them to learn in a more interactive way.

We are looking to supply more in the future as funding allows, whilst we feel that events are beneficial to the charity: being in the public eye and highlighting the work we do. We are actively looking for a van to further support the charity at events, as we grow bigger.

We have improved lives of veterans taking part in day events by supporting on the airsoft range and trips out organised by ourselves.

We still pride ourselves on not getting paid through the charity as trustees.

We look forward to continue and grow this support in the future.

##### Financial review

Honour Our Armed Forces have a continued steady stream of funding through a sportswear company and event fundraising work. This still includes the use of our contactless donation boxes and the expansion of our collection tins in shops and public places of interest.

At the year end the charity had unrestricted funds totalling £8,032. During the period, income of £18,468 was received, and there was expenditure totalling £16,614.

We aim to keep approximately one years running costs in reserves. This is also to cover emergency costs. To achieve this we will aim to put £2,000 per year into reserves from income until that level is achieved.

This is now something we intend to do but might have to fund our own van in the future. This is so we can continue with event work.

We understand the going concern risk with relaying on one funding source but this has been reviewed and have another funding source soon.

Our principal sources of funds are through a company regular donation and face to face fundraising including our contactless machines and collections tins.

28 Jul 2023

The trustees' annual report was approved on ..... and signed on behalf of the board of trustees by:



Mr R Brook (Jul 28, 2023, 9:36am)

Mr R Brook  
Trustee

## Honour Our Armed Forces

### Statement of Financial Activities

Year ended 5 April 2023

		Year to 5 Apr 23		Period from 1 Jan 21 to 5 Apr 22
	Note	Unrestricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>				
Donations and legacies	4	18,468	18,468	23,064
<b>Total income</b>		<u>18,468</u>	<u>18,468</u>	<u>23,064</u>
<b>Expenditure</b>				
Expenditure on charitable activities	5,6	(16,614)	(16,614)	(16,886)
<b>Total expenditure</b>		<u>(16,614)</u>	<u>(16,614)</u>	<u>(16,886)</u>
<b>Net income and net movement in funds</b>		<u>1,854</u>	<u>1,854</u>	<u>6,178</u>
<b>Reconciliation of funds</b>				
Total funds brought forward		6,178	6,178	—
<b>Total funds carried forward</b>		<u>8,032</u>	<u>8,032</u>	<u>6,178</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 5 to 8 form part of these financial statements.

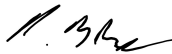
## Honour Our Armed Forces

### Statement of Financial Position

5 April 2023

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible fixed assets	11	5,975	4,396
<b>Current assets</b>			
Stocks	12	1,501	816
Debtors	13	176	1,040
Cash at bank and in hand		884	406
		<u>2,561</u>	<u>2,262</u>
<b>Creditors: amounts falling due within one year</b>	14	<u>(504)</u>	<u>(480)</u>
<b>Net current assets</b>		<u>2,057</u>	<u>1,782</u>
<b>Total assets less current liabilities</b>		<u>8,032</u>	<u>6,178</u>
<b>Net assets</b>		<u><u>8,032</u></u>	<u><u>6,178</u></u>
<b>Funds of the charity</b>			
Unrestricted funds		<u>8,032</u>	<u>6,178</u>
<b>Total charity funds</b>	15	<u><u>8,032</u></u>	<u><u>6,178</u></u>

These financial statements were approved by the board of trustees and authorised for issue on 28 Jul 2023, and are signed on behalf of the board by:



Mr R Brook (Jul 28, 2023, 9:36am)

Mr R Brook  
Trustee

The notes on pages 5 to 8 form part of these financial statements.

**1. General information**

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is 4 Whingrove Avenue, Meltham, Hombfirth, HD9 5LP.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis. The financial statements are prepared in sterling, which is the functional currency of the entity and rounded to the nearest £. The significant accounting policies consistently applied in the preparation of these financial statements are set out below.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements did not require management to make any significant judgements, estimates or assumptions.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

**Incoming resources**

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

**Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

**Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.



Notes to the Financial Statements (*continued*)

Year ended 5 April 2023

3. Accounting policies (*continued*)

**Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	20% reducing balance
Computer equipment	-	33% straight line

**Stocks**

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

4. Donations and legacies

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
<b>Donations</b>				
Donations	18,468	18,468	23,064	23,064

5. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Support costs	16,614	16,614	16,886	16,886

6. Expenditure on charitable activities by activity type

	Support costs £	Total funds 2023 £	Total fund 2022 £
Fundraising	16,614	16,614	16,886

7. Analysis of support costs

	Fundraising £	Total 2023 £	Total 2022 £
General office	2,768	2,768	4,366
Advertising	337	337	1,610
Motor expenses	8,096	8,096	6,692
Repairs and maintenance	512	512	1,248
Professional fees	1,510	1,510	930
Depreciation	1,073	1,073	625
Donations	1,919	1,919	350
Cost of merchandise	399	399	1,065
	16,614	16,614	16,886

8. Net income

Net income is stated after charging/(crediting):

	2023 £	2022 £
Depreciation of tangible fixed assets	1,073	625

9. Staff costs

There were no (2022: none) staff members employed by the charity during the period.

# Honour Our Armed Forces

## Notes to the Financial Statements (*continued*)

### Year ended 5 April 2023

#### 10. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

No trustee was reimbursed for expenses during the year.

#### 11. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
<b>Cost</b>			
At 6 April 2022	4,823	198	5,021
Additions	2,403	249	2,652
<b>At 5 April 2023</b>	<b>7,226</b>	<b>447</b>	<b>7,673</b>
<b>Depreciation</b>			
At 6 April 2022	599	26	625
Charge for the year	1,008	65	1,073
<b>At 5 April 2023</b>	<b>1,607</b>	<b>91</b>	<b>1,698</b>
<b>Carrying amount</b>			
<b>At 5 April 2023</b>	<b>5,619</b>	<b>356</b>	<b>5,975</b>
At 5 April 2022	4,224	172	4,396

#### 12. Stocks

	2023 £	2022 £
Raw materials and consumables	1,501	816

#### 13. Debtors

	2023 £	2022 £
Prepayments and accrued income	176	—
Other debtors	—	1,040
	<b>176</b>	<b>1,040</b>

#### 14. Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals and deferred income	504	480

#### 15. Analysis of charitable funds

##### Unrestricted funds

	At 6 April 2022 £	Income £	Expenditure £	At 5 April 2023 £
General funds	6,178	18,468	(16,614)	8,032
	<b>At 1 January 2021 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>At 5 April 2022 £</b>
General funds	—	23,064	(16,886)	6,178

## Honour Our Armed Forces

### Notes to the Financial Statements (*continued*)

Year ended 5 April 2023

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#### 16. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2023 £
Tangible fixed assets	5,975	5,975
Current assets	2,561	2,561
Creditors less than 1 year	(504)	(504)
<b>Net assets</b>	<u>8,032</u>	<u>8,032</u>

	Unrestricted Funds £	Total Funds 2022 £
Tangible fixed assets	4,396	4,396
Current assets	2,262	2,262
Creditors less than 1 year	(480)	(480)
<b>Net assets</b>	<u>6,178</u>	<u>6,178</u>

**The following pages do not form part of the financial statements.**

## Honour Our Armed Forces

### Chartered Accountant's Report to Honour Our Armed Forces on the Unaudited Financial Information of Honour Our Armed Forces

Year ended 5 April 2023

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In accordance with the engagement letter dated 21 Jul 21, we have prepared for your approval the financial information of Honour Our Armed Forces for the year ended 5 April 2023, which comprise the statement of financial activities, statement of financial position and the related notes from the charity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [www.icaew.com/en/members/regulations-standards-and-guidance](http://www.icaew.com/en/members/regulations-standards-and-guidance).

This report is made solely to the board of trustees of Honour Our Armed Forces, as a body, in accordance with the terms of our engagement letter dated 21 Jul 21. Our work has been undertaken solely to prepare for your approval the financial statements of Honour Our Armed Forces and state those matters that we have agreed to state to you, as a body, in this report in accordance with ICAEW Technical Release TECH08/16AAF as detailed at [www.icaew.com/compilation](http://www.icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Honour Our Armed Forces and its board of trustees, as a body, for our work or for this report.

You have approved the financial information for the year and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all informations and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information. GIBSON BOOTH Chartered accountants

New Court  
Abbey Road North  
Shepley  
Huddersfield  
HD8 8BJ

*Gibson Booth*

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Patrick Heaton (Jul 28, 2023,  
9:50am)

28 Jul 2023

## Honour Our Armed Forces

### Detailed Statement of Financial Activities

Year ended 5 April 2023

	Year to 5 Apr 23 £	Period from 1 Jan 21 to 5 Apr 22 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	18,468	23,064
	<u>18,468</u>	<u>23,064</u>
<b>Total income</b>	<u>18,468</u>	<u>23,064</u>
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Purchases	399	1,065
Repairs and maintenance	512	1,248
Insurance	533	—
Donations	1,919	350
Motor vehicle expenses	8,096	6,692
Other motor/travel costs	47	312
Legal and professional fees	977	930
Telephone	231	—
Other office costs	575	79
Depreciation	1,073	625
Printing, postage and stationery	111	194
Sundry expenses	1,337	671
Subscriptions	468	3,110
Advertising	336	1,610
	<u>16,614</u>	<u>16,886</u>
<b>Total expenditure</b>	<u>16,614</u>	<u>16,886</u>
<b>Net income</b>	<u>1,854</u>	<u>6,178</u>