



# St. Margaret's Centre

## Annual Report 2022-23

Registered Charity: 1160900

*'By being involved in this project I feel like me again, like I've gotten back a part of my life that I had lost. My mental health has improved tenfold and I'm much happier in my day-to-day life now.'*



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# ABOUT US

St Margaret's Centre is an **activity and training hub** for adults in County Durham who need support with their mental wellbeing.

The main aim of the centre is to **improve the health and wellbeing of the community** of County Durham.

We provide a **safe, therapeutic environment** for people to regain their confidence, motivation, and self-esteem while learning new skills and meeting new friends.



Our ethos is that **we accept people as they are, and help them to achieve their own goals**. We are a non-clinical environment that provides safety and understanding for people who are often going through a very hard time in their lives.

### Services available include:

- A variety of Health and Wellbeing Activities such as arts and crafts, woodwork, gardening, and physical exercise classes
- Self-Management classes teaching people how to improve their mental health
  - A dedicated Support Worker, who helps with various aspects of people's lives such as accessing benefits
  - Social Days to support people impacted by isolation
- A wide variety of Supported Volunteering opportunities in our café, craft shop, workshop, and garden.

#### Trustee Board

Chair: Peter Thompson  
Vice Chair: Paul Jefferson  
Treasurer: David Welsh  
Elizabeth McCabe  
Christopher Ramsden  
Deborah Rowley-Conwy  
Anna Stephenson  
Anthony Walker  
John Woods

#### Staff

Centre Manager: Rob Chatwin  
Deputy Manager/Finance Officer: Lisa Harrison  
Support Worker: Andrea Davison  
Art Instructor: Olwyn Reece  
Joinery Instructor: Tony Turfrey  
Craft Instructor/Activity Coordinator: Nicola Webb

We are also very grateful for the contribution of our fantastic **Volunteers**, who work hard to develop and run groups, mentor people to build skills, and create the friendly and supportive atmosphere that makes St Margaret's Centre such a fantastic place to be.

# LOOKING BACK



*'This Centre has given me wonderful support and I feel like I have a reason to get out of bed and achieve something.'*

## **2022-23: A Summary**

The past year was our first as partners in the newly formed Durham Mental Wellbeing Alliance (DMWA), alongside Waddington Street Centre, Home Group, If U Care Share, Richmond Fellowship, Mental Health Matters, and Creative Support as well as subcontractors Hub of Wishes, Cruse Bereavement Support, Aspire, Welfare Rights, Pact House, Relate, and Stamp It Out.

This has proved to be a very positive experience, providing a greater opportunity to work in close collaboration with partner providers to maximise resources available across County Durham, with a 'one door' approach ensuring the most appropriate and positive outcomes through seamless access to a broader range of services.

Following the end of Covid restrictions, we have seen a steady return of attendees as well as a significant increase in referrals from individuals, GPs, Care Coordinators, Social Workers, Health Care Workers, and Community Mental Health Teams.

## **Durham Mental Wellbeing Alliance Launch Event**

Staff and Trustees attended an event at the Radisson Blu Hotel in Durham to celebrate the official launch of the Durham Mental Wellbeing Alliance in June 2022. This provided an excellent opportunity to meet partner colleagues and learn more about each other's organisations.

## Peer-Led Sessions

A great success over the last two years has been the development of peer-led sessions, which have provided a route into volunteering for attendees who feel ready to offer support to others. We now have two Textiles groups (one of which creates blankets and quilts for vulnerable children through Project Linus), a gardening group, and several crafting sessions that are run by attendees.

The people who use St Margaret's Centre are our biggest strength, providing a warm welcome and understanding to new attendees, and increasing these peer-led activity and support groups will play a big part in our plans for the future.

## The Old School Community Café

In November 2022 our community café was temporarily closed due to the resignation of the Café Manager to take up new employment.

Though regrettable, this has provided an exciting opportunity to evaluate the running the café and develop plans to improve the space for use of the local community. These plans are discussed further in this report.

## Ushaw Historic House Choir Concert

A multi-choir concert was held at Ushaw Historic House in March 2023, organised with the generous support of our patron, Dr Arnab Basu MBE. The concert raised £4,291.64 which was shared equally between Ushaw Historic House and St Margaret's Centre charities.

It was an excellent evening highly enjoyed by all who attended. Our grateful thanks go to Dr. Basu, Roger Muttitt, Head of Music at Durham School, the staff and volunteers at Ushaw Historic House, and all the musicians who took part.

## Energy Efficiency

As part of our continued investment into the centre, in the last year we have upgraded the building's central heating system and installed LED lighting, improving our efficiency and increasing sustainability for the charity's future.

*'St Margaret's Centre has given me focus on foggy days. I've made real friends and feel loved and accepted for being me.'*



# KEY STATISTICS

**212**

Referrals received

**314**

Staff-led sessions

**120%**

**increase**

in the number of  
registered attendees

**144**

Peer-led groups

**276**

People currently  
accessing services

**71**

Sessions by External  
Organisations

**74**

Social Days

**14**

Volunteers

**2,094**

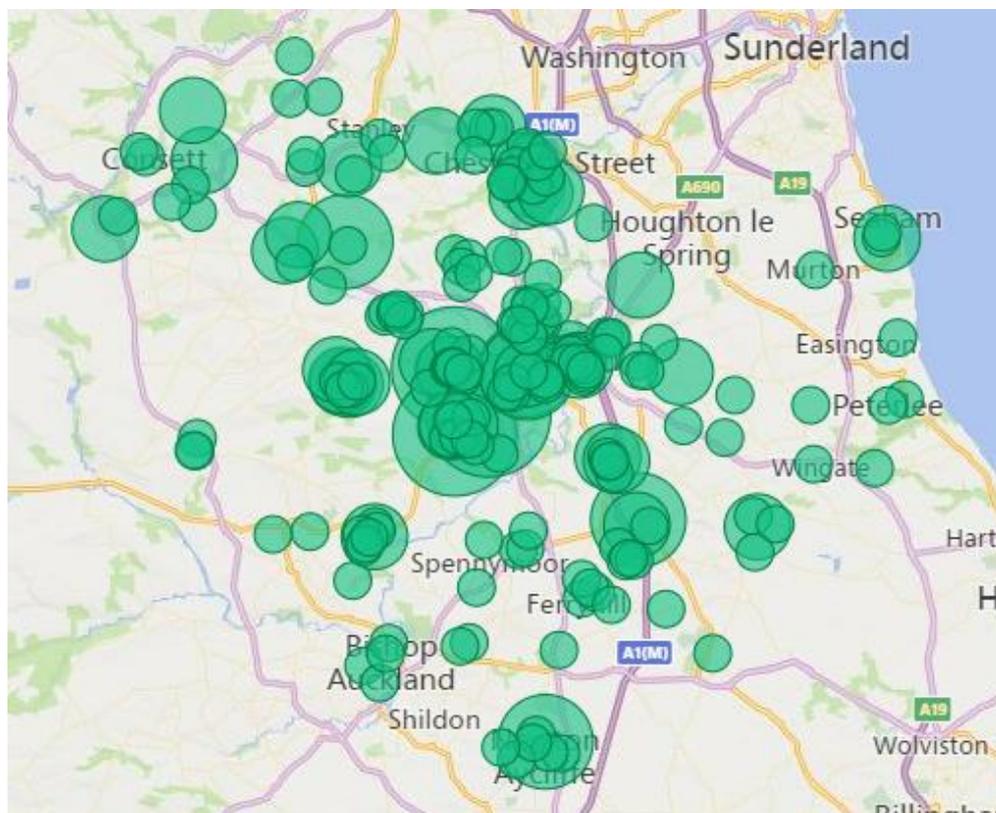
Volunteer hours

**£19,893**

Economic value of  
volunteering hours given



People are referred, or self-refer, to St Margaret's Centre from across County Durham, as indicated in the map below.



Of the people referred to us in 2022-23:

- 17% were self-referrals
- 27% have a physical disability
- 10% were identified as autistic
- 15% have a learning disability
  - 27% were aged 18-34
  - 59% were aged 35-64
  - 14% were aged 65+

# LOOKING FORWARD

*'St Margaret's Centre has brought order and hope to my life. A very valuable place and a haven in the gloominess.'*

## **Volunteer Coordinator**

We will hire a Volunteer Coordinator who will be responsible for developing and managing volunteering schemes throughout the centre, including the community café, craft shop, gardening groups, joinery workshop, wellbeing activities, and other areas that require support. The role will involve managing volunteers recruited from the community and attendees wishing to volunteer, including recruitment, training, placement, motivation, and ongoing supervision to recognise volunteers' achievements and contribution to the centre. We anticipate that this will allow the centre to meet the soaring demand for our service by providing a wide range of volunteering opportunities, as well as increased activities and workshops supported by members of the community.

## **Community Hub**

Our Community Café has been closed since November 2022 following the departure of our previous Café Manager, which has given us an opportunity to evaluate the project and consider alternative ways of working to improve the the space. We plan to relaunch the cafe in August 2023 as a Community Hub with a timetable of groups and activities aimed at engaging local people.

We will hire a Café Supervisor to support the day-to-day operation of the café, which will provide simple and affordable food options for people impacted by the cost of living crisis, as well as opportunities for those who may feel isolated in the community to gain support without the need for a formal referral to the centre. We plan to develop a timetable of both open social groups with activities such as games and crafts, and peer support groups for different groups within the community, such as men, young people, and new parents.

This will be a volunteer-led space, offering opportunities for training and work experience in the areas of food preparation and customer service in a supportive environment that helps them to gain confidence as well as skills. The Volunteer Coordinator will supervise and monitor their progress, and ensure that learning needs are met to ensure quality and accessibility. We aim to open the Community Hub in late Summer 2023.

### **Craft Shop Relaunch**

Our Craft Shop opened in late 2020 as a trial of a volunteer-led scheme to both provide meaningful work experience and training, as well as a source of income for the charity. Following an evaluation of this scheme, we have been refurbishing the shop to provide more space for volunteers to demonstrate skills and showcase a more diverse range of products made in the centre's joinery workshop and craft rooms. This will be reopening to the public in late Summer 2023.

### **Business Admin Apprentice**

Following the start of the Durham Mental Wellbeing Alliance in April 2022, we have seen a significant increase in the number of referrals to the centre. This has resulted in considerable rise in administrative duties related to the processing of referrals, as well as collating data in areas such as finances and social value for reporting to the DMWA's central management team. We will be hiring a Business Administration Apprentice in order to manage these areas, which will free up other staff for providing support and developing projects.



# QUOTES + TESTIMONIALS

**'It's really good to be able to talk to people who understand. I love this place, it's really validating.'**

**'I look forward to the new week now, knowing I will be coming to SMC and seeing my friends. We're like soldiers battling our mental health, but eventually we will win the war!'**

**'Coming here and not being judged, everyone helping each other and staff being so supportive has made me feel so much more positive.'**

**'Everyone here is really friendly! I was scared at first to meet new people, but we're like one big family.'**

**'I'm really pleased I started coming to St Margaret's. I've learned loads in woodwork and like having a chat with everyone here, they're good lads.'**

**'I really enjoy my time here at St Margaret's. The staff are great, and I've got plenty people to talk to now. It makes me feel exceptionally good.'**

**'St Margaret's is such a warm and accepting place. I feel like I can come here and be exactly who I am without being judged.'**

**'The staff are a genuine, kind, caring group of people. It has become a second home for me, the centre is so important to myself and everyone else in its care. It is truly a wonderful place.'**

**'When you're at your lowest, SMC helps to bring you to your highest!'**

**Marie has been attending St Margaret's Centre's arts and crafts classes for six months. She describes her experience below:**

'I was instantly welcomed, encouraged, and supported, not only by the small but mighty team that run the centre, but by the people who attend it too. I was met with kindness, compassion, understanding, and the profound knowledge that we all struggle, but beneath it all we are human beings with a unique story.

No other centre has affected me like St Margaret's. Its location, staff, people, and classes all create the perfect environment that, for the first time in my life, have helped me to truly begin my healing journey. Something genuinely unexpected has started to occur: I'm beginning to thrive.

My goals and aspirations no longer feel unachievable. I feel inspired to push past my comfort zone and dream again. The words, 'You're doing so well!' are repeated with so much conviction that I've started to believe them. I went in with an open mind and an open heart, and was met with open arms. I have met some wonderful people and made lots of new friends. I have gained a lot of new skills and learned to be more patient and kinder to myself, letting go of the need for perfection. My self-care has improved and my confidence gets stronger every day.

It is with great pleasure that I am now stable enough to be able to join the team as a volunteer to lead my own classes. I no longer feel so alone, and purpose is slowly filling my life once more.'

**'I wish I could bottle  
what SMC did for me,  
I cannot overstate  
what you did.  
Massive thank you!'**

More testimonials are available on our website:  
[www.stmargaretscentre.co.uk/testimonials](http://www.stmargaretscentre.co.uk/testimonials)

# OUR SUPPORTERS

St Margaret's Centre would not be able to continue delivering such a vital service to the people of County Durham without the support of others. We would like to thank the following groups and individuals, in no particular order:

- Patron: Dr Arnab Basu MBE
- Patron: The Rt Revd Paul Butler, Bishop of Durham
- Durham County Council
- Durham Mental Wellbeing Alliance
- Bishop Auckland College
- Workers' Education Association
- Garfield Weston Foundation
- County Durham Community Foundation
- Ashley Family Foundation
- Edward Gostling Foundation
- Co-op Local Causes
- Rothley Trust
- City of Durham Parish Council
- The Dunelm Foundation
- Shakespeare Temperance Trust
- Durham Area Action Partnership
- St. Oswald's Church
- St Margaret's PCC
- Durham City Freemen
- Rotary of Durham
- Durham Lyons
- Creative Support
- If U Care Share
- Tees, Esk and Wear Valleys NHS Trust
- Alan Ribchester
- Briardene Residents' Association
- ARCH Recovery College
- Mental Health Matters
- New College Durham
- Natwest
- Co. Durham Support and Recovery Service
- Singing Elf
- North Road Methodist Church
- Ushaw Historic House, Chapel and Gardens
- Home Group
- Richmond Fellowship
- Raddison Blu
- Waddington Street Centre
- Framwellgate Leek Association
- Framwellgate and Newton Hall WI
- St Margaret's Allotment Association
- H.M. Lord-Lieutenant of Durham
- Hospital of God
- Kromek Group PLC
- Creative Age
- I.M.P.A.C.T.
- Durham City Methodists
- St Cuthbert's Catholic Church
- TRI-Wall Group
- Keith Hall Electrical Contractor

# WORDS FROM OUR CHAIR

It has been another excellent year for St Margaret's Centre with the development of new working partnerships as well as a steady return of attendees.

My grateful thanks go to our patrons, staff, and fellow trustees. In particular, I wish to thank our team of dedicated volunteers and generous donors without whom we would not be able to operate.

Peter Thompson

Chair of Trustee Board



Charity Registration Number: 1160900

**St Margaret's Centre**  
**Financial Statements**  
**For the Year Ending**  
**31 March 2023**

**JANE ASCROFT ACCOUNTANCY LIMITED**

Chartered Accountants  
Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XP

# St Margaret's Centre

## Financial Statements

Year Ended 31 March 2023

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# St Margaret's Centre

## Trustees' Annual Report

Year Ended 31 March 2023

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The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

### **Objectives and Aims**

The principal activity of the charity is the provision of day centre facilities to support people with mental health problems in Durham. The Centre is used by more than 100 different people every week and is becoming increasingly popular as a health care facility.

### **Public benefit**

In setting plans and priorities for areas of work, the Trustees of St Margaret's Centre have had regard to the guidance from the Charity Commission on the provision of public benefit. In particular, the Trustees consider how planned activities contribute to meeting the objectives set. How St Margaret's Centre delivers its principal charitable activities, as set out in its governing document, is demonstrated in the 'objectives and aims' statement above.

The public benefit arising from St Margaret's Centre's work is, therefore, implicit services provided to people with mental health issues.

### **Achievements and Performance**

See the separate Annual Report for more details

### **Financial Review**

The Charity has made a deficit of £1,764 (2022 - deficit of £14,781) which leaves the Charity with reserves of £169,324 (2022 - £171,088).

### **Principal funding sources**

The Charity relied substantially on the fees paid by Durham County Council via the Durham Mental Wellbeing Alliance under the service level agreement which is received quarterly.

### **Reserves policy**

The management committee has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be the equivalent to between six and twelve months of the resources expended. At this level, the Trustees feel that they would be able to continue the current activities in the event of a significant drop in funding.

# St Margaret's Centre

Trustees' Annual Report *(continued)*

Year Ended 31 March 2023

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## Structure, Governance and Management

### **Governing document**

Charitable Incorporated Organisation (CIO) constitution, registered 16 March 2015.

### **Change of Status to CIO**

St Margaret's Centre was registered with the Charity Commission on 26 September 1994 under the charity number 1041128. In February 2015, the trustees resolved that it would be beneficial to establish a Charitable Incorporated Organisation (CIO) and to transfer the operations and assets of St Margaret's Centre thereto.

A constitution for the CIO was agreed by the existing trustees as applicants and the new St Margaret's Centre CIO was registered by the Charity Commission on 16 March 2015 under the name 'St Margaret's Centre' with the registered number 1160900.

The operations and assets of St Margaret's centre were transferred to St Margaret's centre (the new CIO) on 30 September 2015 and the old charity was removed from the Charity Commission's register via transfer of funds, recorded on 02 December 2015.

### **Recruitment and appointment of new trustees**

Up to two trustees can be appointed under the terms of the Trust Deed by Waddington Street United Reformed Church, St Margaret's Church, Durham and St John's Church, Durham.

## Reference and Administrative Details

**Registered charity name** St Margaret's Centre

**Charity registration number** 1160900

### **The Trustees**

Mr J Woods  
Miss E McCabe  
Mr T P Jefferson  
Mr D Welsh  
Mr P Thompson  
Mr A J Walker  
Mrs D Rowley-Conwy  
Dr C Ramsden  
Ms A Stephenson

**Independent Examiner** Jane Ascroft FCA MA (Cantab)  
Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XP

# St Margaret's Centre

Trustees' Annual Report *(continued)*

Year Ended 31 March 2023

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The trustees' annual report was approved on 03.07.2023..... and signed on behalf of the board of trustees by:



M.P. Thompson  
Trustee

3/7/23

# St Margaret's Centre

## Independent Examiner's Report to the Trustees of St Margaret's Centre

Year Ended 31 March 2023

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I report to the trustees on my examination of the financial statements of St Margaret's Centre ('the charity') for the year ended 31 March 2023.

### Responsibilities and Basis of Report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jane Ascroft FCA MA (Cantab)  
Independent Examiner

Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XP

# St Margaret's Centre

## Statement of Financial Activities

Year Ended 31 March 2023

		2023		2022	
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	4	7,009	–	7,009	7,288
Charitable activities	5	195,879	71,910	267,789	224,379
Other trading activities	6	3,287	–	3,287	2,338
Investment income	7	835	–	835	1,169
Other income	8	3,903	–	3,903	8,004
<b>Total income</b>		<u>210,913</u>	<u>71,910</u>	<u>282,823</u>	<u>243,178</u>
<b>Expenditure</b>					
Expenditure on charitable activities	9,10	214,177	70,410	284,587	257,959
<b>Total expenditure</b>		<u>214,177</u>	<u>70,410</u>	<u>284,587</u>	<u>257,959</u>
<b>Net expenditure</b>		<u>(3,264)</u>	<u>1,500</u>	<u>(1,764)</u>	<u>(14,781)</u>
Transfers between funds		1,500	(1,500)	–	–
<b>Net movement in funds</b>		<u>(1,764)</u>	<u>–</u>	<u>(1,764)</u>	<u>(14,781)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		171,088	–	171,088	185,869
<b>Total funds carried forward</b>		<u>169,324</u>	<u>–</u>	<u>169,324</u>	<u>171,088</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 7 to 16 form part of these financial statements.

# St Margaret's Centre

## Statement of Financial Position

31 March 2023

	Note	2023 £	2022 £
<b>Fixed Assets</b>			
Tangible fixed assets	16	1,920	–
<b>Current Assets</b>			
Debtors	17	17,895	5,082
Investments	18	–	45,519
Cash at bank and in hand		153,427	124,203
		<u>171,322</u>	<u>174,804</u>
<b>Creditors: amounts falling due within one year</b>	19	<u>3,918</u>	<u>3,716</u>
<b>Net Current Assets</b>		<u>167,404</u>	<u>171,088</u>
<b>Total Assets Less Current Liabilities</b>		<u>169,324</u>	<u>171,088</u>
<b>Net Assets</b>		<u>169,324</u>	<u>171,088</u>
<b>Funds of the Charity</b>			
Unrestricted funds		169,324	171,088
<b>Total charity funds</b>	21	<u>169,324</u>	<u>171,088</u>

These financial statements were approved by the board of trustees and authorised for issue on ~~03.07.2023~~ and are signed on behalf of the board by:

  
Mr P Thompson  
Trustee  
3/7/23

The notes on pages 7 to 16 form part of these financial statements.

# St Margaret's Centre

## Notes to the Financial Statements

Year Ended 31 March 2023

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### 1. General Information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Old School, Margery Lane, Durham, County Durham, DH1 4QJ.

### 2. Statement of Compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

### 3. Accounting Policies

#### Basis of Preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going Concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The trustees consider that there are no significant judgements or estimates affecting these financial statements.

#### Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# St Margaret's Centre

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

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### 3. Accounting Policies *(continued)*

#### Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impracticable to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

#### Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Tangible Assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

# St Margaret's Centre

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

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### 3. Accounting Policies *(continued)*

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Buildings	-	20% straight line
Plant and machinery	-	20% straight line
Fixtures and fittings	-	15% straight line
Computer Equipment	-	100% straight line
Kitchen Equipment	-	20% straight line

#### Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

#### Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

#### Defined Contribution Plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

#### Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

# St Margaret's Centre

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

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### 3. Accounting Policies *(continued)*

#### Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

#### Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### 4. Donations and Legacies

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
<b>Donations</b>				
Donations	<u>7,009</u>	<u>7,009</u>	<u>7,288</u>	<u>7,288</u>

### 5. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Grants	3,156	71,910	75,066
Durham Mental Wellbeing Alliance SLA funding	163,813	–	163,813
Spot Purchase funding	968	–	968
Income from therapeutic work	16,485	–	16,485
Courses held	2,019	–	2,019
Community Cafe	9,438	–	9,438
	<u>195,879</u>	<u>71,910</u>	<u>267,789</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Grants	–	26,750	26,750
Durham Mental Wellbeing Alliance SLA funding	163,812	–	163,812
Spot Purchase funding	1,407	–	1,407
Income from therapeutic work	19,456	–	19,456
Courses held	5	–	5
Community Cafe	12,949	–	12,949
	<u>197,629</u>	<u>26,750</u>	<u>224,379</u>

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# St Margaret's Centre

## Notes to the Financial Statements (continued)

Year Ended 31 March 2023

### 6. Other Trading Activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Schoolhouse	535	535	475	475
Printing and craft sales	694	694	414	414
Fundraising income	<u>2,058</u>	<u>2,058</u>	<u>1,449</u>	<u>1,449</u>
	<u>3,287</u>	<u>3,287</u>	<u>2,338</u>	<u>2,338</u>

### 7. Investment Income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Bank interest receivable	<u>835</u>	<u>835</u>	<u>1,169</u>	<u>1,169</u>

### 8. Other Income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Employment allowance	3,903	3,903	4,000	4,000
HMRC Job Retention Scheme	<u>—</u>	<u>—</u>	<u>4,004</u>	<u>4,004</u>
	<u>3,903</u>	<u>3,903</u>	<u>8,004</u>	<u>8,004</u>

### 9. Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Care provision	121,684	70,410	192,094
Support costs	<u>92,493</u>	<u>—</u>	<u>92,493</u>
	<u>214,177</u>	<u>70,410</u>	<u>284,587</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Care provision	149,942	26,750	176,692
Support costs	<u>81,267</u>	<u>—</u>	<u>81,267</u>
	<u>231,209</u>	<u>26,750</u>	<u>257,959</u>

# St Margaret's Centre

## Notes to the Financial Statements (continued)

Year Ended 31 March 2023

### 10. Expenditure on Charitable Activities by Activity Type

	Activities undertaken directly	Support costs	Total funds 2023	Total fund 2022
	£	£	£	£
Care provision	192,094	–	192,094	176,692
Management	–	60,081	60,081	50,904
Finance	–	31,626	31,626	29,866
Governance costs	–	786	786	497
	<u>192,094</u>	<u>92,493</u>	<u>284,587</u>	<u>257,959</u>

### 11. Net Expenditure

Net expenditure is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation of tangible fixed assets	<u>480</u>	<u>–</u>

### 12. Independent Examination Fees

	2023	2022
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>750</u>	<u>720</u>

### 13. Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	149,629	167,923
Social security costs	12,989	14,649
Employer contributions to pension plans	12,045	13,641
	<u>174,663</u>	<u>196,213</u>

The average head count of employees during the year was 7 (2022: 7). The average number of full-time equivalent employees during the year is analysed as follows:

	2023	2022
	No.	No.
Number of staff	<u>7</u>	<u>7</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

### 14. Trustee Remuneration and Expenses

There was no trustees' remuneration nor other benefits for the current or previous year.

There were no trustees' expenses paid for the current or previous year.

# St Margaret's Centre

## Notes to the Financial Statements (continued)

Year Ended 31 March 2023

### 15. Transfers Between Funds

During the year £1,500 was transferred from restricted to unrestricted funds. This represents capital purchases by restricted grants.

### 16. Tangible Fixed Assets

	Buildings £	Plant and machinery £	Fixtures and fittings £	Computer Equipment £	Kitchen Equipment £	Total £
<b>Cost</b>						
At 1 Apr 2022	29,006	63,375	13,655	17,632	11,883	135,551
Additions	–	2,400	–	–	–	2,400
<b>At 31 Mar 2023</b>	<u>29,006</u>	<u>65,775</u>	<u>13,655</u>	<u>17,632</u>	<u>11,883</u>	<u>137,951</u>
<b>Depreciation</b>						
At 1 Apr 2022	29,006	63,375	13,655	17,632	11,883	135,551
Charge for the year	–	480	–	–	–	480
<b>At 31 Mar 2023</b>	<u>29,006</u>	<u>63,855</u>	<u>13,655</u>	<u>17,632</u>	<u>11,883</u>	<u>136,031</u>
<b>Carrying amount</b>						
At 31 Mar 2023	–	1,920	–	–	–	1,920
At 31 Mar 2022	–	–	–	–	–	–

### 17. Debtors

	2023 £	2022 £
Trade debtors	–	410
Prepayments and accrued income	17,895	4,672
	<u>17,895</u>	<u>5,082</u>

### 18. Investments

	2023 £	2022 £
Chapel Aid	–	45,519

### 19. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	6	15
Accruals and deferred income	2,667	2,258
Pension creditor	939	1,443
Other creditors	306	–
	<u>3,918</u>	<u>3,716</u>

# St Margaret's Centre

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

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### 20. Pensions and Other Post Retirement Benefits

#### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £12,045 (2022: £13,641).

### 21. Analysis of Charitable Funds

#### Unrestricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
General funds	<u>171,088</u>	<u>210,913</u>	<u>(214,177)</u>	<u>1,500</u>	<u>169,324</u>

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
General funds	<u>185,869</u>	<u>216,428</u>	<u>(231,209)</u>	<u>-</u>	<u>171,088</u>

# St Margaret's Centre

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

### 21. Analysis of Charitable Funds *(continued)*

#### Restricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Garfield Weston Foundation	–	20,000	(20,000)	–	–
Edward Gostling Foundation	–	10,000	(10,000)	–	–
CDCF NHS Connector	–	25,000	(25,000)	–	–
CDCF Community Grant	–	2,910	(2,910)	–	–
Ashley Family Foundation	–	5,000	(5,000)	–	–
City of Durham Parish Council	–	3,000	(1,500)	(1,500)	–
Rothley Trust	–	1,000	(1,000)	–	–
Durham City AAP	–	5,000	(5,000)	–	–
	<u>–</u>	<u>71,910</u>	<u>(70,410)</u>	<u>(1,500)</u>	<u>–</u>

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
Hadrian Trust	–	1,000	(1,000)	–	–
Garfield Weston Foundation	–	20,000	(20,000)	–	–
Hospital of God	–	1,000	(1,000)	–	–
Durham Benevolence Fund	–	1,000	(1,000)	–	–
Debbie Rowley-Conwy	–	250	(250)	–	–
Barbour Foundation	–	1,500	(1,500)	–	–
Durham County Council	–	2,000	(2,000)	–	–
	<u>–</u>	<u>26,750</u>	<u>(26,750)</u>	<u>–</u>	<u>–</u>

# St Margaret's Centre

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

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### 21. Analysis of Charitable Funds *(continued)*

The purpose of the restricted funds is as follows:

Garfield Weston Foundation - Core costs  
Edward Gostling Foundation - Core costs  
Hospital of God - Project costs - Supported Volunteering  
Durham Benevolence Fund - Workshop Tools/Materials  
Debbie Rowley-Conwy - Equipment  
Barbour Foundation - Project costs - Supported Volunteering  
Durham County Council - Project costs - Raw Materials  
CDCF NHS Connector - Salary costs  
CDCF Community Grant - Project costs - Textiles group  
Ashley Family Foundation - Raw materials and volunteer expenses  
City of Durham Parish Council - Raw materials and bandsaw replacement  
Rothley Trust - Boiler replacement costs  
Durham City AAP - IT system replacement

### 22. Analysis of Net Assets Between Funds

	Unrestricted Funds £	Total Funds 2023 £
Tangible fixed assets	1,920	1,920
Current assets	170,447	170,447
Creditors less than 1 year	(3,043)	(3,043)
<b>Net assets</b>	<u>169,324</u>	<u>169,324</u>

	Unrestricted Funds £	Total Funds 2022 £
Tangible fixed assets	-	-
Current assets	174,804	174,804
Creditors less than 1 year	(3,716)	(3,716)
<b>Net assets</b>	<u>171,088</u>	<u>171,088</u>

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**St Margaret's Centre**

**Management Information**

**Year Ended 31 March 2023**

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**The Following Pages Do Not Form Part of the Financial Statements.**

# St Margaret's Centre

## Detailed Statement of Financial Activities

Year Ended 31 March 2023

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	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	<u>7,009</u>	<u>7,288</u>
<b>Charitable activities</b>		
Grants	75,066	26,750
Durham Mental Wellbeing Alliance SLA funding	163,813	163,812
Spot Purchase funding	968	1,407
Income from therapeutic work	16,485	19,456
Courses held	2,019	5
Community Cafe	<u>9,438</u>	<u>12,949</u>
	<u>267,789</u>	<u>224,379</u>
<b>Other trading activities</b>		
Schoolhouse	535	475
Printing and craft sales	694	414
Fundraising income	<u>2,058</u>	<u>1,449</u>
	<u>3,287</u>	<u>2,338</u>
<b>Investment income</b>		
Bank interest receivable	<u>835</u>	<u>1,169</u>
<b>Other income</b>		
Employment allowance	3,903	4,000
HMRC Job Retention Scheme	–	<u>4,004</u>
	<u>3,903</u>	<u>8,004</u>
<b>Total income</b>	<u><u>282,823</u></u>	<u><u>243,178</u></u>

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# St Margaret's Centre

## Detailed Statement of Financial Activities *(continued)*

Year Ended 31 March 2023

	2023 £	2022 £
<b>Expenditure</b>		
<b>Care provision</b>		
Wages	84,650	105,705
Employer's NIC	6,207	8,505
Pension costs	5,424	7,344
Rent	10,789	10,193
Light, heat and water	7,858	9,797
Repairs & renewals	38,390	5,920
Insurance	4,893	4,328
Travelling	1,071	769
Equipment maintenance and purchases	12,590	4,675
Materials	11,394	10,807
Food purchases	6,289	7,418
Cleaning	930	1,231
Training costs	1,609	—
	<u>192,094</u>	<u>176,692</u>
<b>Management</b>		
Wages	38,424	36,984
Employer's NIC	4,255	3,884
Pension costs	4,077	3,925
Telephone	1,865	2,471
Postage & stationery	1,168	1,758
Depreciation	480	—
Marketing & promotion	415	207
Sundries	383	149
DMWA Central Management Costs	7,179	—
IT software and maintenance	1,835	1,526
	<u>60,081</u>	<u>50,904</u>
<b>Finance</b>		
Wages	26,555	25,234
Employer's NIC	2,527	2,260
Pension costs	2,544	2,372
	<u>31,626</u>	<u>29,866</u>
<b>Governance costs</b>		
Accountancy and legal fees	786	497
	<u>786</u>	<u>497</u>
<b>Total expenditure</b>	<u>284,587</u>	<u>257,959</u>
<b>Net expenditure</b>	<u>(1,764)</u>	<u>(14,781)</u>