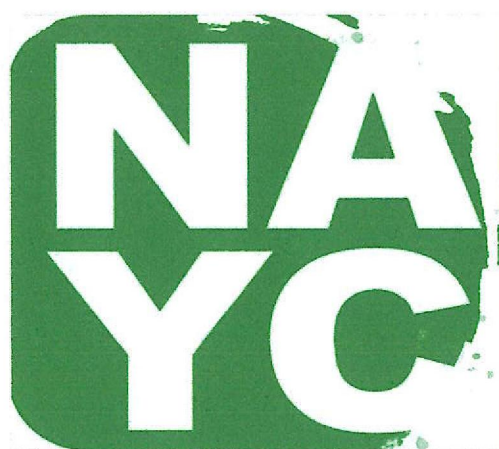


Newton Aycliffe Youth & Community Centre

Annual Report & Financial Statements



Registered Charity 1162535

Year ended 31 March 2023

Newton Aycliffe Youth & Community Centre

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Newton Aycliffe Youth & Community Centre

Trustees Annual Report ~ Year ended 31 March 2023

Reference & Administrative Information

| | |
|--------------------------|--|
| Charity Number | 1162535 |
| Address | Burn Lane Newton Aycliffe County Durham DL5 4HT |
| Telephone N ^o | 01325 307 522 |
| eMail | info@naycc.org.uk |
| Website | <i>under construction</i> |
| Independent Examiner | Ms Gillian Fortune 11 Broadwood View Chester-le-Street County Durham DH3 3NJ |
| Bank | Barclays Bank plc 27/31 High Row Darlington County Durham DL3 7QS |
| Solicitors | Hewitts Solicitors 267 Newgate Street Bishop Auckland County Durham DL14 7EL |

Newton Aycliffe Youth & Community Centre

Trustees Annual Report ~ Year ended 31 March 2023

Reference & Administrative Information

NAYCC Employees
Chief Executive Officer

Rebecca M Metcalfe

NAYCC Trustees

The following people were trustees of the charity on the date of the approval of this document.

| Name | Role | Date Appointed | Date Reappointed |
|-------------------|---------|----------------|------------------|
| HUGHES, Susan | Chair | 07-Feb-23 | |
| MANNERS, Sandra | Trustee | 12-Jan-16 | 01-Jul-22 |
| TRIMMER, Collette | Trustee | 15-Mar-23 | |
| WIGGETT, Adrian | Trustee | 27-Jul-22 | |

Five resignations were received during this fiscal year

| Name | Role | Date Appointed | Date Resigned |
|----------------|---------|----------------|---------------|
| WHEELER, Chris | Trustee | 13-May-15 | 05-Dec-22 |
| HOPE, Julia | Trustee | 10-May-22 | 02-Mar-23 |
| BURTON, Kevin | Chair | 01-Sep-20 | 06-Mar-23 |
| PALMER, Ian | Trustee | 12-Jan-21 | 07-Mar-23 |
| HOCKING, Simon | Trustee | 03-Feb-22 | 18-Mar-23 |

Newton Aycliffe Youth & Community Centre

Trustees Annual Report ~ Year ended 31 March 2023

Objects of the Charity

The Charity was originally registered on 5 January 1984. On 6 July 2015 the charity re-registered as a Charitable Incorporated Organisation.

The objects of the CIO are: To further or benefit the residents of Newton Aycliffe and District and the surrounding neighbourhood, without distinction of age, race, gender, sexual orientation, disability, political or religious beliefs, or other beliefs or opinions, by associating together the said residents and local authorities, voluntary and other organisations in a common effort to advance the education of young people and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the young people and residents in the area of benefit.

In furtherance of these objects but not otherwise, the Trustees shall have power: To establish or secure the establishment of Newton Aycliffe Youth & Community Centre herein after called NAYCC to maintain and manage or cooperate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in the furtherance of the above objects.

Structure, Governance & Management

Newton Aycliffe Youth Centre (previous name) is a registered charity, number 514673. The governing document is a constitution and was adopted on 27 September 1977 and updated on 11 April 2011 and amended on 16 May 2013.

On 9 December 2013, by a Special Resolution the Centre became known as Newton Aycliffe Youth & Community Centre. On 11 August 2015, all assets were transferred to the new charity number 1162535 and became a Charitable Incorporated Organisation. The Constitution uses the Foundation Model whereby the Trustees are its members, in accordance with the Charities Act 2011.

Newton Aycliffe Youth & Community Centre

Trustees Annual Report ~ Year ended 31 March 2023

Newton Aycliffe Youth & Community Centre Strategic Objectives

1. Empowering NAYCC to achieve sustainability

To develop a staff, trustee and volunteer team that has the skills, knowledge and confidence to deliver projects, services and support to children, young people, families, community groups and those who are vulnerable and socially isolated.

2. Engaging, supporting & empowering children & young people

To develop strategies for the engagement of children and young people and deliver projects and services that empower them to achieve their goals as well as

3. Engaging, supporting & empowering families

Engage with families to involve them in a range of projects, activities and services that can improve the quality of their family life.

4. Engaging, supporting & empowering those who are vulnerable and socially isolated

Engage with people who are vulnerable or socially isolated for any reason to supply them with appropriate and personally relevant activities and services.

5. Engaging, supporting & empowering community groups & organisations

Engage with community groups and organisations to access and enjoy the facilities and services NAYCC offers as well as support people in the development of new groups that meet community needs.

Newton Aycliffe Youth & Community Centre

Key Noteables

This financial year has been a challenge for NAYCC, coming out of 2021/22 fiscal year NAYCC were hopeful that positive strides could be made to look to the future. This, however, was impacted by the ever increasing utility costs. It was decided that a cost cutting exercise should be performed to see whether there were any expenses that could be either removed or vastly reduced.

After successfully removing or renegotiating contracts on some items of expenditure NAYCC was successful in making savings in the region of £10,000.

NAYCC would like to say thank you to Great Aycliffe & Middridge Partnership AAP for their continued support with capital expenditure funding that have enabled us to purchase a portable stage for the Centre along with other items.

NAYCC would also like to thank the local Neighbourhood Budget (local Town Councilloors) for their funds that have enabled us to make improvements to the lighting within the Centre. A much needed replacement. We have been able to install Passive Infra-Red systems in places like corridors where previously lights were on all day, now they turn off automatically after a period of inactivity. The PIR systems were also installed in the public toilets (not disabled)

Despite several resignations in a short period of time towards the end of the fiscal year, the Centre's employee has been working hard to implement a new & robust five-year plan, that when finalised will be used to obtain funding that will enhance, not only, the Centre, but what NAYCC would hope to deliver in the next five years. We believe that now is the time to be empowering ourselves so we can remain here for many years to come and to leave a legacy long after we have left.

Footfall:

NAYCC keep accurate records of Centre attendees that are checked and verified by our Independent Examiner.

2020/21: 6,005

2021/22: 35,738

2022/23: 29,679

Room Occupancy:

NAYCC have a room occupancy matrix that maps the available hours aligned with occupancy levels.

2020/21: 9.2%

2021/22: 59.6%

2022/23: 43.1%

SPECIAL THANKS

The Board of Trustees would like to thank NAYCC's Centre Manager, Rebecca Metcalfe, and our volunteers for their continued support and commitment to NAYCC. Rebecca was promoted to Chief Executive Officer at a meeting of the Trustees held on 25th March 2023

Newton Aycliffe Youth & Community Centre


Current Account

| Financial Activities | 2021/22 | 2022/23 |
|---------------------------------|------------------|------------------|
| | | Total |
| INCOME | | |
| Room Rent | 37,363.45 | 43,425.00 |
| Refreshments | 11.20 | 12.80 |
| Donations / Grants | 27,646.73 | 13,578.00 |
| Miscellaneous | | 8,863.00 |
| Total Income | 65,021.38 | 65,878.80 |
| TOTAL | 65,021.38 | 65,878.80 |
| EXPENDITURES | | |
| Advertising | 249.90 | 90.00 |
| Cleaning | 1,952.08 | 2,366.58 |
| Equipment Hire | 2,366.36 | 2,164.06 |
| Insurance | 1,111.03 | 1,213.27 |
| Information Technology (IT) | 244.52 | 99.99 |
| Licences | 1,093.27 | 1,025.28 |
| Maintenance, Repairs & Renewals | 12,206.81 | 15,384.34 |
| Office Equipment | 135.64 | 265.41 |
| Postage | 2.25 | - |
| Printing | 1,701.76 | 230.28 |
| Professional Fees | 510.00 | 250.00 |
| Security | 3,792.35 | 3,294.00 |
| Stationery | 208.35 | 94.63 |
| Subscriptions | 202.00 | - |
| Tuck Shop | 885.82 | 999.63 |
| Utilities ~ Gas | 4,883.90 | 3,696.51 |
| Utilities ~ Electricity | 5,208.15 | 5,772.22 |
| Utilities ~ Telephone | 5,223.56 | 994.36 |
| Utilities ~ Broadband | - | 1,136.09 |
| Utilities ~ Water | 546.00 | - |
| Wages & Salaries | 24,208.28 | 19,032.85 |
| Volunteer Expenses | 966.64 | 960.86 |
| Uncategorised Expenditure | - | 23,863.00 |
| Total Expenditures | 67,698.67 | 82,933.36 |
| NET OPERATING INCOME | - 2,677.29 | - 17,054.56 |
| NET INCOME/(EXPENDITURE) | - 2,677.29 | - 17,054.56 |

NB: £15,000 of uncategorised expenditure was an internal transfer into the Business Rate Tracker "Reserves" a/c ~ therefore loss -£2,054.56

Seen & checked to invoices, receipts and bank statements. These accounts represent a true and accurate statement.

This person has been known to us for more than four years

| | |
|---|--|
|  | Ms Gillian Fortune 11 Broadwood View Chester-Le-Street County Durham DH3 3NJ |
|---|--|

Newton Aycliffe Youth & Community Centre

Restricted (Protected) Account

| Financial Activities | 2021/22 | 2022/23 |
|---------------------------|-----------------|------------------|
| | | Total |
| INCOME | | |
| NAYCC | 5,000.00 | 8,863.00 |
| Total Income | 5,000.00 | 8,863.00 |
| EXPENDITURES | | |
| NAYCC | 1,494.04 | 13,037.95 |
| Total Expenditures | 1,494.04 | 13,037.95 |

NAYCC FUNDING SOURCES

| | |
|---|-----------|
| 20NB-GAMP028 NAYCC Lighting Replacement | 12,578.00 |
| GAMP AB: 22AB-GAMP02 Let's Perform at NAYCC | 8,863.00 |

21,441.00


NB

* Restricted (Protected) Funding can only be spent on what you have specified within the funding bid.

** Restricted expenditure may be more than income due to some projects running from one financial year to another.

Seen & checked to invoices, receipts and bank statements. These accounts represent a true and accurate statement.

This person has been known to us for more than four years

| | |
|---|--|
|  | Ms Gillian Fortune 11 Broadwood View Chester-Le-Street County Durham DH3 3NJ |
|---|--|

Newton Aycliffe Youth & Community Centre

as 31st March 2023

| Balance Sheet | 2021/22 | 2022/23 |
|--|------------------|--------------------|
| | Total | Total |
| FIXED ASSET | 5,983.00 | 9,455.00 |
| Total Fixed Asset | 5,983.00 | 9,455.00 |
| CASH AT BANK AND IN HAND | | |
| Current Account | 19,953.06 | 2,671.40 |
| <i>Restricted (Protected) Account</i> | <i>5,098.33</i> | <i>914.39</i> |
| Business Rate Tracker (Reserves) to 31-Dec | 741.93 | 15,743.35 |
| Total Cash at bank and in hand | 25,793.32 | 19,329.14 |
| DEBTORS | | |
| Debtors | 1,725.00 | 200.00 |
| Total Debtors | 1,725.00 | 200.00 |
| NET CURRENT ASSETS | 33,501.32 | 28,984.14 |
| NET CURRENT ASSETS (LIABILITIES) | 633.72 | - |
| TOTAL NET ASSETS | 32,867.60 | 28,984.14 |
| CHARITY FUNDS | | |
| Opening Balance Equity | 19,953.06 | 2,671.40 |
| Surplus/(Deficit) | - 2,677.29 | - 17,054.56 |
| Total NAYCC Funds | 17,275.77 | - 14,383.16 |

NB: £15,000 of uncategorised expenditure was an internal transfer into the Business Rate Tracker "Reserves" a/c ~ therefore loss -£2,054.56

Seen & checked to invoices, receipts and bank statements. These accounts represent a true and accurate statement.

This person has been known to us for more than four years

| | |
|---|--|
|  | Ms Gillian Fortune 11 Broadwood View Chester-Le-Street County Durham DH3 3NJ |
|---|--|

Newton Aycliffe Youth & Community Centre

Statement of Trustee Responsibilities

UK Charity Law requires the Trustees to prepare financial statements for each financial year. These must give a true and fair view of the state of affairs of the Charity at the end of the year and of incoming and outgoing resources for the year then ended.

In preparing those financial statements, the Trustees should follow best practice and are required to select suitable accounting policies and then apply them consistently, make judgements and estimates that are reasonable and prudent, and prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue its activities.

The Trustees are responsible for keeping appropriate accounting records which disclose with reasonable accuracy at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

Members of the Board of Trustees

Members of the Board of Trustees for the purpose of Charity Law, who served during the year and up to the date of this report, are set out on Page 4.

This report has been prepared in accordance with the provisions of the Charities Act 2011, the Charities (Accounts & Reports) Regulations 2005, the Statement of Recommended Practice 2005 and the United Kingdom Accounting Standards.

The Trustees declare that they have approved the Trustees Annual Report.

Signed on behalf of the Charity's trustees:

| Signed | Position | Date |
|---|----------|-------------|
| <i>Acknowledged by</i> <i>S. J. Hughes</i> Susan J Hughes | Chair | 25/07/2023 |
| <i>Rebecca Metcalfe</i> Rebecca M Metcalfe | CEO | 25-Jul-2023 |

Newton Aycliffe Youth & Community Centre

Grants Received { Covid-19 Recovery }

| Date | Name | | Details |
|-----------|-------------------------|--------|--------------------------------|
| 08-Apr-22 | Durham Community Action | 500.00 | Community Buildings Grant |
| 10-Aug-22 | Durham Community Action | 500.00 | Community Buildings Support FD |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

1,000.00

1,000.00

Newton Aycliffe Youth & Community Centre

Uncategorised income (inc. donations) & expenditure

Income / Donations

| Date | Uncat / Donation | Amount | Total Month |
|------|------------------|--------|-------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

£ -

Expenditure

| Date | Uncat. Expenditure | Amount | Total Month |
|-----------|---|-----------|-------------|
| 07-Nov-22 | Internal Transfer of Restricted Funds to correct Account | 8,863.00 | £ 23,863.00 |
| 28-Nov-22 | Internal Transfer of funds to Bus.Rate.Tracker (Reserves) | 15,000.00 | |
| | | | |
| | | | |
| | | | |

£ 23,863.00

| ASSET | DATE PURCHASED | COST each where applicable | COST / ACCUM DEPN 2022 | COST / ACCUM DEPN 2023 | COST / ACCUM DEPN 2024 | COST / ACCUM DEPN 2025 | COST / ACCUM DEPN 2026 | COST / ACCUM DEPN 2027 | COST / ACCUM DEPN 2028 | COST / ACCUM DEPN 2029 | COST / ACCUM DEPN 2030 |
|--|----------------|----------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| HP Laptop | 05-May-18 | 519.98 | 293 | 219 | 165 | 123 | 93 | 69 | 52 | 39 | 39 |
| Countertop boiler | 07-Jun-18 | 501.59 | 282 | 212 | 159 | 119 | 89 | 67 | 50 | 38 | 38 |
| New ICT suite (each unit cost £395.00) | 01-Oct-18 | 3,160.00 | 1,778 | 1,333 | 1,000 | 750 | 562 | 422 | 316 | 237 | 237 |
| Catering microwave | 09-May-19 | 316.79 | 238 | 178 | 134 | 100 | 75 | 56 | 42 | 32 | 32 |
| 40 banqueting chairs | 11-Sep-19 | 1,295.52 | 972 | 729 | 547 | 410 | 307 | 231 | 173 | 130 | 130 |
| 8 6ft gopak folding tables | 11-Sep-19 | 1,103.90 | 228 | 171 | 128 | 96 | 72 | 54 | 41 | 30 | 30 |
| Epson EX-X41 Projector | 17-Sep-19 | 408.00 | 306 | 230 | 172 | 129 | 97 | 73 | 54 | 41 | 41 |
| Optoma S322e Lumens Projector | 21-Jan-20 | 306.00 | 306 | 230 | 172 | 129 | 97 | 73 | 54 | 41 | 41 |
| Bi-Office Tripod 1750mm Projector Screen | 21-Jan-20 | 114.00 | 114 | | | | | | | | |
| PC Monitors (x 3) total price £267 | 09-Nov-22 | 89.00 | | 89 | | | | | | | |
| GoPak portable stageultraflight stage | 14-Nov-22 | 3,949.20 | | 3,949 | | | | | | | |
| 32 multipurpose chairs | 15-Nov-22 | 1,499.90 | | 1,500 | | | | | | | |
| 55" Samsung TV (x 4) total price £1,851 | 29-Nov-22 | 462.75 | | 463 | | | | | | | |
| Office Chairs (x 4) total price £614 | 29-Nov-22 | 153.50 | | 154 | | | | | | | |

Denotes all those that fall into the write off category & will be removed the following year



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Newton Aycliffe Youth & Community Centre

On accounts for the year
ended

31-Mar-2023

Charity no
(if any)

1162535

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

G.E. Yorbone

Date:

9/6/2023

Name:

Ms Gillian Fortune

Relevant professional
qualification(s) or body
(if any):

N/A

Address:

11 Broadwood View

Chester-le-Street

County Durham. DH3 3NJ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.