



# Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	01	2022		31	12	2022

## Section A

## Reference and administration details

<b>Charity name</b>	West Leeds Amateur Rugby League Football Club
<b>Other names charity is known by</b>	West Leeds ARLFC
<b>Registered charity number (if any)</b>	1172581
<b>Charity's principal address</b>	53 Lynwood Crescent
	Wortley
	Leeds
<b>Postcode</b>	LS12 4AT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Nicholson	Chair		
2	Simon Homer			
3	Samantha Nicholson	Treasurer		
4	Laura Wilson			
5	Donna Tobitt	Secretary		
6	Lee Dimberline			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	HSBC	Park Row LS1

### Name of chief executive or names of senior staff members (Optional information)


## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 15 <sup>th</sup> September 2022
How the charity is constituted (eg. trust, association, company)	Association consisting of 100 members plus
Trustee selection methods (eg. appointed by, elected by)	<p>Apart from the first charity trustees, every trustee is to be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO</p>

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a child safeguarding policy in place with support from the Rugby Football League Safeguarding team. An enhanced DBS check is required prior to commencement of trusteeship. The renewed is every three years in line with statutory requirements.

West Leeds ARLFC is a member of the following organisations.

Yorkshire Junior & Youth  
Women Amateur Rugby League Association  
The Rugby Football League.  
Leeds Rhinos Foundation.  
Girls Rugby League Association

All trustees give their time voluntary and received no remuneration or other benefits

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

To promote community participation in healthy recreation by providing facilities for the playing of rugby league within the community of Armley and Wortley ward and other sports capable of improving health.

To provide and assist in the provision of facilities for recreation and other leisure time occupation of such persons who have need for such facilities by reason of youth, age, ill health, disability, financial hardship, poverty or social and economic disadvantage or the public at large in the interest of social welfare and with the object of improving their conditions of life.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning, organising games and events at West Leeds ARLFC the trustees have continued to focus on the education programme designed by our governing bodies to ensure our volunteers have the skills they need to help promote sport and encourage involvement from all members of the community from all back grounds.

We have continued to involve all our members and provided a positive, social, responsive environment that is secure, safe and welcoming. Encouraging friendship and supporting individuals. This has enabled us to continue to provide much-needed support in the community and for the players to be able to enjoy and play the sport in a safe and controlled environment.

West Leeds ARLFC welcomes all people regardless of personal background, circumstances, faith, gender, age, sexuality and believes there is a role for everyone young and old within our organisation.

Without the help and support of the non-playing members' weekend, games and activities within the organisation would not happen.

In 2022 we continue to gain support from the local community and secure the remaining funding needed for the project.

The plan is to start the building in early 2023 and to continue to recruit players and volunteers from the community.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

2021 with the loss of the charities premises it has been difficult to fund raise and provide a wider choice of social activities for our members. Towards the end of 2021 we secured an alternative venue within the community for the interim period, until the new premises is built. We continue to use these facilities when they are available.

Our volunteers have remained supportive during the difficult period and pulled together in helping move equipment, maintain the changing rooms, keep the area of the pitch tidy from rubbish and promote our aims and project.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Having planning permission for the new club house secured and funding in place West Leeds in 2022 entered negotiations with Leeds City Council to extend our current lease and license.

The recruitment of new players and volunteers is an active part of the survival of the club after the pandemic, West Leeds membership numbers are on the increase.

The club can still offer 12 months of the year access to sport when restrictions are allowed. We spent the time during the year maintaining and improving the facilities we have.

The organisation continues to work closely with local schools in the area with the help of the Rugby foundation. It is important to West Leeds ARLFC that sport is affordable to all and to support our members.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

West Leeds ARLFC funds are unrestricted a minimum of £5000 is to be kept ensuring the teams can meet the financial obligations for the coming playing seasons, pitch fees, insurance, league fees.

All expenditure outside the above is to be approved at the trustees meeting by the trustees.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

West Leeds ARLFC goal is to continue to improve the facilities in the deprived area of Armley and keep our organisation open to everyone. To offer support and structure to our members.

We continue to rely on the local community, businesses, Charities, and the council to help with raising funds to purchase new playing kits and much needed training equipment.



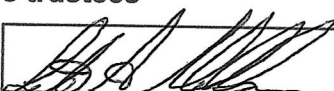
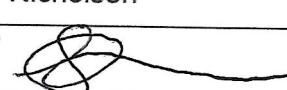
**Section F****Other optional information**

--

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Nicholson	Samantha Nicholson
Position (eg Secretary, Chair, etc)	Chair 	Treasurer
Date	01-10-2023	



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

West Leeds Amateur Rugby League Football Club

On accounts for the year  
ended

2022

Charity no  
(if any)

1172581

Set out on pages

remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/10/2023

Name:

AMY ALLEN

Relevant professional  
qualification(s) or body  
(if any):

CHARTERED INSTITUTE MANAGEMENT ACCOUNTANTS

Address:

154 PENDAS WAY  
LEEDS  
LS15 8NP



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

West Leeds Amateur Rugby League Football Club

1172581

## Receipts and payments accounts

CC16a

For the period  
from

Period start date

01/01/2022

To

Period end date

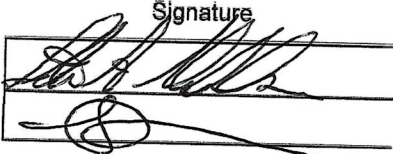

31/12/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subs & Registration	-	-	-	-	-
Food & Hospitality	88	-	-	88	-
Sponsorship & Fundraising	-	-	-	-	-
Kit & Equipment	-	-	-	-	-
Sponsorship & Fundraising	9,947	-	-	9,947	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	10,034	-	-	10,034	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	10,034	-	-	10,034	-
<b>A3 Payments</b>					
Hospitality	258	-	-	258	-
Sponsorship refund	50	-	-	50	-
Playing Costs	237	-	-	237	-
Utilities & Maintenance	4,425	-	-	4,425	-
LCC council Fees / Planning	1,750	-	-	1,750	-
Training	180	-	-	180	-
Insurance	1,099	-	-	1,099	-
Kit & equipment	5,323	-	-	5,323	-
Annual Website Fee	330	-	-	330	-
Team Events	353	-	-	353	-
	14,005	-	-	14,005	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	14,005	-	-	14,005	-
<b>Net of receipts/(payments)</b>	3,970	-	-	3,970	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	3,970	-	-	3,970	-



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	<b>Total cash funds</b>			
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>				
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Peter Nicholson	01-10-23
			Samantha Nichols	01-10-23