



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2022 Period start date To 31/03/2023 Period end date

Charity name: Desborough Library and Community Hub

Charity registration number: 1179015

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1) The provision of a public library.2) To promote for the benefit of the residents of Desborough and surrounding area or communities the provision of a public library for recreation and or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said residents.3) To advance the education of the public in Desborough and surrounding areas by operating and managing a lending library.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Desborough Library and Community Hub (DLCH) has taken over the running of Desborough Library and has a dedicated body of 30 volunteers of which 20 have been trained in Library operations. Along with a part time staff member covering the Library duties</p> <p>The core services of book lending and computer terminals giving internet access, bus pass and blue badge applications and renewals are available by appointment during all opening times.</p> <p>This meets the first and third objectives.</p> <p>There are sessions for children, toddlers and babies such as Story Stomp, Rhyme Time, Baby Time, Playtime at the Library and an Introducing Solids Group, some sessions are followed by themed crafts, many of which are run by volunteers. There is a scrabble club, regular coffee mornings, craft sessions, fitness classes, fund raisers for other local charities. The Library provides a welcoming and safe environment for the elderly and for people with anxiety and mental health issues.</p> <p>During the Winter months we took part in the Warm Space initiative by providing free teas & coffees with biscuits and Hot Soup and bread rolls.</p> <p>There is a Service Desk hosted within the Library at which residents can get help regarding services provided by the local authority including housing, rents, litter, refuse collection, anti-social behaviour, environmental health.</p> <p>A small meeting room is utilised by the Citizens Advice Bureau and a Credit Union who have regular visits and appointments with local residents.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees recognise the guidance given by the Charity Commission on public benefit and conclude that by providing a free book lending library service and free Universal Children's Services for under 5s open to all the residents of Desborough and the surrounding area the requirement is being met.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	NA

Policy on social investment including program related investment	Para 1.38	NA
Contribution made by volunteers	Para 1.38	DLCH has retained a dedicated group of volunteers whose contribution allows the Library to remain open for longer and on more days allowing it to run as a Community Managed Library. The group is active in many ways within the Library by providing support to the paid staff member across the range of services offered. There are usually 2 people on duty at any one time and often more during busy times. The weekly contribution from volunteers averages at around 80 person hours.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>DLCH considers that the continuation of the free public library service in Desborough is an achievement.</p> <p>On average we are having 750 visitors per week to the Library for the book lending service and the range of community activities that are hosted within the Community Hub.</p> <p>We continue to have a strong working relationship with the Library Community Support Officers who are most supportive of DLCH. The senior officers and portfolio holder for Libraries are also extremely positive and helpful in support of DLCH running the Library.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	DLCH's objectives for this year were to continue to provide a free to all Library lending service and provide an expanded range of community activities. We also completed the kitchen extension project and refurbished the main building fabric with renewal of a flat roof over an area of 100 plus sq metres.
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Performance of fundraising activities against objectives set	Para 1.41	Our fundraising activities continue to provide sufficient income to meet our needs. We have seen an upturn in visitor numbers and our activities are well supported by the community.
Investment performance against objectives	Para 1.41	DLCH does not have any investments to report upon.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	2022/23	2021/22
		Income £135,196	£60,317
		Payments £142,558	£47,381
		Cash at Year End £91,293	£98,655
		Restricted Funds £0	£5,600
		Unrestricted Funds £91,293	£93,055
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The current reserves policy is to maintain sufficient cash flow for known commitments, and the replacement of certain assets	
Amount of reserves held	Para 1.22	£30,000	
Reasons for holding zero reserves	Para 1.22	N/A	
Details of fund materially in deficit	Para 1.24	None	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Foundation Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are selected from the membership and appointed by the existing trustees.</p> <p>(1) Apart from the first charity trustees, every trustee must be appointed for a term of four years or less by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Desborough Library and Community Hub
Other name the charity uses	D'Hub, DLCH and DHUB
Registered charity number	1179015
Charity's principal address	Library, High Street, Desborough, Northamptonshire. NN14 2QS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shelagh Hodder			
2	Linda Valerie Burnham		from 07/06/2022	
3	John Ralph Holmes	Chair		
4	Teresa Lesley Beech			
5	Paula Jane Holmes	Secretary		
6	Lesley Ann Draycott			
7	Fiona Toovey			
8	Susan Atkinson			

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

JOHN RALPH HOLMES	PAULA JANE HOLMES
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Position (eg
Secretary, Chair, etc)

CHAIR	SECRETARY/ACTING TREASURER
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Date

20th. April 2023



Receipts and payments accounts

CC16a

For the period
from

1 Apr 2022

To

31 Mar 2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Individual Donations	4,159	0	0	4,159	2,180
HMRC Gift Aid	644	0	0	644	500
The Arnold and George Yeomans Feakin Charitable Trust	0	0	0	0	5,000
Desborough Community Development Trust	0	0	0	0	5,000
Central Government COVID-19 Grants	0	0	0	0	4,000
NNC Grants - Kitchen and Warm Space	450	5,500	0	5,950	0
Small Grants	4,300	0	0	4,300	1,888
JRS Payments (COVID-19)	0	0	0	0	2,763
Rent (Desborough Town Council)	8,000	0	0	8,000	8,000
Kitchen Extension Grants	0	11,847	0	11,847	0
Flat Roof Grant (NLCF)	0	36,179	0	36,179	0
Annexe heating and roof grant (FCC)	0	14,620	0	14,620	0
Fundraising Online	234	0	0	234	355
Fundraising Events	18,375	0	0	18,375	13,084
Other Income	1,944	0	0	1,944	2,072
Shop Sales	10,376	0	0	10,376	7,690
Room Hire	16,728	0	0	16,728	6,163
Library income	1,840	0	0	1,840	1,622
Sub total (Gross income for AR)	67,050	68,146	0	135,196	60,317
A2 Asset and investment sales, (see table).					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	67,050	68,146	0	135,196	60,317
A3 Payments					
Shop Sales	1,258	0	0	1,258	452
Fundraising Events	3,672	0	0	3,672	2,410
Payroll, Pension and Training	20,652	0	0	20,652	20,727
Payments to Crafters	418	0	0	418	604
Payments for Goods and Services	21,551	77,382	0	98,933	8,816
Library Income Adjustments	0	0	0	0	0
Utilities, Insurance and Other Costs	17,625	0	0	17,625	14,372
	0	0	0	0	0
	0	0	0	0	0
Sub total	65,176	77,382	0	142,558	47,381
A4 Asset and investment purchases, (see table)					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	65,176	77,382	0	142,558	47,381
Net of receipts/(payments)	1,874	-9,236	0	-7,362	12,936
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	93,055	5,600	0	98,655	80,119
Cash funds this year end	94,929	-3,636	0	91,293	93,055

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	General Cash Funds	91,293	0	0
		0	0	0
		0	0	0
	Total cash funds	91,293	0	0
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	N/A	0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		0	0
			0	0
			0	0
			0	0
			0	0
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Library Building	0	360,000	0
	Furniture, Fixtures and Fittings	35000	0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			0	
			0	
			0	
			0	
			0	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		JOHN HOLMES	20th. April 2023	
		PAULA HOLMES	20th. April 2023	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
DESBOROUGH LIBRARY + COMMUNITY HUB

On accounts for the year
ended

31 MARCH 2023

Charity no
(if any)

1179015

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

David John Pascan

Date:

17.04.2023

Name:

DAVID JOHN PASCAN

Relevant professional
qualification(s) or body

INDEPENDENT

(if any):

Address:

ABLE ACCOUNTING

14 LEYS AVENUE

DESBOROUGH NN14 2PY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.