

# Dunstable Baptist Church

## 2022 Trustees' Annual Report

### Section A Reference and Administrative Details

#### Full Name and Principle Address

Dunstable Baptist Church, St Mary's Gate, Dunstable, Bedfordshire, LU6 3SW

#### Registered Charity Number

1164112

#### Financial Year

1st January 2022 to 31st December 2022

#### Trustees

The managing trustees are the elders and deacons of Dunstable Baptist Church who are responsible for Church funds and the running of the Church.

The trustees who served during 2021 were:

Steve Burton	Pastor & Elder	Whole Year
Jeff Hewitt	Elder & Chairman	Whole Year
John Keble	Pastoral Worker & Elder	Whole Year
Barry King	Pastor & Elder	Whole Year
Nigel Browne	Deacon	Whole Year
Robert Davies	Deacon	Whole Year
Graham Starkey	Deacon	April-Dec

#### Professional Advisers

Grace Baptist Trust Corporation, 19 Croydon Road, Caterham, Surry, CR3 6PA

### Section B Structure, Governance and Management

#### Governing Document

Dunstable Baptist Church Constitution, Version 1 dated 28th January 2015

#### Appointments of Trustees/Church Leaders

The Trustees/Church Leaders were appointed by resolutions of the Church and every new appointment will be made in the same way and are recorded in the Church minutes.

### **Associated Charities**

Dunstable Baptist Chapel (Charity Commission registered no. 233323) which is in the trust of the Grace Baptist Trust Corporation.

Christian Books, Dunstable (Charity Commission registered no. 801449)

### **Section C Objectives and Activities**

#### **Objects of the Charity**

The principal object of the charity is the advancement of the Christian faith according to Baptist principles and in accordance with the Basis of Faith as stated in Schedule 1 of the Constitution.

The charity may also carry out other charitable purposes in the United Kingdom and/or other parts of the world.

#### **Main Activities in Relation to Public Benefit**

The Trustees/Church Leaders are aware of, and have taken regard to, the Charity Commission's guidance to public benefit in "The Advancement of Religion for the Public Benefit" and believe that the Main Activities detailed in Section D below, that are an outworking of the Objects above, provide a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual and moral development, both for our members and for members of the public who want to benefit;
- promoting Christian values (based on the Bible), and service by members of the Church to the local community, to the benefit of individuals and society as a whole.

#### **Grant Making Policy**

Grants (donations) from the Church for Mission/Relief and pastoral gifts for individuals are decided by the Trustees/Church Leaders at the time that they are required and endorsed as necessary at the next Church members' meeting.

#### **Investment Selection Policy**

Current and future policies are decided by the Trustees/Church Leaders, with professional advice being sought when necessary.

### **Section D Achievements and Performance**

The church employs two pastors, Barry King and Steve Burton, and one pastoral worker, John Keble. They are responsible for the pastoral care of the members of the Church and any others who come to the Church for spiritual help. In addition, the pastors and elders are responsible for overseeing the teaching given at all meetings of the Church.

Apart from the pastors and pastoral worker all involved in the work of the Church are volunteers.

Discretionary payments have been made to those inside and outside the church undertaking individual preaching engagements that have been required. The church has a Safeguarding Policy (Protection of Christian and Vulnerable Adults) and volunteers working with children and vulnerable adults are DBS checked and trained.

Regular services and meetings have continued through the year including: Sunday worship, mid-week Bible study and prayer meetings, Early Learning Time, DBC Kids, Tots and Co, and Ladies' Bible Study.

During the year donations were made to our four main missions: Grace Baptist Mission, European Missionary Fellowship, Grace Baptist Partnership, and Caring For Life.

This year we also purchased a manse to house our current and future pastors of the church.

### **Section E Financial Review**

#### **Reserved Funds**

At the end of the year the money held in the Barclay's Business Premium Account for the Church was £75,869.

#### **Source of Funds**

The principle source of funds is the voluntary giving by the members of the church and congregation, making use of the Gift Aid Scheme and the Small Donations Scheme where appropriate.

### **Section F Declaration**

The trustees declare that they have approved the trustees' report above.



**Dunstable Baptist Church**

**Receipts and Payments Account for the Year Ended 31 December 2022**

Note	Unrestricted Funds		Total Funds	Total Funds	
	General Fund	Manse Fund	2022	2021	
<b>Receipts</b>					
Voluntary Receipts:					
	Planned Giving & collection at services	59,050	475	59,525	97,504
2	All other giving	92,403	0	92,403	356,200
	Gift Aid recovered	11,462	0	11,462	16,048
		<u>162,915</u>	<u>475</u>	<u>163,390</u>	<u>469,752</u>
	Activites for generating funds	0	0	0	0
	Investment income	0	8	8	1
	Church activities	0	0	0	0
	<b>Total Receipts</b>	<b><u>162,915</u></b>	<b><u>483</u></b>	<b><u>163,398</u></b>	<b><u>469,753</u></b>
<b>Payments</b>					
3	Church activities	414,906	29,735	444,641	148,204
	Governance costs	250	0	250	325
	Cost of generating funds	0	0	0	0
	<b>Total Payments</b>	<b><u>415,156</u></b>	<b><u>29,735</u></b>	<b><u>444,891</u></b>	<b><u>148,529</u></b>
	<b>Excess of Receipts over Payments</b>	<b>-252,241</b>	<b>-29,252</b>	<b>-281,493</b>	<b>321,224</b>
	<b>Transfer between funds</b>	<b>-10,000</b>	<b>10,000</b>	<b>0</b>	<b>0</b>
	Net movement in funds	<u>-262,241</u>	<u>-19,252</u>	<u>-281,493</u>	<u>321,224</u>
	Cash at bank and in hand 1 January	331,520	25,842	357,362	36,138
	<b>Cash at bank and in hand 31 December</b>	<b><u>69,279</u></b>	<b><u>6,590</u></b>	<b><u>75,869</u></b>	<b><u>357,362</u></b>

**Statement of Assets and Liabilities as at 31 December 2022**

	Unrestricted Funds		Total Funds	Total Funds	
	General Fund	Manse Fund	2022	2021	
<b>Cash Funds</b>					
	Bank Current Account	69,279		69,279	331,409
	Deposit Account		6,590	6,590	25,953
		<u>69,279</u>	<u>6,590</u>	<u>75,869</u>	<u>357,362</u>
	<b>Loan</b>				<b>-26,000</b>
		<b><u>69,279</u></b>	<b><u>6,590</u></b>	<b><u>75,869</u></b>	<b><u>331,362</u></b>

**Notes to the Financial Statements**

1 The Financial Statements of the Church have been prepared in accordance with the Charities Act 2011 using the Receipts and Payments basis.

	2022	2021
2 All other giving		
Donations	6,860	330,200
Legacy	85,543	0
Loan	0	26,000
	<u>92,403</u>	<u>356,200</u>
3 Church activities		
Pastoral Ministry	77,396	68,574
Mission Support	20,420	22,150
Ministry Expenses	10,305	10,665
Purchase of manse	296,790	0
Repayment of loan	26,000	0
Building Capital Expenditure	1,496	29,913
Building Repairs and Renewals	2,647	4,346
Utilities and Insurance	5,946	5,012
Manse Expenditure	2,409	4,403
Administration Expenses	512	1,219
Miscellaneous Expenses	918	1,922
	<u>444,839</u>	<u>148,204</u>

## **Independent Examiner's Report to the Trustees of Dunstable Baptist Church**

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31 December 2022.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Financial statements and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*R D Felix*

Robert Felix FCA  
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Woodford Green  
Essex IG8 9HD

Date : 19 October 2023

