

DCF Trustees' Annual Report





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Thank you

Charity Name	Duffus Cancer Foundation
Trading Name	Duffus Community Foundation
Registration Numbe	r 1173774
Postal Address	CVA, 82 London Road, Croydon CCR0 2TB
Trustees	Geoff Gostt (Chair) Brian Duffus (Acting CEO) Mark Hamilton (Treasurer) Rebecca Duffus Philip Dainton Matthew Stickley (Stepped down in June 2022) Candice McCausland (Stepped down in March 2022)

We make a positive difference to children & young people's wellbeing through groupwork and 121 activities. Our group programmes support young people to meet others and learn tools and techniques to boost wellbeing. We empower young people to share their ideas and shape provision around their interests and requirements. DCF also work in schools delivering our resilience programme that gives young people some of the tools needed to navigate life's challenges.

Groups include:

- Your Space youth group
- Dance Space Ended in February
- Your Vision Media Project
- <u>Right Track resilience programme</u>
- <u>Right Track Croydon School Programme</u>

(Anywhere there are underlined sections in this document, this is a clickable link.)

<u>Visit our website by clicking here!</u>



ADMINISTRATIVE INFORMATION AND MANAGEMENT

Governing Document

Duffus Cancer Foundation (DCF) is a charitable organisation which first met as a committee on 30th January 2017 and registered as a charity on 11th July 2017. It is governed by its constitution as a Charitable Incorporated Organisation.

Organisational Structure

The Board of Trustees meets monthly and monitors financial performance and strategic planning. The Youth Steering Group, which consists of young people (accessing/who have accessed our service) and young volunteers, meets quarterly. Other ad-hoc sub-committees are formed as required.

Staffing

During this period, DCF continued to have four paid part-time youth workers working on the Croydon Right Track School Programme. In addition to this, we had a part time Acting CEO leading on strategy and one staff member leading on communication across DCF.

In our community programmes, we had five part-time youth workers and ten volunteers who supported with group sessions, marketing, events and social media. We had one person on a week-long work experience and we also paid for ad-hoc support from a film-maker.

Responsibilities

The responsibilities for fulfilling objectives as a registered charity fall on the DCF Board of Trustees, as outlined above.

Staff/Volunteer Induction and Training

All new staff and volunteers undertake the Induction and Training programme. Existing staff/volunteer training requirements are reviewed via Planning Meetings and 121s/Supervision sessions.

Trustees are also encouraged to have any additional training as is relevant to their roles and requirements. In 2022 we had two trustees step down.

Risk Management

All major risks are identified and reviewed by Trustees on a monthly/bi-monthly basis. During this process, systems and procedures are put in place to manage any

risk.

SUMMARY OF THE YEAR

2022 saw DCF brandish a new look and new uniform following our logo being updated.



The community Youth Workers wear black t-shirts & sweatshirts



Our school's team wear purple T-shirts and our volunteers wear white T-shirts.

You can check out our team photoshoot here!

YOUR SPACE



We delivered our flagship monthly Junior & Senior Your Space youth group sessions at Matthew's Yard.

Watch here!

Each month the groups engaged in fun activities whilst learning new things that further enhance their knowledge on wellbeing and everyday life.

In March, the Junior group sent positive messages to the children of Ukraine via an initiative setup by the National Youth Agency.





Our senior group created a number of video podcasts and promotional videos on why they enjoy Your Space.

Take a look here!



RIGHT TRACK SCHOOL PROGRAMME



Over the year of 2022, we worked with 301 young people in a mixture of Croydon Primary and Secondary schools. We developed our sessions based on the needs of the students and included additional topics such as communication.

Watch here!





81% of the pupils we worked with showed an improvement in their wellbeing following the programme. 100% fed back that they enjoyed the sessions and found them useful.

In addition to the workshops, we worked with 15 young people providing a series of 121 befrienders, supporting them to better understand their emotions, target set and take steps to improve their wellbeing.



RIGHT TRACK COMMUNITY PROGRAMME

In April and August we supported young people in the community through delivering our Right Track Refresher Programme which was delivered at Start Up Croydon.



The programme provided an opportunity for young people who have already gone through the programme to have a refresher. The programme was also attended by new participants.



121 BEFRIENDER SESSIONS

Watch here!



The team delivered 121 befriender sessions to a number of young people in Croydon. We particularly supported pupils from St Joseph's Primary School and Kenley Primary School.

Support included bespoke sessions creating personalised intervention plans for each individual based on their needs and interests.





YOUR VISION MEDIA

Some of our young people and youth volunteers were involved in creating two fantastic video projects. The first project involved creating a promotional video for the charity 'Kiwanis Club Croydon'. **Watch here!**



The second project that the young people created and produced was one to help promote our 121 befriender offer.

An additional video was also created as a gesture to say thank you to the Ecclesiastical Benefact Trust group, for a public donation we received that enabled us to buy work mobile phones for our youth workers.

SCHOOL HOLIDAY TRIPS

2022 saw DCF provide eight activity trips during the school holidays from January to October.

In January, we attended Hampton Court outdoor ice skating rink seen on the right.





in February, the Junior and Senior groups attended London's most unique arcade /gaming lounge, 'The Heart of Gaming' on the left.

We also had fun at the Oxygen Trampolining park in February, with a mixture of young people from our Junior and Senior groups seen on the right.





In May the team took a group to Ludoquist board game café on the left.

SCHOOL HOLIDAY TRIPS





Our young people enjoyed a fabulous new experience at Go Ape adventure park in Battersea Park. A lot of our group members conquered their fears by taking part in high ropes activities.



Continuing with new experiences, we took a group of Seniors to engage in Paddleboarding at the Surrey Hills Adventure Company Lagoon.





To conclude the Summer holidays, DCF hosted a 'Park Day' event in Croydon and we provided a number of fun in the sun activities. On the right, we took a group to the Escape Rooms in October.

ONLINE WELLBEING CONTENT



Our School Team also created videos in the Spring on topics such as positive affirmations, finding silver linings and positive outlets. These videos featured on Instagram & Facebook. In 2022 we created a number of wellbeing tip videos on YouTube & on Instagram. The video on the left was a tip video on mindful exercises which you can **watch here!**

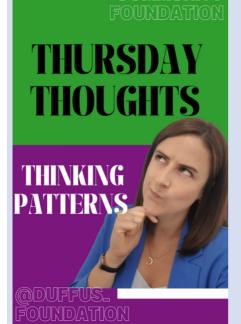




One of our work experience volunteers co-produced a tip video on 'Awe' which features on our YouTube channel. You can <u>watch it</u> <u>here!</u>

Another one of our volunteers created a video highlighting the importance of 'acts of kindness' which featured on our social media platforms.

ONLINE WELLBEING CONTENT

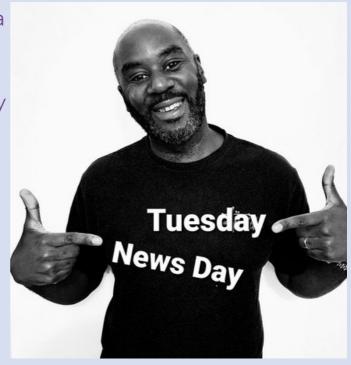


September saw DCF start two new features on our social media platforms: 'Tuesday News Day' & Thursday Thoughts.

Thursday Thoughts is a weekly tips segment provided by Rebecca Duffus which focused on a variety of wellbeing topics to help our service users.

Brian Duffus' Tuesday News Day is a quick 90 second round up of DCF news and updates. Both segments were delivered for 4 weeks and they were well received.

DCF also provided a monthly newsletter for the community, supporters and partners with general updates.



WELLBEING PODCAST

Students from The Quest Academy carried out a social action project to raise awareness of a local chosen charity. These pupils chose DCF and participated in a group debate alongside other classes. The students won the debate and donated £1000 to DCF as part of their First Give project.



To say thank you, DCF supported the pupils from The Quest Academy to produce their own video podcast on positive wellbeing in December 2022. **You can view it here!**

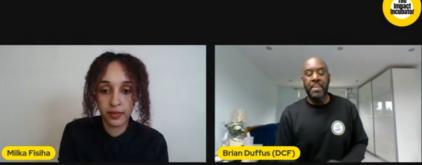


COMMUNITY COLLABORATIONS



In 2022 DCF attended Croydon 'My Ends' meetings as part of collaboration opportunities with partnership agencies .

DCF completed an online interview with Equal Equity Impact Incubator as part of their YouTube podcast in partnership with the National Youth Agency.





In the Autumn DCF were invited to a networking event in Lambeth by 'Young Black Shining Star & Juvenis. This was a great opportunity to discuss the work being carried out in local boroughs.

In September, acting CEO Brian Duffus, met with Croydon's Community Safety Councillor, Ola Kolade, to discuss DCF and community safety.



COMMUNITY COLLABORATIONS



In October, we were contacted by the social media platform 'Black Things UK' (BTUK). BTUK were keen to showcase the wellbeing work we do in the community so they shared information about us on their Instagram page on 19th October

Start Up Croydon continued to be a solid partner in providing us with work space. In November, our acting CEO was invited to speak as a panel member at Start Up's International Men's Day event.





Matthew's Yard continued to be our home for community sessions every month and firm supporters of our Foundation.

DCF | TRUSTEES' ANNUAL REPORT 2022

COMMUNITY COLLABORATIONS



In February, our young people supported Kiwanis Club Croydon by creating a promotional video for their charity.

In the summer, two of our young people got to meet Strictly Come Dancing contestant and Kiss DJ, Tyler West, as a reward for their hard work creating media projects for DCF.



CONNECTIONS2022



INCREDIBLE SPEAKING WITH YOU TODAY @DUFFUS_FOUNDATION



In October, our acting CEO met with Celestia, CEO of 'Role Model Academy', a service based in Leicester to discuss potential future collaboration.

OTHER PARTNERSHIPS



We received a generous donation of £500 from Bibra, after they attended a cake sale and found out about the work we do. Generosity like this has helped us a great deal to produce trips and initiatives for young people.

Cognus continued to support us as their Staff Charity of the Year for an extended period in 2022 due to the impact on Covid.





They held a staff cake sale in May which raised over £200. In July Cognus held a staff raffle which raised £448. The support we received from Cognus in 2021 & 2022 has been truly valuable for our cause.

FUNDRAISING & PROMOTIONAL EVENTS



Woodcote High School raised over £500 for DCF as part of their Mufti Day fundraiser.



We received £500 via the Asda green token scheme through public voting.



The Quest Academy Year 8s chose DCF as their charity of choice through the First Give programme and won us £1000.



Members of the public helped us to win £1000 in the Movement for Good awards.

FUNDRAISING & PROMOTIONAL EVENTS CONT.



We received generous donations from supporters throughout the year through one off contributions or monthly direct debit payments.

Supporters via the GivingLottery are another source of yearly donations, which all help DCF to make a positive difference.





We are registered with Amazon Smile so that customers can generate free donations through this platform.

SOCIAL MEDIA ANNUAL CELEBRATIONS

Children's Mental Health Week 2022 7-13th February 2022

This year's theme is Growing Together.

Aiming to encourage children (and adults) to consider how they have grown and how they can help others to grow.



Mental Health Awareness Week <u>2022</u>

Theme: Loneliness







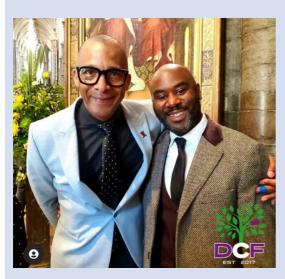








CELEBRATION OCCASIONS 2022





In June DCF, were invited to Westminster Abbey to attend a thanksgiving celebration which was organised by Ecclesiastical and the Benefact Group. Special guest of honour was Prince Charles.

We were delighted to meet special guest Jay Blades (from the Repair Shop) who was a guest speaker at the event, as well as Karen Gibson, Conductor of the 'Kingdom Choir'



In May, DCF attended a special thanksgiving dinner facilitated by 'Walk for Peace' in honour of Her Majesty the Queen's Platinum Jubilee. This event was held in Morden Mosque which is Western Europe's largest Mosque.

WORK EXPERIENCE

This year we took on a work experience candidate for 5 days through 'Changing Education'. Our candidate, Alex, did an amazing job and contributed to creating two wellbeing videos on our YouTube channel and supporting our school's team and communications lead in delivering the service that we provide.



Here are some comments from Alex:

"I have really enjoyed the past week at DCF, it has all been a very new experience for me. I am able to walk away having learnt new skills."

"My favourite moment was when I joined the 121 session at Ecclesbourne Primary School as it was like nothing I had done before. It felt good walking away from something knowing that it may have helped someone."

ANNUAL TBC & 5TH BIRTHDAY

On September 17th we held our annual TBC event (Tea, Biscuit or Cake) to celebrate the life of our Founder, Leroy Duffus, and raise awareness of the work DCF do.





July marked our 5th anniversary as a charity. To mark the occasion members of the team came together to celebrate and reflect on our Founder's creation.

NEW FUNDING FOR LEADERSHIP ROLE

At the end of 2022, DCF were grateful to hear we had secured funding from the National Lottery Community Fund. This funding will enable the Foundation to build on the development of the charity by having a permanent CEO in place for 2023.

In December, following an application process, Duffus Community Foundation appointed Brian Duffus as the new CEO.

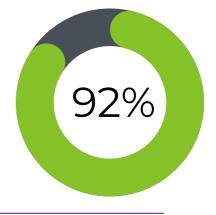






OUR IMPACT: COMMUNITY PROGRAMMES

Percentage of young people whose confidence has increased by 2 points or more on a 5 point scale



Feedback



CASE STUDY:

THE IMPACT DCF HAS MADE ON MY DAUGHTER

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My daughter was first introduced to DCF, through a school participation project called Right Track.

She took part in all the sessions and thoroughly enjoyed taking part. She also extended how lovely, kind, and friendly the facilitators were.

At the end of the project, she was really sad that they were coming to an end because she was having so many challenges fitting in at school and her self-esteem and confidence were very low. I could see that participating in the project was having a positive impact on her overall well-being.

Thankfully, we made contact with Helen (communications lead) to partake in other activities DCF has to offer. I got in touch and Helen had an exuberant personality that I loved, and know that my daughter needs people like this in her life.



CASE STUDY CONT.

My daughter has since taken part in the young person session every month and thoroughly looks forward to every session. When a new month comes in she would be excited because she knows that she will be going to DCF. Recently, she mentioned that it would be nice to have more than one session per month. She has participated in the outings being held by the team, which also helps her to make friends and have fun.

Thanks to the DCF input, it's evident to see my daughter has started growing in confidence through group participation/ outings. Her self-esteem has improved greatly. She can have funwhich has enhanced her mental health and well-being.

Thank you to the team for making this all so possible. I hope in the future when the opportunity arises, she will be able to give back to the foundation.

Continue to impart and impact young people's lives. We appreciate all that you do.



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OUR IMPACT: SCHOOL PROGRAMMES

301

young people accessed our school programme

81%

100%

showed improvement in their wellbeing reported that they enjoyed the sessions and found them useful

Wellbeing is measured using the accredited Stirling Wellbeing Scale or the Warwick-Edinburgh Mental Well-being Scale (WEMW).

All of the students enjoyed it and engaged with all of the activities. I liked the facilitators a lot and so did the students, they really made sure that everybody had a chance to get involved and all were included, and the course was pitched well for their age group and experiences they might be going through. The students learnt new things that they could take away with them such as positive self-talk and how to meditate - Mr Edwards (Head of Year 8, Woodcote High School) What I liked about the session was the relationships built with students. Most pupils engaged really well and have talked positively about their experiences with members of staff - Sam Gosling (Head of Year 8, Coombe Wood School)

What a session! The children enjoyed it so much and are so excited for it to continue next week. We even had some tears from some children who aren't going on this round, but will for the next round - and who were so desperate to attend today! A huge thank you to your team who were fizzing with enthusiasm and had instant connections with the children." - Benedict Academy (Felicity Gilmore - Head of School)

OUR IMPACT CONT.

School Programme Befriender Sessions:

15

young people accessed our befriender sessions

100%

rated the sessions 4 or 5 out of 5

It helped me think how I could express my feelings. -M (young person)

It's nice to talk about how I feel. -L (young person)

It has made them happier, and think about things more clearly in annoying situations, giving them techniques to manage difficult situations. -Benedict Academy (Chante Clarke - Class Teacher)

It helped me think of ways to deal with things so I don't get in trouble. Also, things that help me calm down. -J (young person)





, CASE STUDY: ST JOSEPH'S

St Joseph's have welcomed the involvement of the Duffus Community Foundation over the past few years. The Youth workers have always been very enthusiastic in the delivery of The Right Track Workshops and provided our children in Key Stage 2 with a space to learn and explore their wellbeing. They have also been able to deliver 1-2-1 sessions with many of our students which has had a long-lasting positive impact on many. Our children have thoroughly enjoyed working with DCF and look forward to seeing the Youth workers around the school. The Wellbeing assembly that the Foundation prepared and delivered for us gave the whole of Key Stage 2 the chance to experience their infectious and passionate message and was the subject of much discussion in the following days.

To give a few examples of the impact that Duffus has had on St Joseph's, here is a snapshot of 4 children who have had the pleasure to work with the Youth Workers.

in Upper Key Stage 2 has had 2 of the 1-2-1 sessions in the last 12 months. I referred her the first time and she requested a second session the following term. Staff commented that she came back from the sessions smiling and she was happy. She was able to focus better in the classroom and was more open in speaking to adults around the school and identified 2 adults in particular who she felt she could speak to if she was feeling anxious or overwhelmed. Since then she has become very empathetic to other children and is always ready to help them if they are upset or hurt. She has become more mature in her attitude towards her learning and in how she speaks to those around her Mum was happy with the sessions in Lower Key Stage 2 has been to one of the 1-2-1 sessions. He was apprehensive at first but really enjoyed the session and spoke about how brilliant Nicholas was for a long time. The session helped him to be able to focus on being positive and how to look after his own wellbeing. This had a positive impact on his behaviour for several weeks. Mum was really happy with the impact it

| |

had on him.

in Lower Key Stage 2 took part in The Right Track Programme. She enjoyed the sessions and particularly focussed on what she could do to help her wellbeing. As a child with a lot of anxieties this was particularly important for her. This ran alongside the ELSA programme in school which also helped to give her more support in coping with her emotional needs. The impact was very positive and set he on the path of becoming more resilient and open to speak to adults about her feelings before getting to the point of meltdown. Mum was able to continue to use the strategies at

home that she had been shown.

in Upper Key Stage 2 has been to one of the 1-2-1 sessions. She had been having problems making the right choices and at times her behaviour and attitude to her learning had become challenging. She was happy to go to the session as her friend had been previously and said that she like going. D said that it was a positive experience and she liked the fact that she could speak to someone who didn't know anything about her and would not 'judge' her. This gave her more of a positive outlook on life.

FINANCIAL SUMMARY

ΙΝΟΟΜΕ	2022	2021
Donations	5,547	7,771
Grants	500	20,284
Charitable activities	37,749	33,309
TOTAL	43,796	61,364

EXPENDITURE	2022	2021
Charitable activities	71,278	61,262
Support costs	4,443	2,531
Fundraising activities	154	-
TOTAL	75,875	63,793
NET INCOME/ (EXPENDITURE)	(32,079)	(2,429)

The year ending 31st December 2022 showed a net expenditure of (£32,079). Our total income was £43,796 compared with expenditure of £75,875. Net funds for the charity now stand at £20,742.

FINANCIAL SUMMARY

Income

Income was via funding sources including fundraising events and donations from supporters and organisations. General donations were down 29% from £7.8k to £5.4k, to address this issue the Charity is looking for alternative funding sources to help increase this in future years. Furthermore, charitable grants were also down in the year by 98%, from £20.3k to £0.5k. This is due to a number of long term grants finishing in the year, including those from BBC Children in Need and The National Lottery Community Fund (TNLCF). However the Charity has been working on a number of new grant applications, one from TNLCF which will start in 2023 and is for a further 5 years. The Charity continues to operate its 3-year contract supporting wellbeing in schools in the Croydon borough, income from this increased in the year by 13% from £33.3k to £37.7k. This is due to Croydon Council being in a position where they could return the funding to the full agreed level. Further details are shown in the annual accounts.

Expenditure

Expenditure in the accounts is grouped under fundraising activities and charitable activities, however most of the fundraising work continues to be completed by Trustees without incurring expenses. Other expenses have risen year on year, this is primarily due to salary costs which were up 27% from £45.3k to £57.7k. This is due to an increased role for the Communications Lead and due to having a full year of the part time CEO role. Beyond this, costs have been tightly controlled in the year with most costs falling year on year. Additionally, there was a one off return of funds of £3.9k which was due to underspend on a project because of the pandemic.

Net movement in funds

The Charity's net funds have decreased from £52,821 in 2021 to £20,742 in 2022. Of these funds £6.8k are restricted and £13.9k are unrestricted (2021; £37.5k restricted, £15.3k unrestricted). This fall in funds, despite being significant, was entirely expected. Through the pandemic the Charity was unable to deliver its services in the normal way, which resulted in a build up of funds. When they were able to operate in a normal way the Charity went back to delivering the services in a normal way and utilised the funds available. The Trustees are mindful that they need to build reserves to ensure consistency of service delivery through the current challenging macroeconomic environment. Details in the movements of restricted funds are detailed in the annual accounts.

FINANCIAL SUMMARY

INDEPENDENT EXAMINER'S REPORT

I report to the trustees on my examination of the financial statements of Duffus Cancer Foundation (the charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Name: Fuad Hussain Fueld Hussain

Relevant qualifications: BA Management of Business information, PG Dip in computer science, Diploma in Accounting and Business

Address:

2 Moore Close, Mitcham, Surrey, CR4 1BW

STATEMENT OF FINANCIAL ACTIVITIES

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2022 (incorporating an income and expenditure account)

	Note	General Funds £	Restricted Funds £	Total funds 2022 £	Total Funds 2021 £
Income from:	2				
Donations and subscriptions		5,547	500	6,047	28,055
Charitable activities		-	37,749	37,749	33,309
Total		5,547	38,249	43,796	61,364
Expenditure on:	3				
Raising funds		154	-	154	-
Charitable activities	-	5,738	69,983	75,721	63,793
Total		5,892	69,983	75,875	63,793
Net income / (Expenditure)		(345)	(31,734)	(32,079)	(2,429)
Transfer between funds	-	(1,028)	1,028	-	
Net movement in funds		(1,373)	(30,706)	(32,079)	(2,429)
Reconciliation of funds					
Total fund brought forward	-	15,324	37,497	52,821	55,250
Total fund carried forward		13,951	6,791	20,742	52,821

No corporation tax was payable by the Group or Charity for the year ended 31 December 2022 (2021: £nil).

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 8 to the financial statements. The notes later in this report form part of these financial statements.

BALANCE SHEET

BALANCE SHEET

As at 31 December 2022

	Note	Total funds 2022 £	Total Funds 2021 £
Fixed assets			
Tangible fixed assets	5	784	723
Current assets			
Cash at bank and in hand	7	22,088	54,020
Current liabilities			
Creditors: amounts falling due within 1 year	6	2,130	1,922
Net current assets		19,958	52,098
Net assets		20,742	52,821
Funds of the charity			
Restricted income funds	8	6,791	37,497
Unrestricted funds		13,951	15,324
Total fund carried forward		20,742	52,821

Approved by the board of Trustees on 12 June 2023

Geoff Gostt – Chairman

Mark Hamilton - Treasurer

NOTES TO THE ACCOUNTS

NOTES TO THE ACCOUNTS

1. Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102.

Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. On this basis the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Deferred income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year and cost at least £250. They are valued at cost less of any depreciation and any impairment losses. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Office equipment 33.3% per annum on a straight line basis

2. Income

General Funds £	Restricted Funds £	Total funds 2022 £	Total Funds 2021 £
5,547	-	5,547	7,771
-	500	500	20,284
5,547	500	6,047	28,055
-	37,749	37,749	33,309
-	37,749	37,749	33,309
5,547	38,249	43,796	61,364
	Funds £ 5,547 - 5,547 - -	Funds Funds £ £ 5,547 - - 500 5,547 500 - 500 - 37,749 - 37,749	Funds Funds 2022 £ £ £ 5,547 - 5,547 - 500 500 5,547 500 6,047 - 37,749 37,749 - 37,749 37,749

All income in the prior year was unrestricted.

3. Expenses

5. Expenses	General Funds £	Restricted Funds £	Total funds 2022 £	Total Funds 2021 £
Expenditure on raising funds:				
Advertising and marketing	154	-		
Expenditure on charitable activities:				
Direct costs				
Advertising and marketing costs	-	1,101	1,101	2,295
Depreciation	-	429	429	429
Insurance costs	-	236	236	236
ITC costs	-	1,270	1,270	3,402
Printing, postage, and stationary costs	-	296	296	364
Professional and consultancy costs	-	96	96	652
Project costs	-	7,584	7,584	8,729
Regulatory and compliance costs	-	100	100	13
Rent	-	380	380	0
Staff costs	-	55,875	55,875	45,142
Return of funds	-	3,911	3,911	-
Support costs				
Advertising and marketing costs	15	-	15	172
Insurance costs	-	-	-	21
ITC costs	1,221	-	1,221	382
Printing, postage and stationary costs	4	-	4	143
Professional and consultancy costs	970	-	970	1,030
Other costs	7	-	7	-
Rent	420	-	420	618
Staff costs	1,806	-	1,806	165
Total	4,443	71,278	75,721	63,793
Total expenditure	4,597	71,278	75,875	63,793

£2,531 of expenditure in the prior year was attributable to unrestricted funds and £61,262 was attributable to restricted funds.

4. Paid employees

The average number of employees and full time equivalent during the year was as follows:

	2022	2021
Employed staff	5	5
Casual workers	5	2
	10	7
Full time equivalent staff	2	2
Total remuneration was: Wages and salaries (£)	57,581	44,137

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

5. Tangible fixed assets

	Office equipment
	£
Cost at 31 December 2021	1,286
Additions	490
At 31 December 2022	1,776
Depreciation and impairment at	
31 December 2021	563
Depreciation charged in the year	429
At 31 December 2022	992
Carrying amount	
At 31 December 2022	784
At 31 December 2021	723

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### 6. Creditors and accruals

|    |                              | 2022   | 2021   |
|----|------------------------------|--------|--------|
|    |                              | £      | £      |
|    | Taxation and social security | 2,130  | 1,922  |
|    |                              |        |        |
| 7. | Cash at bank and in hand     |        |        |
|    |                              | 2022   | 2021   |
|    |                              | £      | £      |
|    | Cash at bank                 | 22,088 | 53,897 |
|    | Petty cash                   | -      | 123    |
|    |                              | 22,088 | 54,020 |
|    |                              |        |        |

### 8. Movement in funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

|                                   | Balance<br>1 Jan 21 | Income | Expenditure | Transfer<br>between<br>funds | Balance<br>31 Dec 21 |
|-----------------------------------|---------------------|--------|-------------|------------------------------|----------------------|
|                                   | £                   | £      | £           | £                            | £                    |
| Restricted funds                  |                     |        |             |                              |                      |
| Croydon Council –<br>Community    | 1,094               | -      | -           | -                            | 1,094                |
| BBC Children in Need              | 5,479               | -      | 5,511       | 32                           | -                    |
| Big Lottery – Youth<br>Conference | 3,911               | -      | 3,911       | -                            | -                    |
| Со-ор                             | 2,472               | -      | 3,428       | 956                          | -                    |
| Croydon Council —<br>Schools      | 11,406              | 37,749 | 48,086      | -                            | 1,069                |
| Children in Need –<br>Booster     | -40                 | -      | -           | 40                           | -                    |
| Big Lottery – Managers<br>Fund    | 13,179              | -      | 6,441       | -                            | 4,563                |
| Local Giving Fund                 | -4                  | 500    | 504         | -                            | 110                  |
| Big Lottery - CEO                 | -                   | -      | 45          | -                            | -45                  |
| Total                             | 37,497              | 38,249 | 69,983      | 1,028                        | 6,791                |

An amount of £3,911 was returned to the Big Lottery in relation to the Youth Conference funding. This was not spent due to the impact of COVID.

#### 9. Transactions with Trustees and related parties

#### Trustee remuneration and benefits

During the year the Trustees approved one of the Trustees taking on a paid role within the charity as a strategic lead role for the charity on a part time basis.

Other than the above point none of the other trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity.

### Trustees' expenses

No trustee expenses have been paid in the year (2021 - nil).

## HOW TO REACH US

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www.duffusfoundation.org info@duffusfoundation.org

### 07856482888







We are so grateful to our staff, volunteers and trustees who work tirelessly to continue our Founder Leroy's legacy and improve young people's wellbeing.

We would also like to thank the organisations who support us, enabling us to make a positive difference to more young people's lives:



- Kiwanis of Croydon
- Bibra Toxicology advice & Consulting
- Fiona from St Joseph's Primary School
- Woodcote High School
- Quest Academy
- Ecclesiastical and the Benefact Group
- Walk For Peace
- Mark Krycki, Victor Films
- Saffron & Start Up Croydon Team
- Leoni, Saif & team, Matthew's Yard
- Tyler West
- Kiss FM
- Black Things UK
- Equal Equity Impact Incubator
- National Youth Agency
- Amanda Star
- Jenni Steele
- Surrey Hills Adventure Park
- Go Ape Battersea
- Ludoquist
- Anthony Pearse
- Olivia Twardowski
- Kitan Ogunfeibo

