

**The Parochial Church Council of the Ecclesiastical Parish of
St Edmund, Roundhay**

Charity number 1131904

**Annual Report and Financial Statements
for the year ended 31 December 2022**



West Yorkshire Community Accounting Service

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Annual Report and Financial Statements for the year ended 31 December 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report for the year ended 31 December 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Revd Nigel Wright	Chair of PCC, Vicar	
Rev Jo Glenwright	PCC Member/curate	Resigned July 2022
Anne Smith	Deanery Synod Rep, Vice Chair of PCC	Resigned as Deanery Rep May 23 and elected to PCC May 23
Jean Livesey	PCC member/secretary	
James Biswell	Deanery Synod Rep	Resigned May 2023
Sarah Brown	PCC Member	
Ted Fairfax	PCC Member	
Anne Jones	Deanery Synod Rep	Resigned May 2023
Douglas Kipling	Church Warden	
Isabel Laverty	PCC member	Resigned April 2023
Judith Marles	PCC Member	
David Mitchell	PCC member	Resigned May 2022
Jan Pickles	PCC member	Resigned May 2022
Anne Seller	Church Warden	
Rachel Wells	PCC Member	
Jenny Whiteing	PCC Member	
Terence Robson	PCC Member, Reader Rep	Appointed March 2023

Charity number 1131904
Registered in England and Wales

Registered and principal address

St Edmund's Church
Lidgett Park Road
Leeds
LS8 1JN

Bankers

Yorkshire Bank plc 370 Harrogate Rd Leeds LS17 6QA	CCLA Investment Management Ltd Senator House 85 Queen Victoria St London EC4V 4ET	HSBC Bank plc 33 Park Row Leeds LS1 1LD
Bank of Scotland plc 300 Lawnmarket Edinburgh EH1 2PH	Lloyds Bank plc Vicar Lane Leeds LS1 6PN	

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2022

Aim and purposes

St Edmund's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Nigel Wright, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the church hall adjacent to the church building.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Edmund's. Post Covid a small leadership team has taken the responsibility of maintaining an overview of worship throughout the parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament.

The PCC adopted the following vision statement in 2016:

"God is calling us to become a Church that is growing because we are:

- rooted and grounded in prayer, the bible and worship (guiding and empowering)
- enabling people to belong and grow in faith (welcoming, nurturing, and caring)
- reaching out into our community (serving and witnessing)."

The overarching church focus is "Sharing God's generous love."

On the 1st of June 2021 St Edmund's entered into an agreement with HeartEdge (St Martin-in-the-Fields PCC) to become a HeartEdge partner (hub church).

HeartEdge is an ecumenical partnership bringing people and churches together to share ideas and experience. HeartEdge churches are resourcing churches who aim to develop in four areas:

Commerce – how commercial activity is generating finance and extending mission

Compassion- empowering congregations to address social need

Culture – reimagining the Christian narrative through art, music, and performance

Congregation – renewal through liturgy, worship, and common life

We believe that being part of the HeartEdge movement will help strengthen our focus on our objectives, in particular relating to development, growth, and the public benefit.

Public Benefit Statement

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish and the wider community in partnership with our neighbouring parishes.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the church of St Edmund's, the church hall, and the grounds.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2022

Achievements and performance

Church - worship and prayer

The PCC is keen to offer a range of services over the course of the liturgical seasons and the annual calendar that our community find both beneficial and helpful in enabling them to engage in worship and prayer and to enable a deepening of their spiritual lives.

Worship at St Edmund's, on Sunday mornings, is centred round the 10am Sunday Holy Communion service. This service is adapted in the month for baptisms, all-age and parade services, and other specific occasions such as Mothering Sunday, Harvest and Remembrance Sunday. It incorporates a broad range of liturgical and musical styles to reflect a diverse worshipping community, together with a multimedia approach to service input and output. There is also an 8am said Holy Communion service each Sunday which provides a quiet and reflective worship space. Sunday evening services reflect the diversity of the community with a variety of different service styles, including Choral Evensong, Taizé, Iona, Evening Prayer and Compline.

St Edmund's Toddlers is for parents/carers and pre-schoolers and provides a Bible Story, play and fellowship over lunch. The provision provides a safe place for introduction to the church building as a worship space and is popular with those who have had, and are seeking to have, their children baptised.

St Edmund's has a popular choir, including a strong children's section. The choir has a varied repertoire and engages in contemporary as well as traditional choral music. We are indebted to our Director of Music and Organist/Pianist for their dedication.

Considerable thought, planning and input continues to be given to meeting the needs of children in worship and prayer. There is provision during the 10am service for all ages to meet in individual age groups for bespoke teaching and worship through a dedicated team of 8 children's workers.

There is a weekly midweek Holy Communion service and a dedicated team which prays in church 3 mornings each week providing a deeply reverent and historically important form of worship for the community. The aesthetics of the church building and the liturgical decorations and flowers are a significant and beautiful aid to worship and prayer.

The PCC remain ever mindful of changes in the parish community and society at large when considering worship and prayer provision and its duty under canon law to make provision for minority groups. Restructured baptism services have been well received by families, newcomers, and worshippers from visiting churches. The worshipping environment continues to be enhanced by our audio-visual and sound equipment and improved lighting.

Church Facilities - community engagement, enrichment, and the environment

We aim to make our church available for a broad range of arts-based activities, including orchestras, musical ensembles, and choirs with a particular focus on increasing the number of organisations using the church building for such events. During 2022 we approached pre covid levels of enquiries from orchestras and choirs and were able to reintroduce art installations.

We take seriously our responsibility to our environment and creation in all aspects of our church and community life and hold a Bronze Eco Church award (A Rocha). Our Parish Environment Officer keeps us informed of Diocesan and other initiatives. Having overcome delays in local government planning a significant project for additional solar panelling on the church buildings is now re-energised. We continue to address our carbon footprint and the challenge of being carbon neutral in due course.

Our church attracts many people for seasonal events and we were able to host all our events in the church building in 2022 with increasing numbers.

Engaging with local schools is a priority and educational school projects, visits and Christmas concerts were held, with attendance at excellent levels.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2022

Achievements and performance continued

Our church hall building comprises a variety of halls, rooms, offices, and a dance studio which are all let out for a varied range of activities and community uses. The engagement with community activities over the course of regular and party/event hire results in at least one thousand adults and children each week using the facilities.

We are a sponsoring church for Girlguiding and Scout Association uniformed organisations and have a purpose-built headquarters on site. Some 280 children are engaged with these uniformed organisations, with some of the leaders and children also being part of regular church life and/or attending church parade services.

St Edmund's is a Dementia Friendly church and runs, along with volunteers from other churches, the 'Tea Cosy Cafe+' in the Highwood Building of the Brackenwood Community Association which reaches out to those living with dementia and their carers. There is a weekly Tuesday drop in space for older people managed by the St Edmund's Community Hub (overseen by RVS) which resumed in the church building in 2022 and has proved very popular. A weekly midweek soup lunch and "knit-and-natter" club follows the Wednesday Holy Communion service.

St Edmund's has continued to manage a Community Hub for the Roundhay Ward, with grants received from Leeds City Council. The Hub provides post covid support with meals, shopping, food-parcels (including fare-share), activities and provisions for mental wellbeing support, warm spaces provision, and local warm spaces community coordination, fuel poverty grants and other support services to a potential population base of some 25,000 people. Throughout 2022 we have continued to employ a Hub Manager, through grant provision from Leeds City Council, who manages and coordinates 46 volunteers from a mix of church and wider community, with additional church volunteers for specific events. A new addition to the hub provision in 2022, working in conjunction with the Co-op is a "food share" service, with access for all, which collects and distributes surplus items otherwise destined for landfill.

The Community Hub has helped forge numerous relationships with other charities and not for profit organisations serving the wider community.

Pastoral Care

Pastoral care in the parish is built on deep and long-term relationships both within the church congregation and the parish. St Edmund's is an important part of community life and is a focus for baptisms, weddings and funerals. Pastoral care is prominent in all three settings. Preparation for baptisms and weddings is provided by teams to ensure all preparing for these significant life events are well prepared and cared for. There is a bereavement team which cares for all those who seek help in grief and an annual memorial service that is much appreciated by many in the wider community.

Congregation members participate in a wide range of local activities outside of the parish church and much pastoral care and attention is undertaken quite naturally and genuinely. Congregation members are prominent in ensuring those who would not otherwise be able to attend worship are provided with lifts, or a firm hand to hold! Home communion distribution is a prominent feature in the parish to cater for the needs of those who are in nursing homes, ill or housebound and there is a strong team of Lay Eucharistic Ministers.

Improvements to communication channels that were introduced during Covid have been maintained, including weekly internet mailing to keep everyone as up to date as possible and to continually offer help, support and signposts to help in areas such as housing, debt and mental health. Weekly postal delivery is also provided for all those without internet access.

Pastoral care assistants are embedded in the life of the church and in the care of congregation members. The team is thirteen strong with additional input from clergy.

Mission and Evangelism

Monitoring and evaluating mission and outreach is normally undertaken by recording and providing various prescribed statistics for mission to the Church Commissioners centred on attendance figures, electoral roll numbers and a variety of other categories.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2022

Achievements and performance continued

At present there are 154 (2021: 168) members on the electoral roll. The regular worshipping community (attending a service at least once a month) at the end of 2022 was 182 adults and 43 children (2021: 214 adults and 64 children), a net decrease of 32 adults and 21 children.

During 2022 we have had 14 adults join us and 55 depart and 11 children join us and 32 depart.

The reasons for the decline remain difficult to assess in certain cases. However, the congregation has a multinational make-up and a significant number returned to other countries post Covid. There were a significant number of deaths and also congregants transferring to care homes. We estimate that there are some 50 adults and children on the "fringe" of worshipping church life.

In addition, through our Children's Youth and Families Lead, we are engaging with 70-80 adults and children per week through St Edmund's Toddlers (See Worship and Prayer Section) and many hundreds of families and children through our regular School Holiday Drop-Ins and Festival Events such as Light Stop and the Pancake Party. These events and projects are forging relations and building trust with those new, or returning to church and based on historical evidence, many will become worshipping members of the church community.

In October 2022 on average 115 (2021:87) people attended our Sunday services in person. Online is estimated at 10 (2021:15). It is noticeable that numbers fluctuate depending on the type of service. There has been a decrease in people attending online but we are continuing to offer this service as it is invaluable to those who are housebound or ill. We are encouraged by the growing number of people returning to worship.

Post Covid, baptisms and funerals are returning to normal levels. Major festivals are a significant source of community outreach at St Edmund's and, as the year progressed, attendance at these services increased and we had a total of 676 (2021:406) people attending worship on Christmas Eve or Christmas day in 2022.

We work hard to communicate effectively with the church and wider community through social media including facebook and instagram and our website. Our hard copy parish magazine is distributed to people around the parish by both members of the congregation and others.

St Edmund's has had a long association with St Aidan's Foodbank, PAFRAS (supporting destitute asylum seekers in Leeds) and a local Franciscans men's shelter. Post Covid we have been able to supply items of food and similar supplies to these and other charities as well as through the hub emergency provision.

We also engage in mission and outreach on a national and global level. For many years St Edmund's has given a portion of our income to other charitable causes. In 2022 we nominated Church Mission Society, The Children's Society, Mary's Meals, The Salvation Army, Lighthouse West Yorkshire and Possible to receive our extra parochial donations. We support Christian Aid and The Children's Society annually.

We have continued to support the work of Traidcraft during 2022.

Significant numbers of our congregation members support a wide variety of charitable and community-based activities across a broad spectrum of faith-based and non-faith-based projects. As a church and as individuals interfaith projects have been embraced.

Mission and outreach – development and enrichment

The focus on numbers and statistics in annual reports is paramount, however, what is not measurable by these figures necessarily is how the individual lives of those worshipping members of the church, and those engaging with the church, are being developed and enriched (or not as maybe the case). This needs a continual focus from the PCC, incumbent and licensed ministers combined.

In 2022, 25 new people joined St Edmund's and the feedback received was that this was in the main due to an open, friendly, warm, and welcoming environment that allows people to engage and worship safely and explore life at St Edmund's. It is a mixture of those new to the Christian faith and those moving from other areas and as such there is an increased need for teaching, mentoring and spiritual care.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2022

Achievements and performance continued

As the Post Covid recovery continues, and wider community engagement has increased, we will seek to re-engage with in person Alpha courses, the Bible Society course and the new HeartEdge "Being with" course, which has been specifically designed to be run online and in person.

Mission and outreach – training and resourcing

St Edmund's is part of a group of city churches forming a resource church team, funded by the Strategic Development Unit of the National Commissioners. St Edmund's has entered into partnership with HeartEdge, a broad-church project funded by St Martin-in-the-Fields, for mutual support and to encourage other broad churches to consider undertaking Strategic Development funded projects. St Edmund's was delighted to host the HeartEdge national conference in September 2022, to significant acclaim from the staff team from St Martin-in-the-Fields, with a sell out conference.

Many of our members engage in ministry and outreach on a Diocesan-wide basis in a number of different ways, including chaplaincy services to Ripon Cathedral, serving with the Diocesan Advisory Committee, hospital Chaplaincy services, and assisting neighbouring churches with a variety of projects.

Ecumenical Relationships

We continue to meet with four other local churches as 'Churches Together in Roundhay' to plan and support occasional events including the ecumenical Lent study course. Combined services take place in each church at intervals throughout the year.

HeartEdge is an ecumenical project which provides access to national and global ecumenical partners and projects.

The Church – buildings, maintenance & management

The PCC recognises that to facilitate the work detailed above, it is important that the fabric of the church and the church hall facilities are continually maintained and improved. There is a schedule of regular servicing and maintenance for all plant and equipment.

Our church building quinquennial inspection was conducted in November 2017. There were no significant immediate matters to address. The next Quinquennial Inspection has been scheduled for June 2023.

St Edmund's has an "invisible army" of volunteers and helpers which continues to look after the day-to-day care and maintenance of the church and grounds throughout the year and as such the church and grounds are maintained to a high standard for all to enjoy.

Risk Management & Safeguarding

The PCC is committed to maintaining health and safety and risk management policies, in line with both legal requirements and best practice. All policies and procedures were reviewed and renewed where necessary. Written risk assessments for activities and the premises are undertaken, maintained and updated each year or event. As a responsible employer the PCC abides by HR legislation and ensures all necessary policies and documentation are in place. The management of volunteers is an essential part of delivering the aims and objectives of the charity and guidance issued by the national and diocesan church advisors is used to attain best practice in volunteer management.

The PCC continues to adhere to and improve systems in relation to the General Data Protection Regulation requirements.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2022

Risk Management & Safeguarding continued

The PCC takes very seriously its responsibility for all safeguarding issues and ensuring both legal requirement and best practice are adhered to. All parishes are required to have agreed a formal statement of adoption of the House of Bishops 'Promoting a Safer Church; safeguarding policy statement,' and of the Church of England safeguarding policy and guidance, including a Parish Safeguarding Policy (provided by the House of Bishops, from the Parish Safeguarding handbook, Promoting a safer church). This statement of adoption and the Parish Safeguarding policy are signed on behalf of the PCC and displayed in our church and church hall, having been updated to the latest versions, reviewed, and approved by the PCC.

The PCC has also implemented the "National Church watch guidance" on Counter Terrorism Advice for churches.

Financial Review

The net income (surplus) on unrestricted funds for the year was £15,022 (2021: £(18,016) deficit). This is the first surplus on unrestricted funds since 2019 (pre-covid) and is in line with the predictions in the 2021 Trustees report. Restricted funds were utilised to good effect in completing projects and undertaking new projects, as referred to earlier in this report.

The Diocesan share has been paid in full and the PCC has continued its commitment to missionary and charitable giving. The return to a surplus on unrestricted funds is also a reflection on prudent expenditure management.

The funds balances carried forward are a healthy £31,206 unrestricted and £71,918 restricted.

The PCC is forecasting a continuing net surplus position for 2023, subject to increased fuel costs and the negotiation of a satisfactory fixed rate fuel contract.

Reserves and investments policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £40,000 to £50,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. At the end of 2022, the PCC had rebuilt unrestricted reserves of £31,000 and will continue to attain to three months free reserves.

It is our policy to invest the short-term investment fund balances with the CCLA Church of England Deposit Funds.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Trustees' report (continued) for the year ended 31 December 2022

Volunteers and staff team

We would like to thank all the volunteers and staff team who work so hard to make our church the lively and vibrant community it is, particularly across such a challenging period. It would be wrong to single out any one individual as we have some 190 volunteers as well as the staff team, church wardens and trustees.

A personal message from our incumbent and PCC chair of trustees:

"During 2022, due to ongoing health issues, I was only able to minister for six months. While I have been able to undertake certain legal duties and obligations, the majority of my day to day public facing duties, whilst unable to minister, have been undertaken by our retired clergy person with Permission to Officiate (PTO), our two licenced Lay Ministers (also PTO as beyond ministry retirement age), our Church Wardens, together with the Pastoral Care Team and other volunteers.

I am taking this opportunity to thank them all in this public document as a mark of my gratitude and respect for all they have endured and undertaken in such challenging times to ensure our charitable objectives are being achieved. I am also hugely grateful to our Staff Team, PCC members and all our volunteers. Everyone is of equal importance all form part of the body of Christ."

Structure, governance, and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Edmund's the membership of the PCC consists of the incumbent (our vicar), church wardens, a reader representative, three deanery synod representatives and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC and their responsibilities as trustees.

The full PCC met ten times during the year, with an average attendance of 70% (2021:83%). Given its wide responsibilities the PCC has several committees each dealing with a particular aspect of parish life. These committees which include social justice group, hall management, fabric and grounds are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC, discussed, and actioned upon where necessary.

Deanery Synod

Up to four members of the PCC sit on the deanery synod, with three places currently taken. This provides the PCC with an important link between the parish and the wider structures of the church.

Approved by the board of trustees on 13/08/2023.....

Douglas Kipling (Trustee)

**The Parochial Church Council of the Ecclesiastical Parish of
St Edmund, Roundhay**
**Independent examiner's report to the trustees of The Parochial Church
Council of the Ecclesiastical Parish of St Edmund, Roundhay**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022, which are set out on pages 11 to 20.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

16/08/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Endowment funds £	2022 Total funds £	2021 Total funds £
Income from:						
Grants and donations	(2)	121,347	46,795	-	168,142	249,586
Charitable activities	(3)	47,242	-	-	47,242	16,979
Other trading activities	(4)	10,459	-	-	10,459	5,434
Bank interest		209	100	-	309	18
Other income	(5)	-	2,414	-	2,414	7,115
Total income		179,257	49,309	-	228,566	279,132
Expenditure on:						
Charitable activities	(6)	164,235	73,403	-	237,638	235,250
Total expenditure		164,235	73,403	-	237,638	235,250
Net income / (expenditure)		15,022	(24,094)	-	(9,072)	43,882
Transfers between funds		-	708	(708)	-	-
Net movement in funds		15,022	(23,386)	(708)	(9,072)	43,882
Fund balances brought forward		16,184	95,304	8,410	119,898	76,016
Fund balances carried forward	(7)	31,206	71,918	7,702	110,826	119,898

All incoming resources and resources expended derive from continuing activities.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Balance sheet

as at 31 December 2022

		2022	2022	2022	2022	2021
		Unrestricted	Restricted	Endowment	Total	Total
		£	£	£	£	£
Current assets						
Debtors and prepayments	(8)	17,129	-	-	17,129	29,297
Current asset investments	(9)	16,050	-	7,702	23,752	24,252
Cash at bank and in hand	(10)	8,445	71,918	-	80,363	79,005
Total current assets		<u>41,624</u>	<u>71,918</u>	<u>7,702</u>	<u>121,244</u>	<u>132,554</u>
Current liabilities:						
amounts falling due within one year						
Creditors and accruals	(11)	10,418	-	-	10,418	12,656
Total current liabilities		<u>10,418</u>	<u>-</u>	<u>-</u>	<u>10,418</u>	<u>12,656</u>
Net current assets / (liabilities)		<u>31,206</u>	<u>71,918</u>	<u>7,702</u>	<u>110,826</u>	<u>119,898</u>
Net assets		<u>31,206</u>	<u>71,918</u>	<u>7,702</u>	<u>110,826</u>	<u>119,898</u>
Funds						
Unrestricted funds						
General unrestricted funds		8,226	-	-	8,226	826
Designated funds	(12)	22,980	-	-	22,980	15,358
Unrestricted funds		31,206	-	-	31,206	16,184
Restricted funds		-	71,918	-	71,918	95,304
Endowment funds		-	-	7,702	7,702	8,410
Total funds		<u>31,206</u>	<u>71,918</u>	<u>7,702</u>	<u>110,826</u>	<u>119,898</u>

The financial statements were approved by the board of trustees on13/08/2023.....

Douglas Kipling (Trustee)

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Notes to the accounts for the year ended 31 December 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Tangible fixed assets costing more than £5,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

**The Parochial Church Council of the Ecclesiastical Parish
of St Edmund, Roundhay
Notes to the accounts
for the year ended 31 December 2022**

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Endowment funds represent those assets which must be held permanently by the charity, principally investments. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income unless restrictions have been imposed by the donor. Any capital gains or losses arising on the investments form part of the fund. Investment management charges and legal advice relating to the fund are charged against the fund.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Notes to the accounts continued

for the year ended 31 December 2022

2 Donations and legacies

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Planned giving donations	83,743	63	83,806	91,393
Tax recoverable	25,004	-	25,004	27,183
Collections and other giving	2,483	93	2,576	1,629
Grants	-	37,992	37,992	87,365
Legacies	4,000	-	4,000	-
Donations and appeals	6,117	8,647	14,764	42,016
	<u>121,347</u>	<u>46,795</u>	<u>168,142</u>	<u>249,586</u>

3 Charitable activities

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Parish magazine sales	1,282	-	1,282	2,344
Fees for weddings and funerals	2,071	-	2,071	1,477
Church hall lettings - community use	40,351	-	40,351	11,983
Church building lettings - concerts	2,811	-	2,811	1,175
Other activities income	727	-	727	-
	<u>47,242</u>	<u>-</u>	<u>47,242</u>	<u>16,979</u>

4 Other trading activities

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Parish magazine advertising	1,934	-	1,934	1,265
Hall solar panels	2,489	-	2,489	1,598
Fundraising sales	3,486	-	3,486	2,571
Filming	2,550	-	2,550	-
	<u>10,459</u>	<u>-</u>	<u>10,459</u>	<u>5,434</u>

5 Other income

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
VAT recovered	-	2,414	2,414	7,115
	<u>-</u>	<u>2,414</u>	<u>2,414</u>	<u>7,115</u>

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay
Notes to the accounts continued
for the year ended 31 December 2022

6 Charitable activities expenditure		2022	2022	2022	2021
		Unrestricted funds	Restricted funds	Total funds	Total funds
		£	£	£	£
Missionary and charitable giving					
Collections paid over		277	-	277	1,754
Overseas		1,400	-	1,400	4,200
National		-	-	-	1,400
Local		-	-	-	4,000
		<u>1,677</u>	<u>-</u>	<u>1,677</u>	<u>11,354</u>
Church activities					
Ministry: diocesan parish share		69,982	-	69,982	71,713
Other ministry costs		20,000	52,342	72,342	54,771
Church insurance		6,743	1,048	7,791	7,796
Heating, lighting and cleaning		13,147	2,320	15,467	15,136
Church maintenance		8,192	9,594	17,786	16,498
Hall running costs		30,834	3,242	34,076	27,463
Parish magazine costs		3,759	100	3,859	4,080
Printing, stationery and postage		2,964	31	2,995	2,190
Office and admin costs		6,693	2,768	9,461	9,360
		<u>162,314</u>	<u>71,445</u>	<u>233,759</u>	<u>209,007</u>
Investment in the church building					
Roof, lighting and sound improvements		<u>244</u>	<u>1,958</u>	<u>2,202</u>	<u>14,889</u>
		<u>244</u>	<u>1,958</u>	<u>2,202</u>	<u>14,889</u>
		<u>244</u>	<u>1,958</u>	<u>2,202</u>	<u>14,889</u>
Total Charitable activities		<u>164,235</u>	<u>73,403</u>	<u>237,638</u>	<u>235,250</u>
Staff costs and numbers	Office and admin	Hall running	Other ministry costs	Music	Total
	2022	2022	2022	2022	2022
	£	£	£	£	£
Gross salaries	4,189	2,967	49,357	8,268	64,782
Pensions	238	238	2,948	-	3,424
	<u>4,427</u>	<u>3,205</u>	<u>52,305</u>	<u>8,268</u>	<u>68,206</u>

The average number of employees during the year was 6, being an average of 2.8 full time equivalent (2022: 4.7, 2.2 FTE). There were no employees with emoluments above £60,000.

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay

Notes to the accounts continued

for the year ended 31 December 2022

Staff costs and numbers previous year comparatives	Office and admin	Hall running	Other ministry costs	Music	Total
	2021 £	2021 £	2021 £	2021 £	2021 £
Gross salaries	4,453	2,901	37,587	7,380	52,321
Pensions	232	232	2,879	-	3,343
	<u>4,685</u>	<u>3,133</u>	<u>40,466</u>	<u>7,380</u>	<u>55,664</u>

Defined contribution pension scheme	2022 £	2021 £
Costs of the scheme to the charity for the year	3,424	3,343
Amount of any contributions outstanding at the year end	718	701
Amount of any contributions prepaid or overpaid at the year end	344	-

7 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Collections fund	1,279	338	-	-	1,617
Music fund	7,593	-	-	-	7,593
Organ fund	692	-	-	-	692
One City One World	148	-	-	-	148
Holiday legacy	1,350	-	-	-	1,350
Strategic Development Fund	-	28,242	28,242	-	-
The Joyce Sundram Legacy	2,000	-	-	-	2,000
Bibles fund	145	-	-	-	145
Little explorers fund	50	-	-	-	50
War memorial fund	100	-	-	-	100
HLF Project	5,872	2,414	8,286	-	-
Redman Legacy	1,000	-	-	-	1,000
St Edmunds Covid 19 appeal	2,601	-	-	-	2,601
LCC VAL Hub Covid 19	43,017	11,292	30,413	-	23,896
Donation for treasury costs	2,910	2,000	2,768	-	2,142
Flowers fund	-	243	243	-	-
Collections for leaving gifts	-	85	85	-	-
Donation for side chapel	1,030	-	-	-	1,030
Donation for solar panels	20,538	-	1,958	-	18,580
Donation for painting	4,979	-	-	-	4,979
Church grounds restricted fund	-	600	1,308	708	-
LDBF Energy grant	-	1,250	-	-	1,250
Donation towards chapel heating	-	2,500	-	-	2,500
Ukraine appeal	-	245	-	-	245
Donation for magazine costs	-	100	100	-	-
	<u>95,304</u>	<u>49,309</u>	<u>73,403</u>	<u>708</u>	<u>71,918</u>

The Parochial Church Council of the Ecclesiastical Parish of St Edmund, Roundhay
Notes to the accounts continued
for the year ended 31 December 2022

7 Restricted funds continued

Fund name	Purpose of restriction
Collections fund	Donations received in church for specific purposes not yet paid over to those charities
Music fund	For the work of the church choir
Organ fund	For organ repairs
One City One World	For raising awareness of social justice issues
Holiday legacy	To subsidise holidays for those in greatest need
Strategic Development Fund	Funds from Leeds Diocesan Board of Finance towards strategic development
The Joyce Sundram Legacy	For an interfaith welcome project
Bibles fund	For purchase of bibles
Little explorers fund	For Little Explorers activities
War memorial fund	To maintain the war memorial
HLF Project	The Heritage Lottery Fund (HLF) project was facilitated with the HLF and a variety of grant providers to repair the church roof isles, stained glass windows and promote the heritage of the church.
Redman Legacy	J Redman legacy donation towards costs related to the grounds.
St Edmunds Covid 19 appeal	Towards the costs of alleviating hardship caused by the pandemic in the parish and wider community
LCC VAL Hub Covid 19	St Edmund's with funding from Leeds County Council is running a Voluntary Action Leeds (VAL) Hub in the Roundhay ward to alleviate hardship caused by the pandemic.
Donation for treasury costs	Donation towards costs of the treasury and finance function
Flowers fund	Donations towards flowers for the church
Collections for leaving gifts	Donations towards leaving gifts
Donation for side chapel	Donation towards heating costs for the side chapel
Donation for solar panels	Donation towards solar panel installation
Donation for painting	Donation towards costs of painting
Church grounds restricted fund	Towards church grounds costs. The transfer is from the endowment fund being interest earned on investments.
LDBF Energy grant	The Leeds Diocesan Board of Finance provided all churches with a £1250 grant towards increased light and heat costs. As St Edmund's is on fixed contracts in the year under review this grant has been held until such time as costs increase.
Donation towards chapel heating	The chapel heating system is to be replaced in 2023 and donations towards the cost have been accumulated through an appeal.
Ukraine appeal	Collections for charities supporting families in the Ukraine to be distributed in 2023.

Endowment funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Church grounds	8,410	-	-	(708)	7,702
	8,410	-	-	(708)	7,702

Fund name	Additional information
Church grounds	Any income on the endowment can be used to cover church grounds expenses.

**The Parochial Church Council of the Ecclesiastical Parish of
St Edmund, Roundhay
Notes to the accounts continued
for the year ended 31 December 2022**

8 Debtors and prepayments	2022	2021
	£	£
Debtors	5,819	2,295
Accrued income	10,577	27,002
Other debtors	733	-
	<u>17,129</u>	<u>29,297</u>

9 Current asset investments	2022	2021
	£	£
Cash equivalents on deposit	<u>23,752</u>	<u>24,252</u>
	<u>23,752</u>	<u>24,252</u>

10 Cash at bank and in hand	2022	2021
	£	£
Cash at bank	80,084	78,959
Cash in hand	279	46
	<u>80,363</u>	<u>79,005</u>

11 Creditors and accruals	2022	2021
	£	£
Creditors	3,011	4,036
Accruals	7,407	7,476
Deferred income	-	1,144
	<u>10,418</u>	<u>12,656</u>

12 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Hall funds	<u>15,358</u>	<u>43,840</u>	<u>34,076</u>	<u>(2,142)</u>	<u>22,980</u>
	<u>15,358</u>	<u>43,840</u>	<u>34,076</u>	<u>(2,142)</u>	<u>22,980</u>

Fund name	Reason for designation
Hall funds	Funds designated towards the running costs of the hall.

13 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £41,749 including gift aid of £8013 (2021: £36,695 including gift aid of £7170). The sums disclosed relate to donations received for the full year even if the trustee was not on the board for the full year.

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other related party transactions

The Parish Director of Music, Robert Marles was paid £3,300 during the year (2022: £2,940). Robert's mother, Judith Marles, was a member of the PCC during the year.

**The Parochial Church Council of the Ecclesiastical Parish of St Edmund,
Roundhay**

Statement of Financial Activities including comparatives for all funds

(including summary income and expenditure account)

for the year ended 31 December 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Endowment funds £	2021 Endowment funds £	2022 Total funds £	2021 Total funds £
Income								
Grants and donations	121,347	119,353	46,795	130,233	-	-	168,142	249,586
Charitable activities	47,242	16,979	-	-	-	-	47,242	16,979
Other trading activities	10,459	5,434	-	-	-	-	10,459	5,434
Bank interest	209	11	100	2	-	5	309	18
Other income	-	424	2,414	6,691	-	-	2,414	7,115
Total income	179,257	142,201	49,309	136,926	-	5	228,566	279,132
Expenditure								
Charitable activities	164,235	160,217	73,403	75,033	-	-	237,638	235,250
Total expenditure	164,235	160,217	73,403	75,033	-	-	237,638	235,250
Net income / (expenditure)	15,022	(18,016)	(24,094)	61,893	-	5	(9,072)	43,882
Transfers between funds	-	(70)	708	70	(708)	-	-	-
Net movement in funds	15,022	(18,086)	(23,386)	61,963	(708)	5	(9,072)	43,882
Fund balances brought forward	16,184	34,270	95,304	33,341	8,410	8,405	119,898	76,016
Fund balances carried forward	31,206	16,184	71,918	95,304	7,702	8,410	110,826	119,898