



These
Agenda are
prepared for
the
Committee
and the
members of
the Abshot
Community
Association

Dawn
McLean
Secretary

MINUTES AGM 2023

Abshot Community Association



AGM 2023 Agenda

Apologies: David Tickner, Alex- Accountant, Bev Longhurst

Attendees: Paul Tickner, Angie Tickner, Dawn Mclean, Tony Scott-Allen, Jo Scott-Allen, Shaun Merrington, Andrew Hamlett, John Dodd, Paul Greenwood, Paul Longhurst, Krissie Slatter (until 19.45), Nay Ware (from 19.45)

1. Minutes of last AGM
Proposed: Angie Tickner
Seconded: Krissie Slatter

2. Chairpersons report
Welcome to the 2023 ACA AGM and many thanks everyone for your membership, participation and support of the Abshot Community Association and the Sovereign Social Club over the last year.

I apologise that I could not be with you today as I am away on business this week but if you have any questions or comments they will be noted, and I will get back to you on my return (Should I be voted in again!)

Andy will be giving you a recap and overview of the Sovereign status and their teams views and plans moving forward, however, I wanted to take you through some of the achievements of the Charity as a whole and how the ACA and the SSC work together for the benefit of the Charity.

2022 and into 2023 this really has been a bounce back year for the charity following the pandemic. In early 2022 hall user groups had either left us or their number dwindled to the point we had to take short term action with their hall hire rates to enable them to survive. As for the charity and SSC we would not have survived had it not been for the grants and loving hard work of the committee in making the facility you see today.

Without the volunteers that put in the effort, at times to the detriment of their own lives we would not be here today, I personally would like to thank the current committee of Dawn, Angie, Krissie, Paul with the relentless work they have put in, and in particular John with the huge amount he continues to do day in day out. Thank You from the bottom of my heart.

As a result of the wonderful facilities we have today I am glad to report that hall hire is up 24% from 2022 and continues to grow in new user groups, kids parties, adult birthday and christening parties and for the first time in many years we had a wedding reception again and have more booked in for this and even next year already.



Membership is up an amazing 49% and continues to grow week by week.

We have invested a lot back into the building also, the patio of course was a large project that made a huge difference, hall and Alen bar decoration, Bluetooth sound systems for hall hirers, new furniture in both bars, ceiling tile replacement, energy saving automation of lights and other systems when not in use and many more things.

We have also been able to relaunch fun days and our support of external people in needs, this year we supported Dinky Doris, not only through the money we have collected in the charity bottle, but the amazing Dinky Doris day we held in the field, it was great to see so many of the community come out and support it and of course the Platinum Jubilee of our late Queen last summer.

There are plans in place for more, hall hire can be increased as we are only at about 60% capacity at the moment, another revamp of website to stay fresh and informative, increased social media presence on the ACA side to name a few and of course the decoration will never stop.

For now though I again would like to thank the membership for their support, the committee for their time and hope we can all continue to grow the place we enjoy.

Thanks

Dave T
ACA Chairman

3. Financial report JAM to report on audited books.

In JAM absence Paul Tickner highlighted items from the report

Can I draw your attention to page 6 of the financial statement, the breakdown of the income and expenditure for 2022 compared to 2021. In 2022 the income was £34,524 with an expenditure of £35,077 therefore showing a deficit whereas there was a profit in 2021 of £1,386. During 2021 we had lockdown and therefore expenditure was reduced. 2022 was a year with a normal turn over. The difference in 2022 was the cleaning charges was a lot higher 2022 a cost of £12,939 where in 2021 was £6,339. We are more recognised now and have more bookings. Hall hire in 2022 was £21,542 where 2021 was £8,395. The £44,532 for repairs and renewals was for the lights and hall floor. The SSC have paid for the patio as a donation to the ACA. We have no major liabilities, and everything is running smoothly.



Treasurer to give up to date report.

Accounts as of 26.05.2023

Current Account £11,048.09

Deposit Account £4,529.22

As a charity is there a ceiling point that can be hit before reinvesting it back into the centre?

Not aware of a ceiling point. There are sufficient funds available, we will support other charities when possible.

The accountants are fully briefed and are there to advise us.

Charities do not pay tax, completely exempted. If needed capital gains tax would be paid.

We put money back into the building to improve the conditions.

Proposer for the accounts: Tony Scott-Allen

Secunder for the accounts: John Dodd

Vote held unanimously agreed the accounts.

Proposal for Jam Accounting to complete the accounts for next year:

Proposer: Paul Tickner

Secunder: Paul Longhurst

Vote: Unanimous.

4. New committee

Role	Name	Proposer	Secunder
Chairperson	David Tickner	John Dodd	Andy Hamlett
Honary Secretary	Dawn Mclean	Andy Hamlett	Matthew Stringer
Accountant	JAM Accounting	David Tickner	Angie Tickner
Honary Treasurer	Angie Tickner	Dawn Mclean	Shaun Merrington
Honary President	Paul Tickner	John Dodd	David Tickner
Hall Bookings	Angie Tickner	David Tickner	Shaun Merrington
Membership	Dawn Mclean	Andy Hamlett	Ella Pearce
Maintenance	John Dodd	David Tickner	Krissie Slatter
Social Media	Nay Ware	David Tickner	John Dodd
Entertainments	Krissie Slatter	Andy Hamlett	John Dodd
Committee Member	Nicola Martin	John Dodd	Dawn Mclean

All positions were voted in unanimously.



Anyone new to the committee please get in touch with the Secretary as soon as possible as details are needed to be uploaded on to the Charities commission website.

Addendum: After the meeting Nicola Martin has changed her mind and chosen not to stand on the committee.

Thank you all for your attendance.

Meeting closed at 20.00.



Abshot Community Association

Accounts

31 December 2022



Abshot Community Association Contents

	Page
Business information	1
Approval statement	2
Accountants' report	3
Income and Expenditure Account	4
Balance sheet	5
Notes to the accounts	6

**Abshot Community Association
Business Information**

Chairman

David Tickner

Secretary

Dawn McLean

Treasurer

Angie Tickner

Accountants

JAM Accounting
Unit 3B, Stone Pier Boatyard
Shore Road, Warsash
Southampton
Hampshire
SO31 9FR

Business address

Abshot Community Centre
Kelsey Close
Park Gate
Fareham
PO14 4NR

Abshot Community Association
Approval statement

We approve the accounts which comprise of the Profit and Loss Account, the Balance Sheet and the related notes. We acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing JAM Accounting with all information and explanations necessary for their compilation.

.....
Mr D Tickner - Chairman

.....
Mrs A Tickner - Treasurer

26 May 2023

Abshot Community Association
Accountants' report on the unaudited accounts
to Abshot Community Association

You have approved the accounts for the year ended 31 December 2022 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

JAM Accounting
Certified Practising Accountant

Unit 3B, Stone Pier Boatyard
Shore Road, Warsash
Southampton
Hampshire
SO31 9FR

26 May 2023

**Abshot Community Association
Income and Expenditure Account
for the year ended 31 December 2022**

	2022 £	2021 £
Income	34,524	64,756
Direct costs	2,072	235
Gross profit	<u>32,452</u>	<u>64,521</u>
Expenses		
Rent, rates, power and insurance costs	21,645	13,557
Repairs and renewals of property and equipment	7,467	44,532
Telephone, internet, stationery and other office costs	2,689	2,553
Advertising and business entertainment costs	150	-
Accountancy, legal and other professional fees	429	-
Depreciation and loss/(profit) on sale	2,377	2,341
Other business expenses	320	152
	<u>35,077</u>	<u>63,135</u>
(Deficit)/surplus	<u>(2,625)</u>	<u>1,386</u>

Abshot Community Association
Balance Sheet
as at 31 December 2022

	Notes	2022 £	2021 £
Fixed assets			
Equipment, machinery and motor vehicles	3	4,774	7,022
Current assets			
Bank/building society balances		14,584	14,961
Other current assets and prepayments		152	152
		<u>14,736</u>	<u>15,113</u>
Net current assets		14,736	15,113
Net assets		<u>19,510</u>	<u>22,135</u>
General fund			
Balance at start of period		22,135	20,749
Net (loss)/profit		(2,625)	1,386
		<u>19,510</u>	<u>22,135</u>

Abshot Community Association
Notes to the Accounts
for the year ended 31 December 2022

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

2 Income and Expenditure account analysis

	2022	2021
	£	£
Income		
Membership	2,041	995
Hall Hire	21,542	8,395
Events	2,619	-
Donation SSC	450	18,194
Licence to occupy	4,800	4,100
Charity bottle	-	160
Grants FBC	3,072	32,912
	<u>34,524</u>	<u>64,756</u>
Direct costs		
Entertainment	<u>2,072</u>	<u>235</u>
Rent, rates, power and insurance costs		
Rent	1,629	1,629
Light and heat	6,903	5,223
Water rates/charges	174	366
Cleaning	12,939	6,339
	<u>21,645</u>	<u>13,557</u>
Repairs and renewals of property and equipment		
Repairs and maintenance	<u>7,467</u>	<u>44,532</u>
Telephone, internet, stationery and other office costs		
Telephone, internet & TV	883	475
Stationery and printing	101	-
Software & IT consumables	203	44
Licences	518	1,055
Other insurance costs	984	979
	<u>2,689</u>	<u>2,553</u>
Advertising and business entertainment costs		
Advertising and PR	<u>150</u>	<u>-</u>
Accountancy, legal and other professional fees		
Solicitors fees	<u>429</u>	<u>-</u>
Depreciation and loss/(profit) on sale		
Depreciation	<u>2,377</u>	<u>2,341</u>
Other business expenses		
Subscriptions	120	120
Sundry expenses	200	32
	<u>320</u>	<u>152</u>

**Abshot Community Association
Notes to the Accounts
for the year ended 31 December 2022**

3 Plant, equipment and motor vehicles

	Equip', Fix & Fittings £
Cost	
At 1 January 2022	36,985
Additions	129
At 31 December 2022	<u>37,114</u>
Depreciation	
At 1 January 2022	29,963
Charge for the year	2,377
At 31 December 2022	<u>32,340</u>
Net book value	
At 31 December 2022	<u>4,774</u>
At 31 December 2021	<u>7,022</u>



Abshot Community Association

Accounts

31 December 2022



Abshot Community Association Contents

	Page
Business information	1
Approval statement	2
Accountants' report	3
Income and Expenditure Account	4
Balance sheet	5
Notes to the accounts	6

**Abshot Community Association
Business Information**

Chairman

David Tickner

Secretary

Dawn McLean

Treasurer

Angie Tickner

Accountants

JAM Accounting
Unit 3B, Stone Pier Boatyard
Shore Road, Warsash
Southampton
Hampshire
SO31 9FR

Business address

Abshot Community Centre
Kelsey Close
Park Gate
Fareham
PO14 4NR

Abshot Community Association
Approval statement

We approve the accounts which comprise of the Profit and Loss Account, the Balance Sheet and the related notes. We acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing JAM Accounting with all information and explanations necessary for their compilation.

.....
Mr D Tickner - Chairman

.....
Mrs A Tickner - Treasurer

26 May 2023

Abshot Community Association
Accountants' report on the unaudited accounts
to Abshot Community Association

You have approved the accounts for the year ended 31 December 2022 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

JAM Accounting
Certified Practising Accountant

Unit 3B, Stone Pier Boatyard
Shore Road, Warsash
Southampton
Hampshire
SO31 9FR

26 May 2023

**Abshot Community Association
Income and Expenditure Account
for the year ended 31 December 2022**

	2022 £	2021 £
Income	34,524	64,756
Direct costs	2,072	235
Gross profit	<u>32,452</u>	<u>64,521</u>
Expenses		
Rent, rates, power and insurance costs	21,645	13,557
Repairs and renewals of property and equipment	7,467	44,532
Telephone, internet, stationery and other office costs	2,689	2,553
Advertising and business entertainment costs	150	-
Accountancy, legal and other professional fees	429	-
Depreciation and loss/(profit) on sale	2,377	2,341
Other business expenses	320	152
	<u>35,077</u>	<u>63,135</u>
(Deficit)/surplus	<u>(2,625)</u>	<u>1,386</u>

Abshot Community Association
Balance Sheet
as at 31 December 2022

	Notes	2022 £	2021 £
Fixed assets			
Equipment, machinery and motor vehicles	3	4,774	7,022
Current assets			
Bank/building society balances		14,584	14,961
Other current assets and prepayments		152	152
		<u>14,736</u>	<u>15,113</u>
Net current assets		14,736	15,113
Net assets		<u>19,510</u>	<u>22,135</u>
General fund			
Balance at start of period		22,135	20,749
Net (loss)/profit		(2,625)	1,386
		<u>19,510</u>	<u>22,135</u>

Abshot Community Association
Notes to the Accounts
for the year ended 31 December 2022

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

2 Income and Expenditure account analysis

	2022	2021
	£	£
Income		
Membership	2,041	995
Hall Hire	21,542	8,395
Events	2,619	-
Donation SSC	450	18,194
Licence to occupy	4,800	4,100
Charity bottle	-	160
Grants FBC	3,072	32,912
	<u>34,524</u>	<u>64,756</u>
Direct costs		
Entertainment	<u>2,072</u>	<u>235</u>
Rent, rates, power and insurance costs		
Rent	1,629	1,629
Light and heat	6,903	5,223
Water rates/charges	174	366
Cleaning	12,939	6,339
	<u>21,645</u>	<u>13,557</u>
Repairs and renewals of property and equipment		
Repairs and maintenance	<u>7,467</u>	<u>44,532</u>
Telephone, internet, stationery and other office costs		
Telephone, internet & TV	883	475
Stationery and printing	101	-
Software & IT consumables	203	44
Licences	518	1,055
Other insurance costs	984	979
	<u>2,689</u>	<u>2,553</u>
Advertising and business entertainment costs		
Advertising and PR	<u>150</u>	<u>-</u>
Accountancy, legal and other professional fees		
Solicitors fees	<u>429</u>	<u>-</u>
Depreciation and loss/(profit) on sale		
Depreciation	<u>2,377</u>	<u>2,341</u>
Other business expenses		
Subscriptions	120	120
Sundry expenses	200	32
	<u>320</u>	<u>152</u>

**Abshot Community Association
Notes to the Accounts
for the year ended 31 December 2022**

3 Plant, equipment and motor vehicles

	Equip', Fix & Fittings £
Cost	
At 1 January 2022	36,985
Additions	129
At 31 December 2022	<u>37,114</u>
Depreciation	
At 1 January 2022	29,963
Charge for the year	2,377
At 31 December 2022	<u>32,340</u>
Net book value	
At 31 December 2022	<u>4,774</u>
At 31 December 2021	<u>7,022</u>