
ADVENTIST DEVELOPMENT AND RELIEF AGENCY – TRANS EUROPE

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

ADVENTIST DEVELOPMENT AND RELIEF AGENCY – TRANS EUROPE

CONTENTS

	Page
Legal and administrative information	2
Trustees' report	3 – 6
Statement of financial activities	7
Balance sheet	8
Notes forming part of the financial statements	9-11

ADVENTIST DEVELOPMENT AND RELIEF AGENCY – TRANS EUROPE

**LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2022**

Directors

R Kamal, Chair (to 01 September 2022)

D Duda Chair (from 01 September 2022)

N Jepuranovic (Secretary)

A Andersson (to 01 September 2022)

R Csizmadia (from 01 September 2022)

M Rock

P Johnson

K Holford

A WagenerSmith

D Stojkovic

I Sweeney (from 01 January 2022)

D Neal (from 01 January 2022)

Charity Registered Number

1046997

Adventist Development and Relief Agency – Trans Europe

Principal Office

119 St Peters Street, St Albans, Herts, AL1 3EY

Independent Examiner

Silvia Vitiello, Kingston Smith LLP, 4 Victoria Square, St Albans, Hertfordshire. AL1 3TF

Bankers

HSBC Bank, 36 Chequer Street, St Albans, Herts, AL1 3YQ

ADVENTIST DEVELOPMENT AND RELIEF AGENCY – TRANS EUROPE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees present their annual report together with the financial statements of Adventist Development and Relief Agency - Trans Europe (the charity) for the year ended 31 December 2022. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommendation Practice (SORP) "Accounting and Reporting by Charities" effective 1 January 2015. The Trustees have taken regard of the Charity Commission's guidance on public benefit.

The charity also trades under the name ADRA-Trans Europe (ADRA-TE).

Structure, governance and management

a. CONSTITUTION

The charity is constituted under a written constitution on January 1995 and is under registered charity number: 1046997.

There have been no changes in the objectives since the last annual report.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the written constitution.

c. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The charity is governed by its Board of Trustees, appointed by the Executive Committee of the General Conference of the Seventh-day Adventists, Trans-European Division. Its day-to-day management is delegated to the executive officer, who is a trustee of the charity during the year, and who reports directly to the Board.

d. RISK MANAGEMENT

The trustees have assessed all risks to which the charity is exposed, both from internal and external sources, and are satisfied that systems are in place to mitigate the charity's exposure to possible jeopardy.

e. RELATED PARTY RELATIONSHIP

The General Conference of Seventh-Day Adventists, Trans-European Division supports the charity by grants to cover its support and administration expenses.

Objectives and Activities

f. POLICIES AND OBJECTIVES

The principal object of the charity is to provide the relief of poverty, sickness and distress of those in need, resulting from the effects of war, famine or any other natural or man-made disaster anywhere in the world, regardless of race or religion.

In furtherance of its aims, the charity raises funds for distribution in the implementation of humanitarian projects in under-developed countries. Programmes involve primary health care, disaster preparedness and response, education and economic development.

ADVENTIST DEVELOPMENT AND RELIEF AGENCY – TRANS EUROPE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

Achievements and performance

g. REVIEW OF ACTIVITIES

During 2022, the charity provided funding of GBP 22,638 from its project funds to ADRA offices in Hungary, Poland and Slovenia, for Ukraine Project, and ADRA United Kingdom office, towards COVID-19 awareness programme.

Financial review

h. RESERVE POLICY

General Reserve

ADRA-TE is a membership-based charity with the objective of responding to development and relief needs of people in communities around the world. As a mainly coordinating and support office for the country offices in the Trans Europe Region, we do not have many donations or funds coming into the charity. The General Conference of Seventh-day Adventists, Trans-European Division is responsible for the employment of the staff in this office and its operating expenses; therefore, there is no need for a high level of reserves. At the year-end, the charity had reserves of GBP 242,204 (2021: GBP 214,823)

Project funds

As ADRA-TE occasionally receives small donations or legacies from the public and seeks to disperse these funds according to the donor's wishes, no reserve is necessary.

Emergency Reserve

Our response to international emergencies and disasters is dependent on requests that come from the ADRA country offices in our region. Any support will be in conjunction with funds that have been accrued from the annual appeal offering for disaster and famine relief, and to this end ADRA-TE received GBP 15,984 of the funds raised during 2022. Our aim is to hold an emergency revolving project reserve of at least GBP 20,000 to enable us to provide immediate assistance at the time of a disaster.

Residual Funds

ADRA-TE makes every effort to apply all funds for the purpose that they are given. When and if there are, any residual funds left over from a project, ADRA-TE reserves the right to apply such funds for a similar purpose, or to return the funds to the donor where identifiable. The trustees will make application to the Charity Commissioner where these criteria cannot be met for the use of such funds similar purpose, or to return the funds to the donor where identifiable. The trustees will make application to the Charity Commissioner where these criteria cannot be met for the use of such funds.

ADVENTIST DEVELOPMENT AND RELIEF AGENCY – TRANS EUROPE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

i. FUTURE DEVELOPMENTS

ADRA-TE will continue to provide support to the offices within the Trans-European Region. With rapid changes within civil society and ever shrinking resources, the need to have effective networks is greater now than ever before. As part of the international ADRA network, time and resources will be taken to strengthen new standard mechanisms as we continue to recognise our responsibility to the disadvantaged and those who are in need. ADRA-TE is engaged in this process and is supporting efforts to strengthen professional standards in each country office.

Special focus and attention will be given to the Disaster and Famine Relief Appeal which is undertaken in May each year. Through the funds collected, ADRA-TE will continue to support rapid emergency response initiatives and capacity strengthening of emergency operations.

ADRA-TE will continue to strengthen its immediate and appropriate response to natural and man-made disasters in the Trans-European Region. In addition to responding to these disasters, ADRA-TE and is working with its partners to develop appropriate approaches in disaster mitigation and preparedness throughout the region.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland.

Law applicable to charities in England and Wales requires the directors to prepare financial statements for each financial year. Under that law, the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting practice (United Kingdom Accounting Standards and Applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis and to in principle to observe the practices of the Charity SORP (unless it is inappropriate to presume that the Charity will continue in operation).
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

ADVENTIST DEVELOPMENT AND RELIEF AGENCY – TRANS EUROPE

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022**

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 04th May 2023 and signed on its behalf by Nenad Jepuranovic.

.....
Executive Director

Date: 04th May 2023

ADVENTIST DEVELOPMENT AND RELIEF AGENCY – TRANS EUROPE

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating income and expenditure account)
FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
INCOME AND ENDOWMENTS FROM					
Donations		50,566	-	50,566	23,323
Legacies		-	-	-	-
Investments		-	257	257	2
		<u>50,566</u>	<u>257</u>	<u>50,823</u>	<u>23,325</u>
EXPENDITURE ON:					
Charitable activities	2	<u>22,700</u>	<u>742</u>	<u>23,442</u>	<u>17,127</u>
	3	<u>22,700</u>	<u>742</u>	<u>23,442</u>	<u>17,127</u>
OUTGOING/INCOMING RESOURCES					
Transfers between funds		-	-	-	-
NET MOVEMENT IN FUNDS					
		27,866	(485)	27,380	6,197
RECONCILIATION OF FUNDS					
Funds at 1 January 2022	6	214,822	-	214,822	208,625
Funds at 31 December 2022	6	<u>242,204</u>	<u>-</u>	<u>242,204</u>	<u>214,822</u>

The notes on pages 9 to 11 form part of these financial statements.

ADVENTIST DEVELOPMENT AND RELIEF AGENCY – TRANS EUROPE

**BALANCE SHEET
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	2022 £	2022 £	2021 £	2021 £
CURRENT ASSETS					
Debtors	5	22,762		-	
Cash at bank and in hand		<u>219,441</u>		<u>218,537</u>	
			242,204		218,537
CURRENT LIABILITIES					
Creditors		<u>-</u>		<u>3,714</u>	
			-		3,714
TOTAL ASSETS LESS LIABILITIES			<u><u>242,204</u></u>		<u><u>214,822</u></u>
CHARITY FUNDS					
Restricted Funds	6		159,165		143,181
Unrestricted - Designated Funds	6		83,039		71,642
TOTAL FUNDS			<u><u>242,204</u></u>		<u><u>214,822</u></u>

The financial statements were approved by the Trustees on the 04th May, 2023 and signed on their behalf by:

.....
N Jepuranovic

The notes on pages 9 to 11 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with “Accounting and Reporting by Charities”; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Adventist Development and Relief Agency – Trans Europe meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value.

1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

1.3 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

1.4 Financial Instruments

The trust only has financial assets of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.6 Resources expended

All expenditure is accounted on an accruals basis and has been included under expense categories that aggregate all cost for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources. Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year-end are noted as a commitment, but not accrued as expenditure.

ADVENTIST DEVELOPMENT AND RELIEF AGENCY – TRANS EUROPE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

2. ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE

	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Humanitarian Aid	23,442	-	23,442	17,127
	<u>23,442</u>	<u>-</u>	<u>23,442</u>	<u>17,127</u>

3. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Grants to institutions:				
ADRA-Hungary	3,838	-	3,838	-
ADRA-Greece	-	-	-	-
ADRA-Serbia	-	-	-	12,734
ADRA-Poland	7,576	-	7,576	-
ADRA-Albania	-	-	-	-
ADRA-Netherlands	-	-	-	-
ADRA-Croatia	-	-	-	2,427
ADRA-Slovenia	3,788	-	3,788	-
ADRA-Montenegro	-	-	-	-
ADRA-Slovenia	-	-	-	-
ADRA-United Kingdom	7,436	-	7,436	-
TOTAL Grants	<u>22,638</u>	<u>-</u>	<u>22,638</u>	<u>15,160</u>
ADRA Student sponsorships	-	-	-	106
ADRA Community projects	-	-	-	1,129
Support Costs	-	805	805	732
	<u>22,638</u>	<u>805</u>	<u>23,442</u>	<u>17,127</u>

4. FEES FOR THE EXAMINATION OF THE ACCOUNTS

During the year, the charity did not pay any fees to its independent examiner.

5. NET INCOME (EXPENDITURE)

During the year to 31 December 2022, no Trustees received remuneration (2021 – £NIL).

During the year to 31 December 2022, no Trustees received any benefits in kind (2021 – £NIL).

During the year to 31 December 2022, no Trustees received any reimbursed of expenses (2021 – £NIL).

6. DEBTORS

	2022 £	2021 £
Amounts owed by connected undertakings	<u>-</u>	<u>-</u>

ADVENTIST DEVELOPMENT AND RELIEF AGENCY – TRANS EUROPE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

7. STATEMENT OF FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
Designated Funds					
Project Funds	71,642	34,839	(23,442)	-	83,039
	71,642	34,839	(23,442)	-	83,039
Restricted Funds					
Disaster & Famine Relief	143,181	15,984	-	-	159,165
	143,181	15,984	-	-	159,165
Total Funds	214,823	50,823	(23,442)	-	242,204

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Current Assets	159,165	83,039	242,204	214,823
	159,165	83,039	242,204	214,823

9. PARENT ORGANISATION

The charity is controlled by the General Conference of Seventh-day Adventists, Trans-European Division by virtue of its right to appoint the trustees of the charity.

10. RELATED PARTY TRANSACTIONS

At the year end the charity owed £NIL to its controlling entity (2021: £3,714 owed to its controlling entity), the General Conference of Seventh-Day Adventists, Trans-European Division.