

Charity number: 1171697

Pippa's Group

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 March 2023

Pippa's Group
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Pippa's Group
Report of the Trustees
For the year ended 31 March 2023

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 March 2023. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's report

Pippa's Group has had another successful and productive year, with numbers of children remaining steady at a high level and reports from the Nursery Manager, Treasurer and our Fundraiser which are very encouraging.

Our children have enjoyed regular Forest School opportunities and the local Community Garden is another popular outside venue for them.

Educational visits this year have included Ditchling Museum and it has been great to be able to have events in the nursery for parents to attend including a popular Christmas Craft morning and a Mother's Day tea.

Our staff continue to be a very special asset to the nursery and our manager Claire Connell works exceptionally hard to keep the nursery a welcoming and happy place for the children with the assistance of all the staff. We have welcomed two new members of staff during the year and said goodbye to one experienced staff member.

The Ofsted inspection resulted in a strong Good grading being retained by Pippa's Group, thanks to everyone's hard work.

During the year we have been able to expand on our weekend provision for children with additional needs and their families in the sensory room and this is something our Fundraiser Victoria Harvey has made possible through additional funding.

Victoria has also worked tirelessly throughout the year to provide Pippa's with opportunities to maintain our very good staff ratio to enable the children to thrive with the support that they need and to expand availability of provision such as the sensory room and a wider range of outside opportunities for our children.

Our financial position has held steady despite the challenges of the pandemic and we look forward to less challenging times ahead. Thanks are due to our treasurer Fred Hoad for all his work in not only keeping a close eye on our financial progress but also in presenting his findings so clearly in a way that assists with financial planning.

Thanks are due as always to our dedicated trustees for all of their hard work.

Pippa's Group looks forward to the year to come.

Christina Ruth O'Keeffe MBE
Chair, Pippa's Group

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are to enhance the development and education of pre-school children who live in Lewes and the surrounding rural areas offering appropriate teaching, guidance, supervision, care and health facilities.

Pippa's Group (PG) runs a subsidised pre-school for children who are in need. The majority are at an economic disadvantage and/or have a special educational need/disability (SEND). Our charitable purpose is to enhance children's development and education to enable them to reach their full potential. The group also provides a Family Support service, benefitting families of a child up to the age of 18 (or 25 if they have a SEND).

At Pippa's Group we endeavour to offer a really broad curriculum that will stimulate and encourage all our children to achieve their potential. We have found that the Forest School programme has been inspirational for developing confidence, concentration and social skills as well as learning to safely take risks. We have high staffing ratios and as a charity, we are able to offer limited places to children who need additional support.

As we offer high staffing levels we can offer limited spaces for children who have additional needs. Typically, a child starts at around 2 years of age and will stay with the Group until they go to school. We are located in the Landport Community Hub.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Pippa's Group
Report of the Trustees Continued
For the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE

Significant activities

Nursery Manager Report for Year ended March 2023

Another busy and successful year at Pippa's Group during which we have supported up to 40 children from the local community. We have remained true to our core values with children learning through play, providing unlimited outdoor play and a child led curriculum.

Children: The children have had the opportunity to attend Forest School, or visit the Community Garden, visit Ditchling Museum, listen to stories from the librarian, attend our Christmas Craft morning and invite their mums in for a Mother's Day tea.

We have seen an increase in children with special needs, and speech and language delay which has been challenging at times, but to the credit of the staff these children have all made significant progress in their development. Luci has been a conscientious SENCO supported by Tara our visiting Speech and Language Therapist.

Staff: We have experienced some difficulties with staff this academic year with both staff leaving and reducing their hours. Recruitment is an ongoing issue, however employing an HR company has provided reassurance and they have been a valuable source of information too.

Ingrid Richards left us in November, we were sorry to lose such an experienced member of staff.

Sam Wheatley joined us in September as a practitioner, and she has fitted in very well, she is gentle and calm and the children love her.

Laura Warren also joined us last year, Laura is a qualified Forest School leader with a wide range of experience, she too has proved to be an asset to our small team. Laura is working closely with Natalie to provide an exciting Forest School experience for the children.

I would like to take the opportunity to praise all the staff who have worked incredibly hard this year. Special thanks to our amazing deputy Katie who goes above and beyond every day.

OFSTED: We were pleased to retain our 'Good' grading from OFSTED in February. The inspectors report accurately reflected both her visit and our setting and overall was a positive experience.

Fundraising: Thank you so much to Vicki who has once again enabled us to offer additional services such as our very successful weekend sessions for special needs families and provide exciting resources and experiences for our children.

FINANCIAL REVIEW

With the transfer of the nursery to its new location it took some time to be re-established but now that this has been achieved the number of children that attend has increased. This has led to an increase in revenue in respect of Early Years

Educational Entitlement commensurate with the increase in those who attend and use their 15 hours of free childcare.

Significant events

None.

Going concern

The number of children that we support is ever increasing, as is the proportion of children with Special Educational Needs and those who are at an economic disadvantage. As a pre-school our costs are high, this being due to the number of skilled one-to-one workers we employ in order not to turn away children who have behavioural, emotional or physical needs for one-to-one support.

The cost of our skilled and experienced one-to-one workers is £8.50 per hour. We continue to receive only £5.28 per child per hour for 2 year olds and £4.10 per child per hour for 3 and 4 year olds from the Early Years Education (EYEE) grant and we only charge parents (not receiving this grant) the equivalent of £4 per hour.

At the end of the period under review there were reserves of £43,308..

Pippa's Group
Report of the Trustees Continued
For the year ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Group was first formed in 1986 when Pippa was invited by Lewes Social Services to set up a small specialist playgroup, in her own home, and several of those first children had special needs or developmental delays. Over the course of the next ten years the Group formulated its programme and targeting families most in need of help. Most of the children stayed at the Group until they went to school, others moved on to mainstream nurseries when it was felt they could cope in a larger setting. There was always a long waiting list.

The Group relocated and in 1999 first became registered as a charity and then registered with OFSTED in 2004 and expanded further in 2006. In 2008 the Group expanded again and moved to a purpose built structure in the grounds of Pells CE Primary School Lewes and then moved to its current location when the school closed in the summer of 2017.

We offer 15 hours free nursery education for each child over three years old per week. We can also offer 2 year old funding for eligible children. Pippa's Group also offer 30 funded hours to eligible working families. The younger children not yet able to access government funding, pay a nominal fee of £4 per hour. This ensures our service is available to all.

During the year we were delighted to achieve another 'Good' Ofsted Inspection report. This was entirely due to the fantastic leadership of our Supervisor, Claire Connell and her great team of dedicated staff, some of whom have worked for Pippa's Group for over 10 years!

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	Pippa's Group
Charity registration number	1171697
Principal address	Landport Community Hub Landport Road Lewes East Sussex BN7 2SU

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Christina Ruth O'Keeffe
Frederick Hoad
Heather Frost
Magdalena Jaremek
(Resigned: 04 July 2022)
Marie-Claire Turner
Brenda Figg-Wild
(Resigned: 19 May 2021)
Philippa Campbell

Independent examiners

Stewart Hunt FCCA
Albion House
Albion Street
Lewes
East Sussex
BN7 2NF

Pippa's Group
Report of the Trustees Continued
For the year ended 31 March 2023

Approved by the Board of Trustees and signed on its behalf by



Ruth O'Keeffe (Oct 16, 2023, 2:21pm)

16 October 2023

Christina Ruth O'Keeffe

Pippa's Group
Independent Examiners Report to the Trustees
For the year ended 31 March 2023

I report to the trustees on my examination of the accounts of the charity for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stewart Hunt

... Stewart Hunt (Oct 16, 2023, 2:43pm) ...

Stewart Hunt

FCCA

Stewart Hunt FCCA

Albion House

Albion Street

Lewes

East Sussex

BN7 2NF

15 October 2023

Pippa's Group
Statement of Financial Activities
For the year ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 £	2022 £
Income and endowments from:					
Donations and legacies	2	86,072	61,084	147,156	124,478
Other income	3	66	-	66	-
Total		86,138	61,084	147,222	124,478
Expenditure on:					
Raising funds	4/5	(28,936)	(8,707)	(37,643)	(36,485)
Charitable activities	6/7	(15,037)	(83,442)	(98,479)	(89,589)
Total		(43,973)	(92,149)	(136,122)	(126,074)
Net income/expenditure		42,165	(31,065)	11,100	(1,596)
Reconciliation of funds					
Total funds brought forward		(26,073)	58,272	32,199	33,795
Total funds carried forward		16,092	27,207	43,299	32,199

Pippa's Group
Statement of Financial Position
As at 31 March 2023

	Notes	2023 £	2022 £
Current assets			
Cash at bank and in hand		43,549	32,450
		43,549	32,450
Creditors: amounts falling due within one year	12	(250)	(250)
Net current assets		43,299	32,200
Total assets less current liabilities		43,299	32,200
Net assets		43,299	32,200
The funds of the charity			
Restricted income funds	13	27,207	58,272
Unrestricted income funds	13	16,092	(26,073)
Total funds		43,299	32,199

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



Ruth O'Keeffe (Oct 16, 2023, 2:21pm)

Christina Ruth O'Keeffe
Trustee

16 October 2023

Pippa's Group
Notes to the Financial Statements
For the year ended 31 March 2023

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Pippa's Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

The financial statements are prepared, on a going concern basis, under the historical cost convention.

2. Income from donations and legacies

	Unrestricted funds	Restricted funds	2023	2022
	£	£	£	£
Donations received	1,273	-	1,273	24,479
Grants received	84,799	43,099	127,898	86,459
Gifts in kind	-	17,985	17,985	13,540
	86,072	61,084	147,156	124,478

3. Other income

	2023	2022
	£	£
Unrestricted funds		
Other income 1	66	-
	66	-

4. Expenditure on generating donations and legacies

	2023	2022
	£	£
Unrestricted funds		
Donations	3,095	8,825
	3,095	8,825

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2023

5. Expenditure on other trading activities

	Unrestricted funds	Restricted funds	2023	2022
	£	£	£	£
Staff costs	-	-	-	2,337
Shop costs	-	1,380	1,380	-
Support costs	25,841	7,327	33,168	25,323
	25,841	8,707	34,548	27,660

6. Costs of charitable activities by fund type

	Unrestricted funds	Restricted funds	2023	2022
	£	£	£	£
Activity 1	1,299	-	1,299	1,793
Activity 2	-	83,442	83,442	78,448
Support costs	13,738	-	13,738	9,348
	15,037	83,442	98,479	89,589

7. Costs of charitable activities by activity type

	Activities undertaken directly	Support costs	2023	2022
	£	£	£	£
Support costs				
Activity 1	1,299	13,738	15,037	11,141
Activity 2	83,442	-	83,442	78,448
	84,741	13,738	98,479	89,589

8. Analysis of support costs

	Fundraising trading	Activity 1	2023	2022
	£	£	£	£
Management	11,004	-	11,004	6,717
IT	-	9,655	9,655	9,348
Human Resources	-	967	967	-
Governance costs	22,164	3,116	25,280	18,606
	33,168	13,738	46,906	34,671

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2023

9. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2023	2022
	£	£
Financial advice	755	189
Trustees' pension contributions	1,134	1,200
Staff pension contributions	3,815	3,088
	<hr/>	<hr/>

10. Staff costs and emoluments

Total staff costs for the year ended 31 March 2023 were:

	2023	2022
	£	£
Salaries and wages	85,734	78,448
Social security costs	6,756	11,648
Pension costs	5,704	4,477
	<hr/>	<hr/>
	98,194	94,573

	2023	2022
	£	£
General	0	0
	<hr/>	<hr/>
	0	0

11. Comparative for the Statement of Financial Activities

	Unrestricted funds	Restricted funds	2022
	£	£	£
Income and endowments from:			
Donations and legacies	103,802	20,676	124,478
Total	<hr/> 103,802	<hr/> 20,676	<hr/> 124,478
Expenditure on:			
Raising funds	(17,879)	-	(17,879)
Charitable activities	(89,589)	-	(89,589)
Total	<hr/> (107,468)	<hr/> -	<hr/> (107,468)
Net income/expenditure	<hr/> (3,666)	<hr/> 20,676	<hr/> 17,010
Reconciliation of funds			
Total funds brought forward	(22,218)	56,013	33,795
Total funds carried forward	<hr/> (25,884)	<hr/> 76,689	<hr/> 50,805

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2023

12. Creditors: amounts falling due within one year

	2023	2022
	£	£
Other creditors	250	250
	<u>250</u>	<u>250</u>

13. Movement in funds

Unrestricted Funds

	Balance at 01/04/2022	Incoming resources	Outgoing resources	Balance at 31/03/2023
	£	£	£	£
<i>General</i>				
General	(26,073)	86,138	(43,973)	16,092
	<u>(26,073)</u>	<u>86,138</u>	<u>(43,973)</u>	<u>16,092</u>

Unrestricted Funds - Previous year

	Balance at 01/04/2021	Incoming resources	Outgoing resources	Balance at 31/03/2022
	£	£	£	£
<i>General</i>				
General	(22,218)	103,802	(107,657)	(26,073)
	<u>(22,218)</u>	<u>103,802</u>	<u>(107,657)</u>	<u>(26,073)</u>

Restricted Funds

	Balance at 01/04/2022	Incoming resources	Outgoing resources	Balance at 31/03/2023
	£	£	£	£
Amounts received for specific purposes	58,272	61,084	(92,149)	27,207
	<u>58,272</u>	<u>61,084</u>	<u>(92,149)</u>	<u>27,207</u>

Restricted Funds - Previous year

	Balance at 01/04/2021	Incoming resources	Outgoing resources	Balance at 31/03/2022
	£	£	£	£
Amounts received for specific purposes	56,013	20,676	(18,417)	58,272
	<u>56,013</u>	<u>20,676</u>	<u>(18,417)</u>	<u>58,272</u>

Pippa's Group
Notes to the Financial Statements Continued
For the year ended 31 March 2023

14. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
<i>General</i>		
General	43,299	43,299
	43,299	43,299
Previous year		
	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
<i>General</i>		
General	32,200	32,200
	32,200	32,200

Pippa's Group
Detailed Statement of Financial Activities
For the year ended 31 March 2023

	2023 £	2022 £
INCOME AND ENDOWMENT		
Donations and legacies		
Donations	1,273	24,479
Grants receivable	127,898	86,459
Parental contributions	17,985	13,540
	147,156	124,478
Other income		
Other income 1	66	-
	66	-
Total incoming resources	147,222	124,478
EXPENDITURE		
Raising donations and legacies		
Donations	(3,095)	(8,825)
	(3,095)	(8,825)
Other trading activities		
Staff costs	-	(2,337)
Friday group	(1,380)	-
	(1,380)	(2,337)
Charitable activities		
Cost of direct charitable activity (Activity 1)	(1,299)	(1,793)
Cost of direct charitable activity (Activity 2)	(83,442)	(78,448)
	(84,741)	(80,241)
SUPPORT COSTS		
Management		
Fundraising Management	(11,004)	(6,717)
	(11,004)	(6,717)
IT		
IT (Activity 1)	(9,655)	(9,348)
	(9,655)	(9,348)
Human Resources		
Human Resources (Activity 1)	(967)	-
	(967)	-
Governance costs		
Governance costs	(22,164)	(18,606)
Governance costs (Activity 1)	(3,116)	-
	(25,280)	(18,606)
Total resources expended	(136,122)	(126,074)
Net Income	11,100	(1,596)