

Trustee Annual Report and Financial Statements

Reporting Period: 5th April 22 – 4th April 23

Indigo Volunteers



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Administrative Details

The name of the charity (both its registered and public name) is Indigo Volunteers. Our registration number is 1158459. Our principal and registered address is:

Indigo Volunteers

17 The Grove
Clacton-On-Sea
Essex
C015 1TJ

During this reporting period, the charity was governed by the following board of trustees:

<i>chair</i>	Sarah McLellan: 1st April 2021 – current
<i>secretary</i>	Fran Forsyth: 6th April 2021 – current
<i>treasurer</i>	Edward Jonkler: 30th March 2021 – 28th November 2022
<i>advisor</i>	Steen Yde: 31st March 2021 – current
<i>advisor</i>	Julia Baxter-McGoldrick: 31st March 2021 – current
<i>treasurer</i>	Florence Creedy Smith: 4th December 2022 – current

Team Structure, Governance & Management

Team Structure

1. The team that runs the charity day to day.

We take immense pride in our exceptional team, whose dedication, passion, and skills have been the driving force behind Indigo's resilience during a challenging year.

Our Head of Programmes and Partnerships (HoPP) manages our two volunteer coordinators, maintains excellent relationships with our grassroots partners to ensure our programmes align with their needs, and leads on our work being carried out in a responsible and effective way. As well as her invaluable local knowledge and expertise, she has also applied her skills and training in human resources to maintain cohesiveness and strength in our remote team.

In lieu of filling the Senior Head of Operations position due to funding constraints, our Project Manager has continued to excel and we have made great progress in improving our processes, analytics and the use of our CRM system.

Our Marketing Manager has implemented our marketing strategy, sharing informative content over a multitude of platforms to our relatively large audience, and we have continued to benefit from having a dedicated and experienced marketing professional in post.

The Chief Executive Officer (CEO) is tasked with overseeing the organisational strategy, finance and funding, developing strategic partnerships in and outside of the field, communicating Indigo's vision and guiding the team, creating a sustainable working culture, representing the charity during interviews and events, managing relationships with key stakeholders, and acting as the key liaison to the board of trustees.

Our Volunteer Coordinators (VC's) collect the volunteer needs from our partners and match applicants accordingly. They see volunteers through from their application to the end of their placement. Our VC's continue to work remotely with field visits planned as resources allow.

Indigo further receives help from a team of volunteers and pro bono experts that carry out a variety of tasks. Key examples include; strategy consultants, fundraising support, and volunteers to help with marketing and administrative tasks.

In FY23, there were four paid team members; the CEO, HoPP, Project Manager and Marketing Manager, all of whom have been working remotely and are able to travel for field work if needed. Our two Volunteer Coordinators receive a monthly stipend. The core team receives further support from several consultants and contractors, who we can call on flexibly according to our needs. These include a fundraising consultant, a marketing consultant and field coordinators.

The hiring and onboarding of staff members, consultants and volunteers is overseen by the CEO and HoPP. Through one or more rounds of interviews they assure that new members possess the required skills and experience and are the right fit for our organisation. We recognise that having a diversity of experiences and perspectives is crucial to grow and improve as an organisation, and have therefore continued to make efforts recruiting people from underrepresented groups. This includes using diverse platforms to promote roles, explicitly sharing our commitment to an equal and fair recruitment process and a working environment that has zero tolerance towards discrimination.

Indigo takes pride in the management of its team and our welcoming, kind and nurturing culture. We have the following procedures in place to ensure that all team members are adequately supported and prepared:

- Each person that joins the team has a clear role profile, a full induction on our work, including our vision, aims, values and goals, and are signposted to policies relevant to their role.
- We regularly review that our behaviours are in line with our culture and values, and have a forum where we can reflect and give feedback as a team.
- The core team receives 1:1's and can opt in for Professional Development Plans.
- We provide training that is required for the role and also for general professional development.

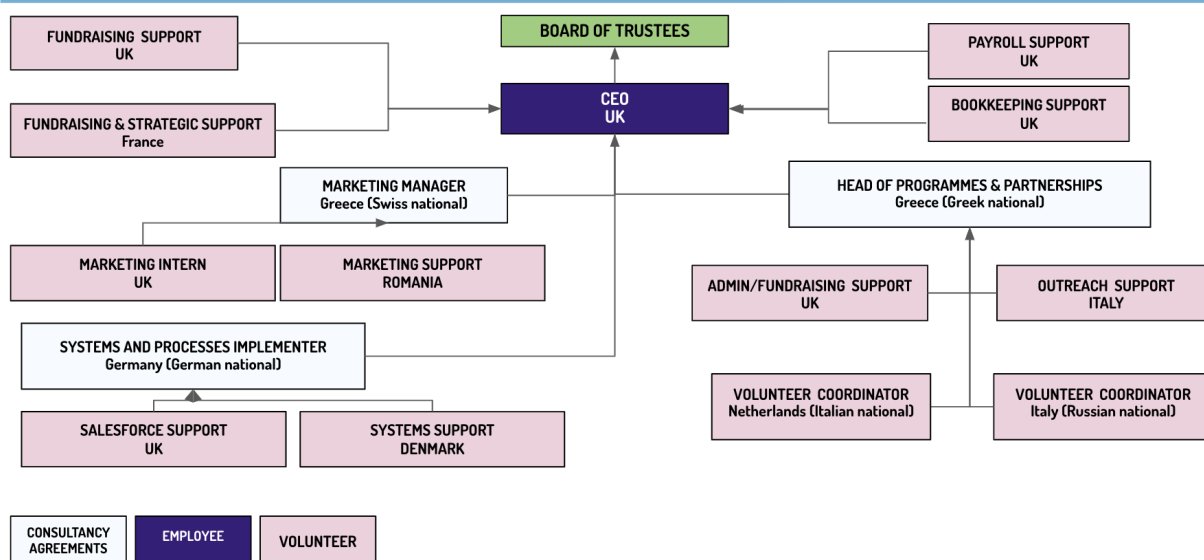
2. The board of trustees that governs the charity.

The board of trustees, who are outlined in the 'Administrative Details' section above, are responsible for Indigo's governance and ensure compliance with our formal responsibilities as a charity. They are in charge of all issues related to our longer term strategy, finance and legal obligations. The board meets quarterly at a minimum, with one meeting each year being the Annual General Meeting (AGM). Additional working groups and meetings are held where necessary.

Indigo Volunteers have clear and effective governance procedures in place. Some examples include:

- In order to cover forecasted spending, the board has set a required minimum of three months of cash flow for us to have in our bank account at any point in time – See Reserves Policy on page 6.
- All major decisions, including spending and strategy, are discussed at board meetings, and require a majority agreement amongst the board of trustees before being passed to action.
- Key policies are in place such as safeguarding, risk management and whistleblowing.
- All payments are overseen and carried out by the CEO and later checked by the Treasurer. Any expenditures over £300 must be agreed by the Treasurer beforehand.

March 2023 Organogram



Governance & Management

How trustees are appointed

Board members are primarily selected on the basis of matching our values and working culture, and possessing the right knowledge, experience and skills, irrespective of age, gender, ethnicity or religion. We have a robust process for the recruitment and appointment of new trustees. After the interview, the individual is proposed to the board of trustees for discussion of the role and fit. Persons may be appointed as a trustee by ordinary resolution passed at a meeting of the Charity trustees specifying the name of the person to be appointed and the date of their appointment.

Governing Documents

Indigo Volunteers was entered as a CIO on the Register of Charities on 5th September 2014.

The objects of the charity are to promote the voluntary sector for the public benefit, in particular by providing a platform to match charitable organisations with prospective volunteers.

The Trustees set the strategic and policy direction with day-to-day management functions being the responsibility of the Chief Executive Officer.

Financial Review

The charity funds its activities predominantly through major donors, corporate companies, individual donations, fundraising events, campaigns and grants. Total income raised in this period was £91,165.19 and total expenditure was £93,938.94.

Reserves policy

The charity has a reserves policy that equates to approximately three months of operating expenditure based on current budgets. This serves to both assure that the charity can continue to meet the requirements of ongoing projects whilst allowing for a transition period of winding down in case we do not obtain sufficient funding. It also provides a buffer so we can obtain further funds to cover the gap.

Public Benefit Statement

The Trustees confirm that they have complied with the duty in the Charities Act 2011 to have due regard to guidance on public benefit produced by the Charity Commission, and are of the opinion that the undertaking of these activities fully meet the requirements that all charities' aim to be for the public benefit.

Our Purpose, Mission & Vision

<i>Purpose</i>	To unleash everyone's potential to help.
<i>Mission</i>	To ensure that grassroots humanitarians have the resources and connections to provide vital assistance to refugees and displaced people.
<i>Vision</i>	A world where people are inspired and equipped to help each other.

Our values

<i>Human-centred</i>	We put relationships, lasting collaborations and human wellbeing at the centre of everything we do.
<i>Humility</i>	We acknowledge that we do not have all the answers; we welcome feedback and strive to continuously learn.
<i>Accountability</i>	We follow through on our commitments; we are honest and transparent.

What We Do

Indigo Volunteers is a charity that gets help to where it's needed most. In the past decade, we have directly and fee-free linked 4,500+ humanitarians who want to volunteer with our partners on the ground. Those charities provide vital and varied assistance to refugees across the European migration route. We run three core programmes - volunteer matching, organisational development and welfare support - as well as additional projects which depend on the changing needs of our partners.

Overview of Our Activities

We help volunteers find the right projects

For those who aspire to volunteer, the path forward can often be unclear, leaving them uncertain about where to begin and how best to contribute. A simple Google search might reveal platforms demanding substantial fees or volunteer opportunities lacking in assistance, leaving well-intentioned individuals in a difficult spot should challenges arise. At Indigo Volunteers, we stand as a beacon of clarity, purpose and support. Collaborating with over 40 grassroots charities, we offer a diverse array of volunteer opportunities spanning the entire humanitarian spectrum. Volunteers apply through our website, adding themselves to our dynamic pool of volunteers. We then meticulously review and curate matches based on their unique skills and availability. Our partners keep us up to date with their real-time needs, enabling us to thoughtfully align them with volunteers in our matching process. Every partner we onboard undergoes a thorough vetting process to ensure they meet our professional standards.

We help charitable organisations find, prepare and manage volunteers

Charities often do not have the time and resources to find the volunteers that they desperately need, so we bridge the gap between nonprofits and individuals eager to contribute to social causes. We regularly review the needs of each of our partners, and understand the different expectations and volunteering experiences at each one. We then directly connect volunteers with our partners so they can spend more time doing what they do best - helping displaced populations.

We prepare and support our volunteers throughout their journey, signposting to key resources and providing them with valuable materials encompassing information packs, and reading & visual content. We also facilitate access to free psychological therapy provided by our network of experienced professionals — a testament to our commitment to holistic wellbeing. We believe that informed volunteers, primed with an understanding of their role and contextual dynamics, are poised to do less harm and create more impactful contributions.

We share, connect and collaborate

As an umbrella organisation, we use our knowledge, resources, network and access to trainers to support our partners in improving existing operations and engagement in ethical humanitarian work. We offer all our partners access to wellbeing and psychological support. The knock on effect of this is that volunteers experience less burnout, and learn how to recognise signs of it in order to support each other and seek additional help when needed. This in turn makes individuals better able to help others because they themselves are healthy and well-cared for. We promote organisational development by actively encouraging collaboration between our partners, and providing them with access to free and paid training opportunities on a wide range of humanitarian topics in workshops and courses both live and online. We also share resources and guidance including on policy templates & development, risk assessment guides, and fundraising support.

We promote and enable responsible volunteering

Indigo was established to inspire more people to volunteer and to do so responsibly. Our aim is to challenge the prevailing image of volunteering as a holiday activity, and provide alternative, accessible options to those who want to take part in humanitarian work. According to our experience-based values, responsible volunteering is centred around the needs, preferences and aspirations of the recipient communities. It focuses on sustainable solutions rooted in collaboration between volunteers, organisations and those who they support. Responsible volunteering nurtures the safety and wellbeing of all parties, acknowledging the inherent human worth of volunteers and recipients alike.

Financials

Where our funding comes from

In FY23 the portfolio of our funding shifted towards major donors as we attained smaller grants during this period. The rest of our funding has come from one-off donors and fundraising campaigns, corporate supporters, and recurring donations from individuals.

What Our Budget Goes Towards

During this reporting period, Indigo operated on a budget of £93,938.94. This includes a basic salary for our CEO and paying for roles such as the Head of Programmes & Partnerships, Project Manager and Marketing Manager, as well as stipends for the Volunteer Coordinators and other necessary consultants. We feel that we have achieved a lot on this budget, which is made possible by the volunteers and pro bono experts that have kindly donated their time and energy to keep our operations running, as well as the heavily discounted or even free (administrative) services that we have been able to build on.

Below shows how our resources were broken down into our four main activities for this financial year:

1. Volunteer coordination/matching

A large portion of our time is dedicated to matching, connecting and coordinating volunteers with our partners, as described above in 'Overview of Our Activities'.

2. Partner work

We are in continuous communication with our partners to ensure we support them as best we can, as described above in 'Overview of Our Activities'.

3. Education, awareness & marketing

In order to obtain the volunteers that are needed to help displaced communities, we dedicate time and resources towards reporting the activities and needs of our partners, showcasing volunteer stories, and generally raising awareness to inspire more people to volunteer. Our awareness-raising activities also include speaking at public events and universities, providing video-updates and sharing content about our partners across our platforms. We strive to reflect an honest picture of what it means to work with grassroots humanitarian organisations as it has proven important to challenge the impression of

volunteering as a leisurely holiday activity, which is still a prevalent image amongst the public. We have a section of our website dedicated to educational resources in this area.

4. Professionalisation & organisational sustainability

As Indigo continues to grow, it is vital that we keep developing our operational processes and strive for further professionalisation. We have built an effective and nurturing remote working environment and invest a lot of our ongoing efforts into the development and wellbeing of our team and its individual members. At the same time, we are always improving our internal processes as we aim to make our volunteer placement procedure more effective, create a clear framework to organise training sessions and other resource-sharing opportunities, streamline the way we handle and store volunteer and partner data throughout those processes and continuously enhance our internal governance.

Our Impact in FY23

This reporting period was marked by exploration, adaptation and growth. The war erupting in Ukraine led to new needs, while the continued unstable funding landscape caused us and our charity partners to remain agile and creative. We expanded our presence to four additional countries, began offering remote placements, and onboarded 9 new partners resulting in a total of **49 partners in 10 countries** receiving our support.

In total, we facilitated **327 placements** and saw a large increase in incoming applications. Together, volunteers placed through Indigo completed a total of **24,459 days of work** which – based on UK national averages¹ – amounts to an astounding **3.05 million GBP of created value**.

We invested time early on to clarify our aimed impact, and as a result this led us to a very clear strategy for the rest of the year in all areas of our operations. We expanded our marketing reach, grew our training initiatives, created a more accessible wellbeing support service, and began streamlining our matching process for volunteers and partners.

Our network of trained psychologists and coaches continued operating, with some new volunteer experts joining. Through this, we facilitated 62 group and one-to-one sessions resulting in over 96 hours of dedicated psychosocial support.

Finally, we opened a new coordination project in Poland. In the months following the invasion of Ukraine, we established a presence in Warsaw with a dedicated team of local volunteers who organised coordination meetings for the charities operating in the area and offered connections related to fundraising, wellbeing support and training.

On top of these main areas of focus, there were less tangible ways Indigo had a positive impact on its network. Throughout our work – and by the very means of maintaining an international network of grassroots – we compile, assess and re-share best practice around volunteer management, operational sustainability, safeguarding and other aspects important to running a successful and impactful nonprofit.

For more information, please see [here](#) for our 2022 annual report.

¹ Calculated assuming a single working day contains 7.5 hours of work at a rate of £16.6 per hour (average UK salary).

Other Achievements

In FY23 we have accomplished several milestones that have helped us advance towards our mission of providing vital humanitarian aid and support. Here are some of the key achievements:

1. **Our CEO became SEMCO qualified:** As part of our commitment to continuous improvement and effective leadership, our CEO undertook intensive training with SEMCO Style Consultancy, gaining invaluable insights into innovative management practices and strategies for fostering a thriving organisational culture.
2. **Strategic growth:** Through collective efforts, we have successfully developed robust strategies in key areas, including fundraising, marketing, and organisational development support provided to our charity partners. This has led to remarkable outcomes in various areas, such as:
 - a. **Marketing:** We developed a strong relationship with the successful media company "The Tree", fostered ongoing communication with our charity partners and volunteers for the purpose of content collection, created an outreach strategy aimed at diversifying our audiences and reach, and engaged in podcasts and interviews which allowed us to reach wider audiences, raising awareness about our cause and the impact we create.
 - b. **Diversification of Funding:** Utilising the power of our network, we successfully ran multiple fundraising campaigns, such as an auction, a christmas challenge and a marathon fundraiser. Our most significant fundraising achievement nonetheless, was by a major donor - a testament to our dedicated team's hard work and determination in nurturing relationships and showcasing our impact.
3. **Training for Partners:** After identifying our partners' training needs, we collaborated with pro-bono professionals to offer workshops on stress management, wellbeing, and habit creation. We also formed a partnership with The Pandora Project that enabled us to deliver relevant training on Psychological First Aid and on Privilege in Humanitarian Aid, bridging crucial knowledge and skills gaps among our partners and volunteers.
4. **Improved Monitoring and Evaluation (M&E) Framework:** We take pride in our enhanced M&E framework, which now allows us to track our impact on a weekly basis. This data-driven approach empowers us to make informed decisions and continually improve our programs.
5. **Team Development:** We invested in training initiatives for our team, equipping them with the necessary skills and knowledge to drive our mission forward. Throughout the reporting period, we have achieved a stable and cohesive team, complemented by valuable expertise from dedicated volunteers with skills ranging from marketing to coding. A week of working together in person in Greece was also very beneficial for team bonding and motivation. We also recruited a marketing expert who has led our media and fundraising campaigns.
6. **Positive Feedback from Partners and Volunteers:** Our efforts have not gone unnoticed. We have continuously received extremely positive feedback from our partners and volunteers, highlighting the significant difference our programs make in efficiently equipping charities with the right people.
7. **Field Visits:** Our team made field visits to Poland, France and Greece, gaining valuable insights of the local operating environments, meeting our partners teams and volunteers, and collecting feedback and information in order to deliver more effective support.

8. **Standard Operating Procedures (SOPs) Implementation:** The implementation of more SOPs across our organisation has streamlined our operations and enhanced efficiency. Having clear guidelines on roles and responsibilities ensures smoother transitions and adaptability to changes.

Testimonials

Partner Testimonials

Collective Aid, Calais, France March 2023

Collective Aid distributes bedding, clothing and hygiene items to displaced people sleeping rough in Calais.

"Elia (Indigo volunteer) joined us for two months from December where she joined our team distributing non-food items to displaced people sleeping rough in Calais. She also got involved in admin tasks by contributing to our social media advocacy and using her French translation skills. What's more, she returned to volunteer with us again in March as a key person in the team opening our new WASH centre project. Indigo is invaluable in matching volunteers with the skills, motivation and experience that are really needed on the ground."

Refugee Support Europe, Cyprus, Greece, March 2023

Refugee Support Europe runs two Dignity Centres; one in Chisinau, Moldova and one in Nicosia, Cyprus providing essential material support to refugees.

"We need those [volunteers] but we are also impressed with the quality of volunteers we get from [Indigo]. One, Elisabeth, joined us in December to help run our Dignity Centre in Cyprus. Not only was she a joy to have on the team but she helped us introduce educational toys, improved our IT system, and extended her stay by a week to cover a volunteer shortage. Upon returning home she became a critical member of our interviewing team to screen and support new volunteers. And she is still improving our systems."

Volunteer Testimonials

Volunteer with Refugee Women's Centre, October 2022

"Dear Indigo, I'm now back home to Istanbul from one month volunteering in the Refugee Women's Centre. I wanted to thank you all for the amazing work you've been doing. Thanks to you, I could be part of the RWC team and had a chance to work in the field for refugees. Especially considering I have Kurdish background, I could really be useful for Kurdish refugees in Calais.

It was such an experience of learning; solidarity! The same solidarity that your organisation (Indigo) always showed me, by checking with me if everything was okay, and even providing me with access to mental health support. Thank you again! I'm looking forward to find another project with you in the future."

Volunteer in the application process

"The volunteer coordinator at Indigo who I was in contact with was super patient and understanding throughout the whole matching process. I had a few questions and concerns, and they were very accommodating to make sure I found a suitable volunteer placement for me!"

Creating a Ripple Effect

As an umbrella organisation our impact goes beyond the work done by volunteers, the organisational development and training sessions we facilitate, and the wellbeing support we help provide for our humanitarian partners. Volunteering lights a fire in people that inspires them to stay active and create positive change when they return to their home countries. As a result of their placement with Indigo, volunteers have 1) inspired friends and family to get involved supporting refugees; 2) returned to volunteer with the same organisation directly; 3) raised funds for the organisation they volunteered with; 4) spread awareness about the situation for refugees; 5) volunteered or became politically active in their home countries; 6) pursued a humanitarian career or even started their own NGOs. Indigo is proud to serve as a stepping stone for volunteers to become proactive humanitarians and caring activists aspiring for a kinder world.

Key Challenges

1. **Financial sustainability:** Many of the challenges Indigo faced this past year stemmed from the financial climate nonprofit organisations of our size often tend to find themselves in: Relying on donations from external supporters to fund core operations, it was our financial capacity that predominantly dictated our course of action. While our team in Ukraine started to see progress in bringing together various local actors coordinating their activities, a lack of funding meant that we were unable to continue this program and had to cease operations before being able to hand them over to somebody else. Similarly, there is an ongoing question of how to retain team members who are on a stipend and could earn more at other nonprofits or outside the nonprofit sector. The funding situation of course has serious implications on key aspects of our operations including staff retention, resources to visit partners, and ability to make mid-long term strategic plans.
2. **Reach:** As a result of our operations being tied to our limited financial capacity, our reach too has been somewhat limited. While we have made great strides in improving our marketing strategy and saw positive engagement on our platforms, the absolute number of volunteers following through on their commitment and joining one of our partner organisations has been low compared to pre-pandemic years. Consequently, we have ceased onboarding new partners in order not to further stretch the pool of applications we do get.

Interestingly, we saw a lot of interest to volunteer from North African countries in the beginning of 2023, after a viral Tik Tok video introduced Indigo as a way to volunteer abroad and obtain the necessary visa to do so. The latter however, is unfortunately not something Indigo or its partners are able to offer as obtaining volunteering visas often involves lengthy bureaucratic procedures organisations tend not to have capacity for. To address the misunderstanding, we made our website copy and the volunteer application form clearer on the matter of visa requirements.

3. **Remote Working:** With Indigo's team being dispersed across the European continent, we have fully adapted to the reality of being a remote, work-from-home organisation. This poses challenges, however, in that opportunities to collaborate and bond with coworkers are somewhat more limited. Certain aspects of a healthy and effective team culture can simply not be replicated online and so FY23 saw us place a bigger emphasis on meeting up with team members where possible and feasible. This means that about once a month, our team members in Athens and our team members along the Dutch-German border meet up in their respective locations to catch up on everything that could not be handled online.

All challenges aside, we feel extremely fortunate to have been supported by such an incredible array of donors, partner organisations and volunteers; we absolutely could not have achieved what we have without them. Whilst we should continue improving ourselves in many areas, we are pleased with how far we have come as a young grassroots organisation.

Plans for future periods

Although FY23 has been eventful, our core team and Board of Trustees have remained stable and we have become stronger as we've grown into our roles. With this team in place, we feel optimistic in our ability to handle any challenges that may arise along the way. As we enter FY24, our major plans are focussed on the following:

- **Fundraising:** we will be putting some of our team's usual responsibilities on hold so they can instead focus on fundraising activities. A review of our fundraising strategy will be undertaken, with a view to improve financial sustainability. Funding permitting, we aim to hire a fundraising officer and increase the hours of our fundraising consultant.
- **Marketing & PR:** We plan to explore new platforms and networks with a view to expand our reach and engagement. This includes building relationships with more universities, offline marketing to reach older audiences and to grow our ambassador network. In line with this, our CEO will also be dedicating more time to podcast interviews and publishing articles. Excitingly, she will also be featured in the highly anticipated [Asylum Speakers](#) book this summer. Finally, we will be starting our news updates newsletter which reports on all the latest relevant news in our sector.
- **Diversity & Inclusion:** Our team has been having some brilliant and informative discussions around how we can improve our D&I, led by one of our board members. We are looking forward to implementing more of the developments we have been discussing.
- **Chapters Festival:** We are planning a refugee-led event in the Netherlands enabling people of all backgrounds to come together to attend workshops, build connections, experience cultures, and celebrate the humanity we all share. Watch out for more on this!
- **Volunteer Hub & Volunteer Journey:** We are planning to launch a new "Volunteer Hub" which will be available to our registered volunteers. The hub is replacing the original Volunteer Welcome Pack and the "Volunteer Hub" Facebook group. It will be a resource packed with information and educational materials to prepare volunteers for their placements. It will also be a community for volunteers to connect and help each other. In addition, we have made plans for a redesigned Volunteer Journey including the opportunity for volunteers to manage their own placement. The UI design for this dedicated page/web app has been finished, and in FY24 we plan to implement it.

We remain very proud of the dedication and professionalism both Indigo's operational team and Board of Trustees has shown this year through the various challenges. With their strong skill-set and motivation we are confident that Indigo can continue creating valuable connections and is ready for an impactful FY24.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, and Scotland requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including income and expenditure for that period.

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's webpages. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Signed on behalf of the
trustees by



Sarah McLellan, Chair
3/10/23

Appendix

I Statement of Financial Activities

<i>For the year ended 4 April 2023</i>	Unrestricted	Restricted	2023	2022
	£	£	Total	Total
			£	£
Incoming resources				
Income from				
Donations	15,299.16	0.00	15,299.16	14,339.85
Charitable activities	51,972.48	1,346.36	53,318.84	13,313.10
Grants	0.00	22,547.19	22,547.19	59,236.49
<i>total</i>	67,271.64	23,893.55	91,165.19	86,889.44
Resources expended				
Expenditure on				
Charitable activities	-59,055.03	-34,163.32	-93,218.35	-81,037.71
Raising funds	-720.59	0.00	-720.59	-9,805.94
<i>total</i>	-59,775.62	-34,163.32	-93,938.94	-90,843.65
Net income and movement in funds				
	7,496.02	-10,269.77	-2,773.75	-3,954.21
Reconciliation of funds				
Total funds brought forward	16,058.04	38,927.75	54,985.79	58,940.00
Total funds carried forward	23,554.06	28,657.98	52,212.04	54,985.79

II Balance sheet

<i>As at 4 April 2023</i>	Unrestricted £	Restricted £	2023 Total Funds £	2022 Total Funds £
Current assets				
Cash in bank and on hand	23,554.06	28,657.98	52,212.04	54,985.79
	23,554.06	28,657.98	52,212.04	54,985.79
Creditors				
Amounts falling due within one year	0.00	0.00	0.00	0.00
Net Current Assets	23,554.06	28,657.98	52,212.04	54,985.79
Net assets				
	23,554.06	28,657.98	52,212.04	54,985.79
Funds				
<i>Unrestricted funds</i>			23,554.06	16,058.04
<i>Restricted funds</i>			28,657.98	38,927.75
Total			52,212.04	54,985.79

The financial statements were approved and authorised for issue by the Board of Trustees and were signed on its behalf:

Signed on behalf of the
trustees by



Sarah McLellan, Chair
3/10/23

III Notes to the financial statements

At 4 April 2022

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared on the accruals basis of accounting using a number of measurement bases, including historical cost and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

The charity is a public benefit entity.

Going concern

The forecasts and projections, taking account of reasonably possible changes in operating performance, show that the charity should be able to continue to operate at the current level. The Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Accordingly, they have adopted a going concern basis in preparing the annual report and accounts.

Income

Donations are recognised when there is entitlement, probability of receipt and the amount can be measured with sufficient reliability.

Debtors

Debtors are recognised when a commitment to pay the charity has been made giving entitlement, where the amount owed to us can be calculated and receipt is probable.

Expenditure

Expenditure, including grants payable, is recognised when there is a legal or constructive obligation on the part of the charity and it is accounted for on an accruals basis.

Support costs are those functions that assist the work of the charity. Support costs are allocated between the cost of raising funds and expenditure on charitable activities based on the proportion of staff time spent on these activities.

Cost of raising funds

Costs of raising funds include items relating to special events organised by the charity to raise awareness of the charity and its objects. These and other fundraising costs are regarded as necessary to generate funds that are needed to finance charitable activities.

Expenditure on charitable activities

These costs relate to field trips and education and training events, a proportion of support staff salaries and other costs considered to be in the furtherance of the charitable objectives of the charity.

Creditors

A creditor is recognised when there is an obligation of the entity arising from past events, the settlement for which is probable and will result in an outflow of economic benefit.

2. ANALYSIS OF INCOME

	Unrestricted £	Restricted £	2023 Total Funds £	2022 Total Funds £
Donations				
Donations	15,299.16	0.00	15,299.16	14,339.85
Total	15,299.16	0.00	15,299.16	14,339.85
Charitable activities				
Fundraising	51,972.48	1,346.36	53,318.84	13,313.10
Total	51,972.48	1,346.36	53,318.84	13,313.10
Grants				
Choose Love Grants	0.00	15,000.00	15,000.00	53,614.17
Choose Love Risk Grants	0.00	0.00	0.00	0.00
Lush	0.00	0.00	0.00	4,000.00
Humanity Now	0.00	7,547.19	7,547.19	1,622.32
RSF Grant	0.00	0.00	0.00	0.00
Total	0.00	22,547.19	22,547.19	59,326.49
Total income				
	67,271.64	23,893.55	91,165.19	86,889.44

3. ANALYSIS OF EXPENDITURE

	Unrestricted	Restricted	2023 Total Funds	2022 Total Funds
	£	£	£	£
Charitable activities				
Office running costs	-7,146.66	-4,791.66	-11,938.32	-4,479.81
Staff costs	-43,458.37	-22,067.09	-65,525.46	-61,822.04
Travel	0.00	-2,754.57	-2,754.57	-3,135.86
Volunteer Coordination	-8,450.00	-4,550.00	-13,000.00	-11,400.00
Total	-59,055.03	-34,163.32	-93,218.35	-81,037.71
Raising funds				
Fundraising costs	-720.59	0.00	-720.59	60.44
Staff costs	0.00	0.00	0.00	-9,475.50
Total	-720.59	0.00	-720.59	-9,805.94
Total expenditure				
	-59,775.62	-34,163.32	-93,938.94	-90,843.65

All expenditure includes a proportion of support costs.

4. SUPPORT COSTS

	Charitable activities	Raising funds	2023 Total	Charitable activities	Raising funds	2022 Total
	£	£	£	£	£	£
Salaries and social security						
	-78,525.46	0.00	-78,525.46	-73,222.04	-9,745.50	-82,967.54
Total						
	-78,525.46	0.00	-78,525.46	-73,222.04	-9,745.50	-82,967.54

Salary costs only relate to the three paid members of staff. These costs are allocated across the expenditure activity based on time spent on each activity.

5. FEES FOR EXAMINATION OF THE ACCOUNTS

No fees were incurred in the examination of these accounts, the work was completed on a pro bono basis.

6. STAFF COSTS

	2023 Total £	2022 Total £
Salaries and wages		
	-61,803.85	-75,426.84
Social security costs		
	-16,721.61	-7,540.70
Total		
	-78,525.46	-82,967.54

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

7. AVERAGE HEAD COUNT IN THE YEAR

	2023 Total	2022 Total
Charitable activities		
	3	3
Total		
	3	3

8. CASH AT BANK AND IN HAND

	2023 Total £	2022 Total £
Cash at bank and in hand		
	52,212.04	54,985.79
Total		
	52,212.04	54,985.79

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 Total £	2022 Total £
Creditors		
	0.00	0.00
Taxation and social security		
	0.00	0.00
Total		
	0.00	0.00

10. TRUSTEES REMUNERATION AND OTHER BENEFITS

Trustees are reimbursed their travel expenses only when travelling on charity business or for charitable activities. Total expenses paid out to Trustees totalled £nil (2021: £nil).

11. MOVEMENT IN FUNDS

	Opening funds £	Net Movement £	Closing Funds £
Unrestricted			
	16,058.04	7,496.02	23,554.06
Restricted			
	38,927.75	-10,269.77	28,657.98
Total			
	54,985.79	-2,773.75	52,212.04

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INDIGO VOLUNTEERS

I report to the charity trustees on my examination of the financial statements of Indigo Volunteers for the year ended 4 April 2023 on pages 2 to 26.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination, I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

TC Group
Independent Examiner

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Dated: 17 October 2023