



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period


From 1st January 2021 To 31st December 2021

Charity name: GVCC

Charity registration number: 1170790

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Our charitable objectives:</p> <p>1. Advance in life and help young people in Garden Village, Wrexham and the surrounding areas through: -</p> <p>a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life.</p> <p>b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals</p> <p>2. To further or benefit the residents of Garden Village, Wrexham and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreational leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the Trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity of furtherance of the above objects.</p>

<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p> 	<p>The group will be run to support and develop young people under the age of 18 years old, the main aim of the charity is to set up groups for different age ranges in the area and for the people in the surrounding areas. Young people under the age of 18 will benefit from using the groups as they will focus on development, self-esteem projects, training and youth led projects. We will be focusing on encouraging young people to engage in the community.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>Para 1.18</p>	<p>The trustees are responsible for preparing the Trustee's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:</p> <ul style="list-style-type: none"> - Select suitable accounting policies and then apply them consistently - Observe the methods and principles of the Charities SORP - Make judgment and estimates that are reasonable and prudent - State whether applicable accounting standards have been followed: and: prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business <p>The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information.</p>

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The renovations of the building which allows the charity to develop projects such as childcare and community work.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please see appendix 1
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserve policy appendix 2
Amount of reserves held	Para 1.22	£35020.01
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	Nothing to report
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Nothing to report

Structure, Governance and Management

Description of charity's trusts:		Committee Led charity
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Charity trustees</p> <p>(1) Functions and duties of charity trustees</p> <p>The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee:</p> <ul style="list-style-type: none"> (a) to exercise his or her powers and to perform his or her functions in his as a trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and (b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to: <ul style="list-style-type: none"> (i) any special knowledge or experience that he or she has or holds himself or herself out as having; and, (ii) if he or she acts as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession. <p>(2) Eligibility for trusteeship</p> <ul style="list-style-type: none"> (a) Every charity trustee must be a natural person. (b) No individual may be appointed as a charity trustee of the CIO: <ul style="list-style-type: none"> if he or she is under the age of 16 years; or if he or she would automatically cease to hold office under the provisions of clause [12(1)(e)]. (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever

way the charity trustees decide, his or her acceptance of the office of charity trustee.

- (d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.]

(3) Number of charity trustees

- (a) There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

(4) First charity trustees

The first charity trustees are as follows, and are appointed for the following terms] –

Louisa Bottomley
Appointed for 3 years

Beth Williams-Morris
Appointed for 3 years

Marc Morris
Appointed for 3 years

10. Appointment of charity trustees

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of one year by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

(3) Nominated Trustee[s]

- (a) **All trustees** ("the appointing body") may appoint charity trustees.
- (b) Any appointment must be made at a meeting held according to the ordinary practice of the appointing body. To recruit new trustees this can be done through advertisement or word of mouth.
- (c) Each appointment must be for a term of three years.

		<p>(d) The appointment will be effective from the later of:</p> <ul style="list-style-type: none"> (i) the date of the vacancy; and (ii) the date on which the charity trustees or their secretary or clerk are informed of the appointment. <p>(e) The person appointed need not be a member of the appointing body.</p> <p>(f) A trustee appointed by the appointing body has the same duty under clause 9(1) as the other charity trustees to act in the way he or she decides in good faith would be most likely to further the purposes of the CIO]</p>
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Reference and Administrative details

Charity name	GVCC
Other name the charity uses	
Registered charity number	1170790
Charity's principal address	Young Persons Centre Wats Dyke Way Wrexham LL112TE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Beth Williams-Morris	Chair		
2	Louisa Bottomley	Trustee		
3	Carla Davies	Trustee		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	none
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<u>B Williams-Morris</u>
Full name(s)	<u>BETH WILLIAMS-MORRIS</u>
Position (eg Secretary, Chair, etc)	<u>CHAIR</u>
Date	<u>22/08/2022</u>

Additional information (optional)
Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Person for non-disclosure of key personnel details

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Other optional information

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Profit and Loss

GVCC

For the 12 months ended 31 December 2021

JAN-DEC 2021

Turnover

Childcare Fees	170,781.16
Restricted Income	402,319.86
Room Hire	360.00
Total Turnover	573,461.02

Cost of Sales

Purchases	41,473.49
Total Cost of Sales	41,473.49

Gross Profit

531,987.53

Administrative Costs

Accountancy	21,711.45
Advertising	651.59
Bank charges	7.00
Equipment rental	351.17
Insurance	3,654.51
Light and heat	5,421.17
Printing postage & stationery	5,188.48
Rates and water	738.47
Rent	5,744.70
Repairs and maintenance	361,537.50
Restricted Expenses	4,576.55
Subscriptions	518.40
Sundry expenses	3,356.45
Telephone	1,363.61
Wages	95,046.85
Total Administrative Costs	509,867.90

Operating Profit

22,119.63

Profit on Ordinary Activities Before Taxation

22,119.63

Profit after Taxation

22,119.63



GVCC
Financial Policy
Including the Reserve Account

The charity has two bank accounts, one which hold the Charity funds and the other which holds any reserves we have:

The Reserve account:

The funds held in this account would cover any staff redundancy payments, any notice period for the rent on the premises and any outstanding invoices should the Charity have to close. Each year the treasurer will calculate if there are any increases to the payments due and will arrange to transfer any additional funds needed.

The Current account:

This account is used for the day to day running of the Charity. The LA funding and parent fees are paid into this account. The staff wages and any regular payments for the smooth running of the Charity e.g. petty cash, registration fee, Insurance etc are paid out of this account.

Three signatories are required on the bank cheques. Any fraudulent activity will be reported to the management committee and also the Charity Commission.

The Charity fees will be charged for any attendance not funded by the LA. Any additional sessions not included in the entitlement, will still be available to parents and charged in the normal way.

The form to claim the children's funding will be completed each term with their weekly hours, (this is called headcount week) this is normally about three weeks into the term. The first invoice of the term will be issued after headcount week and will include any weeks prior to it. All invoices after this will be issued on a monthly basis. The payment will be due by the end of the half term it is issued in. (negotiable if required).

Failure to produce payment may result in your child's place being withdrawn.

Full fee is required for holidays, sickness and occasional days off, unless at least two weeks' notice is given, in which case, half fees will apply.

Fees may be paid either by cash, cheque or Early Education Entitlement. All cheques to be made payable to GVCC.

We require four weeks' notice if your child is leaving the Charity. (This does not apply if they are leaving to go to the Primary school)

Any returned cheques may incur additional charges.

If you have any queries regarding payment of fees, please see the manager, chairperson or treasurer, who will be pleased to assist.