

Annual Report for the period July 1,2022-June

30,2023

Building our Community Anchor

Overview

Hartlepower Community Trust is a Foundation Charitable Incorporated Organisation formed in August 2017. The charity provides infrastructure support to the Hartlepool voluntary sector.

Although a separate entity we work closely with our 'sister' body, Hartlepower Community Interest Company, which was formed in January 2015 (please see later).

The charity is based in Greenbank, close to the Hartlepool town centre.

Work undertaken in the year

Development

We continued to support new, potential community assets- voluntary organisations, social enterprises and, on occasion, private sector bodies. As ever, local people continued to exhibit a great willingness to get involved in helping others, a trait Hartlepool is well known for. As well as the expected work of an LIO (Local Infrastructure Partnership) helping ventures to get up and running, we work closely with organisations on identifying local needs and ways to meet them.. There is a rich network of voluntary sector bodies in Hartlepool and one of our functions is to bring such organisations together. Our recognition as a place where people can come to develop their vision for change is now well established and most people come to us through recommendation from others.

Provision of advice and guidance

Aswell as the regular provision of advice, guidance and information to local groups the following were undertaken:

Sector Connector Meetings-12 no.

Introduction to Applying for Funding workshops-6 no.

Introduction to Hartlepool's VCS workshops-2 no.

Social Media and Marketing workshops-6 no.

Creation of/participation in partnerships and networks between agencies

We regularly get VCS groups 'around the table' in key conversations, often resulting in action on a particular issue, in the process contributing to developing a more strategic direction on such issues. Please also see the Sharing of Learning below. The following are some examples of partnership working:

Tees Vally Infrastructure Partnership

We meet weekly with the LIO's representing Middlesbrough, Redcar, the rural areas of the Tees valley, and Stockton and Billingham, where our conversations centre on opportunities to improve Teesside as a sub-region.

Hartlepool Food Council (HFC)

The HFC is an open network for the town's food providers including those who provide food parcels and free or low cost offers. We continue to facilitate the operation of the network.

Join the Movement

Facilitation of a new VCS/related services collaboration with the intention of encouraging people in Hartlepool to become more physically active. On board are VCS, public health bodies, other active partnerships and sports clubs, either based in the town or serving the area. This is initial support until partners take over responsibility for the running of the group.

Hartlepool Food Partnership

Work has been going on with key agencies with the aim of Hartlepool becoming a Sustainable Places Town, examining and developing food, nutrition, growing and other themes.

Young Persons Social Prescribing Steering Group

Funded by Hartlepool's three Primary Care Networks (link workers) and the Integrated Care Board, through VONNE (capacity building work) the group oversees Hartlepool's young people's social prescribing initiative. Hartlepool VCS Development Team manage the capacity building component of the project, the officer responsible having also established an SEN (Special Educational Needs) night at Geek Retreat, an internet & gaming recreational facility in the town centre, in response to young people's requests for a safe, quiet place to enjoy such facilities during evenings.

Tees, Esk & Wear Valleys Mental Health Trust (TEWV) Community Transformation Co-ordination

We have recently been asked to coordinate Hartlepool's "Community Transformation" of adult mental health services - following NHS England's acknowledgement of the inadequacies of the previous service model and the importance of recognising the value of community-based resources and facilities. Fundamental to Community Transformation is the involvement of voluntary sector organisations and people with lived experience of mental health challenges.

Research, collation and distribution of information of interest and value to the sector

We have a dedicated Project Support Officer as part of our team, responsible for the promoting of information to the wider Hartlepool voluntary sector, providing one-to-one social media support to groups and promoting our own initiatives such as enabling groups to contribute to wider discussions on issues and ideas. We have a distribution list of around 340 email subscribers and a popular social media account, reaching up to 20,000 people for some of our posts. We are also asked on a regular basis to provide information and introductions to the sector from university-linked research teams. The officer is also jointly responsible for the production of:

- a VCS twice-monthly newsletter
- a Victoria Ward newsletter
- a Food Partnership newsletter
- Join the Movement - the creation of its website and newsletter
- a Hartlepool Food Partnership compilation of list of food providers
- 10,000 leaflets on the availability of free/low-cost food
- a Health Services directory

Together, these communications have resulted in a 40% increase in social media engagement over the past year, achieved by the Project Support Officer and our Receptionist/Administrator

Free Food Tuesday

Through funding from the Virgin Money Foundation we set up Free Food Tuesday at the café in Energy Hub 1 in the early part of the year, to provide a free hot sandwich to anyone in need but, crucially, couple it with welfare benefits/other advice to enable people to be aware of and access any welfare benefits they may be entitled to, in order to reduce or move them out of their poverty

situation. To date, over 30 weekly sessions have been held assisting more than 70 individuals. There are also other free food products for people, donated by the Hartlepool Food Network.

CLIP

People with additional needs often lack access to services and opportunities because of their condition. The Community-led Inclusion Project, CLIP, strives to address this and has undertaken research with local people and facilitated a voice for them with local agencies statutory and voluntary. Of particular note was the awarding of funding, secured by our VCS team, through Innovate UK to extend the project and resource the University of Teesside to undertake additional research into the scale of the problem. The award, one of only 25 made nationwide (out of 300 applications) should hopefully prove a basis for positive, lasting change as regards meeting the needs of disabled people.

Victoria Ward initiative

Now in its second year the process of community development continues, in partnership with the local Social Services department, the police and other agencies, in Hartlepool's Victoria Ward, which has the highest number of children in care in the town and the most 'mobile' community, many people coming to the area for the first time from other parts of the country and indeed other parts of the world. Through the Lottery's Know Your Neighbourhood initiative we have been able to extend such community engagement and employ two workers under the theme of intergenerational cohesion, bringing families and older people together. Such 'engagement' work is made all the richer through people's sharing of knowledge and experiences, further helped by our being networked to many of the town's VCS/support organisations for additional assistance to the project.

Greatham Demonstrator Home

We secured funding to research public opinion in nearby Greatham village on whether people were amenable to having heat-pump and solar installations there to help reduce their fuel bills, this aligning with our poverty reduction aim. The funding also enabled us to instal one such heat pump in the home of an elderly man living on his own with several medical conditions. We are delighted to report his fuel bills have gone down- and that other villagers are interested in having an installation.

Fit with (two of) the National Lottery's (our principal funder) priorities

1. Build strong relationships in and across communities

In essence we are striving to create on the Greenbank estate a 'community anchor'- a place where you can get help to set up a new group or your own social enterprise, volunteer, get free welfare benefits advice, free clothing and free food, have access to training, counselling and other therapies/ social activities and receive support with a Direct Payment for example. We have charities resident there helping those with dementia and with visual impairment. It is a place where you can hire a room-cheaply-for your own group's activity, such as meditation or gaming. The grounds can host mini fayres, children's play activities and concerts, or just be a place to enjoy the surroundings. Healthwatch, and the town's free newspaper the Hartlepool Life, are based at Greenbank, as is a potter and Pets4People, the latter providing therapeutic support to youngsters and adults with emotional needs through contact with animals. Greenbank has

become not just a place to bring the local but the wider community together, in what is one of Hartlepool's most deprived areas.

2.Improve the places and spaces that matter to communities

We continue to assist groups in other parts of the town to improve their particular area or particular interest. As well as the aforementioned Victoria Ward initiative, other examples would include the Princess Royal Restoration (lifeboat) body and Play Out Hartlepool, which encourages young people and families to benefit from outdoor activities to improve their health and well being.

We continue to be members of LARCH (Local Access Redcar and Cleveland and Hartlepool), which provides developmental support to fledgling and expanding social enterprises in the two unitary authority areas. LARCH's aim is to help improve the social economy. In the process, buildings, facilities and services are improved. This includes such things as sports, community and advice centres, play areas and home delivery meals services, all of which contribute to maintaining the 'fabric' of the community.

The impact and difference we hope to achieve

The difference we hope to make is to improve the capacity and resilience of the Hartlepool voluntary sector in meeting local needs. This includes helping people to become 'active citizens' and facilitating their access to the information, advice and guidance they often need to achieve this. In the process they become more skilled, competent and confident- as individuals they benefit as well as their 'community of interest', whatever that might be.

The wider impact we hope to have is to help Hartlepool become a more prosperous, healthier and attractive place to live and work in. We cannot achieve this on our own but, together with the many partners we have, it is an aspiration now with much greater chance of success.

Future plans

We will continue to provide infrastructure support to the Hartlepool voluntary sector and, we hope, well into the future. We will respond to the needs of VCS groups as they arise but also continue to be part of 'strategic' fora working alongside other agencies to find lasting, fundamental solutions to local issues. One example is our being commissioned by the Trussell Trust to re-model the operation of the Hartlepool Food Bank to move people away from receiving food hand-outs by 'upskilling' them to be more independent in preparing meals for themselves.

We will maintain our Sector Connector, newsletter and funder fayre initiatives and all of our 'bread and butter' services to groups but will be active participants in new think tanks which undoubtedly will arise as they have done in the past, as agencies seek new ways of addressing Hartlepool's challenges. We would like to extend our capacity to being able to award grants to organisations and are hopeful this will happen early in the coming year (2024) following recent discussions with a major charitable donor.

Staffing

'Core': we have two development officers and a project support worker who make up the core staff of the VCS development team.

'Project': we employ two part-time engagement workers for Hartlepool's Victoria Ward (funded via the Lottery's Know Your Neighbourhood initiative); a part time Young Person's Social Prescribing Development Officer; and a part-time development worker post (in an apprentice-type role).

Premises and facilities

Greenbank continues to be a most suitable location for our work. Close to most bus routes and the town centre and with free parking, we are able to host a variety of VCS and other meetings in a board room with a capacity to hold fifty people. Adjacent is the West Wing, with a ground floor wheelchair accessible meeting room and toilets. Free wi-fi access is provided in both buildings. All of our VCS services to groups remain free of charge and we now have (provided by the PFC Trust) a fund to 'pump-prime' the development of new VCS organisations. Such 'instant' support is proving invaluable in getting projects quickly off the ground. As stated above, we hope to expand our funding capacity to provide even more help to local groups. We also have funding guides available to organisations and a 'private room' for confidential meetings when required.

Volunteers

In the year one 'regular' volunteer helped with such things as grass cutting and cleaning, with others chipping in on occasion assisting with decorating. Several board members also carried out tasks ranging from minor repairs to organising emergency evacuation procedures for the buildings we occupy. We have a volunteers handbook setting out terms and conditions including volunteers' rights and responsibilities.

Financial and overall performance

There were no financial concerns or issues to report in the period of this report. Following the raising of capital funding towards building refurbishment and monies for several specific projects we managed to carry forward a small reserve to draw on to sustain the VCS development work should a 'core' funding shortfall arise.

In terms of our overall performance we believe we continued to meet our charitable aims satisfactorily.

Potential risks and sustainability

The principal risk to the charity would be the lack of funding to keep the VCS unit running. However, thanks to Hartlepower CIC via its lettings income, we will receive a substantial proportion of same in perpetuity to help ensure our continued operation.

A further risk, not encountered so far, is the potential of overloading staff with work, as demand for VCS support services increases. We are closely monitoring this, one solution being to appoint sessional worker(s) should the need arise. Again, we would look to the CIC for funding for same if need be though we have a successful track record in eliciting management/other fees through commissioned and other work we undertake and which could contribute.

Sharing learning

Our Sector Connector, newsletter, social media postings and leaflets enable us to continue to impart news and information across the Hartlepool voluntary sector, indeed beyond it. We are also members of the Tees Valley Infrastructure Partnership, a regular coming together of like-minded agencies which affords the opportunity to share ideas and developments of use to the sector. The above Innovate UK research results will subsequently be farmed out to other universities/agencies.

Other for a we are involved in which enables the sharing of information include the Health and Well Being Alliance, the Hartlepool Financial Inclusion

Partnership, the Hartlepool Food Partnership Open Forum (see also above), the Hartlepool and Stockton Child Safeguarding Partnership, the Teesside Adult Safeguarding Board and the Hartlepool Housing Strategy (workshop). Our Demonstrator Home experience has been shared with National Energy Action.

The VCS office also accommodates on a 'hot-desk' basis other bodies/initiatives such as Hartlepool council's Volunteer Officer, LARCH (see above), Sported, CLIP and HEET, the Darlington Borough Council lead body for what is a warmer homes initiative.

All of this affords the ready opportunity to network and share information between agencies and is a model we think well worth replicating by other VCS groups.

Equity, Diversity and Inclusion

We adopted as a board our first equality policy over a year ago and, on the recommendation of the consultant undertaking the production of the business plan for our 'sister' body, revised it and adopted a more appropriate model earlier in the year and which was far more encompassing and relevant to our work. We have striven for an equal male/female balance of board members and continue to seek representation from other organisations and individuals, in particular the BME community.

In terms of group work in the community we continue to support BME bodies such as the Asylum Seekers and Refugees group, Transformers HPL (promoting Black History) and Sanctuary Rangers (a refugee/asylum seeker football team).

It has we feel been a successful and rewarding year, with the VCS unit increasingly seen as the 'go-to' place for help in setting up a new or developing an existing group. Strong, meaningful relationships have been formed with a variety of agencies, statutory and voluntary, including some outside of Hartlepool such as Innovate UK. Such relationships also include with funders such as the Ballinger and PFC trusts and the Teesside Charity. As regards the Lottery, we remain deeply indebted to it for having the faith in our work to fund us for a second time: without such support we would have struggled to continue and indeed grow our 'community anchor'.

The Charitable Objects of Hartlepower Community Trust

1. To prevent or relieve poverty by providing grants, items and services to individuals in need and/ or charities, or other organisations working to prevent or relieve poverty.
2. To promote any charitable purposes for the benefit of the public and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.
3. To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes.

The charity will work in particular but not exclusively in Hartlepool and the surrounding area.

Governance, Trustees and Sustainability

The charity is managed by a board of trustees with a range of experience and expertise including project and health and safety management, book-keeping, marketing, fund raising, staff management and neighbourhood development. In conjunction with our 'sister' organisation we have commissioned the permanent services of an accountant to help oversee the finances of both organisations. Earlier in the year we undertook a major, independent review of the charity and the CIC to help clearly define the relationship between the two. This resulted in several key changes to the former including a re-defining of our charitable objects and a new name (both subsequently agreed to by the Charity Commission); and the production of an inter-agency agreement between the charity and the CIC to ensure amongst other things the latter was not benefiting from the charity. In point of fact the opposite is true: the CIC provides Hartlepower Community Trust with a raft of assistance including free accommodation, free utilities, free room hire and free reception facilities. All of this makes for a substantial financial saving to us, year-on. The plan has always been for the CIC as part of its work to help sustain the charity, as we cannot, indeed do not expect to, to rely on 'core' grant funding from trusts and foundations. Having a 'sister' organisation prepared to support us, in perpetuity, is a most welcome position to be in. Further, and thanks to the sterling efforts of our staff team, we continue to elicit project management and other fees, all of which go towards sustaining our work.

Public benefit

The above report has been prepared with regard to the Charity Commission's SORP (Statement of Recommended Practice) guidance.

Subsidiaries

The charity has no subsidiaries

Organisation details

Registered charity number:1174390

Address: Greenbank,Hartlepool,TS24 7QS

Telephone no. 01429 555600

Web site:www.hartlepower.co.uk

E mail address: info@hartlepower.co.uk

Accountants: Tremaine

Bank: Barclays Bank,York Road, Hartlepool TS26 9BT

Acknowledgements

County Durham Community Foundation
Hartlepool Borough Council
Hartlepower Community Interest Company
National Lottery Community Fund
Newcastle Building Society
The PFC Trust
The Rank Foundation
Sir James Knott Trust
Teesside Charity
Virgin Money Foundation

Volunteers

Sayed Mansoor,Helper
Clare Clark,Trustee
Peter Gowland,Trustee
Paul Hewitson,Trustee
Karen Martin,Trustee
Helen Ryder,Trustee

**Adopted by the board of Hartlepower Community Trust on November
23, 2023**

Signed on behalf of the board



Chairperson

Hartlepower Community Trust CIO
Unaudited Financial Statements
30 June 2023

TREMAINE

Chartered accountants
19 Tremaine Close
Hartlepool
TS27 3LE

Hartlepower Community Trust CIO

Financial Statements

Year ended 30 June 2023

	Page
Trustees' annual report	1
Independent examiner's report to the trustees	3
Statement of financial activities	4
Statement of financial position	5
Notes to the financial statements	6

Hartlepower Community Trust CIO

Trustees' Annual Report

Year ended 30 June 2023

The trustees present their report and the unaudited financial statements of the charity for the year ended 30 June 2023.

Reference and administrative details

Registered charity name Hartlepower Community Trust CIO

Charity registration number 1174390

Principal office Greenbank
Hartlepool
TS24 7QS

The trustees

P Gowland
P G Hewitson
C Clark
H Ryder
K P Martin (Appointed 17 August 2023)

Independent examiner Julie Todd Tremaine Chartered Certified Accountant
19 Tremaine Close
Hartlepool
TS27 3LE

Structure, governance and management

The organisation is a Charitable Incorporated Organisation - Foundation, registered with the Charity Commission of England and Wales on 25 August 2017.

Objectives and activities

The object of the CIO is to promote any charitable purpose for the benefit of the public and, in particular, to build the capacity of Third Sector organisations to enable them to pursue or contribute to any charitable purpose.

Achievements and performance

The accounts show a slight decrease of income over the last year, principally down to the a number of additional projects run on behalf of Hartlepool Borough Council and capital grants from funders.

We have several initiatives in the pipeline and the separate annual report details these and the rest of the work over the year.

We envisage no major budgetary changes to our operation, certainly in the short (ie next two to three years) term.

Hartlepower Community Trust CIO

Trustees' Annual Report *(continued)*

Year ended 30 June 2023

Financial review

The Statement of Financial Activities shows a deficit for the year of £11,560; (2022 - surplus for the year of £31,869) and reserves stand at £95,918; (2022- £107,478).

The unrestricted reserves of the charity amount to £56,503 of which the free reserves (i.e. those not tied up in fixed assets) amounts to £5,798.

The trustees' annual report was approved on 23 November 2023 and signed on behalf of the board of trustees by:

P Gowland
Trustee

Hartlepower Community Trust CIO

Independent Examiner's Report to the Trustees of Hartlepower Community Trust CIO

Year ended 30 June 2023

I report to the trustees on my examination of the financial statements of Hartlepower Community Trust CIO ('the charity') for the year ended 30 June 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Julie Todd
Tremaine Chartered Certified Accountant
Independent Examiner

19 Tremaine Close
Hartlepool
TS27 3LE

Hartlepower Community Trust CIO

Statement of Financial Activities

Year ended 30 June 2023

		2023		2022	
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	4	98,900	116,902	215,802	222,447
Charitable activities	5	1,821	224	2,045	24
Other trading activities	6	1,966	–	1,966	345
Total income		<u>102,687</u>	<u>117,126</u>	<u>219,813</u>	<u>222,816</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	7	2,580	–	2,580	1,417
Expenditure on charitable activities	8	125,071	103,722	228,793	189,530
Total expenditure		<u>127,651</u>	<u>103,722</u>	<u>231,373</u>	<u>190,947</u>
Net (expenditure)/income		<u>(24,964)</u>	<u>13,404</u>	<u>(11,560)</u>	<u>31,869</u>
Transfers between funds		(445)	445	–	–
Net movement in funds		<u>(25,409)</u>	<u>13,849</u>	<u>(11,560)</u>	<u>31,869</u>
Reconciliation of funds					
Total funds brought forward		81,912	25,566	107,478	75,609
Total funds carried forward		<u>56,503</u>	<u>39,415</u>	<u>95,918</u>	<u>107,478</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 6 to 17 form part of these financial statements.

Hartlepower Community Trust CIO

Statement of Financial Position

30 June 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible fixed assets	13	50,705	69,358
Current assets			
Debtors	14	25,422	10,000
Cash at bank and in hand		<u>32,727</u>	<u>95,040</u>
		58,149	105,040
Creditors: amounts falling due within one year	15	<u>5,681</u>	<u>56,016</u>
Net current assets		<u>52,468</u>	<u>49,024</u>
Total assets less current liabilities		103,173	118,382
Creditors: amounts falling due after more than one year	16	<u>7,255</u>	<u>10,904</u>
Net assets		<u>95,918</u>	<u>107,478</u>
Funds of the charity			
Restricted funds		39,415	25,566
Unrestricted funds		<u>56,503</u>	<u>81,912</u>
Total charity funds	18	<u>95,918</u>	<u>107,478</u>

These financial statements were approved by the board of trustees and authorised for issue on 23 November 2023, and are signed on behalf of the board by:

P Gowland
Trustee

The notes on pages 6 to 17 form part of these financial statements.

Hartlepower Community Trust CIO

Notes to the Financial Statements

Year ended 30 June 2023

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Greenbank, Hartlepool, TS24 7QS.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Hartlepower Community Trust CIO

Notes to the Financial Statements *(continued)*

Year ended 30 June 2023

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Hartlepower Community Trust CIO

Notes to the Financial Statements *(continued)*

Year ended 30 June 2023

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property	-	20% straight line
Equipment	-	20% straight line

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

Hartlepower Community Trust CIO

Notes to the Financial Statements *(continued)*

Year ended 30 June 2023

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Hartlepower CIC	73,000	–	73,000
Hartlepool United Football Club	–	182	182
Hartlepool Sports Foundation	5,000	–	5,000
Durham County Football	–	560	560
Cumbria CVS	300	–	300
Hartlepool Crime Prevention	–	1,555	1,555
Grants			
Joseph Rowntree Foundation	–	3,000	3,000
Engage Britain	–	8,000	8,000
Newcastle Building Society	3,000	–	3,000
The Ballinger Charitable Trust	1,000	1,000	2,000
National Lottery Community Fund	–	45,635	45,635
RTC North	–	6,611	6,611
Vonne	–	7,085	7,085
The PFC Trust	3,750	–	3,750
Middlesbrough Teesside Charities	600	–	600
Hospital of God Greatham	1,000	1,500	2,500
Hartlepool Borough Council	2,000	14,982	16,982
Thirteen Group	–	5,000	5,000
Teesside University	–	2,086	2,086
Lloyds Bank Foundation	2,250	–	2,250
Middlesbrough Borough Council	–	5,000	5,000
Sir James Knott Trust	7,000	–	7,000
Virgin Money	–	14,706	14,706
	<u>98,900</u>	<u>116,902</u>	<u>215,802</u>

Hartlepower Community Trust CIO

Notes to the Financial Statements *(continued)*

Year ended 30 June 2023

4. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Donations	561	4,047	4,608
Tanglewood Games Ltd	–	500	500
Hartlepool United Football Club	–	434	434
Hartlepool Sports Foundation	–	500	500
Northern Utility	–	400	400
Grants			
Engage Britain	–	2,000	2,000
The Ballinger Charitable Trust	–	15,000	15,000
Tudor Trust	–	50,000	50,000
National Lottery Community Fund	–	65,696	65,696
Garfield Weston Foundation	–	10,000	10,000
The PFC Trust	–	750	750
Middlesbrough Teesside Charities	–	3,000	3,000
Hospital of God Greatham	–	3,327	3,327
Hartlepool Borough Council	–	28,613	28,613
Lloyds Bank Foundation	15,000	–	15,000
Catalyst	–	1,000	1,000
Middlesbrough Borough Council	–	4,716	4,716
European Regional Development Fund	–	16,903	16,903
	<u>15,561</u>	<u>206,886</u>	<u>222,447</u>

5. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Other	1,426	224	1,650
VCS Workshops	395	–	395
	<u>1,821</u>	<u>224</u>	<u>2,045</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Other	24	–	24
	<u>24</u>	<u>–</u>	<u>24</u>

Hartlepower Community Trust CIO

Notes to the Financial Statements *(continued)*

Year ended 30 June 2023

6. Other trading activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Coffee machine income	<u>1,966</u>	<u>1,966</u>	<u>345</u>	<u>345</u>

7. Costs of other trading activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Costs of other trading activities - Coffee Machine	<u>2,580</u>	<u>2,580</u>	<u>1,417</u>	<u>1,417</u>

Hartlepower Community Trust CIO

Notes to the Financial Statements *(continued)*

Year ended 30 June 2023

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
General Fund	125,071	–	125,071
National Lottery Community Fund	–	28,654	28,654
Asylum Seekers Group	–	8,763	8,763
Hartlepool Food Council	–	8,200	8,200
Sanctuary Rangers	–	2,418	2,418
Engage Britain	–	8,224	8,224
Crime Prevention Group	–	1,500	1,500
Greatham Energy Support	–	25,014	25,014
Play Out Hartlepool	–	532	532
Low Cost Food	–	1,136	1,136
Tuesday Club	–	5,159	5,159
CLIP	–	7,061	7,061
CRN	–	4,172	4,172
Know Your Neighbourhood	–	2,413	2,413
Young Social Prescribing	–	476	476
	<u>125,071</u>	<u>103,722</u>	<u>228,793</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
General Fund	53,344	–	53,344
National Lottery Community Fund	–	65,696	65,696
Hartlepool Borough Council	–	18,633	18,633
HBC - Route to Work	–	28,173	28,173
Hartlepool Food Council	–	18,000	18,000
Sanctuary Rangers	–	1,934	1,934
VCS Group	–	1,750	1,750
Engage Britain	–	2,000	2,000
	<u>53,344</u>	<u>136,186</u>	<u>189,530</u>

Hartlepower Community Trust CIO

Notes to the Financial Statements *(continued)*

Year ended 30 June 2023

9. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation of tangible fixed assets	19,127	18,229

10. Independent examination fees

	2023	2022
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	720	420

11. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	113,499	86,908
Social security costs	8,459	6,370
Employer contributions to pension plans	2,356	1,702
	<u>124,314</u>	<u>94,980</u>

The average head count of employees during the year was 8 (2022: 6). The average number of full-time equivalent employees during the year is analysed as follows:

	2023	2022
	No.	No.
Charitable activities	<u>8</u>	<u>6</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

12. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

Hartlepower Community Trust CIO

Notes to the Financial Statements *(continued)*

Year ended 30 June 2023

13. Tangible fixed assets

	Short leasehold property £	Equipment £	Total £
Cost			
At 1 July 2022	60,000	35,428	95,428
Additions	–	474	474
At 30 June 2023	<u>60,000</u>	<u>35,902</u>	<u>95,902</u>
Depreciation			
At 1 July 2022	12,000	14,070	26,070
Charge for the year	12,000	7,127	19,127
At 30 June 2023	<u>24,000</u>	<u>21,197</u>	<u>45,197</u>
Carrying amount			
At 30 June 2023	<u>36,000</u>	<u>14,705</u>	<u>50,705</u>
At 30 June 2022	<u>48,000</u>	<u>21,358</u>	<u>69,358</u>

14. Debtors

	2023 £	2022 £
Trade debtors	3,000	–
Amounts owed by undertakings in which the charity has a participating interest	12,422	–
Other debtors	10,000	10,000
	<u>25,422</u>	<u>10,000</u>

15. Creditors: amounts falling due within one year

	2023 £	2022 £
Bank loans and overdrafts	3,720	3,720
Amounts owed to undertakings in which the charity has a participating interest	–	50,296
Other creditors	1,961	2,000
	<u>5,681</u>	<u>56,016</u>

16. Creditors: amounts falling due after more than one year

	2023 £	2022 £
Bank loans and overdrafts	<u>7,255</u>	<u>10,904</u>

Hartlepower Community Trust CIO

Notes to the Financial Statements *(continued)*

Year ended 30 June 2023

17. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,356 (2022: £1,702).

18. Analysis of charitable funds

Unrestricted funds

	At 1 July 2022	Income	Expenditure	Transfers	At 30 June 2023
	£	£	£	£	£
General Fund	<u>81,912</u>	<u>102,687</u>	<u>(127,651)</u>	<u>(445)</u>	<u>56,503</u>

	At 1 July 2021	Income	Expenditure	Transfers	At 30 June 2022
	£	£	£	£	£
General Fund	<u>57,416</u>	<u>15,930</u>	<u>(54,761)</u>	<u>63,327</u>	<u>81,912</u>

Restricted funds

	At 1 July 2022	Income	Expenditure	Transfers	At 30 June 2023
	£	£	£	£	£
The National Lottery Community Fund	–	34,385	(28,654)	–	5,731
Hartlepool Food Council	–	8,200	(8,200)	–	–
Sanctuary Rangers	–	3,828	(2,418)	–	1,410
Asylum Seekers	8,663	5,000	(8,763)	–	4,900
European Regional Development Fund	16,903	8,111	(25,014)	–	–
Engage Britain	–	8,224	(8,224)	–	–
Crime Prevention Group	–	1,555	(1,500)	(55)	–
Play Out Hartlepool	–	532	(532)	–	–
Low Cost Food	–	5,000	(1,136)	–	3,864
Tuesday Club	–	14,706	(5,159)	–	9,547
CLIP	–	2,500	(7,061)	500	(4,061)
CRN	–	–	(4,172)	–	(4,172)
Young Social Prescribing	–	7,085	(476)	–	6,609
Food Partnership	–	6,750	–	–	6,750
Know Your Neighbourhood	–	11,250	(2,413)	–	8,837
	<u>25,566</u>	<u>117,126</u>	<u>(103,722)</u>	<u>445</u>	<u>39,415</u>

Hartlepower Community Trust CIO

Notes to the Financial Statements *(continued)*

Year ended 30 June 2023

18. Analysis of charitable funds *(continued)*

	At 1 July 2021	Income	Expenditure	Transfers	At
	£	£	£	£	30 June 2022 £
The National Lottery Community Fund	–	65,696	(65,696)	–	–
Hartlepool Borough Council	18,193	440	(18,633)	–	–
Hartlepool Food Council	–	18,000	(18,000)	–	–
Sanctuary Rangers	–	1,934	(1,934)	–	–
Tudor Trust - Green bank	–	50,000	–	(50,000)	–
Hospital of God Greatham	–	3,327	–	(3,327)	–
Garfield Weston Foundation	–	10,000	–	(10,000)	–
VCS Group	–	1,750	(1,750)	–	–
Asylum Seekers	–	8,663	–	–	8,663
European Regional Development Fund	–	16,903	–	–	16,903
Engage Britain	–	2,000	(2,000)	–	–
Back to Work	–	28,173	(28,173)	–	–
	<u>18,193</u>	<u>206,886</u>	<u>(136,186)</u>	<u>(63,327)</u>	<u>25,566</u>

Hartlepower Community Trust CIO

Notes to the Financial Statements *(continued)*

Year ended 30 June 2023

19. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	50,705	–	50,705
Current assets	18,734	39,415	58,149
Creditors less than 1 year	(5,681)	–	(5,681)
Creditors greater than 1 year	(7,255)	–	(7,255)
Net assets	<u>56,503</u>	<u>39,415</u>	<u>95,918</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	69,358	–	69,358
Current assets	79,474	25,566	105,040
Creditors less than 1 year	(56,016)	–	(56,016)
Creditors greater than 1 year	(10,904)	–	(10,904)
Net assets	<u>81,912</u>	<u>25,566</u>	<u>107,478</u>

20. Related parties

During the year the charity Hartlepower CIO received services and facilities from Hartlepower CIC, a registered Community Interest Company- registration number 09404055.

Transactions in relation to each organisation include:

	2023 £	2022
Salary charges paid on behalf of charity	95,889	60,372
Donation made to charity	–	10,700
Charges made to the charity for costs incurred by CIC	19,000	–
Amount owed (to)/ by Hartlepower CIC	12,422	(30,624)

Hartlepower Community Trust CIO

Independent Examiner's Report to the Trustees of Hartlepower Community Trust CIO

Year ended 30 June 2023

I report to the trustees on my examination of the financial statements of Hartlepower Community Trust CIO ('the charity') for the year ended 30 June 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or

2. the financial statements do not accord with those records; or

3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Julie Todd
Tremaine Chartered Certified Accountant
Independent Examiner

19 Tremaine Close
Hartlepool
TS27 3LE
