

Company Registration Number
12238989
Registered Charity Number
1186659

Advocacy in Greenwich

Report and Accounts

31 March 2023

Advocacy in Greenwich
Report and accounts
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Advocacy in Greenwich

Trustees' Annual Report for the year ended 31 March 2023

The Trustees present their annual report and the financial statements for the year ended 31 March 2023.

Reference and Administration Information

Principal address:

First Floor, Equitable House
7 General Gordon Square
London
SE18 6FH

Company Number:

12238989

Registered Charity Number:

1186659

Trustees:

Jenny Chan
Beth Hardwick
Roland Mortimer
Adekunle Odubamiro
James Olorode
Eveline Peates

Senior Officer:

Andrew Heffer, Director

Independent Examiners:

Michael Adamson and Co
23 Helena Road
Rayleigh
Essex SS6 8LN

Bankers:

The Co-operative Bank
151-155 Lewisham High Street
London
SE13 6AA 2

Advocacy in Greenwich

Registered Charity number: 1186659

Structure, Governance and Management

Advocacy in Greenwich is governed by its Memorandum and Articles of Association dated 21 September 2019.

The Trustees are elected annually by the membership at the Annual General Meeting of the Charity up to a maximum of 6 people. In addition, two people may be co-opted by the Trustees as required until the next AGM.

All Trustees attend Trustee Training and online Safeguarding training and receive a comprehensive pack which includes the confidentiality policy, conflict of interest policy, disciplinary and grievance procedures, complaints procedures and details of the Charity's policy on diversification.

Advocacy in Greenwich is a member of a local consortium

The Charity continually monitors major risks. The decisions on how to manage the risks are taken at the Trustee Meetings and a risk register is in place.

Objectives and Activities

The Charity's aim is to assist and support people with disabilities within the area of benefit, in particular by providing them with a range of advocacy services, which focus on people with learning disabilities and to work strategically to influence policy and practice.

We aim to empower people with a learning disability to bring about change for individuals and in society and to make sure that we provide independent advocacy to anyone who needs it. We do this through:

- One to one advocacy
- Positively encouraging self-advocacy and promoting people with learning disabilities as leaders
- Raising awareness among groups and individuals in the community about the issues affecting people with a learning disability
- Offering people with learning disabilities paid and voluntary roles within our organisation
- Empowering people with learning disabilities to bring about positive change in services, and in the community

Many of the people we work with have complex communication and we use multimedia resources to support people to make choices. We have several projects offering one to one advocacy and self-advocacy groups. We promote advocacy through choices workshops. We also support people to develop skills and have paid and voluntary roles within the organisation, Trainers, Peer MPs, developing training

materials and films, promotion, facilitating consultation groups and becoming members of our Board of Trustees.

We support people with learning disabilities to take on leadership roles locally, regionally, and nationally.

When reviewing the activities of the Charity, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and Performance

In 2023, Advocacy in Greenwich has kept working with people with a learning disability to help make their voices heard.

The cost-of-living crisis is making life harder for people with a learning disability, and makes the work we do more important – and the team is doing a good job at helping people through our projects.

Rising costs are also impacting Advocacy in Greenwich. The cost of running a company is going up. It is hard to raise money, and the money that we do raise has to go further – and this is an issue that we expect will continue into 2024.

We are proud of the work that we do, and our first priority is continuing to offer a good and helpful service across all of the projects that we run. There is a diverse community of people with learning disabilities in Greenwich, and our focus on improving choice, control and lived experiences for them is central to our self-advocacy, transitions and quality checking projects. Through the London Forum for People with Learning Disabilities and the People's Parliament, we are also working with people with learning disabilities to increase representation and influence local decision making.

Our team, advocates, MPs and quality checkers are very important to our success, and we would like to take this chance to thank everyone who takes part.

This year, we said goodbye to Alice Francis, who worked with Advocacy in Greenwich for a number of years. Her work and commitment were valued by us, and she will be missed by all she worked with. Geraldine Russell, who runs the Quality Checkers project has stepped up into the Project Manager role and we would like to thank her – and the rest of the team: Hafsa, Sharon and Maddy – for their continued hard work. Melissa McPherson also left us with the end of the Health Ambassadors project on which she did such a great job.

The trustees would also like to thank all of our self-advocates, without whom our organisation could not succeed. With their support and guidance, we can make sure that Advocacy in Greenwich is truly serving those with learning disabilities and is making a difference to the local community.

As we look to 2024, we are excited to present our positive and fresh-feeling new brand and logo, which fits with our outlook. We, once again, thank everyone for their hard work, and look forward to the year ahead.

Financial Review

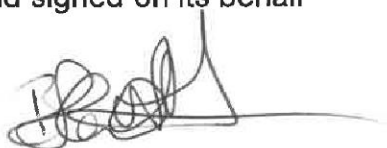
The results for the year are as shown on page 6.

In the current economic climate, it continues to be difficult to secure funding. We therefore ensure that we secure funding from a range of funders. As we are an independent advocacy organisation, most of our applications are to grant making trusts. We also receive some funding from the statutory sector as we believe this is evidence of the value that the statutory sector places on the work of our organisation. Our funds are spent on supporting the delivery of an effective and high-quality advocacy service.

Other Information

We produce a more detailed report which is accessible to our beneficiaries and is available on our website at www.advocacyingreenwich.org.uk.

This report was approved by the board on 15TH NOVEMBER, 2023
and signed on its behalf

A handwritten signature in black ink, appearing to be 'Beth Hardwick', written over a horizontal line.

Beth Hardwick - Chair

Advocacy in Greenwich
Independent Examiners report

**Report of the Independent Examiners to the Members
of Advocacy in Greenwich**

We have examined the financial statements on pages 6 to 15 for the year ended 31 March 2023, which have been prepared under the accounting policies set out on page 9

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- * examine the accounts under section 145 of the Charities Act;
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention which indicate that:

- 1) accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- 2) where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- 3) any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Michael Adamson and Co
Chartered Accountants

23 Helena Road
Rayleigh
Essex
SS6 8LN

Date :

Advocacy in Greenwich
Statement of Financial Activities for the year ended 31 March 2023

	Notes	Unrestricted fund £	Restricted funds £	Total 2023 £	Total 2022 £
Incoming resources:					
Incoming resources from generated funds:					
Voluntary income		-	91,235	91,235	135,693
Investment income		-	-	-	-
Incoming resources from charitable activities		55,387	75,493	130,880	163,352
Total incoming resources	2	55,387	166,728	222,115	299,045
Resources expended:					
Cost of generating funds					
Costs of generating voluntary income		-	-	-	-
Charitable activities		75,999	144,464	220,463	225,807
Governance costs		-	1,000	1,000	950
Total resources expended	3	75,999	145,464	221,463	226,757
Net income for the year		(20,612)	21,264	652	72,288
Transfer between funds		32,979	(32,979)	-	-
Funds brought forward		4,871	67,417	72,288	-
Funds carried forward	11	17,238	55,702	72,940	72,288

The attached notes for part of these accounts

Advocacy in Greenwich
Balance Sheet as at 31 March 2023

	Notes	Unrestricted Funds 2023	Restricted Funds 2023 £	Total 2023	Total 2022 £
Fixed assets					
Tangible assets	7	-	-	-	95
		-	-	-	95
Current assets					
Debtors	8	-	2,827	2,827	13,225
Cash at bank and in hand		18,238	77,414	95,652	117,037
		18,238	80,241	98,479	130,262
Creditors: amounts falling due within one year	9	(1,000)	(24,539)	(25,539)	(58,069)
Net current assets		17,238	55,702	72,940	72,193
Net assets		17,238	55,702	72,940	72,288
Funds carried forward					
Unrestricted funds		17,238	-	17,238	4,871
Restricted funds		-	55,702	55,702	67,417
Total funds	11	17,238	55,702	72,940	72,288

The management committee are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act. The management committee acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

These accounts were approved by the Management Committee on

and signed on its behalf by

Trustee

Trustee

The attached notes for part of these accounts

Advocacy in Greenwich
Cash Flow Statement
for the year ended 31 March 2023

		Total funds 2023 £	Total funds 2022 £
Net cash used in operating activities	12	(21,385)	117,229
Cash flows from investing activities			
Interest received	2	-	-
Cost of fixed assets	7	-	(192)
Change in cash and cash equivalents in the period		(21,385)	117,037
Cash and cash equivalents brought forward		117,037	-
Cash at bank and in hand less overdrafts at 31 March		<u>95,652</u>	<u>117,037</u>
Consisting of:			
Cash at bank and in hand		<u>95,652</u>	<u>117,037</u>

The attached notes for part of these accounts

Advocacy in Greenwich
Notes to the Accounts for the year ended 31 March 2023

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared under the historical cost convention, and are in accordance the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities when:

- * The charity becomes entitled to the resources;
- * The trustees are virtually certain that they will receive the resources; and
- * The monetary value can be measured with sufficient reliability.
- * Where grants are received in advance, the income is spread over the period of the grant and any funds received which relate to future accounting periods are treated as deferred income and released in the period to which they relate.

Incoming resources with related expenditure

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Volunteer help

The value of any volunteer help is not included in the accounts.

Investment income

This is included in the accounts when receivable.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

These include the costs of preparation and examination of statutory accounts, the costs of the Annual General Meeting and the costs of any legal advice to trustees on governance or constitutional matters.

FIXED ASSETS

Tangible fixed assets used by the charity

They are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, at the value to the charity on receipt. Where a grant is received specifically for the purchase of capital items, once the conditions of the grant have been met, the assets are transferred to the general fund.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Furniture and equipment	25% on cost
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Advocacy in Greenwich
Notes to the Accounts for the year ended 31 March 2023

2 Analysis of incoming resources

	2023	2022
	£	£
Voluntary income:		
Restricted funds:		
City Bridge Trust	29,575	28,450
National Lottery Community Fund	61,660	76,052
Donation from Advocacy in Greenwich (Charity No. 1009787)	-	31,191
	<u>91,235</u>	<u>135,693</u>
Income from charitable activities:		
Unrestricted funds:		
Royal Borough of Greenwich	5,744	-
Royal Borough of Greenwich - Childrens services	5,880	-
HMRC Job Retention Scheme	-	250
National Lottery Community Fund	5,951	-
Co-op Local Community Fund	4,277	3,661
Donation from Advocacy in Greenwich (Charity No. 1009787)	-	33,339
Unity Trust	1,500	-
NHS England	8,821	-
City Bridge Trust	2,738	-
Scope	18,406	-
Other	2,070	1,152
	<u>55,387</u>	<u>38,402</u>
Restricted		
Royal Borough of Greenwich	19,780	45,744
Royal Borough of Greenwich - Childrens services	-	16,528
London ADASS	-	2,811
Frontline	-	930
NHS England	36,505	32,915
Safer Greenwich	-	4,702
IPSOS MORI	-	200
Unity Trust	19,208	20,708
Other	-	412
	<u>75,493</u>	<u>124,950</u>
Investment income		
Bank interest	-	-
Total incoming resources	<u><u>222,115</u></u>	<u><u>299,045</u></u>

Advocacy in Greenwich
Notes to the Accounts for the year ended 31 March 2023

3 Analysis of resources expended

Details of resources expended are shown on page 15 of the accounts

4 Net incoming resources for the year

	2023 £	2022 £
These are stated after charging		
Depreciation	95	97
Independent Examiners fee	1,000	950

Trustees expenses

Trustees expenses for the year amounted to £Nil (2022: Nil)

No member of the Board of Trustees nor any person connected with them has received or is due to receive any remuneration for the year directly or indirectly from the Charity's funds.

5 Employees

	2023 £	2022 £
Gross salaries	134,150	154,219
Employers National Insurance costs	6,030	8,075
Pension contributions	23,408	25,522
	163,588	187,816

The average number of employees during the year was 7 (2022: 7).

No employee received emoluments of more than £60,000 per annum.

Remuneration to key management personnel in the year amounted to £ 34,172 (2022 £50,898)

6 Taxation

The charity is exempt from Corporation Tax on its charitable activities.

7 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 31 March 2022	23,210	23,210
At 31 March 2023	23,210	23,210
Depreciation		
At 31 March 2022	23,115	23,115
Charge for the year	95	95
At 31 March 2023	23,210	23,210
Net book value		
At 31 March 2023	-	-
At 31 March 2022	95	95

Advocacy in Greenwich
Notes to the Accounts for the year ended 31 March 2023

8 Debtors	2023 £	2022 £
Debtors	2,827	13,225
	<u>2,827</u>	<u>13,225</u>

9 Creditors: amounts falling due within one year	2023 £	2022 £
Creditors and accruals	8,450	41,228
Deferred income	17,089	16,841
	<u>25,539</u>	<u>58,069</u>

Analysis of deferred income:

Name of funder	Opening deferral £	Released in year £	Deferred in year £	Closing deferral £
National Lottery Community Fund	16,841	16,841	17,089	17,089
	<u>16,841</u>	<u>16,841</u>	<u>17,089</u>	<u>17,089</u>

10 Details of funds
Unrestricted Fund

We are committed to ensuring that the people we work with are empowered to fully participate in the wider community and we work together to challenge assumptions and change minds.

We aim to promote the rights of people we work with as citizens and to ensure that people with learning disabilities and young people with disabilities participate in the project work at all levels.

Restricted funds

We are members of two consortia:

Worktrain

We are working in partnership with Unity Works, supporting people with learning disabilities into Employment. Our role is to develop and support the Employment Ambassadors project. We have supported a small group of people with learning disabilities to develop training skills and a Learning Disability Awareness training pack for staff in residential and supported living services. The Ambassadors have been checking employers' websites and providing reports to improve the accessibility of Employers websites for people with a learning disability.

Health Ambassadors

We are the lead partner in a consortium with Advocacy for All and Lewisham Speaking Up in a project to address health inequalities experienced by people with a learning disability in South East London. This project is funded by NHS England.

Other restricted funds

Parents with a learning disability

We work with parents with learning disabilities to ensure that they receive the support that they need to care for their children and where there are child protection issues to ensure that they have a voice in those proceedings. The Royal borough of Greenwich and other London Boroughs spot purchase one to one advocacy.

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2023

People's Parliament

The project supports the running of the People's Parliament. MPs are elected by their peers to represent their views and interests at decision making meetings locally. This work is funded by the Royal Borough of Greenwich.

Transitions Project

We are funded by City Bridge Trust to provide self-advocacy for young people in transition from children's to adult services.

Quality Checkers Project

We are funded by the Big Lottery Fund to develop a Quality Checking Project to check the accessibility of a range of statutory, community and leisure services in the borough.

Safe Places

We have funding to revisit sites that are currently Safe Places in Greenwich borough to make sure nothing has changed since the pandemic. We are offering a training update to staff at the Safe Places.

London Regional Forum

We continue co-ordinating the London Forum for people with a learning disability. This work is funded by NHS England.

Advocacy in Greenwich
Notes to the Accounts for the year ended 31 March 2023

11 Movement in funds
Year ended 31 March 2023

	Fund balances brought forward	Incoming resources	Outgoing resources	Gross transfers between funds	Fund balances carried forward
	£	£	£	£	£
Unrestricted fund	4,871	55,387	(75,999)	32,979	17,238
Restricted funds					
Advocacy	-	-	(2,899)	2,899	-
Self Advocacy	-	67,710	(58,478)	(4,055)	5,177
Quality Checkers	45,373	61,660	(56,481)	(22,071)	28,481
Other projects	22,044	37,358	(27,606)	(9,752)	22,044
Designated Fund	-	-	-	-	-
Total	72,288	222,115	(221,463)	-	72,940

Movement in funds
Year ended 31 March 2022

	Fund balances brought forward	Incoming resources	Outgoing resources	Gross transfers between funds	Fund balances carried forward
	£	£	£	£	£
Unrestricted fund	-	38,402	(73,253)	39,722	4,871
Restricted funds					
Parents with a learning disability	-	16,528	(13,344)	(3,184)	-
Advocacy	-	1,130	(2,033)	903	-
Self Advocacy	-	89,145	(62,330)	(26,815)	-
Quality Checkers	-	97,406	(52,033)	-	45,373
Other projects	-	56,434	(23,764)	(10,626)	22,044
Designated Fund	-	-	-	-	-
Total	-	299,045	(226,757)	-	72,288

Advocacy in Greenwich**Notes to the Accounts for the year ended 31 March 2023****12 Reconciliation of net movements in funds to net cash flow from operating activities**

	2022	2021
	£	£
Net movement in funds		
Add back depreciation	72,940	-
Less interest received	97	-
Decrease / (increase) in debtors	(13,225)	-
Increase / (decrease) in creditors	58,069	-
Net cash used in operating activities	-	-
	<u>117,881</u>	<u>-</u>

13 Status

The company, which is a registered charity, is limited by guarantee and has no share capital.

Advocacy in Greenwich

Analysis of resources expended

	2022				2023			
	£				£			
	Total				Total			
	£				£			
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Advocacy in Greenwich

Detailed Income and Expenditure Account for the year ended 31 March 2023

	General £	Parents £	Advocacy £	Self Advocacy £	Health £	People's Parliament £	LRF £	Quality Checkers £	Total restricted £	Total unrestricted £	Total Total 2023 £
Incoming Resources:											
Royal Borough of Greenwich	5,744	-	-	-	-	19,780	-	-	19,780	5,744	25,524
Royal Borough of Greenwich - Children's services	-	5,880	-	-	-	-	-	-	-	5,880	5,880
National Lottery Community Fund	5,951	-	-	-	-	-	-	61,660	61,660	5,951	67,611
Donation from Advocacy in Greenwich (Charity No. 1009787)	-	-	-	-	-	-	-	-	-	-	-
GDIF	-	-	-	-	-	-	-	-	-	-	-
Co-op Local Community Fund	4,277	-	-	-	-	-	-	-	-	4,277	4,277
Unity Works	1,500	-	-	19,208	-	-	-	-	19,208	1,500	20,708
Safer Greenwich	-	-	-	-	-	-	-	-	-	-	-
City Bridge Trust	2,738	-	-	29,575	-	-	-	-	29,575	2,738	32,313
Frontline	-	-	-	-	-	-	-	-	-	-	-
Transforming Care London	-	-	-	-	-	-	-	-	-	-	-
Premier Choice	-	-	-	-	-	-	-	-	-	-	-
London ADASS	-	-	-	-	-	-	-	-	-	-	-
London Metropolitan	-	-	-	-	-	-	-	-	-	-	-
NHS England	8,821	-	-	18,927	-	-	17,578	-	36,505	8,821	45,326
IPSOS Mori	-	-	-	-	-	-	-	-	-	-	-
HMRC JRS	-	-	-	-	-	-	-	-	-	-	-
Scope	18,406	-	-	-	-	-	-	-	-	18,406	18,406
Sundries	2,070	-	-	-	-	-	-	-	-	2,070	2,070
Total incoming resources	49,507	5,880	-	67,710	-	19,780	17,578	61,660	166,728	55,387	222,115

Advocacy in Greenwich
Detailed Income and Expenditure Account for the year ended 31 March 2023

	General	Parents	Advocacy	Self	Health	People's	Quality	Total	Total	
	£	£	£	£	£	Parliament	Checkers	restricted	unrestricted	Total 2023
								£	£	£
Outgoing Resources:										
Salaries	64,820	5,272	-	31,577	-	13,663	39,956	93,496	70,092	163,588
Consultants	2,303	512	66	9,840	-	2,330	11,612	24,360	2,815	27,175
Accountancy	97	-	95	523	-	285	-	903	97	1,000
Office expenses	593	96	845	4,593	-	1,161	1,317	8,012	689	8,701
Rent	1,050	-	1,200	6,450	-	900	2,400	10,950	1,050	12,000
IT	180	-	127	2,871	-	40	238	3,276	180	3,456
Telephone	26	-	92	540	-	194	218	1,044	26	1,070
Insurance	481	-	137	754	-	-	-	891	481	1,372
Publications	398	-	162	756	-	96	457	1,471	398	1,869
Staff supervision and training	76	-	10	67	-	29	123	229	76	305
Staff travel	-	-	165	112	-	-	160	437	-	437
Staff recruitment	-	-	-	395	-	-	-	395	-	395
Bad debts	-	-	-	-	-	-	-	-	-	-
Depreciation	95	-	-	-	-	-	-	-	95	95
Total outgoing resources	70,119	5,880	2,899	58,478	-	18,698	56,481	145,464	75,999	221,463
Surplus/(deficit) for the year	(20,612)	-	(2,899)	9,232	-	1,082	5,179	21,264	(20,612)	652
Gross transfers between funds	32,979	-	2,899	(4,055)	(6,063)	(1,082)	(22,071)	(32,979)	32,979	-
Funds brought forward	4,871	-	-	-	22,044	-	45,373	67,417	4,871	72,288
Funds carried forward	17,238	-	-	5,177	15,981	-	28,481	55,702	17,238	72,940