# The Minyan

Report and Financial Statements

For the year ended 31 December 2022

Company Number: 05603904

Annual report and financial statements for the year ended 31 December 2022

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# Trustees

B Iczkovits

U Neufeld

# Secretary and registered office

R Brayam, 20 Highcroft Gardens, London, NW11 0LX

## Company number

5603904

# **Charity number**

1113311

## **Bankers**

Barclays Bank Plc, Marble Arch Branch, PO Box 32016, London, NW1 2ZH

# Report of the trustees for the year ended 31 December 2022

The trustees present their report and the unaudited financial statements for the year ended 31 December 2022.

#### Reference and administrative information

The Minyan is a company limited by guarantee and is a registered charity governed by its memorandum and articles of association. The company was registered on 26 October 2005 and began its charitable activities on 12 January 2006. The Charity is registered with the Charity Commission in England and Wales with Charity number 1113311. The Company number is 5603904.

The charity is also known as the following: The Minyan, Kehillas Ohel Moshe and Torah Way. The main operating address of the charity is: 100-102 Leeside Crescent, London, NW11 0LA and the company's registered office is: 20 Highcroft Gardens, London, NW11 0LX.

The objects of the charity are to promote the Orthodox Jewish religion and in particular to maintain a synagogue providing facilities for prayers, religious worship and religious studies.

#### **Board of Trustees**

The directors of the charitable company are its trustees for the purposes of Charity Law and the Companies Act and throughout this report are collectively referred to as the trustees.

The trustees of the company were:

B Iczkovits

U Neufeld

Trustees and other members of the management committee are appointed by members of Kehillas Ohel Moshe.

## Public benefit, objectives, activities, achievements and performance

The charity was formed to promote the Orthodox Jewish religion, through the provision of synagogue services and religious education. During the year under review, membership of Kehillas Ohel Moshe – the working name of the synagogue, increased to 100. Charitable appeals are held from time to time in order to raise funds to cover ongoing discretionary expenditure.

The Start your Day the Torah Way program provided daily lectures presented by guest speakers from across the globe. These lectures are well attended by local residents and members. The trustees look forward to the program's continued success in the forthcoming years. These activities undertaken by the charity provided public benefit.

The charity will continue to provide these and similar services in the coming years. The management committee would like to take this opportunity to thank all of the generous donors throughout the year, as without their support, the charity's projects would not have been possible.

The Trustees confirm their compliance with the duty to have due regard to the Public Benefit guidance published by the Charity Commission when reviewing the Charity's aims and objectives and in planning future activities.

## Risk management

The trustees monitor cash flows to ensure that there are sufficient funds to cover the ongoing costs of running the charity's premises and associated costs of providing programmes as part of the objects of the charity.

They do not consider that there are any other specific risks attached to the running of the charity that call for action to be taken.

## Reserves policy

The current distribution policy of the trustees is to distribute liquid reserves in furtherance of the objects of the charity. A reasonable cash balance is maintained to meet the charity's expenses as they fall due.

#### Report of the trustees for the year ended 31 December 2022 (continued)

#### **Distribution policy**

The charity's distribution policy is to avail the intended beneficiaries of funds according to the objects of the charity as soon as they are in hand.

#### Investment policy

There is a policy to invest as and when appropriate in order to achieve sufficient income to be able to support the charity's objects.

#### Financial review

renting 100 and 102 Leeside Crescent. Income was also generated through voluntary donations from members. Voluntary donations of £214,273 were made to the charities unrestricted funds and £147,005 to restricted funds during the year.

At the end of the financial period the charity's unrestricted reserves were £889,662, an increase of £1,768 since the previous year. The charity's restricted reserves were £34,084, a decrease of £21,613 since the previous year.

The charity's bank balances were £72,025, a decrease of £5,201 since the previous year. This amount included cash balance of £34,791 relating to unrestricted funds and £37,234 relating to restricted funds.

One of the charity's other funds had a small deficit at the year end which was replenished in the following year.

The trustees do not consider there to be any uncertainties about the charity's ability to continue as a going concern.

## Trustees' responsibilities

The charity trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure of the company for that year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue on that basis.

This report has been prepared in accordance with the provisions applicable to small companies entitled to the small companies exemption.

## On behalf of the Board

U Neufeld Director

8 December 2023

#### Independent Examiner's Report to the Trustees of The Minyan (Limited by Guarantee)

I report to the trustees on the accounts of The Minyan (Limited by Guarantee), charity number: 1113311 company number: 5603904 for the year ended 31 December 2022, which are set out on pages 4 to 13.

#### Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act") and the Charities Act 2011 ("the 2011 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- accounting records were not kept in accordance with section 130 of the Charities Act 2011; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Statement of financial activities (including income and expenditure account) for the year ended 31 December 2022

	Note	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Income		_	_	_	
Income from donations Donations	2	214,273	147,005	361,278	327,908
	-	2,2.0	,000	001,210	027,000
Income from charitable activities:  Rental income		19,294	_	19,294	12,860
Interest receivable and similar income		1,416	-	1,416	1,533
Total Income		234,983	147,005	381,988	342,301
Expenditure					
Costs of raising funds	3	1,137	11,529	12,666	9,276
Cost of charitable activities Other costs	3 3	117,074	149,387	266,461	255,557
Other costs	3	85,253	7,702	92,955	90,020
	3	203,464	168,618	372,082	354,853
Interest payable	4	29,751	-	29,751	29,675
Total expenditure		233,215	168,618	401,833	384,528
Net expenditure		1,768	(21,613)	(19,845)	(42,227)
Gross transfers between funds		-	-	-	-
Net movement in funds during the year		1,768	(21,613)	(19,845)	(42,227)
Total funds brought forward		887,894	55,697	943,591	985,818
Total funds carried forward		889,662	34,084	923,746	943,591

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 7 to 13 form part of these financial statements.

## Balance sheet at 31 December 2022

		202	2	202	21
Fixed assets	Note	£	£	£	£
Tangible fixed assets	7		1,467,081		1,492,639
Current assets Debtors Cash at bank	8	29,173 72,025		31,304 77,226	
	_	101,198		108,530	
Creditors: amounts falling due within one year	9	(19,908)		(21,673)	
Net current (liabilities)/assets			81,290		86,857
Total assets less current liabilities			1,548,371		1,579,496
Creditors: amounts falling due after more than one year	10		(624,625)		(635,905)
Net assets			923,746		943,591
Unrestricted funds General funds	11		889,662		887,894
Restricted funds	11		34,084		55,697
Total funds	12		923,746		943,591

For the year ended 31 December 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 8 December 2023 and signed on their behalf by:

U Neufeld Director

The notes on pages 7 to 13 form part of these financial statements.

# Statement of cash flows for the year ended 31 December 2022

		202	2	202	:1
	Note	£	£	£	£
Cash provided by/(used in) operating activities	15		4,988		(25,960)
Cash flows from investing activities Interest income Purchase of tangible fixed assets	_	1,416		1,533 -	
Cash provided by investing activities			1,416		1,533
Cash flows from financing activites Repayments of borrowing Cash inflows from new borrowing	_	(11,605) -		(7,320)	
Cash used in finance activities			(11,605)		(7,320)
Decrease in cash and cash equivalents in the year			(5,201)	•	(31,747)
Cash and cash equivalents at the beginning of the year	ear		77,226		108,973
Cash and cash equivalents at the end of the year			72,025		77,226

The notes on pages 7 to 13 form part of these financial statements.

## 1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

#### (a) Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Chairties Act 2011 and the Companies Act 2006.

The company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### (b) Going concern

The trustees do not consider there to be any uncertainties about the charity's ability to continue as a going concern.

#### (c) Company status

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

#### (d) Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

## (e) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Receipts from membership and other donations relating to the main charitable activities of the charity are considered a gift to the charity and are recognised when they are received. Income from voluntary donations and appeals is also normally recognised only when received. Membership donations paid in advanced are not deferred.

Rental income and interest on funds held on deposit are included when receivable and the amount can be measured reliably by the charity.

## (f) Donated goods, facilities and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time of members is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the same period.

## (g) Taxation

The charity is exempt from tax on its charitable activities.

## 1 Accounting policies (continued)

#### (h) Volunteers

General volunteers assisted with the day-to-day running of the charity. This included managing the charity's premises, finances and fundraising efforts. The synagogue services and regular lectures were also provided and coordinated by volunteers.

#### (i) Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Costs of raising funds comprise the costs associated with attracting voluntary income.

Cost of charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Other costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accounting fees and costs linked to the strategic management of the charity.

#### (i) Tangible fixed assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost, less estimated residual values, all fixed assets except freehold land, over their expected useful lives. It is calculated at the following rates:

Buildings - 2% per annum straight line basis
Equipment and fittings - 25% per annum straight line basis

## (k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### (I) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

## (m) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Finance costs are charged to profit over the term of the debt so that the amount charged is at a constant rate on the carrying amount.

Finance costs include issue costs, which are initially recognised as a reduction in the proceeds of the associated capital instrument.

## (n) Concessionary loans

Concessionary loans are those loans made or received by the charity to further its purposes and any interest charged is below the prevailing market rates.

Concessionary loans are initially recognised and measured at the amount received or paid, with the carrying amount adjusted in subsequent years to reflect repayments and any accrued interest and adjusted if necessary for any impairment.

# Notes forming part of the financial statements for the year ended 31 December 2022 (continued)

2	Donations	Unrestricted funds £	Restricted funds	2022 Total £	2021 Total £
	Total donations	214,273	147,005	361,278	327,908
3	Charitable activities				
		Unrestricted	Restricted	2022	2021
		funds	funds	Total	Total
	0	£	£	£	£
	Costs of raising funds Advertising	1,137	11,529	12,666	8,601
	Travel	1,137	11,529	12,000	675
	Travei	-	-	-	013
	Cost of charitable activities				
	Consultancy costs	1,500	-	1,500	5,375
	Wages and staff costs	37,938	-	37,938	38,580
	General expediture	63,297	403	63,700	64,155
	Insurance	3,706	-	3,706	3,394
	Light and heat	8,268	-	8,268	5,182
	Phone	596	195	791	546
	Water	1,769	-	1,769	1,473
	Grants payable (note 14)	-	148,789	148,789	136,852
	Other costs				
	Professional fees	264	7,702	7,966	1,628
	Bank charges	482	, <u>-</u>	482	533
	Depreciation	25,558	-	25,558	34,092
	Repairs and maintenance	58,949	-	58,949	53,767
	Total	203,464	168,618	372,082	354,853
	Total	203,464	168,618	372,082	354,8
4	Interest payable			2022	2024
				2022 £	2021 £
				Z.	£
	Interest on bank loans			29,751	29,675

## Notes forming part of the financial statements for the year ended 31 December 2022 (continued)

5	Net incoming resources for the year		2022 £	2021 £
	This is stated after charging:		£	L
	Depreciation		25,558	34,092
6	Staff costs			
	The average monthly number of employees during the year was as follows:		2022	2021
			3	3
	No employee received remuneration of more than £60,000 during the year.			
7	Tangible fixed assets	Land and	Fittings and	
				Total
	Cost	£	£	£
	At 1 January 2022	1,825,560	68,950	1,894,510
	At 31 December 2022	1,825,560	68,950	1,894,510
	Depreciation At 1 January 2022 Provided for the year	332,921 25,558	68,950 -	401,871 25,558
	At 31 December 2022	358,479	68,950	427,429
	Net book value At 31 December 2022	1,467,081	-	1,467,081
	At 31 December 2021	1,492,639	-	1,492,639
8	Debtors		2022 £	2021 £
	Other debtors		29,173	31,304

Receipts from membership and other donations relating to the main charitable activities of the charity are recognised when they are received. Amounts that had been pledged but not yet received by the charity were approximately £130,764 (2021 - £106,419).

All amounts shown under debtors fall due for payment within one year.

# Notes forming part of the financial statements for the year ended 31 December 2022 (continued)

9 Creditors: amounts falling due within one year		
	2022	2021
	Total	Total
	£	£
Other creditors	9,908	11,515
Taxation and social security	-	158
Bank loans <1yr	10,000	10,000
	19,908	21,673
10 Creditors: amounts falling due after one year		
	2022	2021
	Total	Total
	£	£
Bank loans (secured)	604,625	615,905
Concessionary loans	20,000	20,000
	624,625	635,905
The loans fall due for repayment as follows:		
	£	£
1 – 2 years	10,000	10,000
2 – 5 years	15,833	25,833
More than 5 years	598,792	600,072
Total	624,625	635,905

The bank loan is secured on the charity's assets and bears interest at 1.2% above base rate. The amount shown above of £604,625 (2021 - £615,905) represents a gross loan of £606,250 (2021 - £617,855) less unamortised finance costs of £1,625 (2021 - £1,950).

The concessionary loans due in less than one year and in more than one year are not secured on any of the charity's assets and bear no interest.

# 11 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Tangible fixed assets Current assets	1,467,081	-	1,467,081
	46,864	54,334	101,198
Current liabilities Creditors falling due in more than one year	(19,658)	(250)	(19,908)
	(604,625)	(20,000)	(624,625)
Net assets at 31 December 2022	889,662	34,084	923,746

12 <b>M</b> ov	vements in funds	Balance at 1 January 2022 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 December 2022 £
	tricted funds					
	Building fund	13,261	5,150	(7,702)	-	10,709
	The Kehillas Ohel Moshe Gemach Start your Day the Torah Way	9,875	-	-	-	9,875
	<ul><li>NW London</li></ul>	1,909	10,109	(10,454)	-	1,564
G	Gemilus Chesed Fund	20,041	6,698	(4,340)	-	22,399
Δ	dopt-a-kollel	762	14,047	(14,000)	-	809
C	Other funds	9,849	111,001	(132,122)		(11,272)
Tota	al restricted funds	55,697	147,005	(168,618)	-	34,084
Unr	estricted funds					
G	General funds	887,894	234,983	(233,215)	-	889,662
Tota	al funds	943,591	381,988	(401,833)	-	923,746

Building fund: The fund is used to finance the purchase of the charity's properties and any major building works. Any surplus funds are released to general funds on completion of the specific project.

The Kehillas Ohel Moshe Gemach: This fund provides short-term interest-free loans for individuals meeting the relevant criteria.

Start your day the Torah Way – NW London: This fund provides daily and weekly lectures for the benefit of anyone within the local community.

Gemilus Chesed Fund: The fund provides funds for members of the community who require financial assistance when making a simcha.

Adopt-a-kollel: The shul's collections and contributions to Adopt-a-kollel.

Other funds: Funds within this category are raised on an ad-hoc basis for specific causes to which the charity wishes to makes grants.

# 13 Statement of financial activities for the year ended 31 December 2021

	Unrestricted	Restricted	2021
	funds	funds	Total
	£	£	£
Income from donations	183,461	144,447	327,908
Income from charitable activities	14,392	1	14,393
Total income	197,853	144,448	342,301
Costs of raising funds	2,888	6,388	9,276
Cost of charitable activities	118,266	137,291	255,557
Other costs	118,291	1,404	119,695
Total expenditure	239,445	145,083	384,528
Net income	(41,592)	(635)	(42,227)
Gross transfers between funds	7,200	(7,200)	-
Net movement in funds during the year	(34,392)	(7,835)	(42,227)
Total funds brought forward	922,286	63,532	985,818
Total funds carried forward	887,894	55,697	943,591

# Notes forming part of the financial statements for the year ended 31 December 2022 (continued)

14	Grants payable	Grants to institutions	Grants to individuals	2022 Total	2021 Total
		£	£	£	£
	Restricted funds  Kehillas Ohel Moshe Youth Chabura  Gemilus Chesed Fund	1,098	- 4,340	1,098 4,340	-
	Adopt-a-kollel	14,000	-	14,000	11,450
	Other funds	1,243	128,108	129,351	125,402
	Restricted funds	16,341	132,448	148,789	136,852
	Total funds	16,341	132,448	148,789	136,852

The grants made under the Adopt-a-kollel fund were paid to Kollel Meor Hatorah in Jerusalem to support their programmes. For more details see www.adoptakollel.org.

The charity did not make any material grants to any other institution during the current or prior year.

# 15 Cash generated by/(used in) operating activities

	2022 Total £	2021 Total £
Net movement in funds	(19,845)	(42,227)
Add back depreciation charge	25,558	34,092
Add back amortisation of loan costs	325	325
Deduct interest income shown in investing activities	(1,416)	(1,533)
Decrease/(increase) in debtors	2,131	(17,824)
(Decrease)/increase in creditors	(1,765)	1,207
Net cash generated by/(used in) operating activities	4,988	(25,960)

## 16 Transactions with trustees and connected persons

None of the trustees received any remuneration or other benefits for their services to the charity. No trustee has claimed any expenses or had their expenses met by the charity other than the reimbursement of out-of-pocket expenses where the trustee has acted as agent for the charity.

## 17 Legal form of the Charity

The charity is a company limited by guarantee and is governed by its memorandum and articles of association. The company is incorporated in England and Wales. The main operating address of the charity is: 100-102 Leeside Crescent, London, NW11 0LA and the company's registered office is: 20 Highcroft Gardens, London, NW11 0LX.