



Trustees' Annual Report for the period

	Period start date			Period end date			
From	Day 1 st	Month April	Year 2022	To	Day 31 st	Month March	Year 2023

Section A

Reference and administration details

Charity name

Children's Acute Transport Service

Other names charity is known by

CATS

Registered charity number (if any)

1124897

Charity's principal address

Ground Floor, Ormond House

26-27 Boswell Street

London

Postcode

WC1N 3JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Clement	Treasurer		
2	Lynn Shields	Secretary		
3	Daniel Lutman			
4	P Ramnarayan			
5	Emma Sturgess			
6				
7				
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Charity Accountant	Veritas Accountants	49 Peter Street, Manchester, M2 3NG

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	The Charity is constituted by trust deed with the declaration signed on 1 st April 2008
Trustee selection methods (eg. appointed by, elected by)	As the main aim of the charity is to improve on the quality of care delivered to the critically ill child all of the trustees have the skills, knowledge and experience to be able to identify areas that would benefit from additional charity input Additional trustees will be selected by the existing panel of trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve sickness and to promote and protect the good health of critically ill or injured children by-

- 1) The provision of services to safely transfer the critically ill child to appropriate facilities
- 2) To promote best practice in the stabilisation and emergency transport environment
- 3) To advance the education of all staff within the CATS team and at the local hospital involved in their care.
- 4) Supporting our staffs education training and well being

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Children's Acute Transport Service is a specialised service designed to make intensive care rapidly available to critically ill children mainly in the North Thames region although this could be anywhere in the UK depending on their clinical need.

Most hospitals do not have a Paediatric Intensive Care Unit (PICU) - paediatric intensive care is only provided in a small number of specialist units. However, most critically ill children initially present to hospitals without a PICU. The Children's Acute Transport Service (CATS) facilitates the safe and speedy transfer of these children to a PICU.

CATS deploy a skilled paediatric intensive care team to assist in the treatment of critically ill children both before and during transfer to ICU. We offer telephone consultation, liaison with sub-specialists and skilled inter-hospital transport within one service.

The Children's Acute Transport Service aims to provide the highest quality paediatric intensive care for children and their families from the first point of contact to the final unit destination.

The service:

- Provides easy access and service coordination for referring children's units
- Facilitates improvements in transport provision for critically ill children
- Provides the flexibility to meet fluctuating demands
- Provides telephone advice and a triaging facility for all referrals
- Facilitates the delivery of the most appropriate care in the most appropriate place for any infant or child requiring Intensive Care

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

One of our key aims is to ensure continued close collaboration with our referring hospitals across our region in order to support them in the initial stabilisation and management of the critically ill child. We do this by providing a comprehensive outreach education programme in conjunction with our NHS partners.

Since April 2020 all our outreach sessions have been delivered virtually offering shorter more frequent sessions, which has been well received by our district general hospitals.

The scope of the education programme provided by CATS has increased dramatically with use of virtual platforms which has facilitated many more doctors and nurses being able to attend our sessions.

The charity supported the purchase of an online package "Slido" used to support our education programme which is used consistently in the education we provide.

What we have managed to deliver has been incredible and down to the commitment of our team.

Internal

- 138 Ten Minute "snapshot" education sessions focusing on clinical management and logistical challenges of transport. These are consultant delivered and open to all paediatric critical care trainees, both medical and nursing, across our intensive care units.
- 3 annual update days (7 hrs each). These are multidisciplinary sessions incorporating clinical and non-clinical staff from our service. The focus of these days are clinical and logistical challenges and leadership in critical care transport. These are delivered through immersive simulation and group discussion.
- 6 practical ultrasound courses for our team as well as the intensive care registrars and Advanced Nurse Practitioner teams
- High consequence infectious diseases training for all staff – focussing on how to remain safe throughout the whole stabilisation and transfer process.
- 15 minute focused training for all clinical staff, identified learning through risk assessment, new equipment and mandatory updates.

External

- CATS Forum (run twice with > 200 attendees), prior to the pandemic the Forum was face to face with a maximum of 60 people per session.
- 4 webinars convened to address topical injuries and disease including button battery ingestion, group A streptococcal and bronchiolitis. (200+ attendees)

Section D

Achievements and performance

- Faculty "One Heart Network" North Thames regional congenital heart disease day. These study days run 4 times per year and CATS consistently receives excellent feedback about the positive impact it makes to staff caring for acutely unwell patients in district general hospitals
- Contribute to the North Thames Paediatric Network, monthly education webinars. (500+ participants).
- Monthly outreach question and answer sessions for families who's baby has an antenatal diagnosis of a cardiac lesion and will need CATS input post delivery.
- Many of the changes we made during the pandemic to the delivery of our education programme have continued to be utilised going forward, with a gradual re-introduction of face-to-face sessions, and study days.
- The first face to face multi professional team day was very successful with the teams enjoying the in- person interactions and practical scenarios that are essential to enhance leadership and communication skills, and also have a positive effect on team building.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity received a total of £83,954 (2022: £30,040) from donations in 22/23.

The majority of our spend was on an Application Build £24,505 BabyPods £11,388 (2022: BabyPods £11,388)

As our charity income year on year is quite small it is sometimes necessary to reserve much of the income donations in order to accumulate enough funds for the purchase of specialist medical equipment which can be quite expensive.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to major risks

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Mark Clement	
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Position (e.g. Secretary, Chair, etc.)

Treasurer	
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Date

1 st March 2023

**CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

Draft Financial Statements at 25 July 2023 at 16:19:32
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	L Shields D Lutman P Ramnarayan M Clement E Sturgess
Charity number	1124897
Principal address	Ground Floor Ormond House 26-27 Boswell Street London WC1N 3JZ
Accountants	Veritas Accountants and Advisory Limited 1st Floor 49 Peter Street Manchester M2 3NG

**CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
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Draft Financial Statements at 25 July 2023 at 16:19:32
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report and financial statements for the year ended 31 March 2023.

The accounts have been prepared on a receipts and payments basis, as conferred by section 133 of The Charities Act 2011 ("The Charities Act"), and complies with the Charity's Trust Deed.

Objectives and activities

The charity's objects are to relieve sickness and to promote and protect the good health of critically ill or injured children by;

- The provision of services to safely transfer the critically ill child to appropriate facilities;
- To promote best practice in the stabilisation and emergency transport environment;
- To advance the education of all staff within CATS team and at the local hospital involved in their care.
- Supporting our staffs' education, training and wellbeing.

The policies adopted in furtherance of these objects are unchanged from previous years.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The Children's Acute Transport Service is a specialised service designed to make intensive care rapidly available to critically ill children mainly in the North Thames and East Anglia regions.

Most hospitals do not have a Paediatric Intensive Care Unit (PICU) - paediatric intensive care is only provided in a small number of specialist units. However, most critically ill children initially present to hospitals without a PICU. The Children's Acute Transport Service (CATS) facilitates the safe and speedy transfer of these children to a PICU.

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The Children's Acute Transport Service aims to provide the highest quality paediatric intensive care for children and their families from the first point of contact to the final unit destination.

The service:

- Provides easy access and service coordination for referring children's units
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- Facilitates the delivery of the most appropriate care in the most appropriate place for any infant or child requiring Intensive Care

CHILDRENS ACUTE TRANSPORT SERVICE

T/A CATS

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance

One of our key aims is to ensure close collaboration with our referring hospitals across our region in order to support them in the initial stabilisation and management of the critically ill child. We do this by providing a comprehensive outreach education programme in conjunction with our NHS partner.

Since April 2020 all of the outreach sessions have been delivered virtually offering shorter more frequent sessions, which has been well received by our district general hospitals.

The scope of the education programme provided by CATS has increased dramatically with use of virtual platforms which has facilitated many more doctors and nurses being able to attend our sessions.

The charity supported the purchase of an online package "Slido" used to support our education programme which is used consistently in the education we provide.

What we have managed to deliver has been incredible and down to the commitment of our team.

Internal

- 144 Ten Minute "snapshot" education sessions with many dedicated to covering the safety aspects of Personal Protective Equipment (PPE) with 6-10 attendees at each session
- We also managed to run 6 Ultrasound courses for our team as well as the intensive care registrars and the Advanced Nurse Practitioner teams
- A study day titled "I will survive" – the tricks you need know to survive at CATS
- Pandemic training for all staff – focussing on how to remain safe throughout the whole stabilisation and transfer process

External

- CATS Forum (run twice with >200 attendees), prior to the pandemic the Forum was face to face with a maximum of 60 people per session.
- 6 webinars covering various topics including COVID 19 in children (between 190-200+ attendees)
- Faculty "One Heart Network" North Thames regional congenital heart disease day. These study days run 4 times per year and CATS consistently receives excellent feedback about the positive impact it makes to staff caring for acutely unwell patients in district general hospitals
- In conjunction with the North Thames Paediatric Network, we designed and hosted a 2 hour webinar which focused on identification and management of common presenting childhood illnesses. There is an appetite from local hospitals for such webinars to enable continued education delivered in bite size pieces. >100 participants.
- Many of the changes we made during the pandemic to the delivery of our education programme have continued to be utilised going forward, with a gradual re-introduction of face-to-face sessions and study days.
- The first face-to-face multi professional team day was very successful with the teams enjoying the in-person interactions and practical scenarios that are essential to enhance leadership and communication skills, and also have a positive effect on team building.

Financial review

CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

The charity received a total of £83,954 (2022: £30,040) from donations in 22/23.

The majority of our spend was on APP Builds £24,505 (2022: Baby Pods £11,388).

As our charity income year on year is quite small it is sometimes necessary to reserve much of the income donations in order to accumulate enough funds for the purchase of specialist medical equipment which can be quite expensive.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is constituted by trust deed with the declaration signed on 1 April 2008

The trustees who served during the year and up to the date of signature of the financial statements were:

L Shields
D Lutman
P Ramnarayan
M Clement
E Sturgess

As the main aim of the charity is to improve on the quality of care delivered to the critically ill child, all of the trustees have the skills, knowledge and experience to be able to identify areas that would benefit from additional charity input. Additional Trustees will be selected by the existing panel of Trustees.

The trustees' report was approved by the Board of Trustees.



L Shields

Trustee

Dated: 13/11/23

CHILDRENS ACUTE TRANSPORT SERVICE

T/A CATS

**CHARTERED ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE PREPARATION
OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF CHILDRENS ACUTE
TRANSPORT SERVICE FOR THE YEAR ENDED 31 MARCH 2023**

In order to assist you to fulfil your duties under the Charities Act 2011, we have prepared for your approval the financial statements of Childrens Acute Transport Service for the year ended 31 March 2023, set out on pages to 9 from the charity's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://www.accaglobal.com/en/member/professional-standards/rules-standards/acca-rulebook.html>.

This report is made to the charity's trustees, as a body, in accordance with the terms of our engagement letter dated 9 June 2019. Our work has been undertaken solely to prepare for your approval the financial statements of Childrens Acute Transport Service and state those matters that we have agreed to state to the charity's trustees, as a body, in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at http://www.accaglobal.com/content/dam/ACCA_Global/Technical/fact/technical-factsheet-163.pdf. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Childrens Acute Transport Service and the charity's trustees as a body, for our work or for this report.

It is your duty to ensure that Childrens Acute Transport Service has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and surplus of Childrens Acute Transport Service. You consider that Childrens Acute Transport Service is exempt from the statutory audit requirement for the year, and is not required to obtain an independent examiner's report.

We have not been instructed to carry out an audit or a review of the financial statements of Childrens Acute Transport Service. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Veritas Accountants and Advisory Limited

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1st Floor
49 Peter Street
Manchester
M2 3NG

**CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS**

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	2022 £
<u>Income from:</u>			
Donations and legacies	2	83,954	30,040
Investments	3	1	1
Total income		<u>83,955</u>	<u>30,041</u>
<u>Expenditure on:</u>			
Charitable activities	4	<u>39,491</u>	<u>29,142</u>
Net income for the year/ Net movement in funds		44,464	899
Fund balances at 1 April 2022		<u>93,393</u>	<u>92,494</u>
Fund balances at 31 March 2023		<u><u>137,857</u></u>	<u><u>93,393</u></u>

**CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
BALANCE SHEET**

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Current assets					
Cash at bank and in hand		137,857		93,393	
		<u>137,857</u>		<u>93,393</u>	
Net current assets			137,857		93,393
			<u>137,857</u>		<u>93,393</u>
Income funds					
Unrestricted funds			137,857		93,393
			<u>137,857</u>		<u>93,393</u>

The financial statements were approved by the Trustees on

.....
L Shields
Trustee

CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2023

1 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2 Donations and legacies

	2023	2022
	£	£
Donations and gifts	83,954	30,040
	<u> </u>	<u> </u>

3 Investments

	2023	2022
	£	£
Interest receivable	1	1
	<u> </u>	<u> </u>

Draft Financial Statements at 25 July 2023 at 16:19:32
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2023

4 Charitable activities

	2023	2022
	£	£
Courses	-	2,236
Get Well Friends packages	-	8,950
Training equipment	24,505	-
Travel	1,194	-
Sundries	1,731	1,624
Charitable expenditure heading 8	-	11,388
	<u>27,430</u>	<u>24,198</u>
Share of support costs (see note 5)	-	216
Share of governance costs (see note 5)	12,061	4,728
	<u>39,491</u>	<u>29,142</u>
Analysis by fund		
Unrestricted funds	<u>39,491</u>	
	<u>39,491</u>	
For the year ended 31 March 2022		
Unrestricted funds		<u>29,142</u>
		<u>29,142</u>

5 Support costs

	Support costs	Governance costs	2023	2022	Basis of allocation
	£	£	£	£	
Just Giving fee	417	-	417	216	Support
Accountancy	-	720	720	720	Governance
Administrative Support	-	10,924	10,924	4,008	Governance
	<u>417</u>	<u>11,644</u>	<u>12,061</u>	<u>4,944</u>	
Analysed between					
Charitable activities	-	12,061	12,061	4,944	
	<u>(417)</u>	<u>417</u>	<u>-</u>	<u>-</u>	

**WARNING - DOES NOT
AGREE**

Draft Financial Statements at 25 July 2023 at 16:19:32
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2023

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

7 Employees

There were no employees during the year.

8 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

**CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

CHILDRENS ACUTE TRANSPORT SERVICE T/A CATS LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

L Shields
D Lutman
P Ramnarayan
M Clement
E Sturgess

Charity number

1124897

Principal address

Ground Floor
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London
WC1N 3JZ

Accountants

Veritas Accountants and Advisory Limited
1st Floor
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CHILDRENS ACUTE TRANSPORT SERVICE T/A CATS TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

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CHILDRENS ACUTE TRANSPORT SERVICE T/A CATS TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance

One of our key aims is to ensure close collaboration with our referring hospitals across our region in order to support them in the initial stabilisation and management of the critically ill child. We do this by providing a comprehensive outreach education programme in conjunction with our NHS partner.

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Financial review

**CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is constituted by trust deed with the declaration signed on 1 April 2008

The trustees who served during the year and up to the date of signature of the financial statements were:

L Shields

D Lutman

P Ramnarayan

M Clement

E Sturgess

As the main aim of the charity is to improve on the quality of care delivered to the critically ill child, all of the trustees have the skills, knowledge and experience to be able to identify areas that would benefit from additional charity input. Additional Trustees will be selected by the existing panel of Trustees.

The trustees' report was approved by the Board of Trustees.

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L Shields

Trustee

Dated:

CHILDRENS ACUTE TRANSPORT SERVICE

T/A CATS

CHARTERED ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF CHILDRENS ACUTE TRANSPORT SERVICE FOR THE YEAR ENDED 31 MARCH 2023

In order to assist you to fulfil your duties under the Charities Act 2011, we have prepared for your approval the financial statements of Childrens Acute Transport Service for the year ended 31 March 2023, set out on pages 10 to 10 from the charity's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://www.accaglobal.com/en/member/professional-standards/rules-standards/acca-rulebook.html>.

This report is made to the charity's trustees, as a body, in accordance with the terms of our engagement letter dated 9 June 2019. Our work has been undertaken solely to prepare for your approval the financial statements of Childrens Acute Transport Service and state those matters that we have agreed to state to the charity's trustees, as a body, in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at http://www.accaglobal.com/content/dam/ACCA_Global/Technical/fact/technical-factsheet-163.pdf. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Childrens Acute Transport Service and the charity's trustees as a body, for our work or for this report.

It is your duty to ensure that Childrens Acute Transport Service has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and surplus of Childrens Acute Transport Service. You consider that Childrens Acute Transport Service is exempt from the statutory audit requirement for the year, and is not required to obtain an independent examiner's report.

We have not been instructed to carry out an audit or a review of the financial statements of Childrens Acute Transport Service. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Veritas Accountants and Advisory Limited

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1st Floor
49 Peter Street
Manchester
M2 3NG

**CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	2023 £	2022 £
<u>Income from:</u>			
Donations and legacies	3	83,954	30,040
Investments	4	1	1
		<hr/>	<hr/>
Total income		83,955	30,041
		<hr/>	<hr/>
<u>Expenditure on:</u>			
Charitable activities	5	39,491	29,142
		<hr/>	<hr/>
Net income for the year/ Net movement in funds		44,464	899
		<hr/>	<hr/>
Fund balances at 1 April 2022		93,393	92,494
		<hr/>	<hr/>
Fund balances at 31 March 2023		137,857	93,393
		<hr/> <hr/>	<hr/> <hr/>

CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
BALANCE SHEET
AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Current assets					
Cash at bank and in hand		137,857		93,393	
		<u>137,857</u>		<u>93,393</u>	
Net current assets			<u>137,857</u>		<u>93,393</u>
Income funds					
Unrestricted funds			137,857		93,393
			<u>137,857</u>		<u>93,393</u>
			<u>137,857</u>		<u>93,393</u>

The financial statements were approved by the Trustees on

.....
L Shields
Trustee

CHILDRENS ACUTE TRANSPORT SERVICE T/A CATS NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Childrens Acute Transport Service is a INSERT CONSTITUTIONAL DETAIL.

1.1 Accounting convention

The financial statements have been prepared under the receipts and payments method.

Receipts and payments accounts contain a summary of money received and spent during the period and a list of assets and liabilities at the end of the period. Cash received and spent includes assets and liabilities at the end of the period. Cash received and spent includes transactions made through bank accounts and cash transactions.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when it is received.

Legacies are recognised on receipt.

1.5 Resources expended

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	2023	2022
	£	£
Donations and gifts	83,954	30,040
	<u> </u>	<u> </u>

4 Investments

	2023	2022
	£	£
Interest receivable	1	1
	<u> </u>	<u> </u>

**CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

5 Charitable activities

	2023 £	2022 £
Courses	3,788	2,236
Get Well Friends packages	5,183	8,950
Training equipment	24,505	11,388
Sundries	200	1,624
	<u>33,676</u>	<u>24,198</u>
Share of support costs (see note 6)	417	216
Share of governance costs (see note 6)	5,398	4,728
	<u>39,491</u>	<u>29,142</u>
Analysis by fund		
Unrestricted funds	<u>39,491</u>	
	<u>39,491</u>	
For the year ended 31 March 2022		
Unrestricted funds		<u>29,142</u>
		<u>29,142</u>

6 Support costs

	Support costs £	Governance costs £	2023 £	2022 £	Basis of allocation
Just Giving fee	417	-	417	216	Support
Accountancy	-	720	720	720	Governance
Administrative Support	-	4,678	4,678	4,008	Governance
	<u>417</u>	<u>5,398</u>	<u>5,815</u>	<u>4,944</u>	
Analysed between Charitable activities	<u>417</u>	<u>5,398</u>	<u>5,815</u>	<u>4,944</u>	

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

**CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2023***

8 Employees

There were no employees during the year.

9 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).