THE CICELY NORTHCOTE TRUST <u>COMPANY NUMBER: 640196</u> <u>FINANCIAL STATEMENTS</u> FOR THE YEAR ENDED 31 DECEMBER 2022

REPORT OF THE DIRECTORS/COUNCIL OF MANAGEMENT

FOR THE YEAR ENDED 31 DECEMBER 2022

CICELY NORTHCOTE TRUST, CHAIRMAN'S REPORT 2022

It has been a privilege to complete my third and final year as Chair of the Cicely Northcote Trust.

It is clear that our model of operation: local trustees, supporting local organisations, maintaining strong personal links through the period of funding (and often subsequently too), has great merit. Through it we have been able to support and foster innovation. We are efficient but not bureaucratic. We are purposeful and friendly.

Last year I said we were looking forward to adding new trustees to our number. I expressed the hope that new trustees would bring us renewed vigour, fresh insights and life experience. Benedicta Oladimeji, Calvin Jackson and Joe Dugdale have joined us as new trustees during the year. We have already benefitted significantly from the particular talents that they bring and the contributions that they have made.

During the year we received a legacy from the estate of Mrs Pauline Robertson. She was a long-time trustee and supporter of the Trust. We are glad that she remembered us and has contributed to the on-going work of the Trust in this way.

I would like to thank Val Johnson-Bell, our Treasurer, for her unstinting work and for the support and friendship she has extended to me in my time as Chair. I note my thanks too to our administrator, Alice Achola-Omara. I have benefitted from her wisdom and experience throughout the year. I thank all my fellow trustees for their time and their dedication.

Finally, I extend grateful thanks to Mr Trevor Lane for his guidance throughout the year and the examination and preparation of the accounts. We note the continuing service we receive from Newton Investments in the stewarding of our funds.

Peter Truesdale

Chair

REPORT OF THE DIRECTORS/COUNCIL OF MANAGEMENT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

The Council of Management submit their annual report and financial statements for the year ended 31 December 2022, which have been prepared in accordance with current statutory requirements and the Trust's governing document.

1 LEGAL AND ADMINISTRATIVE INFORMATION

The full name of the Charity is The Cicely Northcote Trust. The Charitable Company was constituted by the Memorandum and Articles of Association dated 22 October 1959 and its Company registration number is 640196. The Charity has been registered with the Charity Commission and its registration number is 218231.

Directors/Council of Management

The Directors/Council of Management at the beginning and end of the year under review were:

Mr T Berhane Mr L A Daley Mr P A Davis (appointed on 9 February 2022) Mr M Downes Ms A Dawe Mr J Dugdale (appointed 29 September 2022) Mr A Hancock Mr C Jackson (appointed 29 September 2022) Mrs V Johnson-Bell Mrs B E Oladimeji (appointed 21 June 2022) Mr P J Truesdale Miss J Wells

Principal Office

Camelford House 89 Albert Embankment London SE1 7TP

Independent Examiner

T Lane Director in M N Jenks & Co Limited 72 Commercial Road Paddock Wood Tonbridge Kent TN12 6DP

Bankers

NatWest Bank Plc Lambeth North CSB Westminster Bridge Road London SE1 7ZB

Kings Hill West Malling Kent ME19 4TA

CafCash Limited

Investment Managers

Newton Investment Management Limited BNY Mellon Centre 160 Queen Victoria Street LONDON EC4V 4LA

REPORT OF THE DIRECTORS/COUNCIL OF MANAGEMENT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

2 PRINCIPAL ACTIVITIES

Governance

Sir Hugh Taylor continued to act as President of the Trust during 2022. Vice Presidents, Dr Nigel Bateman and Mrs PJS Lumsden continued to support the Trust.

Mr Peter Truesdale continued as Chairman of the Trust with Mr Alan Hancock as Vice Chair. Mrs Val Johnson-Bell continued as Treasurer.

During 2022 the Council Members met in February, April, September and December.

The Annual General Meeting of the Trust was held in June 2022 at the Carmelita Centre. In the absence of the President, the meeting was Chaired by Mr Peter Truesdale, Chair of Trust. This was the first face to face meeting involving funded projects since lockdown.

Miss Alice Achola-Omara continued in office as Administrative Officer.

CHARITABLE OBJECTIVES AND ACTIVITIES

In 2022 the focus of the Trust was on projects supporting Social Enterprises and organisations that in the wake of the pandemic were working to prepare/re-skill individuals so that they are ready and able to enter/re-enter the world of work.

The new projects funded in 2022 were:

Nehemiah – to continue their work to help support vulnerable men with a history of addiction, crime and homelessness. They provide a 12-week recovery programme and second-stage move-on support, which is abstinence-based and where men can address the root causes of their addiction within a supportive environment.

Youth Futures – Their Leg Up Mentor Programme is to work with young people aged between 16-25 to identify their career aspirations and link them with a suitable mentor in the community or business e.g. a young person who dreams of becoming a barrister could be linked up with a local Court and undertake work experience.

Unity Works – This project specialises in supporting people with learning disability to gain skills, achieve qualifications and secure employment.

Inspire at St Peter's – Their NexGen Music Project is designed to engage local young people aged 16-25 through involvement in music activities as a creative skill. The programme will allow the young to learn new skills around music creation and production. Their skills will greatly improve their employment prospects such as in event management or marketing and PR.

Toucan Employment – This project works with people with learning difficulties and disabilities. They aim to reduce the social exclusion of their clients by aiding them to find and retain employment. The project's service is tailored to meet both the needs of the job-seeker and the employer by offering full support during the period of recruitment.

Additional funding was also given to Theatre Troupe to continue their brilliant work supporting young people with acute and complex mental health problems.

REPORT OF THE DIRECTORS/COUNCIL OF MANAGEMENT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

3 FINANCIAL REVIEW

The Charity finished the year with a net surplus of \pounds 5,969 (2021 – gain of \pounds 43,200) and made a deficit on investment assets of \pounds 129,425 (2021 – gain of \pounds 245,103), leaving a balance of \pounds 1,725,919 (2021 - \pounds 1,849,375) on unrestricted funds.

4 INVESTMENTS

The investments of the Trust have been acquired in accordance with the powers available to the Trustees and are professionally managed by independent investment managers, Newton Investment Management Limited. Investments are held at a level, which generate sufficient funds to finance future projects.

5 <u>RESERVES</u>

Reserves are held at a level, which allows for sufficient income to be generated to meet project requirements and running costs of the Charity.

6 RISK ASSESSMENT

The major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

7 APPOINTMENT OF DIRECTORS

New Members of the Council are appointed following consultation among the existing Council of Management.

REPORT OF THE DIRECTORS/COUNCIL OF MANAGEMENT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

8 <u>RESPONSIBILITIES OF DIRECTORS/COUNCIL OF MANAGEMENT</u>

The Directors (who are also the trustees of The Cicely Northcote Trust for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Trust and of the financial activities of the Trust for that period. In preparing those financial statements the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in business.

The Directors are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Trust and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors are responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The above report has been prepared in accordance with the small companies regime of the Companies Act 2006.

Signed on behalf of the Council of Management

PETER TRUESDALE DIRECTOR

Approved by the Board on: 20 April 2023

INDEPENDENT EXAMINER'S REPORT TO

THE TRUSTEES OF CICELY NORTHCOTE TRUST

I report on the financial statements of the Trust for the year ended 31 December 2022 set out on pages 7 to 13.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts (under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to the matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with Section 386 of the Charities Act 2006; or
- · the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under Section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102 March 2018) (effective 1 January 2019).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

27 April 2023 72 Commercial Road Paddock Wood, Tonbridge, Kent T Lane Director in M N Jenks & Co Limited <u>Chartered Accountants</u>

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 DECEMBER 2022

Income and Expenditure	Unrestricted Funds <u>2022</u> £	Total <u>2021</u> £
Incoming and Endowments from: Donations and Legacies Investments	29,986 37,197	25,838 36,709
Total	67,183	62,547
Expenditure on: Charitable Activities Other	(61,214) -	(19,347) -
Total Expenditure (Note 3)	(61,214)	(19,347)
Net income/(expenditure)	5,969	43,200
Transfers between Funds		-
	5,969	43,200
Net Gains (Losses) on Investment Assets	(129,425)	245,103
Net Movement in Funds	(123,456)	288,303
Reconciliation of Funds Fund brought forward at 1 January 2022	1,849,375	1,561,072
Fund balances carried forward at 31 December 2022	£ 1,725,919	£ 1,849,375

The notes set out on pages 9 to 13 form an integral part of these financial statements.

BALANCE SHEET

31 DECEMBER 2022

	<u>Notes</u>		<u>2022</u> £	2021 £
Tangible Assets Investments	5 6		482 1,673,084	642 1,802,430
			1,673,566	1,803,072
CURRENT ASSETS				
Debtors Cash at Bank and in Hand	7	2,348 51,327		2,264 45,323
CREDITORS		53,675		47,587
Amounts falling due within one year	8	(1,322)		(1,284)
NET CURRENT ASSETS			52,353	46,303
TOTAL ASSETS LESS CURRENT LIABILITIES			£ 1,725,919	£ 1,849,375
UNRESTRICTED FUNDS (page 6)	9		£ 1,725,919	£ 1,849,375

For the financial year ended 31 December 2022 the Trust was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476. The Directors acknowledge their responsibilities for ensuring that the Trust keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the Trust as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 which otherwise comply with the requirements of the Companies Act 2006, so far as applicable to the Trust.

The accounts have been prepared and delivered in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

Signed on behalf of the Board.

VAL JOHNSON-BELL DIRECTOR

Approved by the Board on: 20 April 2023

The notes set out on pages 9 to 13 form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2022

1 ACCOUNTING POLICIES

(a) Basis of Accounting

These financial statements have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 March 2018) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity constitutes a public benefit entity as defined by FRS 102.

(b) <u>Depreciation</u>

Fixed assets costing more than £200 are capitalised. Depreciation is calculated to write off the cost of all such tangible fixed assets over their estimated useful lives at the following rates per annum:

Improvements to Property	-	25% on reducing instalments
Furniture and Fittings	-	25% on reducing instalments

(c) Income Recognition

- i) <u>Investment Income</u> Income from investments is stated at the amount received plus the related tax credits.
- ii) Voluntary Income

Voluntary income is received by way of donations and is included in full in the Income and Expenditure account when receivable.

iii) <u>Grants Receivable</u> Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

(d) Fixed Asset Listed Investments

Fixed asset listed investments are valued at market value at the balance sheet date. For those investments tradable on The Stock Exchange Electronic Trading Service (SETS), this is taken as the Last Traded Price. For other listed investments, market value is taken as mid market price at 31 December 2022. Any gain or loss on revaluation is taken to the SOFA.

(e) <u>Resources Expended</u>

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. The Trust is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

Charitable activities costs comprise those costs incurred directly on the objects of the Company and also those costs of an indirect nature necessary to support them.

(f) Allocation of Costs

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

31 DECEMBER 2022

1 ACCOUNTING POLICIES (Continued)

(g) Funds Accounting

Funds held by the Trust are:

Unrestricted general funds - these are funds, which can be used in accordance with the charitable objects at the discretion of the Trustees.

Designated funds - these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the Trust. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

(h) Leased Assets

Rental applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profit as incurred.

(i) Gains and Losses on Investment Assets

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

2	INVESTMENT INCOME	<u>2022</u>	<u>2021</u> ج
	Investment Income consists of the following: Income from stock exchange investments Income from cash held	37,080 117	ء 36,707 2
		£ 37,197	£ 36,709

3	TOTAL EXPENDITURE	TURE Charitable Activities				
		Grants	Support	Governance	2022	2021
		Made	<u>Costs</u>	Related	<u>Total</u>	Total
		£	£	£	£	£
	Unity Works	6,067	-	-	6,067	-
	Youth Futures	7,500	-	-	7,500	-
	Theatre Troupe	7,000	-	-	7,000	5,000
	Nehemiah Project	10,000	-	-	10,000	-
	Inspires of St Peter's	7,500	-	-	7,500	-
	Toucan Employment	7,489	-	-	7,489	-
	Office Costs	-	2,511	7,531	10,042	9,817
	Salary Costs	-	1,084	3,254	4,338	3,288
	Independent Examiner's Fees	-	-	1,278	1,278	1,242
		£ 45,556	£ 3,595	£ 12,063	£ 61,214	£ 19,347
		2 			~ 01,214	~ 10,047

Support costs include depreciation of £160 (2021 - £214).

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

31 DECEMBER 2022

4	STAFF COSTS	<u>Total</u> <u>2022</u> £	<u>Total</u> <u>2021</u> £
	Staff Costs are as follows: Wages and Salaries Social Security Costs Pension Contributions	4,074 	3,060 - 228
		£ 4,338	£ 3,288

The Company had 1 employee during the year ending 31 December 2022 (2021 - 1). There were no employees with emoluments above $\pounds 60,000$ p.a.

5	TANGIBLE FIXED ASSETS - For Charity Use	<u>Total</u> £	Office Equipment And Furniture £	Improvements to Property £
	<u>Cost</u> :			
	At 1 January 2022	5,604	3,932	1,672
	Additions	-	-	-
	Disposals	-	-	-
	At 31 December 2022	5,604	3,932	1,672
	Depreciation:			
	At 1 January 2022	4,962	3,290	1,672
	Charge for Year	160	160	-
	Released by Disposals	-	-	-
	At 31 December 2022	5,122	3,450	1,672
	BOOK VALUE:			
	At 31 December 2022	£ 482	£ 482	£ -
	At 31 December 2021	£ 642	£ 642	£-

6	FIXED ASSET INVESTMENTS	<u>Total</u> £	Listed Investments £	Building Society & Term Deposit <u>Accounts held in UK</u> £
	Market Value 1 January 2022 Additions at cost	1,802,430 79	1,781,702	20,728 79
	Disposals at opening book value Net Unrealised investment gains (losses)	(129,425)	(129,425)	-
	Market Value 31 December 2022	£ 1,673,084	£ 1,652,277	£ 20,807

All Listed Investments are held within the UK.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

31 DECEMBER 2022

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6 FIXED ASSET INVESTMENTS (cont'd...)

Fixed Asset Investments include the following holdings which constitute more than 5% of the value of the portfolio:

	portiolio:	<u>Market Value</u> £	% of Value of <u>Portfolio</u>
	1,057,389.45 units Newton Growth and Income Fund for Charities	£ 1,652,277	98.76
		2022	<u>2021</u>
	Historical cost of listed investments	£ 754,311	£ 754,311
,	DEBTORS		
	Other Debtors Prepayments	2,348	- 2,264
		£ 2,348	£ 2,264
5	CREDITORS: Amounts falling due within one year		
	Accruals Other Creditors	1,293 29	1,257 27
		£ 1,322	£ 1,284

9	MOVEMENT IN UNRESTRICTED FUNDS	General <u>Funds</u> £	Designated Projects <u>Funds</u> £	<u>Total</u> £
	Balance at 1 January 2022 Incoming Resources Other recognised gains (losses) Transfers Outgoing Resources	1,849,375 67,183 (129,425) (76,623) (15,658)	- - - (45,556)	1,849,375 67,183 (129,425) - (61,214)
	Balance at 31 December 2022	£ 1,694,852	£ 31,067	£ 1,725,919
	Balance at 1 January 2021 Incoming Resources Other recognised gains (losses) Transfers Outgoing Resources	1,556,072 62,547 245,103 - (14,347)	5,000 - - - (5,000)	1,561,072 62,547 245,103 - (19,347)
	Balance at 31 December 2021	£ 1,849,375	£ -	£ 1,849,375

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

31 DECEMBER 2022

10 OPERATING LEASE COMMITMENTS

The Company has an operating lease commitment of £13,689, in respect of land and buildings excluding service charge, of which \pounds 6,084 is payable within one year and \pounds 7,605 is payable between 1 and 5 years.

11 TRUSTEES' REMUNERATION AND EXPENSES

No expenses payments were made for 2022 (2021 - \pounds Nil). No Trustees' remuneration was paid during the year (2021 - \pounds Nil).

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

		2022 £	<u>2021</u> £
INCOME			
Income from quoted investments Subscriptions and Donations Legacies Caf/Interest		37,080 2,250 27,736 117	36,707 4,530 21,308 2
Total Income		67,183	62,547
EXPENDITURE			
Rent and Rates and Service Charges Insurance Cleaning and Maintenance Accountancy Office and General Expenses Depreciation Salary Costs (incl. payroll company) IT and Website Expenses Allocated to Project Support Costs	8,095 541 180 1,278 899 160 4,338 167 (3,595)		7,603 590 195 1,242 1,071 214 3,288 144 (3,276)
		(12,063)	(11,071)
Project Costs: Unity Works Youth Futures Nehemiah Project Inspires at St Peter's Theatre Troupe Toucan Employment Support Costs	6,067 7,500 10,000 7,500 7,000 7,489 3,595	(49,151)	- - 5,000 - 3,276 (8,276)
Net Income (Expenditure) for the Year		£ 5,969	£ 43,200