



## Trustees' Annual Report for the period

From **01/01/22** Period start date To **31/12/22** Period end date

Charity name: **BRIDGWATER FOODBANK**

Charity registration number:**1170515**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide emergency food parcels and other items to those in the Bridgwater area who are in need
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The collection of food from local donation points, logging the weight, sorting it into "use by" dates, storing it on shelving, and making up food parcels for those clients who arrive at the foodbank with a voucher from a recognised agency (emailed prior to arrival)
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance issued, and adhere to the specified procedures

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	The foodbank is entirely staffed by volunteers. Even the Manager, who would be entitled to remuneration, currently gives his services free of charge
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The foodbank continues to supply food and personal hygiene items and cleaning products to local people in need. Between March and September 2022 more than 2,677 individuals received food from the Foodbank. During the same period, 19.9 tonnes of food was received via donations, and 22.4 tonnes was distributed. Work was also undertaken to construct a new warehouse to store stocks of food and other donated items. This work is set to be completed in 2023.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We try to hold reserves of two years operating costs
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Car park fees £7,162 Donations £82,352 As at end of financial year 30/11/20
Investment policy and objectives including any social investment policy adopted	Para 1.46	We keep 6 months costs in current a/c and the rest in a 95 day deposit a/c
A description of the principal risks facing the charity	Para 1.46	The major risk is that we lose income from the car park or that donations will be reduced
Other		n/a

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust. Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There are 13 trustees of whom 3 are independent, the remainder being drawn from volunteers and the Manager and Chair being Ex-officio. The normal period of office is 3 years; Nominations received at AGM are then voted on.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees (and volunteers) are required to sign up to the Constitution and various policies, including safeguarding.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Manager co-ordinates the work of the volunteers. We also liaise regularly with other local charities and referring agencies as well as Social Services.
Relationship with any related parties	Para 1.51	The trust works closely with a team of local counsellors, to try to provide longer-term or permanent solutions to clients' problems
Other		The Bridgwater Foodbank works within the umbrella of the Trussell Trust

### Reference and Administrative details

Charity name	Bridgwater Foodbank
Other name the charity uses	None
Registered charity number	1170515
Charity's principal address	Mount Street Bridgwater Somerset TA6 3ER



**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Philip Jarman	Manager	
2	Dora Hinkley	Chair of the Trust	
3	Robin Kinahan	Treasurer of the Trust	
4	Ann Barnard	Volunteer	
5	Mollie Fooks-Bale	Volunteer	
6	Judith Brown	Volunteer	
7	Alan Cable	Independent	
8	Lance Duddridge	Volunteer	
9	Liz Turner	Volunteer	
10	Rev Will Lane	Independent	
11	Clare Adams	Volunteer	
12	Margot Taylor	Volunteer	
13	Sue Golden	Volunteer	
14			
15			
16			
17			
18			
19			
20			

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
The whole body of trustees listed above jointly hold the title to the property from which foodbank operates, following purchase of the property from Somerset County Council in 2018		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers

(Optional information)

Type of adviser	Name
Accountant	Ben Cleavelly

#### Name of chief executive or names of senior staff members (Optional information)

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

### Other optional information



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) JH Ballard

Full name(s) Judith Ballard

Position (eg Secretary, Chair, etc) Secretary to the Trustees

Date 28/02/23

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 December 2022  
for  
Bridgwater Foodbank

Maxwells  
Chartered Accountants  
4 King Square  
Bridgwater  
Somerset  
TA6 3YF

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for the Year Ended 31 December 2022

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The charity exists for the public benefit, to provide emergency food parcels and other items to those in need in the Bridgwater area.

The collection of food and other items from local donation points, logging the weight, sorting into 'use by' dates, storing it on shelving and making up food parcels for those clients who arrive at the foodbank with a voucher from a recognised agency (emailed prior to arrival).

The trustees are aware of the guidance issued and adhere to the specific procedure.

The foodbank is entirely staffed by volunteers. Even the manager, who would be entitled to remuneration gives his services for free.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

The foodbank continues to supply food and personal hygiene items and cleaning products to local people in need. Between March and September 2022 more than 2,677 individuals received food from the Foodbank. During the same period, 19.9 tonnes of food was received via donations, and 22.4 tonnes was distributed.

Work was also undertaken to construct a new warehouse to store stocks of food and other donated items. This work is set to be completed in 2023.

## **FINANCIAL REVIEW**

### **Financial position**

A surplus of £52,981 was achieved in the financial year ended 31 December 2022 (2021 - £90,266) and total of unrestricted funds of £248,859 (2021 - £195,968) were retained.

During the financial year ended 31 December 2022, Donations were received of £55,174, grant income received of £5,000 from the Trussell trust and carpark income received of £7,637.

### **Reserves policy**

We aim to hold reserves of two years' operating costs. We keep 6 months costs in the current account and the balance in a 35-day deposit account.

The major risk is that we lose income from the car park or that donations are reduced.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Bridgwater Foodbank

Report of the Trustees  
for the Year Ended 31 December 2022

The organisation is registered as a Charitable Incorporated Organisation (CIO), registered on 1 December 2016 Charity number 1170515 and operates from Mount Street, Bridgwater, Somerset, TA6 3ER.

We have 13 trustees of whom 3 are independent, the remainder being drawn from volunteers and the manager and Chair being Ex-officio. The normal period of office is 3 years; Nominations received at AGM are then voted on. All new trustees (and volunteers) are required to sign up to the Constitution and various policies, including safeguarding.

The manager co-ordinates the work of the volunteers. We liaise regularly with other local charities and referring agencies including Social Services.

The Bridgwater Foodbank work within the umbrella of the Trussell Trust.

The trust works closely with a team of counsellors, to try and provide longer-term or permanent solutions to client's problems.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1170515

**Principal address**

Mount Street Day Centre  
Mount Street  
Bridgwater  
Somerset  
TA6 3ER

**Trustees**

R D Kinahan Trustee  
P H Jarman Trustee  
Mrs D Hinkley Trustee  
Ms K E Turner Trustee (appointed 15.3.22)  
Ms C Adams Trustee  
Ms S Golden Trustee  
Ms M Taylor Trustee  
Rev W H H Lane Trustee  
L J Duddridge Trustee  
Ms J A Brown Trustee  
Mrs M Fooks-Bale Trustee  
A Cable Trustee  
Ms B A Barnard Trustee  
J Cran Trustee (resigned 1.2.22)  
Ms H Strawbridge Trustee (resigned 1.2.22)

**Independent Examiner**

Maxwells  
Chartered Accountants  
4 King Square  
Bridgwater  
Somerset  
TA6 3YF

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
R D Kinahan - Trustee

Independent Examiner's Report to the Trustees of  
Bridgwater Foodbank

**Independent examiner's report to the trustees of Bridgwater Foodbank**

I report to the charity trustees on my examination of the accounts of Bridgwater Foodbank (the Trust) for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gavin Roberts  
ACA FCCA  
Maxwells  
Chartered Accountants  
4 King Square  
Bridgwater  
Somerset  
TA6 3YF

Date: .....

Bridgwater Foodbank

Statement of Financial Activities  
for the Year Ended 31 December 2022

	Notes	Unrestricted fund £	Restricted fund £	<b>31.12.22 Total funds £</b>	31.12.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		<b>67,811</b>	-	<b>67,811</b>	115,858
Investment income	2	<b>408</b>	-	<b>408</b>	146
<b>Total</b>		<b>68,219</b>	-	<b>68,219</b>	116,004
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Distribution of food parcels		<b>15,328</b>	-	<b>15,328</b>	25,738
<b>NET INCOME</b>		<b>52,891</b>	-	<b>52,891</b>	90,266
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>195,968</b>	<b>150,000</b>	<b>345,968</b>	255,702
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>248,859</b>	<b>150,000</b>	<b>398,859</b>	345,968

The notes form part of these financial statements

Bridgwater Foodbank

Balance Sheet

31 December 2022

	Notes	Unrestricted fund £	Restricted fund £	<b>31.12.22 Total funds £</b>	31.12.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	5	<b>131,073</b>	<b>150,000</b>	<b>281,073</b>	161,074
<b>CURRENT ASSETS</b>					
Debtors	6	<b>601</b>	-	<b>601</b>	279
Cash at bank and in hand		<b>119,099</b>	-	<b>119,099</b>	184,735
		<b>119,700</b>	-	<b>119,700</b>	185,014
<b>CREDITORS</b>					
Amounts falling due within one year	7	<b>(1,914)</b>	-	<b>(1,914)</b>	(120)
<b>NET CURRENT ASSETS</b>		<b>117,786</b>	-	<b>117,786</b>	184,894
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>248,859</b>	<b>150,000</b>	<b>398,859</b>	345,968
<b>NET ASSETS</b>		<b>248,859</b>	<b>150,000</b>	<b>398,859</b>	345,968
<b>FUNDS</b>	8				
Unrestricted funds				<b>248,859</b>	195,968
Restricted funds				<b>150,000</b>	150,000
<b>TOTAL FUNDS</b>				<b>398,859</b>	345,968

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
R D Kinahan - Trustee



## **1. ACCOUNTING POLICIES**

### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 20% on reducing balance
Motor vehicles	- 25% on reducing balance

### **Taxation**

The charity is exempt from tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

**2. INVESTMENT INCOME**

	<b>31.12.22</b>	31.12.21
	<b>£</b>	£
Deposit account interest	<b>408</b>	146
	<u>          </u>	<u>          </u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	115,858	-	115,858
Investment income	146	-	146
<b>Total</b>	<u>116,004</u>	<u>-</u>	<u>116,004</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Distribution of food parcels	25,738	-	25,738
<b>NET INCOME</b>	90,266	-	90,266
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	105,702	150,000	255,702
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>195,968</u>	<u>150,000</u>	<u>345,968</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

## 5. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Plant and machinery £	Motor vehicles £	Totals £
<b>COST</b>					
At 1 January 2022	150,000	-	-	14,765	164,765
Additions	-	122,420	464	-	122,884
At 31 December 2022	150,000	122,420	464	14,765	287,649
<b>DEPRECIATION</b>					
At 1 January 2022	-	-	-	3,691	3,691
Charge for year	-	-	116	2,769	2,885
At 31 December 2022	-	-	116	6,460	6,576
<b>NET BOOK VALUE</b>					
At 31 December 2022	150,000	122,420	348	8,305	281,073
At 31 December 2021	150,000	-	-	11,074	161,074

## 6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22	31.12.21
	£	£
Prepayments and accrued income	601	279

## 7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22	31.12.21
	£	£
Trade creditors	1,344	-
Other creditors	570	120
	1,914	120

## 8. MOVEMENT IN FUNDS

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	195,968	52,891	248,859
<b>Restricted funds</b>			
Property	150,000	-	150,000
<b>TOTAL FUNDS</b>	345,968	52,891	398,859

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

**8. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	68,219	(15,328)	52,891
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>68,219</b>	<b>(15,328)</b>	<b>52,891</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**Comparatives for movement in funds**

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	105,702	90,266	195,968
<b>Restricted funds</b>			
Property	150,000	-	150,000
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>255,702</b>	<b>90,266</b>	<b>345,968</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	116,004	(25,738)	90,266
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>116,004</b>	<b>(25,738)</b>	<b>90,266</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	105,702	143,157	248,859
<b>Restricted funds</b>			
Property	150,000	-	150,000
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>255,702</b>	<b>143,157</b>	<b>398,859</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**8. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	184,223	(41,066)	143,157
	_____	_____	_____
<b>TOTAL FUNDS</b>	<u>184,223</u>	<u>(41,066)</u>	<u>143,157</u>

**9. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2022.

Detailed Statement of Financial Activities  
for the Year Ended 31 December 2022

	31.12.22 £	31.12.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	43,153	65,045
Gift aid	1,436	-
Grants	5,000	8,952
Car Park	7,637	9,310
Settlement of road access	-	21,194
Standing orders	10,585	11,357
	<hr/> 67,811	<hr/> 115,858
<b>Investment income</b>		
Deposit account interest	408	146
	<hr/> 68,219	<hr/> 116,004
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Storage	3,279	3,354
Rates and water	167	177
Gas & Electricity	1,421	1,869
Telephone	1,217	1,573
Sundries	277	35
Food purchases	273	7
Premises	473	6,911
Repairs and maintenance	1,588	4,750
Publicity and printing	266	896
Professional fees	-	108
Van expenses	2,216	1,499
	<hr/> 11,177	<hr/> 21,179
<b>Support costs</b>		
<b>Management</b>		
Insurance	696	748
<b>Finance</b>		
Depreciation of tangible fixed assets	2,885	3,691
<b>Governance costs</b>		
Accountancy and legal fees	570	120
	<hr/> 15,328	<hr/> 25,738
Total resources expended		
	<hr/> 52,891	<hr/> 90,266
<b>Net income</b>		

Report of the Trustees and  
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for  
Bridgwater Foodbank

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## **OBJECTIVES AND ACTIVITIES**

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The trustees are aware of the guidance issued and adhere to the specific procedure.

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## **ACHIEVEMENT AND PERFORMANCE**

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## **FINANCIAL REVIEW**

### **Financial position**

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### **Reserves policy**

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The major risk is that we lose income from the car park or that donations are reduced.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

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Bridgwater Foodbank

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The manager co-ordinates the work of the volunteers. We liaise regularly with other local charities and referring agencies including Social Services.

The Bridgwater Foodbank work within the umbrella of the Trussell Trust.

The trust works closely with a team of counsellors, to try and provide longer-term or permanent solutions to client's problems.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1170515

**Principal address**

Mount Street Day Centre  
Mount Street  
Bridgwater  
Somerset  
TA6 3ER

**Trustees**

R D Kinahan Trustee  
P H Jarman Trustee  
Mrs D Hinkley Trustee  
Ms K E Turner Trustee (appointed 15.3.22)  
Ms C Adams Trustee  
Ms S Golden Trustee  
Ms M Taylor Trustee  
Rev W H H Lane Trustee  
L J Duddridge Trustee  
Ms J A Brown Trustee  
Mrs M Fooks-Bale Trustee  
A Cable Trustee  
Ms B A Barnard Trustee  
J Cran Trustee (resigned 1.2.22)  
Ms H Strawbridge Trustee (resigned 1.2.22)

**Independent Examiner**

Maxwells  
Chartered Accountants  
4 King Square  
Bridgwater  
Somerset  
TA6 3YF

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
R D Kinahan - Trustee

Independent Examiner's Report to the Trustees of  
Bridgwater Foodbank

**Independent examiner's report to the trustees of Bridgwater Foodbank**

I report to the charity trustees on my examination of the accounts of Bridgwater Foodbank (the Trust) for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gavin Roberts  
ACA FCCA  
Maxwells  
Chartered Accountants  
4 King Square  
Bridgwater  
Somerset  
TA6 3YF

Date: .....

Bridgwater Foodbank

Statement of Financial Activities  
for the Year Ended 31 December 2022

	Notes	Unrestricted fund £	Restricted fund £	<b>31.12.22 Total funds £</b>	31.12.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		<b>67,811</b>	-	<b>67,811</b>	115,858
Investment income	2	<b>408</b>	-	<b>408</b>	146
<b>Total</b>		<b>68,219</b>	-	<b>68,219</b>	116,004
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Distribution of food parcels		<b>15,328</b>	-	<b>15,328</b>	25,738
<b>NET INCOME</b>		<b>52,891</b>	-	<b>52,891</b>	90,266
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>195,968</b>	<b>150,000</b>	<b>345,968</b>	255,702
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>248,859</b>	<b>150,000</b>	<b>398,859</b>	345,968

The notes form part of these financial statements

Bridgwater Foodbank

Balance Sheet

31 December 2022

	Notes	Unrestricted fund £	Restricted fund £	<b>31.12.22 Total funds £</b>	31.12.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	5	<b>131,073</b>	<b>150,000</b>	<b>281,073</b>	161,074
<b>CURRENT ASSETS</b>					
Debtors	6	<b>601</b>	-	<b>601</b>	279
Cash at bank and in hand		<b>119,099</b>	-	<b>119,099</b>	184,735
		<b>119,700</b>	-	<b>119,700</b>	185,014
<b>CREDITORS</b>					
Amounts falling due within one year	7	<b>(1,914)</b>	-	<b>(1,914)</b>	(120)
<b>NET CURRENT ASSETS</b>		<b>117,786</b>	-	<b>117,786</b>	184,894
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>248,859</b>	<b>150,000</b>	<b>398,859</b>	345,968
<b>NET ASSETS</b>		<b>248,859</b>	<b>150,000</b>	<b>398,859</b>	345,968
<b>FUNDS</b>	8				
Unrestricted funds				<b>248,859</b>	195,968
Restricted funds				<b>150,000</b>	150,000
<b>TOTAL FUNDS</b>				<b>398,859</b>	345,968

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
R D Kinahan - Trustee

## **1. ACCOUNTING POLICIES**

### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 20% on reducing balance
Motor vehicles	- 25% on reducing balance

### **Taxation**

The charity is exempt from tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

**2. INVESTMENT INCOME**

	<b>31.12.22</b>	31.12.21
	<b>£</b>	£
Deposit account interest	<b>408</b>	146
	<u>          </u>	<u>          </u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	115,858	-	115,858
Investment income	146	-	146
<b>Total</b>	<u>116,004</u>	<u>-</u>	<u>116,004</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Distribution of food parcels	25,738	-	25,738
<b>NET INCOME</b>	90,266	-	90,266
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	105,702	150,000	255,702
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>195,968</u>	<u>150,000</u>	<u>345,968</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

## 5. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Plant and machinery £	Motor vehicles £	Totals £
<b>COST</b>					
At 1 January 2022	150,000	-	-	14,765	164,765
Additions	-	122,420	464	-	122,884
At 31 December 2022	150,000	122,420	464	14,765	287,649
<b>DEPRECIATION</b>					
At 1 January 2022	-	-	-	3,691	3,691
Charge for year	-	-	116	2,769	2,885
At 31 December 2022	-	-	116	6,460	6,576
<b>NET BOOK VALUE</b>					
At 31 December 2022	150,000	122,420	348	8,305	281,073
At 31 December 2021	150,000	-	-	11,074	161,074

## 6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22 £	31.12.21 £
Prepayments and accrued income	601	279

## 7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22 £	31.12.21 £
Trade creditors	1,344	-
Other creditors	570	120
	1,914	120

## 8. MOVEMENT IN FUNDS

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	195,968	52,891	248,859
<b>Restricted funds</b>			
Property	150,000	-	150,000
<b>TOTAL FUNDS</b>	345,968	52,891	398,859



Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

**8. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	68,219	(15,328)	52,891
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>68,219</b>	<b>(15,328)</b>	<b>52,891</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**Comparatives for movement in funds**

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	105,702	90,266	195,968
<b>Restricted funds</b>			
Property	150,000	-	150,000
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>255,702</b>	<b>90,266</b>	<b>345,968</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	116,004	(25,738)	90,266
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>116,004</b>	<b>(25,738)</b>	<b>90,266</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	105,702	143,157	248,859
<b>Restricted funds</b>			
Property	150,000	-	150,000
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>255,702</b>	<b>143,157</b>	<b>398,859</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**8. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	184,223	(41,066)	143,157
	_____	_____	_____
<b>TOTAL FUNDS</b>	<u>184,223</u>	<u>(41,066)</u>	<u>143,157</u>

**9. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2022.

Detailed Statement of Financial Activities  
for the Year Ended 31 December 2022

	31.12.22 £	31.12.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	43,153	65,045
Gift aid	1,436	-
Grants	5,000	8,952
Car Park	7,637	9,310
Settlement of road access	-	21,194
Standing orders	10,585	11,357
	<hr/> 67,811	<hr/> 115,858
<b>Investment income</b>		
Deposit account interest	408	146
	<hr/> 68,219	<hr/> 116,004
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Storage	3,279	3,354
Rates and water	167	177
Gas & Electricity	1,421	1,869
Telephone	1,217	1,573
Sundries	277	35
Food purchases	273	7
Premises	473	6,911
Repairs and maintenance	1,588	4,750
Publicity and printing	266	896
Professional fees	-	108
Van expenses	2,216	1,499
	<hr/> 11,177	<hr/> 21,179
<b>Support costs</b>		
<b>Management</b>		
Insurance	696	748
<b>Finance</b>		
Depreciation of tangible fixed assets	2,885	3,691
<b>Governance costs</b>		
Accountancy and legal fees	570	120
	<hr/> 15,328	<hr/> 25,738
Total resources expended		
	<hr/> 52,891	<hr/> 90,266
<b>Net income</b>		