

**Newbury Sea Cadets**  
**Annual General Meeting - Minutes**  
**Friday 20 October 2023, 7.15pm.**  
**The meeting was held in person, at the Unit.**

## Introduction

**Present:**

Craig Login, Daniel Toms, Iain Bremner, Sue Wigmore, Rob Whitehead, Alex Graham, Jacqui Wilson Bremner, Heather Mills, James Cohen, Alex Pye, Andy Searles, Katy Archi, Sarah O'Hara, Anthony Battrum

**Apologies:**

Darren Rust, Andrew Adamson,

**Minutes taker:**

Mark Wigmore

## Opening Address and Unit Chairman's report

- Apologies for cancelling the currency and quiz; this was the result of sickness in the chefs
- Introduction. Who I am and who the other trustees are
- Thank the Andy Searles for all he did after the past few years. Without his commitment and energy Newbury Sea Cadets would have closed.
- Instead we have 50 cadets and a waiting list.
- Thank Antony Battrum who has taken the reins and continues to drive the unit forward.
- Finally all the instructors for delivering a really exciting programme for all the cadets
- Thank all the trustees for all their hard work, but we remain needing a couple more volunteers, specifically to help with fund raising.
- Looking back at last year's investments
- We completed the project to replace all the fire doors with steel and much more secure.
- We also replaced all the single glazed external windows with double glazed, safety glass replacements. Early indications are that these units will significantly reduce the running costs of the central heating.
- Finally we acquired some new kayaks and also a trailer which will lead to more time in the water next year.
- **Current Projects**
  - We have been looking at what to do about a minibus. A new minibus will cost around £40,000. In the sort term we will rent additional capacity as and when required.
  - We are looking for volunteers to help with the fund raising for the new minibus. The current UMT is pretty busy with business as usual.
  - While the Grenham Common Trust will remain very generous we will have to raise between 50% and 75% of the cost of new projects.
- You will hear from the Treasurer but basically the unit revenue is covered by subscriptions and from hirers. We fixed the cost of power in January 2022, which has protected us from the increases in gas and electricity. This fix has 18 months to run
- We have a number of regular hirers of the unit. We always have to consider the costs of opening the unit (specifically heating the unit) and the revenue a hirer generates. Again the

double glazing is working to our advantage as we do not need to run the heating to far in advance of the rental beginning.

- As I reported last year we plans to improve the outside area to enable us to maximise its use, and the upgrade to the heads (toilets), remains an ambition, but requires significant fund raising.
- So can I thank all the parents for their support of the sea cadets, and if you ever have any ideas for fund raising I would be very grateful to hear about the idea!

## Minutes of last AGM

- Minutes of AGM held 12 October 2022 approved.
- Proposed Craig Login
- Approved by James Cohen

## Commanding Officer's Report

There was a transition between Andy and Ant in the last half of the 2022-2023 financial year. At the low point a few years' ago we were down to 4-5 cadets and have grown from there.

We now have several Juniors who have moved up to Seniors and we continue to see a good rate of transition from Juniors to Seniors. Few cadets have left, and this is often related to outside activities. Andy started a great team and we are getting an increasing number of qualifications, particularly in boating. We continue to encourage cadets to be involved in Area and District competitions. We beat our earlier aim to have a Mayor's cadet by managing to have two this year; we plan to always have Mayors cadets in the future. We are aiming for Lord Lieutenants' cadet as the next stage.

We are pleased with our scorecard from the annual Unit review – we will get another burgee due to the efficiency score which is very strong with good comments. The burgee is a good reminder to the cadets and staff as this is a measure of our combined energy. Boating qualifications and BTECs were highlighted as the biggest area of weakness, something that we are already in the process of improved. We also hope to offer Duke of Edinburgh's qualifications in the future; we already have a few Senior cadets are volunteering as part of their DoE qualifications. We scored particularly well with Offshore.

Due to strong recruitment the recruitment of Seniors will on either Forces' families or siblings for Seniors; apart from that we will be filling Seniors from the Juniors. May get up to 60, but the administration gets quite significant and we need to balance the number of volunteers vs. the cadet experience. We are aiming for increases in boating hours and to incrementally build on this year on year; we have newly qualified and nearly qualified paddle sport instructors we should hit 30 hours per cadet boating in 2024.

We would love more volunteers as these are the lifeblood of the unit. Want to work with partner cadet forces.

Aeron Slade looking at accelerated promotion due to the work he puts in.

## Treasurer's Report and Adoption of accounts

### **Adoption of Accounts for period ending 31<sup>st</sup> March 2023**

I'm pleased to report that the accounts have been completed and signed off by a colleague. They are ready for AGM approval, before submission to The England & Wales Charity Commission.

Everyone should have a copy of my end of year financial accounts, and I'm happy to answer any questions on them at this meeting.

Over the last 18 months the UMT has approved expenditure for the following items:

- Completion of the new windows - £17.8k in this financial year, completed on time. Thank you for contributions. The final payment for the windows was in the current financial year.
- Completion of new shutter doors on the boatshed entrance and new more secure door on 'staff' entrance, improving both security and ease of access. £6,474.
- Numerous small maintenance projects. Highlight the completion of the Ushant classroom, with new décor, heater, and TV.

Key points from the accounts

- Bank Accounts – started the year with £9417.48 – ended on £14,413.53, therefore an increase of £4782.05.
- Rental income for usage of the unit is stable, but no new hirers; we are keen for new weekday hirers.
- Most significant spend on the new windows.
  - Most significant outgoings gas and electricity £4008.57 in the financial year

I therefore submit the declared accounts for approved and auditor sign off, and submission to The Charity Commission.

### **Financial Update from 6<sup>th</sup> April 2022 (last 7months) is as follows:**

Current Account Balance: £1,671, on 6 April 2022; current balance £4057

Savings Account Balance: £7,745 on 6 April 2022; current balance £8750

Total £12,807

**Loan Status:** £7,506 has been paid off the £10,000 MSSC Loan as of the end of the Financial Year; since then we have paid an additional £1668 – **total £9,174 paid off**. Payments should complete end of year.

### **Key events:**

- Fixed Gas and Electricity rates at the start of the year, until Spring 2025
- Restarted claims of Gift Aid, which will raise c.£1000 per year (over £1000 claimed for previous 2 financial years, when cadet numbers were lower)
- Cadet donations were increased to £17.50 in September 2022.

### **Financial security**

- We are in a good place for the day to day running.
- We would like to employ professional cleaners when funds allow.

- Accounts for the period April 2022 to March 2023 approved.
- Proposed: Sue Wigmore
- Seconded: Sarah O'Hara

## Election of Trustees

- James Cohen: Proposed Heather Mills, Seconded Alex Graham
- Mark Wigmore: Proposed Rob Whitehead, Seconded Alex Pye
- Craig Login: Proposed Iain Bremner, Seconded Alex Graham

## Any other Business

Meeting completed at 1948.

UNIT NAME
TS VICTORY
CHARITY NUMBER
300181
Year ending 31 <sup>st</sup> March
2023

RECONCILIATION		
Opening Balances		
£9,417.48	Bank Account	
£0.00	Saving Account	
£90.10	Petty Cash	
£9,507.58	Total Opening Balance at	1st April 2022

Target	Closing Balances		Transfers
£14,314.53	£14,314.53	Bank Account	
£0.00	£0.00	Saving Account	
£90.10	£90.10	Petty Cash	
£14,404.63	£14,404.63	Total Closing Balance at	31st March 2023
	£14,289.63	Closing Balance per AC1 Report	
	£115.00	Error in data entry	
	£75.00	Transfers do not Balance	

Data Correct as at
6 April 2023

Bank Accounts

Saving Accounts

Cash Funds

# TS VICTORY

Financial Year 1st April 2022 to 31st March 2023

Detail Report -- Year to Date as at 6 April 2023

## Receipts

### Donations

	<b>£7,458.46</b>
Bursaries - restricted	£0.00
Bursaries - unrestricted	£0.00
Cadet	£7,169.25
P&SA	£0.00
Third party - restricted	£0.00
Third party - unrestricted	£289.21
Ward Room	£0.00

### Fundraising

	<b>£100.11</b>
Bag packs	£0.00
Flag week	£0.00
Social events	£10.00
Community events	£0.00
Other	£90.11

### Generated

	<b>£9,987.23</b>
Property Rental	£9,675.00
Sale of Assets	£118.50
Sale of Goods	£193.73
SCAVA	£0.00

### Grants

	<b>£29,104.50</b>
External - restricted	£0.00
External - unrestricted	£15,104.50
MS-SC Restricted Grant	£14,000.00

### Training

	<b>£180.18</b>
Competition Fees - external provider	£0.00
Competition Fees - internal provider	£10.00
Course Fees - external provider	£170.18
Course Fees - internal provider	£0.00

### Unearned

	<b>£1,266.35</b>
Bank Interest	£45.11
Gift Aid	£1,220.24
Investment Income	£1.00

### Loans

	<b>£0.00</b>
MSSC Loan	£0.00

## Payments

### Charitable Activity

	<b>£1,769.24</b>
Competition Fees - external provider	£0.00
Competition Fees - internal provider	£0.00
Course Fees - external provider	£0.00
Course Fees - internal provider	£0.00
Training Materials	£1,203.76
Fuel	£256.15
3rd Party travel	£0.00
MSSC Travel Refund (enter as credit)	£0.00
Catering	£100.33
Fundraising Costs	£0.00
Special Events	£209.00

### Operating

	<b>£29,268.07</b>
Unit Health, Hygiene & Well-being	£44.95
Office Equipment <£250.00	£980.73
Office Stationery, Printing & Postage	£0.00
IT Consumables	£0.00
Building maintenance	£27,340.92
Grounds maintenance	£20.79
Boat maintenance	£0.00
Vehicle maintenance, MOT & RFT	£831.90
Other maintenance	£0.00
Goods for resale	£0.00
PPE & Branded clothing	£48.78
Various Unit Assets	£0.00

### Overheads

	<b>£8,781.07</b>
Rent	£0.00
Rates	£415.52
Lease Fees	£0.00
Water Rates	£213.07
Sewage Rates	£0.00
Electricity	£2,449.30
Gas	£1,559.27
Broadband	£806.21
Telephone	£0.00
Alarm Monitoring	£0.00
Cleaning Services	£0.00
Refuse Collection	£961.02
Insurance - MS-SC provided	£2,057.68
Insurance - Non MS-SC provided	£0.00
Roadside assistance	£0.00
Certification	£319.00

### Fees Charges

	<b>£160.40</b>
Audit/Accountancy fees	£0.00
Legal fees	£0.00
Other professional fees	£100.00
Other revenue costs	£0.00
Bank charges	£60.40

### Loans

	<b>£3,336.00</b>
MSSC Loan	£3,336.00

**£48,096.83**

**£43,314.78**

Surplus / Deficit

Financial Year 1st April 2022 to 31st March 2023

**£4,782.05**

**TS VICTORY -- Financial Year 1st April 2022 to 31st March 2023**

	Cash Transactions		Bank Transactions		All Transactions	
<b>Opening Balance</b>		<b>£90.10</b>		<b>£9,417.48</b>		<b>£9,507.58</b>
<b>Receipts</b>						
Donations	£0.00		£7,458.46		£7,458.46	
Fundraising	£0.00		£100.11		£100.11	
Generated	£0.00		£9,987.23		£9,987.23	
Grants	£0.00		£29,104.50		£29,104.50	
Training	£0.00		£180.18		£180.18	
Unearned	£0.00		£1,266.35		£1,266.35	
Loans	£0.00		£0.00		£0.00	
	<b>£0.00</b>	<b>£90.10</b>	<b>£48,096.83</b>	<b>£57,514.31</b>	<b>£48,096.83</b>	<b>£57,604.41</b>
<b>Payments</b>						
Charitable Activity	£0.00		£1,769.24		£1,769.24	
Operating	£0.00		£29,268.07		£29,268.07	
Overheads	£0.00		£8,781.07		£8,781.07	
Fees Charges	£0.00		£160.40		£160.40	
Loans	£0.00		£3,336.00		£3,336.00	
	<b>£0.00</b>	<b>£90.10</b>	<b>£43,314.78</b>	<b>£14,199.53</b>	<b>£43,314.78</b>	<b>£14,289.63</b>
<b>Transfers</b>		£0.00		£75.00		£75.00
		<b>£90.10</b>		<b>£14,274.53</b>		<b>£14,364.63</b>
					Trading Balance for year	<b>£4,782.05</b>
					Money held in Current Account	£14,314.53
					Money Held on Deposit	£0.00
					Cash in Hand	£90.10
Year to Date Detail Report as at 6 April 2023						<b>£14,404.63</b>

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023		Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023			
Unit Name: TS VICTORY		Charity No:	
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-		THIS YEAR	LAST YEAR
		£	£
Notes			
<b>REVENUE RECEIPTS –</b>			
ANNUAL FUND/DIRECT GRANT - (restricted)		£14,000.00	£33,223.11
OTHER GRANTS - (unrestricted)		£15,104.50	£0.00
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00
CADET CONTRIBUTIONS		£7,169.25	£1,106.00
OTHER DONATIONS / LEGACIES		£290.21	£21,613.16
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£100.11	£393.93
<b>OTHER CHARITABLE ACTIVITIES:</b>			
COMPETITION RECEIPTS		£10.00	£44.00
COURSE FEES		£170.18	£56.00
SUNDRY SALES RECEIPTS		£193.73	£875.57
BANK DEPOSIT INTEREST		£45.11	£4.46
PROPERTY RENTS (includes any occasional)		£9,675.00	£2,387.50
OTHER REVENUE RECEIPTS		£1,220.24	£0.00
<b>TOTAL REVENUE RECEIPTS</b>	<b>A</b>	<b>£47,978.33</b>	<b>£59,703.73</b>
<b>NON-REVENUE RECEIPTS –</b>			
PROCEEDS FROM SALES OF OTHER FIXED		£118.50	£0.00
LOANS RECEIVED/RECOVERED		£0.00	£10,000.00
<b>TOTAL NON-REVENUE RECEIPTS</b>	<b>B</b>	<b>£118.50</b>	<b>£10,000.00</b>
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
<b>TOTAL RECEIPTS = A + B</b>	<b>C</b>	<b>£48,096.83</b>	<b>£69,703.73</b>
<b>Reconciliation:-</b>			
<b>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</b>			
- REVENUE ITEMS (= A – D from page AC2)	<b>G</b>	£8,980.28	£11,582.36
- NON-REVENUE ITEMS (= B – E from page AC2)	<b>H</b>	<b>-£4,198.23</b>	£7,662.77
- COMBINED (=G+H)		£4,782.05	£19,245.13
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>		<b>£9,507.58</b>	<b>-£9,737.55</b>
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>		<b>£14,289.63</b>	<b>£9,507.58</b>



THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023		Jan-20	
<small>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small>			
<small>Copy to be uploaded onto Westminster and Volunteer &amp; Business Support Manager at Area Office to be notified by 1 November 2023</small>			
<b>Unit Name:</b> TS VICTORY	<b>Charity No:</b> 300181		
<b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):- <div style="border: 1px solid black; height: 20px; width: 450px; margin-top: 5px;"></div>		<b>THIS YEAR</b> £	<b>LAST YEAR</b> £
	Notes		
<b>REVENUE PAYMENTS –</b>			
<b><u>DIRECT CHARITABLE ACTIVITY COSTS:</u></b>			
FUNDRAISING & SPECIAL EVENTS COSTS		£209.00	£0.00
COMPETITION COSTS		£0.00	£0.00
FUEL & TRAVEL COSTS		£256.15	£0.00
CATERING COSTS		£100.33	£0.00
TRAINING DELIVERY COSTS		£1,203.76	£0.00
ARTICLES PURCHASED FOR RESALE		£0.00	£0.00
<b><u>OVERHEAD COSTS FOR:</u></b>			
RENT / COUNCIL TAX		£415.52	£0.00
HEAT, LIGHT & WATER		£4,221.64	£1,856.16
TELEPHONE & BROADBAND		£806.21	£753.01
RUNNING COST Inc POSTAGE, PRINTING & OTHER		£48.78	£147.51
<b><u>MAINTENANCE COSTS FOR:</u></b>			
BUILDINGS & ESTATE		£28,322.73	£34,256.54
BOATS		£0.00	£4,732.80
VEHICLES		£831.90	£404.97
OTHER MISC EQUIPMENT		£44.95	£1,227.38
INSURANCE COSTS		£2,376.68	£2,071.68
BANK INTEREST & CHARGES		£60.40	£0.00
<b><u>CHARITY GOVERNANCE COSTS:</u></b>			
FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION		£0.00	£0.00
FOR OTHER PROFESSIONAL FEES		£100.00	£805.32
FOR LEGAL ADVICE (for constitution or trustees)		£0.00	£1,866.00
OTHER REVENUE COSTS		£0.00	£0.00
<b>TOTAL REVENUE PAYMENTS</b>	<b>D</b>	<b>£38,998.05</b>	<b>£48,121.37</b>
<b><u>NON-REVENUE PAYMENTS –</u></b>			
ASSETS		£980.73	£2,337.23
LOANS MADE/REPAID		£3,336.00	£0.00
<b>TOTAL NON-REVENUE</b>	<b>E</b>	<b>£4,316.73</b>	<b>£2,337.23</b>
<b>TOTAL PAYMENTS (=D+E)</b>	<b>F</b>	<b>£43,314.78</b>	<b>£50,458.60</b>
<small>(*Attach that Fund's similar Account of Payments as page AC2A, and so on)</small>			

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023		Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023			
<b>Unit Name:</b> TS VICTORY	<b>Charity No:</b> 300181		
<b>In E&amp;W: STATEMENT OF ASSETS &amp; LIABILITIES</b>			
	Name of Fund	THIS YEAR	LAST YEAR
	if restricted	£	£
<b>ASSETS:</b>			
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)		£14,289.63	£9,507.58
BANK DEPOSITS (if any) not included above			
LOANS RECOVERABLE			
OTHER DEBTS (total recoverable – exclude any “accruals”)			
*STOCKS OF ITEMS FOR RESALE (total cost)			
INVESTMENTS (present value of securities &c)			
INVESTMENTS (ditto – belonging to a Restricted Fund, if			
<b>*OTHER FIXED ASSETS:</b>			
- LAND & BUILDINGS		#####	
- BOATS		£2,000.00	
- VEHICLES			
- COMPUTERS & OTHER EQUIPMENT			
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above			
		[       ]	[       ]
<b>LIABILITIES</b>			
LOANS REPAYABLE			
OTHER CREDITORS (total payable – exclude any “accruals”)			
CONTINGENT LIABILITIES (estimated total amount)			
<b>[Scottish] ACCOUNTS NOTES* (if not within Annual Report)</b>			
For any <u>separate</u> Receipts & Payments Account included	Give page no(s).		
in this Statement of Account: the nature and purpose of	- or say if none		
each Fund accounted for and the legal restrictions on its			
Total number and amount of any grants paid to (i)			
individuals and (ii) institutions, analysed by type of activity			
Amount of trustee remuneration (inc. to connected	(or say if none)		
persons) paid and the legal authority for it		Authority:	
Amount of any trustee expenses reimbursed and for how	(or say if none)		
many trustees		For how many:	
Amount and nature of any other trustee-transactions		Nature:	
(including with connected persons, stating the			
together with any amount owing at the year-end (say if			
Any further information that ‘may reasonably assist’ a	Give page no(s).		
reader’s understanding		- or say if none	
(*Show details on an extra attached			
Signed as authorised by the Unit’s Management Committee - Date:			
<div style="border: 1px solid black; width: 150px; height: 20px; margin: 0 auto;"></div>			
.....Unit Treasurer			
.....Unit Chairman			
<b>Note:</b> The statutory audit or independent examination report on this Statement of Account must be attached.			

<div>THE SEA CADETS</div> <div>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</div> <div>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2023</div> <div>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</div> <div>Copy to be uploaded onto Westminster and Volunteer &amp; Business Support Manager at Area Office to be notified by 1 November 2023</div>		<div>Form</div> <div>SCC A3 (R&amp;P)</div> <div>Jan-20</div>
Unit Name: TS VICTORY		Charity No: 300181
Unit address (or address for correspondence):-		
House name:	TS VICTORY	
Street and No:	CRAVEN DENE	
Area or Estate:	LONDON ROAD	
Town/City:	NEWBURY	
County:	BERKSHIRE	
Post Code:	RG14 2AY	
Unit Management Committee members (the 'charity trustees') at date of signing Report:-		
James Cohen (Chairman)		
Mark Wigmore (Secretary & Treasurer)		
Anthony Battrum		
Craig Login		
Names of any other persons who were charity trustees of the Unit at any time in the financial year:-		
Andy Searles		
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [ <i>not</i> : Scotland]:-		
Nature and date of the Unit's constitution (governing document): Governed by Sea Cadet Standard Constitution		
<div>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</div> <div>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</div>		
<div>The Unit's charitable purpose(s) as set out in its constitution is:-</div> <div>To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society &amp; Sea Cadets (MSSC).</div>		
<div>The Unit's main activities and achievements in the financial year were:-</div> <div></div>		
<div>Public Benefit</div> <div>The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:</div> <div><ul style="list-style-type: none"><li>Regular and structured activities with a nautical theme.</li><li>Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li><li>Availability of formal educational achievements whilst taking courses to earn badges and promotions</li></ul></div> <div>Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.</div>		
V 3.0		AC4

<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2023</b>		Form SCC A3 (R&P) Jan-20
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023		
<b>Unit Name:</b> TS VICTORY	<b>Charity No:</b> 300181	
<b>Reserves Policy</b> The charity trustees' policy aims to maintain unrestricted reserves at a level equating      months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income Year-end reserves amounted to      months' on that basis.		
<i>[Delete this section if not applicable]</i> The Unit holds      <enter sum>      in designated funds representing fixed assets needed for future activities and <enter sum>      for future projects to be carried out in      <Enter No of Months/Yrs>      as currently planned/expected		
<i>[Delete this section unless the Unit has a Restricted Fund <u>in deficit</u>]</i> A restricted fund held for the purpose of      was in deficit to the extent of      and the steps being taken to rectify it are:-		
During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-		
The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-		
Date signed as authorised by the Unit's Management Committee:		
.....		Unit Treasurer
.....		Unit Chairman
.....		Independent Examiner
<b>Note:</b> The statutory audit or independent examination report on this Statement of Account must be attached.		



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

TS VICTORY

On accounts for the  
year ended

31st March 2023

Charity no

300181

Set out on pages

1-8

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

E Balman

Date:

20/10/2023

Name:

Edward David Balman

Relevant professional  
qualification(s) or body  
(if any):

-N/A-

Address:

5 Asher Drive

Ascot

Berkshire, SL5 8LJ



## Independent examiner's report on the accounts

### Section B

### Disclosure

Only complete if the examiner needs to highlight material problems.

**Give here brief details  
of any items that the  
examiner wishes to  
disclose.**

No material problems noted by the Examiner

UNIT NAME
TS VICTORY
CHARITY NUMBER
300181
Year ending 31 <sup>st</sup> March
2023

RECONCILIATION		
Opening Balances		
£9,417.48	Bank Account	
£0.00	Saving Account	
£90.10	Petty Cash	
£9,507.58	Total Opening Balance at	1st April 2022

Target	Closing Balances		Transfers
£14,314.53	£14,314.53	Bank Account	
£0.00	£0.00	Saving Account	
£90.10	£90.10	Petty Cash	
£14,404.63	£14,404.63	Total Closing Balance at	31st March 2023
	£14,289.63	Closing Balance per AC1 Report	
	£115.00	Error in data entry	
	£75.00	Transfers do not Balance	

Data Correct as at
6 April 2023

Bank Accounts

Saving Accounts

Cash Funds

# TS VICTORY

Financial Year 1st April 2022 to 31st March 2023

Detail Report -- Year to Date as at 6 April 2023

## Receipts

### Donations

	<b>£7,458.46</b>
Bursaries - restricted	£0.00
Bursaries - unrestricted	£0.00
Cadet	£7,169.25
P&SA	£0.00
Third party - restricted	£0.00
Third party - unrestricted	£289.21
Ward Room	£0.00

### Fundraising

	<b>£100.11</b>
Bag packs	£0.00
Flag week	£0.00
Social events	£10.00
Community events	£0.00
Other	£90.11

### Generated

	<b>£9,987.23</b>
Property Rental	£9,675.00
Sale of Assets	£118.50
Sale of Goods	£193.73
SCAVA	£0.00

### Grants

	<b>£29,104.50</b>
External - restricted	£0.00
External - unrestricted	£15,104.50
MS-SC Restricted Grant	£14,000.00

### Training

	<b>£180.18</b>
Competition Fees - external provider	£0.00
Competition Fees - internal provider	£10.00
Course Fees - external provider	£170.18
Course Fees - internal provider	£0.00

### Unearned

	<b>£1,266.35</b>
Bank Interest	£45.11
Gift Aid	£1,220.24
Investment Income	£1.00

### Loans

	<b>£0.00</b>
MSSC Loan	£0.00

## Payments

### Charitable Activity

	<b>£1,769.24</b>
Competition Fees - external provider	£0.00
Competition Fees - internal provider	£0.00
Course Fees - external provider	£0.00
Course Fees - internal provider	£0.00
Training Materials	£1,203.76
Fuel	£256.15
3rd Party travel	£0.00
MSSC Travel Refund (enter as credit)	£0.00
Catering	£100.33
Fundraising Costs	£0.00
Special Events	£209.00

### Operating

	<b>£29,268.07</b>
Unit Health, Hygiene & Well-being	£44.95
Office Equipment <£250.00	£980.73
Office Stationery, Printing & Postage	£0.00
IT Consumables	£0.00
Building maintenance	£27,340.92
Grounds maintenance	£20.79
Boat maintenance	£0.00
Vehicle maintenance, MOT & RFT	£831.90
Other maintenance	£0.00
Goods for resale	£0.00
PPE & Branded clothing	£48.78
Various Unit Assets	£0.00

### Overheads

	<b>£8,781.07</b>
Rent	£0.00
Rates	£415.52
Lease Fees	£0.00
Water Rates	£213.07
Sewage Rates	£0.00
Electricity	£2,449.30
Gas	£1,559.27
Broadband	£806.21
Telephone	£0.00
Alarm Monitoring	£0.00
Cleaning Services	£0.00
Refuse Collection	£961.02
Insurance - MS-SC provided	£2,057.68
Insurance - Non MS-SC provided	£0.00
Roadside assistance	£0.00
Certification	£319.00

### Fees Charges

	<b>£160.40</b>
Audit/Accountancy fees	£0.00
Legal fees	£0.00
Other professional fees	£100.00
Other revenue costs	£0.00
Bank charges	£60.40

### Loans

	<b>£3,336.00</b>
MSSC Loan	£3,336.00

**£48,096.83**

**£43,314.78**

Surplus / Deficit

Financial Year 1st April 2022 to 31st March 2023

**£4,782.05**



**TS VICTORY -- Financial Year 1st April 2022 to 31st March 2023**

	Cash Transactions		Bank Transactions		All Transactions	
<b>Opening Balance</b>		<b>£90.10</b>		<b>£9,417.48</b>		<b>£9,507.58</b>
<b>Receipts</b>						
Donations	£0.00		£7,458.46		£7,458.46	
Fundraising	£0.00		£100.11		£100.11	
Generated	£0.00		£9,987.23		£9,987.23	
Grants	£0.00		£29,104.50		£29,104.50	
Training	£0.00		£180.18		£180.18	
Unearned	£0.00		£1,266.35		£1,266.35	
Loans	£0.00		£0.00		£0.00	
	<b>£0.00</b>	<b>£90.10</b>	<b>£48,096.83</b>	<b>£57,514.31</b>	<b>£48,096.83</b>	<b>£57,604.41</b>
<b>Payments</b>						
Charitable Activity	£0.00		£1,769.24		£1,769.24	
Operating	£0.00		£29,268.07		£29,268.07	
Overheads	£0.00		£8,781.07		£8,781.07	
Fees Charges	£0.00		£160.40		£160.40	
Loans	£0.00		£3,336.00		£3,336.00	
	<b>£0.00</b>	<b>£90.10</b>	<b>£43,314.78</b>	<b>£14,199.53</b>	<b>£43,314.78</b>	<b>£14,289.63</b>
<b>Transfers</b>		£0.00		£75.00		£75.00
		<b>£90.10</b>		<b>£14,274.53</b>		<b>£14,364.63</b>
					Trading Balance for year	<b>£4,782.05</b>
					Money held in Current Account	£14,314.53
					Money Held on Deposit	£0.00
					Cash in Hand	£90.10
Year to Date Detail Report as at 6 April 2023						<b>£14,404.63</b>

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023		Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023			
Unit Name: TS VICTORY		Charity No:	
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-		THIS YEAR	LAST YEAR
		£	£
Notes			
<b>REVENUE RECEIPTS –</b>			
ANNUAL FUND/DIRECT GRANT - (restricted)		£14,000.00	£33,223.11
OTHER GRANTS - (unrestricted)		£15,104.50	£0.00
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00
CADET CONTRIBUTIONS		£7,169.25	£1,106.00
OTHER DONATIONS / LEGACIES		£290.21	£21,613.16
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£100.11	£393.93
<b>OTHER CHARITABLE ACTIVITIES:</b>			
COMPETITION RECEIPTS		£10.00	£44.00
COURSE FEES		£170.18	£56.00
SUNDRY SALES RECEIPTS		£193.73	£875.57
BANK DEPOSIT INTEREST		£45.11	£4.46
PROPERTY RENTS (includes any occasional)		£9,675.00	£2,387.50
OTHER REVENUE RECEIPTS		£1,220.24	£0.00
<b>TOTAL REVENUE RECEIPTS</b>	<b>A</b>	<b>£47,978.33</b>	<b>£59,703.73</b>
<b>NON-REVENUE RECEIPTS –</b>			
PROCEEDS FROM SALES OF OTHER FIXED		£118.50	£0.00
LOANS RECEIVED/RECOVERED		£0.00	£10,000.00
<b>TOTAL NON-REVENUE RECEIPTS</b>	<b>B</b>	<b>£118.50</b>	<b>£10,000.00</b>
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
<b>TOTAL RECEIPTS = A + B</b>	<b>C</b>	<b>£48,096.83</b>	<b>£69,703.73</b>
<b>Reconciliation:-</b>			
<b>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</b>			
- REVENUE ITEMS (= A – D from page AC2)	<b>G</b>	£8,980.28	£11,582.36
- NON-REVENUE ITEMS (= B – E from page AC2)	<b>H</b>	<b>-£4,198.23</b>	£7,662.77
- COMBINED (=G+H)		£4,782.05	£19,245.13
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>		<b>£9,507.58</b>	<b>-£9,737.55</b>
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>		<b>£14,289.63</b>	<b>£9,507.58</b>

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023		Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023			
<b>Unit Name:</b> TS VICTORY	<b>Charity No:</b> 300181		
<b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):- <div style="border: 1px solid black; height: 20px; width: 450px; margin-top: 5px;"></div>		<b>THIS YEAR</b> £	<b>LAST YEAR</b> £
	Notes		
<b>REVENUE PAYMENTS –</b>			
<b><u>DIRECT CHARITABLE ACTIVITY COSTS:</u></b>			
FUNDRAISING & SPECIAL EVENTS COSTS		£209.00	£0.00
COMPETITION COSTS		£0.00	£0.00
FUEL & TRAVEL COSTS		£256.15	£0.00
CATERING COSTS		£100.33	£0.00
TRAINING DELIVERY COSTS		£1,203.76	£0.00
ARTICLES PURCHASED FOR RESALE		£0.00	£0.00
<b><u>OVERHEAD COSTS FOR:</u></b>			
RENT / COUNCIL TAX		£415.52	£0.00
HEAT, LIGHT & WATER		£4,221.64	£1,856.16
TELEPHONE & BROADBAND		£806.21	£753.01
RUNNING COST Inc POSTAGE, PRINTING & OTHER		£48.78	£147.51
<b><u>MAINTENANCE COSTS FOR:</u></b>			
BUILDINGS & ESTATE		£28,322.73	£34,256.54
BOATS		£0.00	£4,732.80
VEHICLES		£831.90	£404.97
OTHER MISC EQUIPMENT		£44.95	£1,227.38
INSURANCE COSTS		£2,376.68	£2,071.68
BANK INTEREST & CHARGES		£60.40	£0.00
<b><u>CHARITY GOVERNANCE COSTS:</u></b>			
FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION		£0.00	£0.00
FOR OTHER PROFESSIONAL FEES		£100.00	£805.32
FOR LEGAL ADVICE (for constitution or trustees)		£0.00	£1,866.00
OTHER REVENUE COSTS		£0.00	£0.00
<b>TOTAL REVENUE PAYMENTS</b>	<b>D</b>	<b>£38,998.05</b>	<b>£48,121.37</b>
<b><u>NON-REVENUE PAYMENTS –</u></b>			
ASSETS		£980.73	£2,337.23
LOANS MADE/REPAID		£3,336.00	£0.00
<b>TOTAL NON-REVENUE</b>	<b>E</b>	<b>£4,316.73</b>	<b>£2,337.23</b>
<b>TOTAL PAYMENTS (=D+E)</b>	<b>F</b>	<b>£43,314.78</b>	<b>£50,458.60</b>
(*Attach that Fund's similar Account of Payments as page AC2A, and so on)			

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023		Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023			
<b>Unit Name:</b> TS VICTORY	<b>Charity No:</b> 300181		
<b>In E&amp;W: STATEMENT OF ASSETS &amp; LIABILITIES</b>			
	Name of Fund	THIS YEAR	LAST YEAR
	if restricted	£	£
<b>ASSETS:</b>			
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)		£14,289.63	£9,507.58
BANK DEPOSITS (if any) not included above			
LOANS RECOVERABLE			
OTHER DEBTS (total recoverable – exclude any “accruals”)			
*STOCKS OF ITEMS FOR RESALE (total cost)			
INVESTMENTS (present value of securities &c)			
INVESTMENTS (ditto – belonging to a Restricted Fund, if			
<b>*OTHER FIXED ASSETS:</b>			
- LAND & BUILDINGS		#####	
- BOATS		£2,000.00	
- VEHICLES			
- COMPUTERS & OTHER EQUIPMENT			
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above			
		[       ]	[       ]
<b>LIABILITIES</b>			
LOANS REPAYABLE			
OTHER CREDITORS (total payable – exclude any “accruals”)			
CONTINGENT LIABILITIES (estimated total amount)			
<b>[Scottish] ACCOUNTS NOTES* (if not within Annual Report)</b>			
For any <u>separate</u> Receipts & Payments Account included	Give page no(s).		
in this Statement of Account: the nature and purpose of	- or say if none		
each Fund accounted for and the legal restrictions on its			
Total number and amount of any grants paid to (i)			
individuals and (ii) institutions, analysed by type of activity			
Amount of trustee remuneration (inc. to connected	(or say if none)		
persons) paid and the legal authority for it		Authority:	
Amount of any trustee expenses reimbursed and for how	(or say if none)		
many trustees		For how many:	
Amount and nature of any other trustee-transactions		Nature:	
(including with connected persons, stating the			
together with any amount owing at the year-end (say if			
Any further information that 'may reasonably assist' a	Give page no(s).		
reader's understanding		- or say if none	
(*Show details on an extra attached			
Signed as authorised by the Unit's Management Committee - Date: <span style="border: 1px solid black; display: inline-block; width: 150px; height: 1.2em; vertical-align: middle;"></span>			
.....Unit Treasurer			
.....Unit Chairman			
<b>Note:</b> The statutory audit or independent examination report on this Statement of Account must be attached.			

<div>THE SEA CADETS</div> <div>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</div> <div>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2023</div> <div>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</div> <div>Copy to be uploaded onto Westminster and Volunteer &amp; Business Support Manager at Area Office to be notified by 1 November 2023</div>		<div>Form</div> <div>SCC A3 (R&amp;P)</div> <div>Jan-20</div>
Unit Name: TS VICTORY		Charity No: 300181
Unit address (or address for correspondence):-		
House name:	TS VICTORY	
Street and No:	CRAVEN DENE	
Area or Estate:	LONDON ROAD	
Town/City:	NEWBURY	
County:	BERKSHIRE	
Post Code:	RG14 2AY	
Unit Management Committee members (the 'charity trustees') at date of signing Report:-		
James Cohen (Chairman)		
Mark Wigmore (Secretary & Treasurer)		
Anthony Battrum		
Craig Login		
Names of any other persons who were charity trustees of the Unit at any time in the financial year:-		
Andy Searles		
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [ <i>not: Scotland</i> ]:-		
Nature and date of the Unit's constitution (governing document): Governed by Sea Cadet Standard Constitution		
<div>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</div> <div>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</div>		
<div>The Unit's charitable purpose(s) as set out in its constitution is:-</div> <div>To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society &amp; Sea Cadets (MSSC).</div>		
<div>The Unit's main activities and achievements in the financial year were:-</div> <div></div>		
<div>Public Benefit</div> <div>The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:</div> <div><ul style="list-style-type: none"><li>Regular and structured activities with a nautical theme.</li><li>Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li><li>Availability of formal educational achievements whilst taking courses to earn badges and promotions</li></ul></div> <div>Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.</div>		
V 3.0		AC4

<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2023</b>		Form SCC A3 (R&P) Jan-20
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023		
<b>Unit Name:</b> TS VICTORY	<b>Charity No:</b> 300181	
<b>Reserves Policy</b> The charity trustees' policy aims to maintain unrestricted reserves at a level equating      months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income Year-end reserves amounted to      months' on that basis.		
<i>[Delete this section if not applicable]</i> The Unit holds      <enter sum>      in designated funds representing fixed assets needed for future activities and <enter sum>      for future projects to be carried out in      <Enter No of Months/Yrs>      as currently planned/expected		
<i>[Delete this section unless the Unit has a Restricted Fund <u>in deficit</u>]</i> A restricted fund held for the purpose of      was in deficit to the extent of      and the steps being taken to rectify it are:-		
During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-		
The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-		
Date signed as authorised by the Unit's Management Committee:		
.....		Unit Treasurer
.....		Unit Chairman
.....		Independent Examiner
<b>Note:</b> The statutory audit or independent examination report on this Statement of Account must be attached.		



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

TS VICTORY

On accounts for the  
year ended

31st March 2023

Charity no

300181

Set out on pages

1-8

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

E Balman

Date:

20/10/2023

Name:

Edward David Balman

Relevant professional  
qualification(s) or body  
(if any):

-N/A-

Address:

5 Asher Drive

Ascot

Berkshire, SL5 8LJ



## Independent examiner's report on the accounts

### Section B

### Disclosure

Only complete if the examiner needs to highlight material problems.

**Give here brief details  
of any items that the  
examiner wishes to  
disclose.**

No material problems noted by the Examiner