

Registered Company: 10226872 Registered Charity: 1168288

OPEN DOOR CHURCH (ST NEOTS) $TRUSTEES \ ANNUAL \ REPORT \ AND \ FINANCIAL \ STATEMENTS$ FOR THE YEAR ENDED 31^{ST} MARCH 2023



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REFERENCE AND ADMINISTRATIVE DETAILS

CHARITY COMMISSION NO.: 1168288 COMPANY NO.: 10226872

TRUSTEES AND DIRECTORS:

Mr I Hoile Mr M Thomas Mr A Powers Mr S Selley Mr S Bresnen

RESPONSIBLE INDIVIDUALS

Elders: Ian Hoile

Antony Powers Christopher Jarvis

Steve Bell

Treasurer Antony Powers

ADDRESS
Suites 2 – 6
31A St Neots Road
Eaton Ford
St. Neots
Cambridgeshire
PE19 7BA

INDEPENDENT EXAMINER
Thompsons Accountancy Services Ltd
Grove House,
1 Grove Place,
Bedford
MK40 3JJ

PRINCIPAL BANKERS CAF Bank Ltd 25 Kings Hill Ave. Kings Hill West Malling Kent ME19 4JQ



TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS REPORT)

The trustees, who are also the directors of the charitable company for the purposes of company law, present herewith their annual report, together with the financial statements of the charity for the year ended 31st March 2023. This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The Financial Statements have been prepared in accordance with the accounting policies set out in Note 1 to the Accounts and comply with the company's Memorandum and Articles of Association, the Charities Act 2011, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 (FRS 102).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Open Door Church (St Neots) hereinafter referred to as The Open Door Church (or abbreviated as ODC) is registered as a charitable company limited by guarantee. The Memorandum and Articles of Association were approved in May 2016 and the company was incorporated on 11th June 2016. The Open Door Church, St Neots was previously a charitable trust (charity reg. no. 1044102) which was registered in December 1994, all assets from the trust were transferred to the company on 1st April 2017.

The Memorandum and Articles of Association define the charitable objective as:

For the public benefit, the advancement of the Christian religion in St Neots, Cambridgeshire and district and such other parts of the United Kingdom and the world as the Trustees may from time to time decide.

Trustees are elected by the Elders of the Church, and details of those people who were trustees at the date of this report and at any time during the period covered by this report are given on page 1. The Trustees meet at least annually to review church governance and finances and to agree the budget for the year including staff salaries and pension contributions. All major financial agreements are agreed and approved by the Trustees.

The Elders are responsible for the outworking of the budget and for day-to-day operation of the charitable activities.

The Church operates in association with New Frontiers and the Catalyst Network of Churches.

PUBLIC BENEFIT

The charity trustees have exercised their powers with due regard to the guidance on public benefit published by the Charity Commission to promote the charity's Objectives through our main activities, which are described in detail in the Review of Activities below. Our work through the St Neots Foodbank, hardship fund, kids work and other community activities are all to the public benefit.

SUMMARY FINANCIAL ACTIVITIES

Income of £261,645 has been received during the year (2022 - £233,446) and the net assets have increased to £519,673 (2022 - £498,087).

Our reserves policy is to provide at least 3 months of discretionary expenditure against a decline in income unless there are foreseen exceptional expenditures in the future budget.



In the event of reserves exceeding anticipated expenditures by more than 6 months, the trustees will designate any excess to grow our building fund further.

RESTRICTED FUNDS

The following funds are restricted and not for use in general expenditure.

Giles – The charity has been supporting Graham and Sarah Giles in their work in Zimbabwe by way of financial contribution for a number of years, we also administer the gathering of donations and gift aid specifically given for this work.

Building Fund – We are working towards the goal of purchasing our own building to use for all of our activities (see the Review of Activities). Gifts have therefore been given whose sole intent is to provide funding for a building and related costs of purchase and refitting and these funds have been separated from our general giving.

Hardship Fund - a fund created in 2020 to support those in financial hardship due to the Coronavirus pandemic but now covering financial hardship no matter the cause.

We also have small restricted funds to contain specific donations for youth, kids and community work.

DESIGNATED FUNDS

The trustees have decided that £60,000 of general reserves will be designated to the Building Fund as we continue to build towards the goal of owning our own property.

OBJECTIVES AND ACTIVITIES

Over the past year we've been encouraged by what has happened within the OpenDoor Church community. Confidence has gradually been returning amongst people meeting together and in recent months, our gatherings feel much more like they did before the pandemic. Attendance on Sundays is growing again and there is a renewed vibrancy in the way people are worshipping and relating with one another.

At the start of 2022 we set out with the following goals which all align with our charitable objective to further the Christian faith.

- 1) **Growing together** aiming for 120 people of all ages in small groups. This has been achieved with around 100 adults and 20 youth and children in groups at any time. These have a focus on growing love for God, love for one another and love for those around us.
- 2) Mission aiming for 100 stories of people reaching out into our community, serving and loving others. Although we didn't manage to record this number of stories, we realised this was more about people's reluctance to submit them, rather than what they were or weren't doing in the community. We've been encouraged to hear of people helping neighbours, friends and family, work colleagues and those new to our town with house moves, hospital visits, reducing loneliness, integrating people into community, etc. We have launched a new community lunch club, run a thriving parent and toddler group, an Alpha course for people exploring faith and been part of the town wide Warm Spaces initiative. Our youth work continues to thrive, with an increasing number of young people from outside of the church community now involved. We have run large children and family events for those in our wider community such as Messy Christmas and a Light Party. We have also worked with other churches and organisations to provide a Foodbank, including the re-launch of a distribution centre on our premises and also been heavily involved in mentoring in schools and youth cafes.
- 3) Prayer aiming for a specific prayer week 3 times in the year with at least 50 people involved in these. This was achieved in 2 out of 3 of our prayer weeks, with slightly reduced numbers in the Open Door Church
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3rd. Many people have been praying in new and creative ways including prayer walking around the town, Daniel fasting and a whole night of prayer.

- 4) Leadership with an aim of growing and transitioning the elders and trustee teams. We appointed a new elder this year and have had potential new trustees joining us in meetings. We also enabled 2 of our existing elders to take a sabbatical for 3 months each, which was hugely beneficial both for them and the church. In addition a key member of our staff team moved on, with their administration role being successfully handed over to someone new on the team. We also had 2 interns for the year who both contributed and grew significantly as a result of their time with us.
- 5) Planning with an aim of producing a medium term plan for the next 2 to 3 years and with particular attention to our building and facility needs. This is still a work in progress as we realised that we first needed more clarity coming out of the pandemic, about the type of church we are aiming to be over the coming years.

Supporting our friends in Zimbabwe....

As well as our work locally, we continue to partner with others particularly across Catalyst, our network of churches. We also continue to support a couple running a charity that works in a village in Zimbabwe. Over the past year, amongst other things, 73 pupils have been supported through a school sponsorship programme, they've run a pre-school with 3 staff and 20 children, an HIV support group for 28 people, supported 8 widows and 20 orphans and provided food aid for 50 families.

Focus for 2023/24....

As we continue to grow as a community that loves and follows Jesus in everyday life, there are a few things we need to prioritise;

- We need to find suitable buildings and facilities for all our needs, particularly given our
 office lease is coming to an end and there is a possibility that our Sunday venue will be
 closed for significant redevelopment sometime from 2024. We are currently pursuing a
 possible building purchase, but need to continue to explore other options alongside this.
- To make the above possible, we need to increase our income from regular giving and we
 are building up towards a pledge day to help with this later in the year. We are aware that in
 the current financial climate we must not take anything for granted and will keep a close
 eye on this.
- As mentioned a key member of staff has moved on and although we've successfully
 covered the administrative part of their role, the other role they had was that of Children's
 team leader. We need to either recruit a new leader for this position or find a way of
 providing ongoing support for others on our volunteer team as they take a lead.
- We are making provision for another elder, full time on our staff to take a 3 month sabbatical later this year.

We continue to be very grateful for the support of all those in the OpenDoor Church community and the willingness of people to give, serve and be involved in different ways.

A Powers / I Hoile Date: 19/12/2023

Open Door Church

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INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF OPEN DOOR CHURCH (ST NEOTS)

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023 as set out on pages 6-15.

Responsibilities and basis of report

As the charity's trustees of the Company (and also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiners report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants (ACCA), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- · the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: That Holl

Kevin Barrett FCCA

Thompsons Accountancy Services Limited Registered with Institute of Chartered Accountants In England & Wales (ICAEW)

Grove House
1 Grove Place
Bedford
MK40 3JJ

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Dated: 21 December 2023



STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

Year Ending 31 March 2023

Tear Ending 31 March 2023					
		Unrestricted	Restricted	Total Funds	Total Funds
	Note	Funds	Funds	2023	2022
		£	£	£	
Incoming Resources					
Voluntary Income	3,4	196,185	61,712	257,897	232,761
Charitable Income		290	40	330	529
Income from Investments		151	3,267	3,418	156
Total income		196,626	65,019	261,645	233,446
Resources Expended					
Staff Costs	5	128,818	-	128,818	132,418
Establishment Costs		46,914	-	46,914	38,620
Ministry Costs		3,598	4,182	7,780	1,545
Donations		13,411	43,136	56,547	59,627
Total Expenditure		192,741	47,318	240,059	232,210
Net income/(expenditure)		3,885	17,701	21,586	1,236
Transfers between funds	9	-	-	-	-
Net movement in funds		3,885	17,701	21,586	1,236
Reconciliation of funds:					
Total funds brought forward		66,117	431,970	498,087	496,851
Total funds carried forward		70,002	449,671	519,673	498,087

Note 3 to the accounts contains the SOFA for previous FY for comparative purposes, note 4 contains analysis of Income and note 5 Expenditure analysis.



BALANCE SHEET

Year Ending 31 March 2023

					Total
		Unrestricted	Restricted	Total Funds	Funds
	Note	Funds	Funds	2023	2022
		£	£	£	£
Fixed assets					
Tangible assets	5.5	-	3,884	3,884	-
Current assets					
Debtors	6	5,546	1,335	6,881	3,051
Prepayments	6	4,760	-	4,760	2,003
Cash at bank and in hand		64,271	444,452	508,723	497,005
Total current assets		74,577	445,787	520,364	502,059
Liabilities					
Creditors amounts falling due					
within 1 year	7	4,575	-	4,575	3,972
Total Net Assets		70,002	449,671	519,673	498,087
Funds of the Charity					
Unrestricted funds	9	70,002		70,002	66,117
Restricted funds	9	-	449,671	449,671	431,970
Total funds		70,002	449,671	519,673	498,087

The notes on pages 8 to 15 form part of these financial statements.

For the year ending 31st March 2023, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

A Powers (Trustee) Dated: 21 December 2023



NOTES TO THE FINANCIAL STATEMENTS

1. General Information

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest whole pound.

The charity is a private company limited by guarantee under company number 10226872, registered in England and Wales, and as a registered charity in England and Wales under charity number 1168288.

The address of the registered office is Suites 2-6, 31a St Neots Road, Eaton Ford, St Neots, Cambridgeshire, PE19 7BA.

The company does not have a share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

2. Accounting Policies

Basis of preparation of financial statements

The financial statements have been prepared on a going concern basis under the historical cost convention.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice: applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland issued in October 2019 (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice..

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern due to the amount of cash held in comparison to annual expenditure. There have been no changes in the accounting policies during the year.

Donations, Legacies and Similar Incoming Resources

These are included in the Statement of Financial activities when: the charity becomes entitled to the donation, legacy or similar income and any conditions for receipt are met; the trustees are reasonably certain they will receive it; and the trustees are reasonably certain that the value can be reliably measured.

Tax Reclaims on Donations and Gifts

Incoming resources from tax claims are included in the Statement of Financial activities when applications for the previous period have been submitted to HMRC.

Pension Costs

The trust contributes to the personal pension schemes of staff members. Contributions payable are charged as expenditure in the period to which they relate.

Asset recognition

Equipment and property is recognised as a tangible asset where its purchase cost is above £1000.



Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with use of resources.

Governance costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Debtors and Creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses from impairment are recognised in expenditure.



3. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

The Statement of Financial Activities for the previous financial year ended **31 March 2022** is presented for illustrative purposes.

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Incoming Resources			
Voluntary Income	181,757	51,004	232,761
Income from charitable activities	529	-	529
Income from Investments	2	154	156
Total income	182,288	51,158	233,446
Resources Expended			
Staff Costs	132,418	-	132,418
Establishment Costs	38,545	75	38,620
Ministry Costs	994	551	1,545
Donations	12,500	47,127	59,627
Total Expenditure	184,457	47,753	232,210
Net income/(expenditure)	(2,169)	3,405	1,236
Transfers between funds	(188)	188	-
Net movement in funds	(2,357)	3,593	1,236
Reconciliation of funds:			
Total funds brought forward	68,474	428,377	496,911
Total funds carried forward	66,117	431,970	498,147



4. ANALYSIS OF INCOME for the year ending March 2023

•	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2023	2022
Voluntary Income	££	£		£
Donations	161,248	53,272	214,520	193,128
Gift Aid	34,937	8,440	43,377	39,633
Total Voluntary				
Income	196,185	61,712	257,897	232,761
Charitable Income				
Sales	140	40	180	
Ministry Gifts	150	-	150	529
Total Charitable				
Income	290	40	330	529
Income from Investments				
Interest	151	3,267	3,418	156
Total Income from				
Investments	151	3,267	3,418	156
Grand Total Incoming Resources	196,626	65,019	261,645	233,446

Of the 2022 Grand Total Incoming Resources 182,288 were Unrestricted and 51,158 were Restricted.



5. ANALYSIS OF EXPENDITURE for the year ending March 2023

	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2023	2022
Expenditure on Charitable Activities	£	£	£	£
Staff Costs				
Employee Salaries	110,485	-	110,485	110,688
Employer's NIC	6,339	-	6,339	6,839
Pension Contributions	11,343	-	11,343	11,086
Visiting Speakers	300	-	300	100
Expenses	351	-	351	1,365
Leadership Training	-	-	-	2,340
Total Staff Costs	128,818	-	128,818	132,418
Establishment Costs		-		
Premises, rents, rates and services	38,499	-	38,499	29,854
Equipment	390	-	390	651
Insurances, Fees	1,984	240	2,224	1,387
Office and administration	4,859	(240)	4,619	5,342
Governance	1,182	-	1,182	1,385
Total Establishment Costs	46,914	-	46,914	36,620
Ministry Costs		-		
Children	722	(11)	711	532
Youth	539	3,324	3,863	371
Community	1,239	869	2,108	402
Conferences,resources,training	1,098	-	1,098	240
Total Ministry Costs	3,598	4,182	7,780	1,545
<u>Donations</u>		-		
Local Giving	3,511	276	3,787	1,900
Catalyst	3,900	-	3,900	3,900
Global Newfrontiers / Giles	6,000	42,860	48,860	53,827
Total Giving	13,411	43,136	56,547	59,627
Total Outgoing Resources	192,741	47,318	240,059	232,210

Of the 2022 total Outgoing Resources 184,457 were Unrestricted, 47,453 were Restricted



5.1 Disclosures

- i) Staff costs No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.
- ii) Related party transactions The church paid £419 for Mr M Powers, the son of trustee Mr A Powers, for a part-time 4-week contract as church administrator to cover for the lead time of a new church administrator starting.
- iii) Trustee donations A total of £17,700 was donated by trustees in the year.
- iii) Mr Mervyn Thomas is also a trustee of Kingdom Impact Grants which received payment of £240 for the provision of accounting software.

5.2 Trustees Salaries and Benefits

Mr Ian Hoile, a Trustee received remuneration as the Lead Elder of the Church. This is in accordance with Charity Commission guidelines for churches where the expectation is that the church leader will also be on the board of Trustees. As the church leader Ian was paid a salary of £48,972 with a pension of £4,908, only reimbursement for expenses incurred on church business was received. No payment was made for Ian's role as a Trustee.

No other Trustees were in receipt of salary or received expenses in connection with trustees duties.

5.3 Average headcount in the year

Charitable Activities	2023	2022
Number of equivalent full-time posts	3	3

5.4 Auditors/Independent examiners remuneration

The independent examiner's remuneration amounts to a fee of £726 (2022- £720). No other services were provided.



5.5 Tangible Fixed Assets

Cost or valuation

	Equipment
	£
Brought Forward	-
Additions in the year at cost	3,884
Carried Forward	3,884
Depreciation	
Brought Forward	-
Depreciation in the year	-
Carried Forward	-
Not Book Volus	
Net Book Value	
Net Book Value at March 2022	-
Net Book Value at March 2023	3,884

Additions were purchased very close to year end so no depreciation has been applied for this financial year.

6 DEBTORS AND PREPAYMENTS

	2023	2022
	£	£
Gift Aid Receivable	6,881	3,051
Total Debtors	6,881	3,051
Prepaid Office rent and services	4,760	2,003
•	•	ŕ
Total Prepaid	4,760	2,003

7 CREDITORS

Amounts falling due within 1 year	2023	2022
	£	£
Other Accruals	(1,606)	(1,113)
PAYE Accruals	(2,969)	(2,859)
Total Short Term Liabilities	(4,575)	(3,972)



8 LEASE OBLIGATIONS

The Church leases Offices and premises for midweek premises from D.Davey & Sons Ltd. payable of £ 18,000 per annum. The lease is until October 2023. The Church leases photocopying equipment at £1,244 per annum until January 2027.

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2023	2022
Later than one and not later than five years	13,665	34,512
Later than five years	-	-
	13,665	34,512

9 CHARITY FUNDS

9.1 Details of All Funds with movements during the CURRENT reporting period 2023

	Opening				Closing
Fund	Balance	Income_	Expenditure	Transfers	Balance
General Church	66,117	196,626	(192,741)	-	70,002
Unrestricted Funds Total	66,117	196,626	(192,741)	-	70,002
Special Collection		-	0	-	-
Building Fund	423,905	8,757	0	-	432,662
Hardship	4,441	-	(250)	-	4,191
Giles Zimbabwe	1,766	43,420	(42,860)	-	2,326
Children Special	305	26	11	-	342
Youth Special	1,553	8,795	(3,324)	-	7,024
Alpha	-	869	(869)	-	-
Community	-	3,152	(26)	-	3,126
	-	-	0	-	-
	-	-	0	_	-
Restricted Funds Total	431,970	65,019	(47,318)	-	449,671
Total Funds	498,087	261,645	(240,059)	-	519,673

9.2 Movement of funds during the CURRENT reporting period 2023

There were no transfers of funds during this period.