

Change a Chapter

CHANGE A CHAPTER

A Charitable Incorporated Organization, CIO

Registered Charity Number : 1169249

Annual Report and Accounts

For the Financial Year ending 31st July 2023

Change a Chapter

Contents of the Annual Report and financial statements for the year ended 31st July 2023

Index:

1. Report of the Trustees	Pages 3-12
2. Statement of Financial Activities Receipts and payment accounts	Pages 13-14
3. Notes to the Financial Statements	Page 15



Trustees' Annual Report for the period

From 1/8/2022 Period start date To 31/7/2023 Period end date

Charity name: Change A Chapter

Charity registration number: 1169249

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The charity currently works to advance the education of the children in the coastal region of Kenya from Malindi in the North to Mombasa in the South in particular by</p> <ol style="list-style-type: none">1. Providing and assisting in the provision of facilities for education at Watamu Academy Junior School, Timboni, Watamu.2. Providing sponsorship for children at primary and secondary schools.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the financial year commencing 1st August 2022 and ending 31st July 2023 a total of £23540 was raised and received by the charity from a variety of different sources. The expenditure for the financial year was £25496 (see Receipts and Payment accounts for the year.)</p> <p>This last financial year Change a Chapter has continued to receive donations from kind hearted individuals and two separate trust funds.</p> <p>The trustees of the charity all work on a voluntary basis. The charity continues to receive donations as the donors know that every financial gift goes directly to improving the welfare of the children who live in extreme poverty In Kenya.</p> <p><u>Primary school support</u></p> <p>The charity has continued to support the education for all the children with a named</p>

		<p>sponsor and the donations received have also meant four other children have been supported to attend primary school. In total we currently have ten pupils attending primary school.</p> <p>August 2022- November 2022 was the fourth academic term of the year as the school calendar was still on catch up from the closure of the schools for 9 months in 2020.</p> <p>The academic terms for 2023 are now back to before the pandemic with three academic terms set for 2023.</p> <p><u>Secondary school support</u> Our secondary school students had their fourth academic term of the year from August 2022- December 2022. For some of our students their term, was longer due to them taking their national Kenyan Certificate of Secondary Education exams.</p> <p>Between August 2022 to December we had five students at secondary school. Three students sat their national secondary school exams in December.</p> <p>In February 2023 we had two students commence secondary school and this will be for four years. These students are on the old - style curriculum which is being phased out.</p> <p>In addition, we had one girl start Junior Secondary school. This is the first year that Junior secondary school has existed in Kenya. It is based on the newer education curriculum.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have referred to the guidance issued for the Charity Commission on public benefit and have due regard for these in the charities' activities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity has one volunteer.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the financial year commencing 1st August 2022 and ending 31st July 2023 a total of £23540 was raised and received by the charity from a variety of different sources. The expenditure for the financial year was £25496 (see Receipts and Payment accounts for the year).</p> <p>We the trustees are pleased with the achievements of the charity this year despite the impact on the charity due to the escalating costs of everything in Kenya. This has significantly raised the cost of school fees, school meals, stationary, textbooks, school uniforms and shoes and transport costs have soared.</p> <p><u>Primary school education</u></p> <p>We have continued to provide the needs for the children including: school fees, school meals, examination charges, school uniforms, transport and additional requirements for the children including the cost of a mandatory school trip. In addition the children are now expected to attend computer classes which comes with an additional fee.</p> <p>The costs for the CBC, Continuous Based Curriculum keep increasing. The Minister of Education has added in additional mandatory</p>

		<p>rules which include the cost of termly school projects and school trips which the children are then assessed on. So far, we have been able to provide financially for the children for this.</p> <p>We had two children sit their Kenyan Certificate of Primary Education Examinations November 2002. They both passed and have now commenced secondary education.</p> <p>The children are all highly appreciative of the support from the charity and they continue to write letters of thanks to their sponsors and to the charity.</p> <p><i>“ Thank you for your great love support and care. Without your support I wouldn’t have reached where I am. I am in my last year of primary school and will be sitting my national examinations November of this year”.</i> Talanta</p> <p><i>“I would like to thank you for paying for my school fees. I am in Grade 2 and doing 13 subjects. My best subject is CRE. May God bless you”.</i> Halima</p> <p><i>“ Thank you for paying my school fees and I am enjoying my studies. Through Change a Chapter a lot has changed in my life and I thank God for you”.</i> Brian</p> <p><u>Secondary School Education</u></p> <p>The secondary school students had their fourth academic term of the year between August and December. Three of our students sat their Kenyan Certificate of Secondary Education exams in December. They all succeeded.</p> <p>One of the girls did so well she will be eligible for a place at a government university. This also means she will be eligible for a government grant to help pay her fees. She is applying to do a Degree in Education.</p> <p>The two other secondary candidates are eligible to go on and do Diploma’s which they have applied for.</p> <p>We the trustees were very pleased with the result of our candidates</p>
--	--	--

		<p>We had two students who started at secondary school this year, a boy and a girl. The girl had the highest score for her national primary school examinations of any student we have had since the charity has been running.</p> <p>Due to her score she was selected to go to a National School. She enrolled as a boarder to sit her Form 1 in February 2023.</p> <p>The boy also joined secondary school at the same time, however he is going to a day school.</p> <p>Currently we therefore support 4 students at secondary school, three girls and one boy. These children are all on the education curriculum that is being phased out.</p> <p><u>Junior Secondary School</u></p> <p>This year, 2023 was the first year Kenya has had Junior secondary education based on the newest education curriculum.</p> <p>In the older education system the children had 1 year pre-primary, eight years in primary school and then 4 years at secondary school.</p> <p>The new curriculum consists of 2 years of pre-primary, 6 years of primary, 3 years of junior secondary and 3 years of senior secondary.</p> <p>We had one orphaned girl who has progressed to Junior secondary and she enrolled in February this year. The school is at the same location as our primary school pupils.</p> <p>Like the primary school students the secondary school students also write to their sponsors as did the three children who completed their secondary education in December 2022. The gratefulness of the children is humbling.</p> <p><i>"I take this opportunity to thank you for your support. You have really been there for me when I needed it. Indeed your support has made me happy. My education you have assured that you paid for my school fees on time thank you so much". Martha</i></p>
--	--	---

		<p><i>"Thanks for your support in paying for my school fees and shopping. Thanks for the support you have given me since 2011. You have sacrificed a lot for my education and I thank you". Christopher</i></p> <p><i>"I am writing to express my appreciation that your continued support to Change a Chapter has made it possible for me to join boarding school. I am the only one of my 8 sisters and brothers who has managed to join secondary school. I lack words to express how I feel . I sincerely from the depths of my heart say THANKYOU". Emily</i></p> <p><u>Medical</u></p> <p>In this financial year there has been a lot of sickness in the children we support. One girl's anaemia continued, there have been numerous cases of bowel and chest infections in the children. Two children were very unwell with pneumonia.</p> <p>All the children have been regularly receiving deworming medication.</p> <p>As a result of the good medical care the children have received, the children have been able to continue with their primary and secondary studies which otherwise would not have been possible.</p> <p><u>Trustees oversight in Kenya during the financial year.</u></p> <p>The Kenyan based Change a Chapter coordinator and their deputy have been in regular communications regarding the children. The principal coordinator provides regular reports of expenditure and ensures that funds sent to Kenya have been used as per the trustee's authorisation.</p> <p>Two of the trustees have been to Kenya in this financial year. The children have all been seen individually. In addition all the children and the wonderful team we have in Kenya had a get together. The children continue to call each other their brother or sister, which is moving to witness.</p> <p>We the trustees have met with our aims and objectives and are most pleased with the achievements made by the charity this financial year.</p>
--	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£17268
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the policy of the charity to retain sufficient funds in the bank accounts to avoid becoming overdrawn and incurring unnecessary bank charges. The aim of the charity is to hold sufficient reserves for the foreseeable future
Amount of reserves held	Para 1.22	£17268
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

	Para 1.47	The financial donations this year have been received from generous individuals and two trust funds.
--	-----------	---

The charity's principal sources of funds (including any fundraising)		
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	CIO Registered 19 September 2016
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Charitable Incorporated Organization
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by invitation after consideration but the Board of Trustees. No new appointments have been made during this financial year.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties		

	Para 1.51	
Other		

Reference and Administrative details

Charity name	Change A Chapter
Other name the charity uses	
Registered charity number	1169249
Charity's principal address	Dormers, Dashpers, Brixham, Devon, TQ5 9LJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Diane Evans			
2	David Langley			
3	Timothy Colebrook			
4	Rebecca Langley			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

Change a Chapter significantly appreciate all the donations and financial gifts it has received over the last financial year.

We are grateful for the ongoing support of our Patrons,
Bishop Timothy Dudley-Smith and Lady Julia Clayton.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Diane Evans</i>	<i>D Langley</i>
Full name(s)	Diane Evans	David Langley
Position (e.g. Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	17.8.23.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Change A Chapter

No (if any)
1169249

Receipts and payments accounts

CC16a

For the period
from

1082022

To

31072023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sponsorship	-	11,284	-	11,284	10,428
Donations	12,256	-	-	12,256	12,953
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	12,256	11,284	-	23,540	23,381
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,256	11,284	-	23,540	23,381
A3 Payments					
		2112			
Primary School fees	-	4,202	-	4,202	4,185
Primary school textbooks	684	-	-	684	593
Salaries	2,407	-	-	2,407	2,453
Secondary school fees	-	2,150	-	2,150	3,283
Secondary school textbooks	610	-	-	610	665
Secondary School sundries	2,419	-	-	2,419	2,231
Medical	2,112	-	-	2,112	1,866
Food and water	-	2,055	-	2,055	1,345
School uniforms	-	1,189	-	1,189	1,246
Transport	-	3,415	-	3,415	2,187
Educational courses	505	-	-	505	1,170
Administrative and legal	3,025	-	-	3,025	2,538
Gifts	580	143	-	723	-
Building and maintenance	-	-	-	-	86
Covid supplies	-	-	-	-	475
Sub total	12,342	13,154	-	25,496	24,323
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,342	13,154	-	25,496	24,323
Net of receipts/(payments)	- 1,630	-	-	- 1,630	- 942
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,898	-	-	19,898	19,898
Cash funds this year end	17,268	-	-	17,268	19,898

Section B Statement of Assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Lloyds Bank UK	17,018	-	-
	Equity Bank Kenya	70	-	-
	Kenya Commercial Bank	40	-	-
	Cash in hand	140		
	Total cash funds	17,268	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

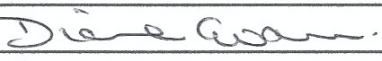

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DIANE EVANS	17.8.23
	DAVID LANGLEY	17.8.2023

Notes to financial statements for the year ended 31st July 2023

1. Our income has remained relatively stable with the loss of one or two regular gifts either because of death of a sponsor or constrained financial circumstances.

2. We do not employ any permanent staff, however there are two people in Kenya who work on a part time basis as is required.

3. Prices in Kenya have escalated in a similar way to the UK. This has especially affected the cost of transport and food.

4. We have been helped this year by an improved exchange rate which has averaged out at 150ksh to the pound. However getting money to the point of need when necessary has been made considerably more difficult because of some financial institutions refusing to release donations (PayPal) or suddenly refusing to send money saying “it is no longer our policy to support charities”(World Remit). In addition, payments from the English bank to the Kenyan bank have on occasions taken in excess of 14 days.

Despite these difficulties funds have been supplied for the education, transport, food and medical care for a number of Kenyan orphans. We continue to have a reasonable balance of funds in the UK bank which is where we prefer to keep them because of safeguarding issues.