



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/09/2022 - Period start date To 31/08/2023 Period end date

Charity name: ST. PETER'S PARENT TEACHER ASSOCIATION

Charity registration number: 1067994

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The object of the Association is to advance the education of the pupils in the school. In furtherance of this object the Association may:-</p> <p>(a) Develop more extended relationships between the staff, parents and others associated with the school.</p> <p>(b) Engage in activities which support the school and advance the education of the pupils attending it,</p> <p>(c) Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee in consultation with the Governing Body shall from time to time determine,</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities of support are as follows:</p> <ul style="list-style-type: none"><li>• purchase of educational books</li><li>• purchase of play equipment and educational resources</li><li>• purchase of medals for pupil recognition</li><li>• payment for school disco and celebration events</li><li>• payment of theatre event and travel</li><li>• Courtyard improvements</li><li>• Shakespeare and Great Fire of London educational workshop days</li><li>• Christmas &amp; sports day celebration event supplies</li><li>• iPad equipment</li></ul> <p>Funding from the PTA for activities of support are governed by the principle that all pupils must benefit from them. The school pupils, in their entirety, must be able to access the activities of support and benefits. No single year group, class or pupil has preference or different treatment.</p>

		<p>These activities of support benefit pupils by:</p> <ul style="list-style-type: none"> <li>• supporting their educational needs with access to learning resources which broaden their experiences</li> <li>• develop self-confidence and social skills through celebration and cultural experiences</li> <li>• protect their wellbeing by giving them an environment that they feel safe within</li> </ul> <p>The activities that raise funding to invest in support are as follows:</p> <ul style="list-style-type: none"> <li>• Annual Christmas and Summer Fair open to the local community which showcases local youth groups, arts, crafts, and small businesses</li> <li>• Bingo Night open to the local community to promote socialising and community support for the PTA</li> <li>• Film Night open to pupils to provide cultural enrichment</li> <li>• Disco for pupils to promote exercise and cultural enrichment</li> <li>• Present stalls for children to purchase low-cost gifts for Father's Day, Mother's Day and Christmas</li> <li>• Treat Stalls that offer drinks and food at events and after school</li> </ul> <p>St Peter's Parent Teacher Association purchase uniform in bulk from 'Goyals of Maidenhead' which is resold at 'near' cost price to support low-income families access to affordable uniform.</p> <p>St Peter's Parent Teacher Association collaborates with several 3<sup>rd</sup> party organisations to support its' fundraising strategy. These include:</p> <ul style="list-style-type: none"> <li>• 'Easy fundraising' – an online referral platform that generates commission from brands for customer purchases that are made via their platform and subsequently shared.</li> <li>• 'Your School Lottery' – who create and run lotteries for schools across the UK and percentage of ticket sales are shared. A regular return relating to 'Small Society Lottery Gambling Act 2005' is submitted to Chiltern &amp; South Bucks Councils detailing ticket sales, prizes cost and funds.</li> <li>• 'Happy School Bag' – a clothing and accessory collection service who</li> </ul>
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		<p>specialise in recycling and reselling used clothing. Payment is made to the association on weight of bags collected.</p> <ul style="list-style-type: none"> <li>• ‘Stampstastic’ – a name label retailer who provide 15% commission to the PTA on specific products when customers quote the PTA reference.</li> <li>• ‘Theatre Royal Windsor’ – a local regional theatre who provide subsidised tickets for the annual pantomime for sale via the PTA.</li> </ul> <p>Other small local businesses in the Burnham area – offer donations of vouchers, products and services as prizes for fundraising activities at events such as the Christmas and Summer Fair.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year, we kept in mind the Charity Commission’s guidance on public benefit at our trustee meetings.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	All monetary investment from the PTA for support are governed by the principle that all pupils must benefit from them. The school pupils, in their entirety, must be able to access the benefits of support and no single year group, class or pupil has preference or different treatment.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We are grateful for the many hour’s volunteers have spent supporting fundraising activities and events to underpin opportunities to enhance the community and pupil experience. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.
Other		

### Achievements and Performance

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Sep'22 – Dec'22</p> <ul style="list-style-type: none"> <li>• Subsidised uniform costs were provided to the entire school community for the new year – allowing for support to low-income families.</li> <li>• Film Nights ran for more than 55 children who were able to enjoy new films which broadened their cultural experience and was in high demand for more.</li> <li>• After huge success previous years, Pantomime tickets began to be sold for winter'23 tickets which were sold in partnership with Theatre Royal Windsor at a discounted price allowing for greater access for families to engage with the arts.</li> <li>• The Christmas Fair took phenomenal effort in organising and showcased local arts, crafts and local businesses. With over 300 people in attendance across the day and 40+ businesses supporting with prizes or presents on the day.</li> <li>• Multiple treat stalls after school provided joy and excitement when held.</li> <li>• Bingo Night held for community and promoted socialising and community support for the PTA.</li> <li>• Funding raised via our 3<sup>rd</sup> party collaborations such as 'Your School Lottery', 'Easy fundraising' and 'Happy Bags' meaning money available to support pupils.</li> <li>• Small purchases made for classroom equipment.</li> <li>• Small investment for courtyard improvements – a shared space that provides a calming space for all in the centre of the school.</li> <li>• A workshop funded for Shakespeare day – helping the school connect with cultural heritage and history in an exciting and inspiring way.</li> <li>• A small purchase for a new PoS machine to take card payments to support all events and fundraising activities.</li> </ul> <p>Jan'23 – Mar'23</p> <ul style="list-style-type: none"> <li>• Bingo Night held for community and promoted socialising and community support for the PTA.</li> </ul>
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		<ul style="list-style-type: none"> <li>• Disco funded for pupils to enjoy exercise, socialising and cultural engagement.</li> <li>• Continued sales for Winter'23 tickets c.200 tickets sold by end of the year (20 more than 2022) and driving more families to enjoy the arts.</li> <li>• Mother's &amp; Father's Day present stalls set up to provide low-cost gifts from children. Nice to see children's excitement and indeed the appreciation expressed by parents.</li> <li>• Continued subsidised uniform costs were provided to the entire school community for the new year – allowing for support to low-income families.</li> <li>• More Film Nights were well received and popular for more than 80 children who were able to enjoy new films.</li> <li>• Multiple treat stalls after school provided joy and excitement when held.</li> <li>• Further funding raised via our 3<sup>rd</sup> party collaborations such as 'Your School Lottery', 'Easy fundraising' and 'Happy Bags' meaning money available to support pupils.</li> <li>• A workshop funded for Great Fire of London – helping the school connect with history in an exciting and inspiring way.</li> <li>• Summer Fair preparations and planning underway.</li> <li>• Administrative costs made for membership to 'Parentkind' securing specialist support to fundraise for PTAs and insurance cover.</li> <li>• Administrative cost for stationary including stamps.</li> </ul> <p>Apr'23– Jun'23</p> <ul style="list-style-type: none"> <li>• Bingo Night held for community and promoted socialising and community support for the PTA.</li> <li>• Disco planning for pupils to enjoy exercise, socialising and cultural engagement.</li> <li>• More Film Nights were well received and popular for more than 40 children who were able to enjoy new films.</li> <li>• Funding for medals for celebration and recognition of pupil achievements helping promote celebration and shared joy.</li> <li>• Father &amp; Mother day stalls concluded, with record number of low cost gifts</li> </ul>
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		<p>bought by children for family. Continued excitement and appreciation expressed by parents.</p> <ul style="list-style-type: none"> <li>• A further workshop funded for Shakespeare day – helping the school connect with cultural heritage and history in an exciting and inspiring way.</li> <li>• Accelerated reader books and resource bought for entire school.</li> <li>• Repetition of all the same 3<sup>rd</sup> party funding activities and the benefits as mentioned from Sep'22 – Mar'23.</li> </ul> <p>Jul'23 – Sep'23</p> <ul style="list-style-type: none"> <li>• The Summer Fair took phenomenal effort in organising and showcased local arts, crafts and local businesses. With over 400 people in attendance across the day and 40+ businesses supporting with prizes or presents on the day.</li> <li>• Large funding contribution to procure iPads learning resource &amp; equipment for all pupils use to enhance their learning experiences.</li> <li>• Whole school funded to attend a theatre trip with travel to experience live art and enhance their cultural learning and appreciation.</li> <li>• More Film Nights were well received and popular for more than 40 children who were able to enjoy new films.</li> <li>• School Disco held for pupils to enjoy exercise, socialising and cultural engagement.</li> <li>• Repetition of same 3<sup>rd</sup> party fund raising activities mentioned from Sep'21.</li> </ul>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
	Para 1.41	N/A

Investment performance against objectives		
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash at bank at 31/08/2023 was £1,175 in unrestricted funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The cash in the bank at the end of Aug'22 was a result of a successful year of fundraising and will be used to purchase the subsequent year's products to resell such as uniform, treat stall stock and present stall gifts.
Amount of reserves held	Para 1.22	Cash at bank at 31/08/2023 was £1,175 in unrestricted funds.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of funds this year has been hugely successful Christmas Fair and Summer Fair, Uniform sales, and the collective fundraising amount achieved via the 3 <sup>rd</sup> party collaborations such as the 'Your School Lottery' and 'Happy Bags'. Whilst not as large as the main sources, the treat stalls, present stalls, Film Night, Bingo Night, Pantomime and Disco events also raised an admirable contribution individually a collectively were a big contribution towards fundraising.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The majority of cost is to support fundraising activities and any margin after is invested towards supporting activities that benefits the pupils. There are small overheads costs with membership and insurances for the running of the association.
A description of the principal risks facing the charity	Para 1.46	The main financial risk to the charity is loss of volunteer support in running the association and driving fundraising activity.
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CONSTITUTION ADOPTED 30TH JANUARY 1995
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or reappointed annually at the Annual General Meeting held in September

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Beneficiaries of the association are school pupils aged between 4 and 12 in attendance at St Peter's Church of England Primary School in Burnham.</p> <p>The trustees oversee the day to day running of the association. The trustees seek the views of St Peter's School pupils, their parents or guardians, volunteers of the association and teaching staff in deciding the activities to be run and support towards pupil development. St Peter's Parent Teacher Association consults with St Peter's School management to determine how funds raised are invested in enhancing all pupil experience and learning at the school. St Peter's school allows the school facilities to be used by the Association to enable fund raising activities.</p> <p>All trustees give their time voluntarily and received no remuneration or other benefit.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	<p>St Peter's Parent Teacher Association consults with St Peter's Church of England Primary School to determine how funds are invested to support all pupils with the school. The school also supports fundraising activities with teacher volunteers and usage of space and equipment within the school.</p> <p>St Peter's Parent Teacher Association pay membership to 'ParentKind' who provide</p>

		<p>insurance cover and are a national charity who provide specialist fundraising support to PTAs.</p> <p>St Peter's Parent Teacher Association purchase uniform in bulk from 'Goyals of Maidenhead' which is resold at 'near' cost price to support low-income families access to affordable uniform.</p> <p>St Peter's Parent Teacher Association collaborates with several 3<sup>rd</sup> party organisations to support its' fundraising strategy. These include:</p> <ul style="list-style-type: none"> <li>• 'Easy fundraising' – an online referral platform that generates commission from brands for customer purchases that are made via their platform and subsequently shared.</li> <li>• 'Your School Lottery' – who create and run lotteries for schools across the UK and percentage of ticket sales are shared. A regular return relating to 'Small Society Lottery Gambling Act 2005' is submitted to Chiltern &amp; South Bucks Councils detailing ticket sales, prizes cost and funds.</li> <li>• 'Happy School Bag' – a clothing and accessory collection service who specialise in recycling and reselling used clothing. Payment is made to the association on weight of bags collected.</li> <li>• 'Stampastic' – a name label retailer who provide 15% commission to the PTA on specific products when customers quote the PTA reference.</li> <li>• 'Theatre Royal Windsor' – a local regional theatre who provide subsidised tickets for the annual pantomime for sale via the PTA.</li> <li>• Other small local businesses in the Burnham area – offer donations of vouchers, products and services as prizes for fundraising activities at events such as the Christmas and Summer Fayre.</li> </ul>
Other		

## Reference and Administrative details

Charity name	ST. PETER'S PARENT TEACHER ASSOCIATION
Other name the charity uses	

Registered charity number	1067994
Charity's principal address	St. Peters C Of E Primary School Minniecroft Road Burnham SLOUGH SL1 7DE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sara Dennis	Chair		
2	Kevin Condliffe	Treasurer		
3	Lisa Church	Secretary		
4	Clare Wragg	Vice Chair		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S Dennis</i>	<i>K. Condliffe</i>
Full name(s)	SARA DENNIS	KEVIN CONDLIFFE
Position (eg Secretary, Chair, etc)	CHAIR	Treasurer -
Date	16/12/23	



## Receipts and payments accounts

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For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
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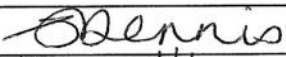
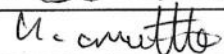
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising - Bingo Night	871	-	-	871	-
Fundraising - CAF Donation	180	-	-	180	-
Fundraising - Christmas Fayre	9,937	-	-	9,937	-
Fundraising - Disco	608	-	-	608	-
Fundraising - Easyfundraising	168	-	-	168	-
Fundraising - Fathers Day	906	-	-	906	-
Fundraising - Film Night	1,380	-	-	1,380	-
Fundraising - Happy Bags	907	-	-	907	-
Fundraising - Hoodie	2,973	-	-	2,973	-
Fundraising - Hot Dog Stall	315	-	-	315	-
Fundraising - Mother's Day	1,088	-	-	1,088	-
Fundraising - Nativity	26	-	-	26	-
Fundraising - Panto 22	108	-	-	108	-
Fundraising - Panto 23	2,859	-	-	2,859	-
Fundraising - Payment error	280	-	-	280	-
Fundraising - Raffle	40	-	-	40	-
Fundraising - Santa Grotto	24	-	-	24	-
Fundraising - Secret Present Room	143	-	-	143	-
Fundraising - Silent Auction	915	-	-	915	-
Fundraising - Stampastic	9	-	-	9	-
Fundraising - Summer Fair 2023	3,801	-	-	3,801	-
Fundraising - Treat Stall	920	-	-	920	-
Fundraising - Uniform	5,414	-	-	5,414	-
Fundraising - Year 6 Production	67	-	-	67	-
Fundraising - YSL	1,313	-	-	1,313	-
<b>Sub total (Gross income for AR)</b>	<b>35,251</b>	<b>-</b>	<b>-</b>	<b>35,251</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>35,251</b>	<b>-</b>	<b>-</b>	<b>35,251</b>	<b>-</b>
<b>A3 Payments</b>					
Parentkind Membership & Insurance	140	-	-	140	-
iPads for school	14,839	-	-	14,839	-
Leavers Medals and Celebrations	297	-	-	297	-
Sports Day	33	-	-	33	-
Card Machine	68	-	-	68	-
Stationary - Stamps & Envelopes	25	-	-	25	-
School Support (Courtyard Improvements, Christmas Supplies, Little Fishes equipment, Shakespeare day & great fire workshops, Books, Theatre Trip)	9,103	-	-	9,103	-
BBQ	11	-	-	11	-
Fundraising Expenses & Stock	18,010	-	-	18,010	-
<b>Sub total</b>	<b>42,525</b>	<b>-</b>	<b>-</b>	<b>42,525</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>42,525</b>	<b>-</b>	<b>-</b>	<b>42,525</b>	<b>-</b>

<i>Net of receipts/(payments)</i>	- 7,274	-	-	- 7,274	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,449	-	-	8,449	-
<i>Cash funds this year end</i>	1,175	-	-	1,175	-



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in bank	1,175	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>1,175</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	N/A		-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	N/A		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	<b>Signature</b>	<b>Print Name</b>	<b>Date of approval</b>	
		Sara Dennis	16/12/2023	
		Kevin Condliffe	16/12/2023	



## Receipts and payments accounts

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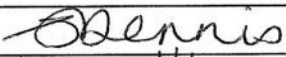
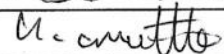
For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising - Bingo Night	871	-	-	871	-
Fundraising - CAF Donation	180	-	-	180	-
Fundraising - Christmas Fayre	9,937	-	-	9,937	-
Fundraising - Disco	608	-	-	608	-
Fundraising - Easyfundraising	168	-	-	168	-
Fundraising - Fathers Day	906	-	-	906	-
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Fundraising - Santa Grotto	24	-	-	24	-
Fundraising - Secret Present Room	143	-	-	143	-
Fundraising - Silent Auction	915	-	-	915	-
Fundraising - Stampastic	9	-	-	9	-
Fundraising - Summer Fair 2023	3,801	-	-	3,801	-
Fundraising - Treat Stall	920	-	-	920	-
Fundraising - Uniform	5,414	-	-	5,414	-
Fundraising - Year 6 Production	67	-	-	67	-
Fundraising - YSL	1,313	-	-	1,313	-
<b>Sub total (Gross income for AR)</b>	<b>35,251</b>	<b>-</b>	<b>-</b>	<b>35,251</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>35,251</b>	<b>-</b>	<b>-</b>	<b>35,251</b>	<b>-</b>
<b>A3 Payments</b>					
Parentkind Membership & Insurance	140	-	-	140	-
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BBQ	11	-	-	11	-
Fundraising Expenses & Stock	18,010	-	-	18,010	-
<b>Sub total</b>	<b>42,525</b>	<b>-</b>	<b>-</b>	<b>42,525</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>42,525</b>	<b>-</b>	<b>-</b>	<b>42,525</b>	<b>-</b>

<i>Net of receipts/(payments)</i>	- 7,274	-	-	- 7,274	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,449	-	-	8,449	-
<i>Cash funds this year end</i>	1,175	-	-	1,175	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	1,175	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>1,175</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	N/A		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Sara Dennis	16/12/2023	
		Kevin Condliffe	16/12/2023	