



# **17<sup>th</sup> Stretford (1<sup>st</sup> Lostock) AGM 2023**

**Date: 25<sup>th</sup> September 2023, 19:30 for a 19:45 Start.**

**Venue: QUEST Scout HQ, 429 Barton Road. M32 9PA**

## **Attendees**

- To be completed on the night.

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## **Agenda**

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### **Item 1 – Welcome and Opening Remarks - Chair**

- Clare to welcome and open the meeting.

### **Item 2 – Apologies for absence - Secretary**

- Record any received in advance or informed apologies during the meeting.

### **Item 3 – Review and Matters Arising from previous minutes - Chair**

- Offer the opportunity to discuss any matters arising from the previous meeting.

### **Item 4 – Propose, Second and Adopt previous minutes - Chair**

- Record the proposer, seconder and document whether there's a meeting majority in favour of the approval of the minutes.

### **Item 5 – Governance Matters - Chair**

- The following items are proposed by the Group Lead Volunteer for the year commencing 1<sup>st</sup> April 2023 and to come into effect immediately on approval by the Group Council: -
  - The adoption of the constitution for a Scout Group as defined in POR 5.3 without modification.

- The dates of the financial year are defined as 1<sup>st</sup> April to 31<sup>st</sup> March.
- The number of Group Scout Council members elected as trustees will be up to a maximum of three.
- Quora of meetings
  - For future Group Scout Council meetings including AGM's and EGM's to be no less than 7 members
  - For Group Trustee Board meetings to be no less than one third of the trustees rounded up to the nearest whole number
  - For Group Sub-Committee meetings to be no less than half of the sub-committee membership rounded up to the nearest whole number

## **Item 6 – Second and Adopt Proposals in Item 5 - Chair**

- Record the seconder and document whether there's a meeting majority in favour of the approval of these proposals in full.

## **Item 7 – Review of the Previous Year – Group Lead Volunteer and Treasurer**

- Refer to the Annual Report for 2022/2023

## **Item 8 – Make Appointments – Chair and Group Lead Volunteer**

- Approval of Group Lead Volunteer's proposed nomination of Clare Zejnullahi to continue as Lead Trustee and Chair of the Trustee Board
- Election of the proposed nominee, Pat Whaites as the Secretary of the Trustee Board
- Election of the proposed nominee, Robert Jackson as the Treasurer of the Trustee Board
- Declaration of Ex-Officio Trustees from Beavers, Cubs, Scouts and Explorers.
- Approval to run an election for up to a maximum of four trustees from the Group Scout Council and for the results to be declared and approved at a future EGM to take place before next years AGM
- There are no Group Lead Volunteer nominations, co-opted members to or sub-committees of the Trustee Board
- There are no proposed nominations for Group President
- Nomination and appointment of an independent examiner of the group accounts for the financial year 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024.
- There are no nominated representatives of the Group Scout Council to represent the Group on the District Scout Council

## **Item 9 – Adopt Proposed Appointments in Item 8 - Chair**

- Note whether there's a meeting majority in favour of the approval of the nomination for Group Chair.
- Note whether there's a meeting majority in favour of the election of the Group Secretary.
- Note whether there's a meeting majority in favour of the election of the Group Treasurer.
- Note whether there's a meeting majority in favour of the running an election for up to a maximum of four trustees from the Group Scout Council.
- Record the proposer, seconder and document whether there's a meeting majority should any nominations for the other appointments be declared during the meeting.

## **Item 10 – Conclusion of the formal part of the meeting - Chair**

### **AOB**

- Presentation of Awards – Group Lead Volunteer
- Address from a District Representative – Chair / District Representative
- Closing remarks – Chair

**There will be a short presentation launching the Group Family Camp in May 2024.**

Charity Name <b>17th Stretford Quest Scout Group</b>		No (if any) <b>521677</b>		<b>CC16a</b>
<b>Receipts and payments accounts</b>				
For the period from	Period start date Apr-22	To	Period end date Apr-23	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Beaver Other Income	2314.46	-	-	2,314	710
Beaver Subs	1585.35	-	-	1,585	913
Cub Other Income	640	-	-	640	718
Cub Subs	2165.85	-	-	2,166	2,224
Scout Other Income	2912.01	-	-	2,912	2,031
Scouts Subs	936	-	-	936	762
Explorer Other Income	545	-	-	545	-
Explorer Subs	362.7	-	-	363	702
Bank Interest	0	-	-	-	-
Bedding Plant Sale	1707.91	-	-	1,708	1,579
Membership to Group	6172.1	-	-	6,172	5,789
Membership Account	0	-	-	-	-
Capitation Fees	0	-	-	-	-
Donation / Grants	685	-	-	685	11,267
Gift Aid	0	-	-	-	3,087
Ground Rent	0	-	-	-	-
Group Camp	0	-	-	-	755
Insurance	0	-	-	-	-
Jamboree	0	-	-	-	-
Leader Expenses	0	-	-	-	-
Leader Training	0	-	-	-	-
Room Hire	11655.96	-	-	11,656	7,628
Scouting Equipment	1052.59	-	-	1,053	159
Service & Repairs to HQ	0	-	-	-	-
Social / Fund Raising Events	0	-	-	-	-
Stationary	0	-	-	-	-
Utilities	0	-	-	-	-
<b>Sub total</b>	<b>32,735</b>	<b>-</b>	<b>-</b>	<b>32,735</b>	<b>38,324</b>
<b>A2 Asset and investment sales, etc.</b>	-	-	-	-	-
<b>Total receipts</b>	<b>32,735</b>	<b>-</b>	<b>-</b>	<b>32,735</b>	<b>38,324</b>

Charity Name 17th Stretford Quest Scout Group		No (if any) 521677		CC16a
Receipts and payments accounts				
For the period from	Period start date Apr-22	To	Period end date Apr-23	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A3 Payments</b>					
Beaver Other Income	3380.68	-	-	3,381	2,177
Beaver Subs	0	-	-	-	-
Cub Other Income	2171.86	-	-	2,172	1,982
Cub Subs	0	-	-	-	-
Scout Other Income	5388.07	-	-	5,388	1,045
Scouts Subs	0	-	-	-	-
Explorer Other Income	770.73	-	-	771	743
Explorer Subs	0	-	-	-	-
Bank Interest	0	-	-	-	-
Bedding Plant Sale	1101	-	-	1,101	947
Membership to Group	0	-	-	-	-
Membership Account	0	-	-	-	-
Capitation Fees	4017	-	-	4,017	3,969
Donation / Grants	0	-	-	-	500
Gift Aid	0	-	-	-	-
Ground Rent	300	-	-	300	300
Group Camp	500.4	-	-	500	780
Insurance	563.49	-	-	563	541
Jamboree	0	-	-	-	1,000
Leader Expenses	0	-	-	-	-
Leader Training	0	-	-	-	-
Room Hire	0	-	-	-	-
Scouting Equipment	3219.56	-	-	3,220	5,139
Service & Repairs to HQ	3398.63	-	-	3,399	3,657
Social / Fund Raising Events	18.3	-	-	18	35
Stationary	0	-	-	-	80
Utilities	5993.06	-	-	5,993	5,843
<b>Sub total</b>	<b>30,823</b>	<b>-</b>	<b>-</b>	<b>30,823</b>	<b>28,738</b>
<b>A4 Asset and investment purchases, etc.</b>	-	-	-	-	-
<b>Total payments</b>	<b>30,823</b>	<b>-</b>	<b>-</b>	<b>30,823</b>	<b>28,738</b>
<b>Net of receipts/(payments)</b>	<b>1,912</b>	<b>-</b>	<b>-</b>	<b>1,912</b>	<b>9,586</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>76,898</b>	<b>-</b>	<b>-</b>	<b>76,898</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>78,810</b>	<b>-</b>	<b>-</b>	<b>78,810</b>	<b>9,586</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in Hand	-	-	-
	RBS Current Account	38,891		
	Lloyds Current Account	19,128		
	RBS Membership Account	6,823		
	Beavers Account	3,546		
	Cubs Account	3,757	-	-
	Scouts Account	2,288	-	-
	Scouts Account	4,376	-	-
	<b>Total cash funds</b>	<b>78,810</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Scouting Equipment (Insured value)		-	20,000
	Trailer (Insured value)			900
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

**17TH STRETTFORD, QUEST SCOUT GROUP**  
**INCOME AND EXPENDITURE ACCOUNT 2022/23**  
**YEAR ENDING 31/03/2023**

	INC 22/23	INC 21/22		EXP 22/23	EXP 21/22	NETT 22/23
	£	£		£	£	£
Beaver Other Income	2,314.46	710.00	Beaver Section Expenditure	3,380.68	2,177.29	-1,066.22
Beaver Subs	1,585.35	912.60	Beaver Subs			1,585.35
Cub Other Income	640.00	718.26	Cub Section Expenditure	2,171.86	1,982.44	-1,531.86
Cub Subs	2,165.85	2,224.35	Cub Subs			2,165.85
Scout Other Income	2,912.01	2,030.53	Scout Section Expenditure	5,388.07	1,044.73	-2,476.06
Scouts Subs	936.00	762.30	Scouts Subs			936.00
Explorer Other Income	545.00	0.00	Explorer Section Expenditure	770.73	742.82	-225.73
Explorer Subs	362.70	702.00	Explorer Subs			362.70
Bank Interest			Bank Charge			0.00
Bedding Plant Sale	1,707.91	1,579.25	Bedding Plant Sale	1,101.00	947.38	606.91
Membership to Group	6,172.10	5,788.75	Membership to Group			6,172.10
Membership Account Diff			Membership Account Diff			0.00
Capitation Fees			Capitation Fees	4,017.00	3,969.00	-4,017.00
Donation / Grants	685.00	11,267.00	Donation		500.00	685.00
Gift Aid		3,086.91	Gift Aid			0.00
Ground Rent			Ground Rent	300.00	300.00	-300.00
Group Camp		755.00	Group Camp	500.40	780.00	-500.40
Insurance			Insurance	563.49	540.84	-563.49
Jamboree			Jamboree		1,000.00	0.00
Leader Expenses			Leader Expenses			0.00
Leader Training			Leader Training			0.00
Room Hire	11,655.96	7,628.27	Room Hire			11,655.96
Scouting Equipment	1,052.59	159.00	Scouting Equipment	3,219.56	5,139.18	-2,166.97
Service & Repairs to HQ			Service & Repairs to HQ	3,398.63	3,656.74	-3,398.63
Social / Fund Raising Events			Social / Fund Raising Events	18.30	34.64	-18.30
Stationary			Stationary		79.80	0.00
Utilities			Utilities	5,993.06	5,843.41	-5,993.06
			Surplus for Year 22/23	1,912.15	9,585.95	
<b>TOTAL</b>	<b>£ 32,734.93</b>		<b>TOTAL</b>	<b>£ 32,734.93</b>		<b>£ 1,912.15</b>

*J.D. Roberts*

27th August 2023

**17TH STRETFORD, (1ST LOSTOCK) QUEST SCOUT GROUP**  
**BALANCE SHEET 2022/23**

REG. CHARITY No. 521677

ASSETS AS AT 31/03/22	£	ASSETS AS AT 31/03/23	£
Cash in Hand	194.64	Cash in Hand	0.00
Current Account	33966.00	RBS Account	38891.15
Build' & Maint' Account	22225.41	Lloyds' Account	19128.37
Membership Account	6288.75	Membership Account	6823.25
Beaver Account	3032.81	Beaver Account	3546.09
Cub Account	3123.44	Cub Account	3757.43
Scout Account	3827.91	Scout Account	2287.85
Explorer Account	4238.58	Explorer Account	4375.55
Surplus on Year 2021/22	1,912.15		
<b>TOTAL</b>	<b>£ 78,809.69</b>	<b>TOTAL</b>	<b>£ 78,809.69</b>

**AUDITORS REPORT TO THE MEMBERS OF**  
**17TH STRETFORD, (1ST LOSTOCK) QUEST SCOUT GROUP**

I have audited the financial information provided by the  
members and have where necessary relied upon the  
representations of the Treasurer.

In my opinion the financial statements give a true and  
fair view of the state of the groups affairs at 31st  
March 2023, and of its results for the year then ended

Auditor



27th August 2023