



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2022 Period start date To 31/03/2023 Period end date

Charity name: Cat's Guidance

Charity registration number: 1185873

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the CIO are:</p> <p>1) For the public benefit to promote humane behaviour towards animals by providing appropriate care, protection, treatment and security for animals which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage and to educate the public in matters pertaining to animal welfare in general and the prevention of cruelty and suffering among animals.</p> <p>2) The relief of poverty by providing support to persons who are unable to meet the costs of veterinary care for their animals due to economic disadvantage.</p>

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Main activities:</p> <p>Neutering and general welfare advice – advice and financial support to owners. Will benefit people of Wigan and Bolton by supporting them to care for their cats and reduce requests for re-homing</p> <p>Trap, neuter, return programmes – of feral cats/kittens. Will benefit public of Wigan and Bolton by managing stray population</p> <p>Advice and support to cat owners or those concerned about a cat's welfare. Will benefit all in Wigan and Bolton who wish to support cats in distress</p> <p>Working alongside similar organisations to maximise resources and benefit cats. Will benefit the people of Wigan and Bolton by providing maximum resource to support them and their cats</p> <p>Support owners with veterinary care where appropriate. Will Support target population with financial input where the situation requires it and the cat will suffer without such intervention</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not provide grants

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The charity is solely reliant on the contribution of volunteers to carry out its objectives
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Statistics</p> <p>Cat's Guidance has assisted 209 cats in the rehoming period. Foster space was reduced as the cattery offering us temporary space whilst closed during COVID, re-opened and returned to usual business. A breakdown of the cats we have helped is as follows:</p> <p>89 rescued in this period and re-homed 30 new into foster and remaining in at time of report 24 re-homed in this period, in foster from last reporting period 1 remained in long term foster due to a terminal illness 1 rescued and re-united 2 transferred to another rescue to maximise their chance of re-homing</p> <p>9 RIP. As ever, we have been unable to save all cats and kittens entering our care. We were hit hard with Panleukopenia this year, losing several kittens – 3 from one litter. Fortunately, Mum and one baby survived and were adopted together. Their new family took the ashes of the lost babies so the family have remained together, for which we are very grateful. Kittens from other litters in separate foster homes also lost their lives and we, along with our vets, have speculated on the impact of the vaccination shortage alongside the uncontrolled breeding that was undoubtedly accentuated throughout COVID</p> <p>We also lost Jasper, an older boy, who came into our care when his owner went into a care home. He had uncontrolled Diabetes and his fosterer gave him a wonderful life until the disease became too much for him and we agreed with our vet that euthanasia was the kindest option</p> <p>Several traps loaned to owners to recapture lost pets and other cats scanned in order to identify owners</p> <p>5 owners were supported with reduced vets fees</p> <p>Several cats with ongoing medical needs continue to be supported following their adoption until their issue is resolved/for the lifetime of the cat</p>

		<p>2 cats were transferred to a sanctuary to maximise their chance of re-homing following little interest locally</p> <p>During this season, we homed 26 cats who remained in foster with us from the previous season.</p> <p>Challenges and successes</p> <p><u>Cost of Living</u> This 12 month period has seen a reduction in adoptions leading to less capacity to bring in cats in need. This appears to be due to the increase in the cost of living, with people forced to budget accordingly. This pressure has also led to an increase in cats being surrendered creating a perfect storm for most rescues we are in contact with.</p> <p><u>Paul's Pens</u> We have been able to extend our pens with catio space, meaning our foster cats have more space to access fresh air, climb, and also learn to tolerate other cats (once all health checks and vaccinations are completed)</p> <p><u>Policy Development</u> We have developed a policy to cover how we support vulnerable people wishing to volunteer/donate to the rescue, alongside a policy regarding returning donations. These are now essential given our widening following</p> <p><u>Gift Aid</u> Our first Gift Aid claim was led by our dedicated volunteer team and was successful. We have had confirmation from HMRC that our Gift Aid form collected appropriate information</p> <p><u>Vaccination Shortage</u> The national shortage of vaccinations had a major impact on us as a rescue team. We were unable to vaccinate cats as quickly as we usually would and prioritised the most vulnerable cats/kittens when vaccines were available. We also saw a cohort of cats coming into our care who had not been neutered or vaccinated throughout COVID and the vaccination shortage. We experienced several losses from Panleukopenia as highlighted above, likely due to this combination of factors</p>
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		<p><u>Financial pressures</u></p> <p>The Trustees have noted a rise in costs in all areas this year. Food, litter, vet's fees – no area of outlay has remained static or reduced. Our litter supplier has terminated his business due to spiralling costs and limited availability of product, meaning we are sourcing our own litter whilst we search for another bulk supplier. All of these factors lead to increased pressure on the team to support cats and we are currently unable to meet the need in the Wigan and Bolton area. By September 2022 we found ourselves unclear as to the future of the rescue</p> <p><u>Fundraising Team</u></p> <p>In September 2022, following a heartfelt plea for support by the Trustees on social media, a group of volunteers stepped forward and began to lead on fundraising for the rescue. Our 'Part With a Pound Monday' campaign has had a fantastic response alone, and in combination with other fantastic events the team have raised in excess of £39,300 in their first 6 months.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We are currently producing our next Business Plan and setting new objectives which will be shared in our next Annual Report
Performance of fundraising activities against objectives set	Para 1.41	<p>Fundraising has remained the main source of income for the charity.</p> <p>After reaching crisis point in September 2022, fundraising has gone from strength to strength and the rescue is now receiving regular income that is able to meet its costs</p>

		Fundraising has been adequate to meet the objectives of the charity as set out in the Governing Document and Business Plan
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has had an income of £108,498 in the reporting period with expenditure including administration costs of £91,287. The operating profit was therefore £17,211
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Cat's Guidance Reserves Policy is to maintain sufficient level of reserves to enable normal operating activities to continue over a period of up to 3 months should a shortfall in income occur and to take account of potential risks and contingencies that may arise from time to time. It remains a challenge to hold sufficient reserves in a climate of increasing costs due to the demand for rescue
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Nil at time of report although access to adequate long-term funding remains a concern and challenge. However the support of the charity's followers built on the established reputation means the situation in this reporting period was stable but increasingly pressured.

Additional information (optional)

You may choose to include further statements **where relevant about:**

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising continues to be primary source of income
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A

A description of the principal risks facing the charity	Para 1.46	The principal risk we face continues to be consistent funding so we can continue to bring in new cats who need our help and care for those already under our care. We monitor this carefully and do not go into debt with our vets – every bill is paid on receipt and we monitor our reserves and account balance and adjust our intake accordingly
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Trustees with regard to skills and abilities to contribute to the charity's objectives administration of its activities

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>We have a comprehensive collection of policies and procedures that we continue to add to as we mature. These include:</p> <ul style="list-style-type: none"> Safeguarding Adults Safeguarding Children Lone Working GDPR Complaints Privacy Notice Whistleblowing Equal Opportunities Code of Behaviour Vulnerable Person's Donation Return Homing Policy Intake Policy
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		Euthanasia Policy
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cat's Guidance
Other name the charity uses	Cat's Guidance Rescue
Registered charity number	1185873
Charity's principal address	30 Arnside Road Hindley Green Wigan WN2 4LB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Samantha Ann Gallagher			
2	Janette Aylward-Barton			
3	Angela Goodwin			
4	Ian Aylward-Barton			
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Corporate trustees – names of the directors at the date the report was approved

Corporate trustees - names of the directors at the date the report was approved		
Director name		
Janette Aylward-Barton		
Samantha Gallagher		

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s) Full name(s) Position (eg Secretary, Chair, etc) Date	Samantha Gallagher	Janette Aylward-Barton
	Samantha Ann Gallagher	Janette Patricia Aylward-Barton
	Chair	Vice Chair
04/01/2024		

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**CATS GUIDANCE RESCUE
INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2023**

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	2023 £	2022 £
Turnover	108,498	95,651
Cost of sales	(75,219)	(67,944)
Gross profit	<u>33,279</u>	<u>27,707</u>
Administrative expenses	(16,068)	(25,661)
Operating profit	<u>17,211</u>	<u>2,046</u>
Profit on ordinary activities before taxation	<u>17,211</u>	<u>2,046</u>
Tax on profit on ordinary activities	-	-
Profit for the financial year	<u><u>17,211</u></u>	<u><u>2,046</u></u>

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**CATS GUIDANCE RESCUE
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2023**

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	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	4	864	1,152
Current assets			
Cash at bank and in hand		4,803	2,885
Creditors: amounts falling due within one year	5	(480)	(480)
Net current assets		<u>4,323</u>	<u>2,405</u>
Net assets		<u>5,187</u>	<u>3,557</u>
Capital and reserves			
Profit and loss account		5,187	3,557
Shareholders' funds		<u>5,187</u>	<u>3,557</u>

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities.

The financial statements were approved by the Board of Directors and authorised for issue on 26 July 2023 and were signed on its behalf by

Samantha Gallagher
Director

Company Registration No. CE019234

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**CATS GUIDANCE RESCUE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

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1 Statutory information

Cats Guidance Rescue is a private company, limited by shares, registered in England and Wales, registration number CE019234. The registered office is 30 ARNSIDE ROAD, HINDLEY GREEN, WIGAN, Lancashire, WN2 4LB, United Kingdom.

2 Compliance with accounting standards

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

3 Accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

Basis of preparation

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

Presentation currency

The accounts are presented in £ sterling.

Tangible fixed assets and depreciation

Tangible assets are included at cost less depreciation and impairment. Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives:

Fixtures & fittings	25% Reducing Balance Method
Computer equipment	25% Reducing Balance Method

4 Tangible fixed assets

	Fixtures & fittings £	Computer equipment £	Total £
Cost or valuation			
At 1 April 2022	At cost 400	At cost 1,081	1,481
At 31 March 2023	400	1,081	1,481
Depreciation			
At 1 April 2022	33	296	329
Charge for the year	92	196	288
At 31 March 2023	125	492	617
Net book value			
At 31 March 2023	275	589	864
At 31 March 2022	367	785	1,152

5 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	480	480

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**CATS GUIDANCE RESCUE
DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

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This schedule does not form part of the statutory accounts.

	2023 £	2022 £
Turnover		
Sales	108,498	95,651
Cost of sales		
Purchases	32,912	18,288
Subcontractor costs	42,307	49,656
	75,219	67,944
Gross profit	33,279	27,707
Administrative expenses		
Travel and subsistence	3,731	12,193
Motor expenses	1,315	1,046
Entertaining	925	1,350
Rent	2,748	2,573
Postage	1,109	999
Stationery and printing	2,800	2,472
Bank charges	244	107
Insurance	293	-
Software	1,003	451
Repairs and maintenance	295	2,351
Depreciation	288	295
Accountancy fees	1,317	1,824
	16,068	25,661
Operating profit	17,211	2,046
Profit on ordinary activities before taxation	17,211	2,046

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