

Company registration number: 03894990

Charity registration number: 1078794

Suffolk Refugee Support

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Suffolk Refugee Support

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Suffolk Refugee Support

Reference and Administrative Details

Trustees	Gerry Toplis Felicity Szesnat Keith Faulk William Atkins Amelia Whitworth Stuart Gordon Paul Reeves
Senior Management Team	Rebecca Crerar, Charity Manager
Charity Registration Number	1078794
Company Registration Number	03894990
Registered Office	38 St Matthews Street Ipswich Suffolk IP1 3EP
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

Suffolk Refugee Support

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2023.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Gerry Toplis
	Felicity Szesnat
	Keith Faull
	Mary Engleheart (resigned 20 July 2023)
	William Atkins
	Amelia Whitworth
	Christina Sweet-Escott (resigned 1 March 2023)
	Kevin Clements (resigned 4 April 2022)
	Gregory Dodds (resigned 5 October 2022)
	Stuart Gordon (appointed 5 October 2022)
	Paul Reeves (appointed 5 October 2022)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 7/10/1999 and most recently amended 11/10/2012. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

The directors of the company are also charity trustees for the purposes of charity law. One third of all trustees must be re-elected at the Annual General Meeting.

The trustees received no benefits from the charity.

The position of Chair of the Board changed in 2022, with Dr Felicity Szesnat taking over from Gerry Toplis in July 2022, Mr Toplis having led the Trustees through this period of rapid change and rising demand with energy and professionalism.

Six Trustees were voted onto the Board at the AGM in October 2022: three were re-elected, and three were voted onto the Board for the first time. This meant that there were nine Trustees in total from October 2022.

There are regular recruitment drives with a view to increasing this number to ten: the Board feels that this is the ideal number of members given responsibilities and workload, although the Articles of Association permit a maximum of 12 members.

Suffolk Refugee Support

Trustees' Report

Induction and training of trustees

Interested potential trustees complete an application form and are considered for interview. Successful potential new trustees then attend a Board meeting and, if the other trustees feel it appropriate, and they themselves remain willing, they are co-opted until the next AGM. They are given a formal induction and receive a Trustees Handbook, which gives a history of the charity, its funding arrangements, its activities, and the responsibilities of trustees, as well as a copy of the Memorandum and Articles. They are sign-posted to the Charity Commission's "The essential trustee".

Many of the trustees are already, or become, volunteers with the charity, meeting and helping the service users and staff.

Objectives and activities

Objects and aims

Our charitable objectives require us to provide services to asylum seekers and refugees to support them in the process of having their legal right to protection recognised, and in having access to the same life opportunities as do other people living in the UK. Our activities, taken as a whole, deliver public benefit by supporting vulnerable new arrivals to successfully integrate into the Suffolk community, and lead a life they consider worthwhile.

Our client database, which records every advice contact made with clients, revealed that SRS helped a record 1,505 clients in 2022/23. This is double the number of the previous year, and reflects the huge increase in demand for our services in Suffolk. In addition, this figure does not include family members of the individuals helped.

The Strategic Aims of Suffolk Refugee Support are:

1. To ensure that refugees' & asylum seekers' basic needs for immigration status, housing, literacy, education, physical and mental health, employment and personal safety are met.
2. To work in ways that lead SRS' clients into independence from SRS services.
3. Through advocacy, lobbying and other means, ensure that statutory and other bodies meet their obligations to asylum seekers and refugees.
4. To continue to mobilise volunteers' involvement in supporting the work of SRS, and further develop the volunteering contribution to the organisation.
5. To continue to raise awareness and promote understanding of the refugee experience in the community.
6. To ensure that Suffolk Refugee Support is effectively governed, led, managed and funded in order to maximise its impact, and that its work is informed by 'voices of lived experience'.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Suffolk Refugee Support

Trustees' Report

Achievements and performance

2022-23 has seen the greatest change in Suffolk Refugee Support's (SRS) 23-year history. The organisation has been required to grow rapidly in response to the Afghan Resettlement Schemes (ARAP & ACRS), the war in the Ukraine (which has brought over 1,200 Ukrainians to Suffolk under the Homes for Ukraine and Ukraine Families' Schemes), and the accommodation by the Home Office of 400 newly arrived asylum seekers in two local "contingency" hotels. This has led to an increase in the number of SRS staff members from 22 in 2021-22 to 32 in 2022-23. The overall budget for the year increased by 21% as a result, in the main due to salary costs. In addition, the increases in the cost-of-living also impacted the organisation's expenditure in most areas.

Changes to refugee demographic and numbers in Suffolk

There are two asylum hotels in the Ipswich area housing 400 clients, all of whom have made an application for asylum in the UK. Many clients are very lost and vulnerable, after traumatic journeys on small boats to the UK, and there are families, as well as singles, living in the hotels. For many months people, housed in the hotels, have received little contact with the Home Office and are experiencing downward spiralling mental health issues. More recently the Home Office has moved some of these people out of hotels and into "dispersal" housing (believed to be the step before a decision is made on the asylum claim) and these spaces have then been quickly filled with new arrivals. This high turnover of clients has increased our work dramatically and in the main, this work is not funded by any public bodies so we must rely on independent funders to support this work.

Additionally, this year, we have worked with 376 Ukrainian nationals under The Homes for Ukraine and Ukraine Family Schemes. These new UK arrivals are allowed to work (unlike the asylum seekers in hotels) so much effort is being made by SRS to ensure that they have the best opportunities to become as independent as possible.

Alongside these rapid movements of refugees and asylum seekers to Suffolk, we continue to provide support to Afghan and (mainly) Syrian families arriving under the Home Office's Resettlement schemes. The remit is for three years' support, but the reality is that many of these families struggle to integrate fully during this time and need our on-going involvement for many more years.

Suffolk Refugee Support

Trustees' Report

Strategic plan 2022-25 and operating principles

SRS continues to work to its Strategic Plan for 2022-25, which includes six main strategic aims. Alongside these aims are several operating principles:

- We are driven by a recognition that each person is unique, that every individual has intrinsic value and has a constructive role to play in UK society;
- We are always open, friendly, and welcoming;
- We are respectful, reliable, honest and transparent in all our dealings with one another and with others;
- We direct all of our efforts towards self-determination and ultimate independence for our clients;
- Our work is always led by the needs and interests of our clients;
- At all times we work in ways that ensure the all-round safety and security of our clients and everyone who works for SRS;
- We always work to the highest standards, keeping ourselves fully informed and knowledgeable about every sphere of our work.

These aims and operating principles, which the Board reviews and develops on a regular basis, are foundational to shaping SRS' overall action plan for the coming and future years.

Financial review

Our finances this year have been stable, and we have been working to improve our income/expenditure balance to ensure that our reserves do not go significantly above or below 50% of our annual running costs.

To deliver the above services we continued to work with a wide range of funders, and we are grateful to them for supporting us for the year. We especially appreciate multiple year grants as they allow us to plan our work more securely.

We have had to recruit staff very quickly, using increased funding from Suffolk County Council, to respond to sudden and high demand for casework support for Afghan and Ukrainian refugees and our salary bill has risen accordingly. We monitor this to ensure that the income matches the costs we are incurring for this additional work, but the wider impact on the organisational resources is still an area of concern and scrutiny. There is also a question of retaining independence as a charity and avoiding over-reliance on one or two large income streams only.

Another concern is the inequality in funding availability for different "classes" of asylum seeker/refugee. The organised programmes for resettlement are generally well-funded by central government. This contrasts hugely with the lack of public funding for anyone classed as having arrived illegally in the UK. This reflects the desire of the government to put an end to small boat crossings as means of escaping to seek safety. It means SRS has to seek alternative sources of funding (in the main) to provide services to the growing number of asylum seekers housed in hotels Suffolk whilst they wait for a decision on their asylum applications.

We expect our services to continue to be very much in demand. To date, we are on track to remain financially secure for the current year (2023-24) and are now beginning to focus on the task of securing funding for 2024-25 at current levels.

Suffolk Refugee Support

Trustees' Report

Policy on reserves

We have a Reserves Policy as advised by the Charity Commission which aims to ensure that we can continue to deliver our services at their current level for six months, leaving a balance for the orderly and full winding down of some or all commitments if necessary.

Our unrestricted funds at the end of 2022-23 stand at £571,688. Of this, we have agreed with specific funders, as part of our grant agreements, that £55,660 will be used to cover costs of delivering the services in 2023-24. This therefore leaves an unrestricted reserve of £516,022, which is just over 6 months' running costs for 2023-24.

Suffolk Refugee Support

Trustees' Report

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Statement of Responsibilities

The trustees (who are also the directors of Suffolk Refugee Support for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.


Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on ~~31/3/2023~~ 31/3/2023 and signed on its behalf by:



Gerry Toplis
Trustee



Felicity Szesnat
Trustee

Suffolk Refugee Support

Independent Examiner's Report to the trustees of Suffolk Refugee Support ('the Company')

Independent examiner's report to the trustees of Suffolk Refugee Support ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

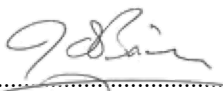
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
John O'Brien MSc, FAIA, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 31/8/2023

Suffolk Refugee Support

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies	2	129,849	-	129,849	229,160
Charitable activities	3	<u>330,547</u>	<u>288,604</u>	<u>619,151</u>	<u>411,775</u>
Total income		<u>460,396</u>	<u>288,604</u>	<u>749,000</u>	<u>640,935</u>
Expenditure on:					
Charitable activities	5	<u>(356,508)</u>	<u>(348,654)</u>	<u>(705,162)</u>	<u>(520,274)</u>
Total expenditure		<u>(356,508)</u>	<u>(348,654)</u>	<u>(705,162)</u>	<u>(520,274)</u>
Net income/(expenditure)		<u>103,888</u>	<u>(60,050)</u>	<u>43,838</u>	<u>120,661</u>
Net movement in funds		103,888	(60,050)	43,838	120,661
Reconciliation of funds					
Total funds brought forward		<u>467,800</u>	<u>95,158</u>	<u>562,958</u>	<u>442,297</u>
Total funds carried forward	11	<u><u>571,688</u></u>	<u><u>35,108</u></u>	<u><u>606,796</u></u>	<u><u>562,958</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 11.

The notes on pages 12 to 20 form an integral part of these financial statements.

Suffolk Refugee Support

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period 2021/22 and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	2	229,160	-	229,160
Charitable activities	3	6,090	405,685	411,775
Total income		<u>235,250</u>	<u>405,685</u>	<u>640,935</u>
Expenditure on:				
Charitable activities	5	(106,756)	(413,518)	(520,274)
Total expenditure		<u>(106,756)</u>	<u>(413,518)</u>	<u>(520,274)</u>
Net income/(expenditure)		128,494	(7,833)	120,661
Transfers between funds		17,505	(17,505)	-
Net movement in funds		145,999	(25,338)	120,661
Reconciliation of funds				
Total funds brought forward		<u>321,801</u>	<u>120,496</u>	<u>442,297</u>
Total funds carried forward	11	<u><u>467,800</u></u>	<u><u>95,158</u></u>	<u><u>562,958</u></u>

The notes on pages 12 to 20 form an integral part of these financial statements.

Suffolk Refugee Support
(Registration number: 03894990)
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
Current assets			
Debtors	7	91,766	139,927
Cash at bank and in hand	8	<u>520,114</u>	<u>473,404</u>
		611,880	613,331
Creditors: Amounts falling due within one year	9	<u>(5,084)</u>	<u>(50,373)</u>
Net assets		<u>606,796</u>	<u>562,958</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	11	35,108	95,158
Unrestricted income funds			
Unrestricted funds		<u>571,688</u>	<u>467,800</u>
Total funds	11	<u>606,796</u>	<u>562,958</u>

For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 9 to 20 were approved by the trustees, and authorised for issue on 31/8/2023 and signed on their behalf by:



.....
Felicity Szesnat
Trustee

The notes on pages 12 to 20 form an integral part of these financial statements.

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Suffolk Refugee Support meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2023

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets costing over £500 so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture & equipment	20% straight line

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2023

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	85,030	85,030	-
Donations from individuals	42,319	42,319	56,374
Grants, including capital grants;			
Government grants	2,500	2,500	22,667
Grants from other charities	-	-	150,119
	<u>129,849</u>	<u>129,849</u>	<u>229,160</u>

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2023

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Grants & donations	-	288,604	288,604	405,685
Fees	2,761	-	2,761	740
Sundry income	-	-	-	5,350
Contracts (Suffolk County Council)	327,786	-	327,786	-
	<u>330,547</u>	<u>288,604</u>	<u>619,151</u>	<u>411,775</u>

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
General donations	42,319	-	42,319
AB Charitable Trust	16,500	-	16,500
Ipswich Borough Council	2,500	10,000	12,500
Lloyds Bank Foundation	24,930	2,250	27,180
Royal Warrant Holders Association	3,000	-	3,000
Tudor Trust	40,000	-	40,000
University of Suffolk	600	-	600
Mulberry Trust	-	6,856	6,856
Annie Tranmer Charitable Trust	-	8,000	8,000
BBC Children in Need	-	28,902	28,902
Building Better Opportunities	-	23,335	23,335
Community Ambition Fund	-	10,247	10,247
East of England Local Government Association	-	32,327	32,327
Lovel Foundation	-	6,000	6,000
Suffolk County Council	-	145,289	145,289
Suffolk Community Foundation Frank Jackson Foundation	-	5,000	5,000
Suffolk Community Foundation Household Fund	-	10,000	10,000
Soroptimist International	-	398	398
	<u>129,849</u>	<u>288,604</u>	<u>418,453</u>

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2023

5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Communications	9,204	-	9,204	8,588
IT support & data base	11,511	-	11,511	1,481
Legal & professional fees	8,815	-	8,815	6,301
Office supplies	3,958	-	3,958	5,380
Printing & copying	3,566	-	3,566	1,675
Subscriptions	794	-	794	3
Client destitution	2,518	-	2,518	1,946
Client IT	640	2,000	2,640	2,423
Client (other support)	31,859	-	31,859	35,557
Client travel	10,216	-	10,216	5,960
English tuition	-	524	524	715
Health activities	-	447	447	494
Health workshops	-	2,252	2,252	1,005
Other client activities	-	-	-	13,153
Resettlement support	4,437	-	4,437	2,922
Skills exchange	20	1,846	1,866	114
Staff & volunteer expenses	1,190	-	1,190	2,424
Translations	7,669	-	7,669	1,344
Volunteer costs	317	65	382	20
Activities	-	-	-	87
Sundry expenses	4,485	-	4,485	2,220
Premises costs	10,827	-	10,827	24,388
Salaries & pensions	237,502	332,530	570,032	397,454
Recruitment	999	-	999	750
Training & supervision	3,590	-	3,590	3,870
Women's group	2,391	3,500	5,891	-
YP's group	-	5,490	5,490	-
	<u>356,508</u>	<u>348,654</u>	<u>705,162</u>	<u>520,274</u>

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2023

6 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	507,585	359,096
Social security costs	37,795	26,048
Pension costs	24,652	12,310
	<u>570,032</u>	<u>397,454</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2023 No	2022 No
Average number of employees	<u>32</u>	<u>22</u>

19 (2022 - 19) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £24,652 (2022 - £12,310).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £34,470 (2022 - £33,610).

7 Debtors

	2023 £	2022 £
Other debtors	<u>91,766</u>	<u>139,927</u>

8 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	813	558
Cash at bank	<u>519,301</u>	<u>472,846</u>
	<u>520,114</u>	<u>473,404</u>

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2023

9 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	591	2,614
Other creditors	4,493	37,547
Accruals	-	10,212
	5,084	50,373

10 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

11 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
Unrestricted funds				
<i>General</i>				
General fund	467,800	460,396	(356,508)	571,688
Restricted funds				
Health Activities	10,000	-	(10,000)	-
Ukraine Fund	1,000	27,500	(28,500)	-
Youth Activities	12,000	28,902	(33,802)	7,100
Housing Advice	31,491	-	(22,233)	9,258
Employment Support	20,000	55,662	(75,662)	-
Womens Groups	3,500	-	(3,500)	-
Advice Work	17,167	99,203	(112,620)	3,750
Hotels	-	77,336	(62,336)	15,000
Total restricted funds	95,158	288,603	(348,653)	35,108
Total funds	562,958	748,999	(705,161)	606,796

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Unrestricted funds					
<i>General</i>					
General fund	321,801	235,250	(106,756)	17,505	467,800
Restricted					
Afghan Resettlement	-	147,809	(147,809)	-	-
Resettlement Work	-	59,040	(59,040)	-	-
AMIF	-	16,414	(16,414)	-	-
BBO	-	18,333	(18,333)	-	-
Health Activities	3,083	16,000	(9,083)	-	10,000
IT Support	-	2,000	(2,000)	-	-
Ukraine Fund	-	1,000	-	-	1,000
Youth Activities	9,176	57,808	(54,984)	-	12,000
Housing Advice	44,391	-	(12,900)	-	31,491
Covid Support	7,838	5,150	(12,988)	-	-
Employment Support	24,503	20,000	(24,503)	-	20,000
Womens Groups	6,000	6,000	(8,500)	-	3,500
Sundry restricted funds	17,505	-	-	(17,505)	-
Advice Work	8,000	56,131	(46,964)	-	17,167
Total restricted funds	<u>120,496</u>	<u>405,685</u>	<u>(413,518)</u>	<u>(17,505)</u>	<u>95,158</u>
Total funds	<u><u>442,297</u></u>	<u><u>640,935</u></u>	<u><u>(520,274)</u></u>	<u><u>-</u></u>	<u><u>562,958</u></u>

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2023

12 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2023 £
Current assets	576,772	35,108	611,880
Current liabilities	(5,084)	-	(5,084)
Total net assets	571,688	35,108	606,796
	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2022 £
Current assets	518,173	95,158	613,331
Current liabilities	(50,373)	-	(50,373)
Total net assets	467,800	95,158	562,958

13 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2023 £	2022 £
Independent examination	1,155	1,100
	1,155	1,100

14 Taxation

The charity is a registered charity and is therefore exempt from taxation.

15 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

16 Related party transactions

There were no related party transactions in the year.