

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A

Reference and administration details

Charity name

1st Alcester Scout Group

Other names the charity is known by

n/a

Registered charity number (if any)

5 2 4 5 6 0

HQ registration number

Charity's principal address

Alcester Guide and Scout Centre

Moorfield Road

Alcester, Warwickshire

Postcode B 4 9 5 D A

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr Austin Tovey	Chair	
2	Mr Mark Riddington	Treasurer	
3	Mrs Kelly Ronnenburg	Secretary	
4	Mr Michael Dean	Membership Secretary	
5	Mr Richard Clark		
6	Mr Stephen Bennett		
7	Mr Timothy Cronin		
8	Mrs Jane Tovey		
9	Mrs Sue Berry		
10	Mr Mark Berry		
11	Mrs Tina Bennett		
12	Mr David Smith		
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;
Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	The objectives of the Charity are achieved through a weekly programme of engaging activities, camps, charitable and community service activities throughout the year designed to further the young people's personal development
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>To support and subsidise activities within the Group an Activity Fund is in place where sections can draw down funds from it to help with the costs of the activities they run. The value of the fund for each section is based on £30 per member per year.</p> <p>The Group invests in a fixed term desposit account an amount of money to be agreed each year as a way of earning a return on the capital it holds</p>
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

Get In 2022 - County Camp
 London Camp 2022 - Cubs and Scouts Camp
 Shooting Camp - Scout Camp
 Beaudesert Camp 2022 - Cub and Scout Camp
 Beavers Hut Camp
 Dovetrek 2023 - District Scout Walking challenge

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £21,000, in addition to a long term reserve of £30,000 within a 12 month fixed term deposit account.

The Group held reserves of approximately £21,000 within the main Group accounts, in addition to the £30,000 in long term reserve, as well as approximately £21,000 in the various Section accounts for the day to day operation of the Section's activities at year end. This is at the desired level

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

n/a

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group's Income and Expenditure is relatively small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)

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Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Austin Tovey	Mark Riddington
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Position (eg Secretary, Chair)

Chair	Treasurer
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Date

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Section F	Other Optional Information
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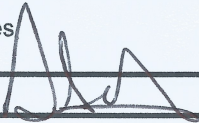
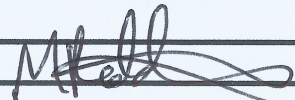
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Date

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1st Alcester Scout Group (Charity no. 524560)

Receipts and payments account

Year start date

Year end date

For the year from	01.04.2022	To	31.03.2023
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Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	14,700	12,530
Donations	1,170	953
Events	16,200	13,996
Legacies	-	-
Gift Aid	2,827	2,936
Other similar income	-	110
Sub total	34,897	30,525
Grants		
Maintenance grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising events (gross)		
Street Market BBQ	1,318	-
Christmas Post	481	494
Terracycle	256	-
Easy Fundraising	63	-
Other fundraising activities	-	-
Sub total	2,118	494
Scout hut income		
Hire of building	-	-
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	-	-
Investment income		
Bank interest	-	2
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	2
Total Gross Income	37,015	31,021
Asset and investment sales, etc.	-	-
Total receipts	37,015	31,021

1st Alcester Scout Group (Charity no. 524560)

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Year start date

Year end date

For the year from	01.04.2022	To	31.03.2023
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Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on to District	5,627	4,888
Youth weekly programme and activities	1,854	2,599
Events and Camps	26,455	2,366
Adult support and training	-	-
Rent	4,000	1,000
Water and Sewerage	-	-
Electricity and Gas	-	-
Broadband Internet	465	441
Insurance	74	-
Repairs and Renewals	-	-
Activity Equipment	-	-
Camping Equipment	1,636	353
Printing and photocopying	-	-
Contribution to camp costs	-	-
Badges	1,793	745
Uniforms	46	413
AGM and trustee expenses	-	-
Donations	100	120
Admin	223	-
Other costs detail 3	-	-
Sub total	42,275	12,925
Fundraising expenses		
Street Market BBQ	323	-
Christmas Post	-	-
Terracycle	-	-
Easy Fundraising	-	-
Other fundraising costs	-	-
Sub total	323	-
Total Gross Expenditure	42,598	12,925
Asset and investment purchases, etc.	-	-
Total payments	42,598	12,925
Net of receipts/(payments)	- 5,583	18,096
Cash funds last year end	77,898	59,815
Cash funds this year end	72,315	77,898

1st Alcester Scout Group (Charity no. 524560)

Receipts and payments account

Year start date

Year end date

For the year from	01.04.2022	To	31.03.2023
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Statement of assets and liabilities at the end of the year

	2022/23 Unrestricted funds	2021/22 Unrestricted funds
	£	£
Cash funds		
Group - Treasurers Account	2,610	1,131
Group - Membership Account	18,758	35,335
Cubs - Pumas (Belgium)	3,761	3,761
Cubs - Panthers (France)	1,783	783
Beavers - Monday	-	744
Beavers - Tuesday	1,458	2,289
Cubs - Panthers	5,323	8,104
Cubs - Pumas	4,196	3,474
Scouts - Macleans	922	1,744
Scouts - United	3,504	5,551
Group - NS&I Savings A/C	-	14,984
Group - Fixed Term Deposit A/C	30,000	-
OSM Expense Cards Account	-	-
Cash/Floats	-	-
Total cash funds	72,315	77,898
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Interest in JV (Share of Alcester Guide and Scout Centre)	30,021	31,260
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	30,021	31,260
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	717	-
Other	-	-
Sub total	717	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	20
Sub total	-	20
Total net assets	103,054	109,179

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 23rd September 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

Austin Tovey	Chair
Mark Riddington	Treasurer

1st Alcester Scout Group (Charity no. 524560)

Receipts and payments account

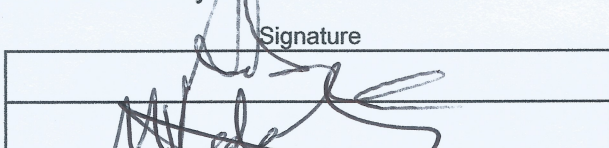
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Other stock	-	-
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Other	-	-
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Liabilities		
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Expenses incurred but not invoiced	-	-
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Signature



Print Name

Austin Tovey

Chair

Mark Riddington

Treasurer

1st Alcester Scout Group (Charity no. 524560)
Receipts and payments account

Fixed Asset Schedule

Assets Purchased		2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	Gas triple burners	£ 131.50	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	2x Vango Skye 500 tents	£ 345.95	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	1x Vango refurbished Apollo 500 tent	£ 110.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	1x Vango refurbished Apollo 500 tent	£ 130.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Total Assets Purchased in Year		£ 717.45	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -

Depreciating Value	2022/23	£ 717.45	£ 717.45							
	2023/24	£ 478.30	£ 478.30	£ -						
	2024/25	£ 239.15	£ 239.15	£ -	£ -					
	2025/26	-		£ -	£ -	£ -				
	2026/27	-			£ -	£ -				
	2027/28	-			£ -	£ -	£ -			
	2028/29	-				£ -	£ -	£ -		
	2029/30	-					£ -	£ -	£ -	
	2030/31	-						£ -	£ -	£ -
	2031/32	-							£ -	£ -
	2032/33	-								£ -

Independent examiner's report to the trustees of 1st Alcester Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 1st Alcester Scout Group for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of the 1st Alcester Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Alcester Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

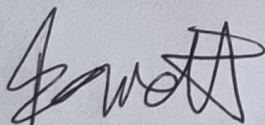
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Alcester Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Rebecca Barrett

Relevant professional qualification or membership of professional bodies (if any): AAT

Address: 5 Kinwarton Close, Alcester, Warwickshire B49 6FE

Date: 18/09/2023